

CSO/WWI 2021 Conference

“Coping with Change; Regulations, COVID, and Climate Change”
September 29-30, 2021 - Sheraton Harborside Hotel, Portsmouth, NH



EXHIBITOR PROSPECTUS

The New England Water Environment Association (NEWEA) will be hosting an two-day CSO/Wet Weather Issues Specialty Conference, Exhibit & Tour on September 29-30, 2021 that will discuss regional and national wet weather changes and how to meet these challenges. A tour of the Portsmouth, NH Wet Weather Treatment Facility will be offered on Thursday afternoon. The complete conference agenda can be viewed online at newea.org

We expect this seminar will attract municipal, state, and federal government employees as well as private consultants, contractors, and researchers involved in developing CSO long-term control plans, integrated wastewater plans, and monitoring programs.

Exhibit Information

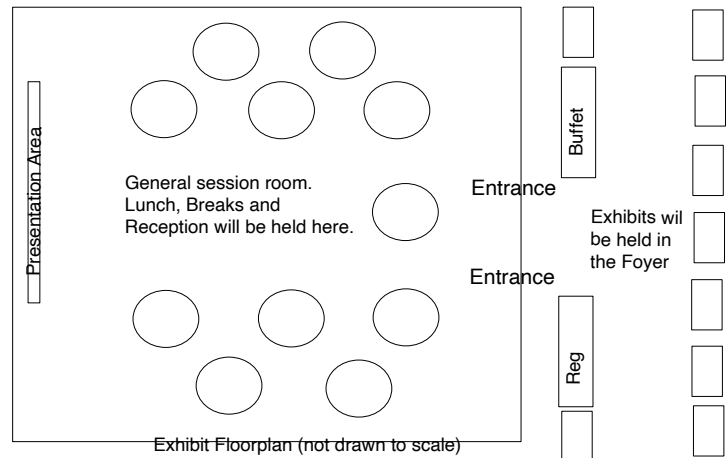
The exhibit hall will be open during the conference and located in the ballroom foyer. This is a two-day exhibit. The cost is \$600 per tabletop. Each tabletop will include a 6' table and one (1) conference registration which includes access to technical sessions, lunch and breaks for both days. A limited number of electricity outlets will be available for an additional cost. Exhibitors will be responsible for any extension cords or power strips needed. Additional exhibitors may register at the member rate. Badges will be required for admittance. Exhibitors will also be able to create an on-line booth presence for the virtual audience.

Schedule - Wednesday, September 29, 2021

7:00 - 11:30	Exhibitor Set Up
8:00 AM	Registration Opens/Continental Breakfast
12:00 - 1:30 PM	Lunch
2:30 PM	Coffee Break/Exhibit Area
4:00 PM	Networking Reception/Exhibit Area

Schedule - Thursday, September 30, 2021

8:00 AM	Registration/Exhibit Area Opens
10:30 AM	Coffee Break/Exhibit Area
12:00 - 1:30 PM	Lunch
2:30 PM	Coffee Break/Exhibit Area
3:00 PM	Exhibitor Breakdown



TableTop Assignments

Tabletop displays may be chosen on Wednesday, September 29, 2021 on a first-come, first-served basis. The Association reserves the right to make such modifications and changes as may be necessary to adjust the floor plan at any time to meet the needs of the exhibitors and attendees. **Cancellations must be received by Friday, September 17th in writing.**

Hotel Information

A block of rooms have been reserved at the Sheraton Portsmouth Harborside Hotel, Portsmouth, NH. Call the hotel directly at (888) 627-7138 or (603) 431-2300 and refer to the NEWEA Room Block. Rates are \$191++ per night. The block deadline is September 6th. Group rates are subject to a date and space availability. Parking is available for a fee. There is a daily parking rate of \$3.00 per hour for self-parking, or \$9.00/day. All parking rates are subject to change. Group rates are subject to date and space availability.

[REGISTER ONLINE >>](#) **Sponsorship opportunities are available.** Contact NEWEA at 781-939-0908 with questions.



Exhibit Terms

Location of Exhibits

The CSO/Wet Weather Specialty Conference will be held at the Sheraton Portsmouth Harborside Hotel, 250 Market St, Portsmouth, NH 03801. Tabletop displays will be located in the Ballroom Foyer. NEWEA reserves the right to make such modifications and changes in tabletop display assignments as may be necessary to adjust the floor plan at any time to meet the needs of the exhibitors and registrants. Tabletop displays may be chosen on a “first-come, first-served” basis on the day of the event.

Tabletop Display Equipment and Service Information

Each tabletop display area rented will include: a 6-foot by 2-1/2 foot table and one (1) event registrations, which includes all breaks and lunch for Wednesday & Thursday. Badges will be required for admittance. Limited electricity outlets will be available (110 volt). Exhibitors will be responsible for any extension cords or power strips needed. Additional badges may be purchased.

Exhibit Set Up & Breakdown

Exhibitors may install on Wednesday, September 29, 2021 between 7:00 - 11:00 AM (registration will begin at 8:00 AM). Dismantling may not begin before 3:00 PM on Thursday, September 30, 2021. All exhibits must be removed from the Exhibit area by 5:00 PM on Thursday, September 30, 2021. Material not removed by this time will be removed and put in storage at the Exhibitor's expense. There is no space available for storage of empty cartons, crates, etc.

Exhibit Hours

The exhibit will be held in accordance to the program and are subject to change.

Exhibit Facility

The Exhibitor assumes responsibility and liability for losses, damages and claims arriving out of injury or damage to the Exhibitors' displays, equipment and other property brought upon the premises of the Sheraton Portsmouth Harborside Hotel. The Exhibitor shall indemnify and hold harmless the Sheraton Portsmouth Harborside Hotel and NEWEA and their agents, servants and employees from any and all such losses, damages and claims. There is not another agreement or warranty between the Exhibitor and NEWEA except as set forth in this document. The rights of NEWEA under this contract shall not be deemed waived except as specifically stated in writing and signed by an authorized officer of NEWEA.

Online Exhibits

Exhibitors will have the ability to create an on-line exhibit booth as well as an in-person booth. This booth will be for the virtual audience and expands the reach of the exhibitors.

Security and Insurance

NEWEA will have personnel at the conference registration area during hours when the exhibit area is open (September 29, 2021; 7:00 AM - 5:00 PM and September 30, 2021; 8:00 AM - 4:00 PM). The Exhibitor is solely and fully responsible for its own exhibit material and should insure its exhibit against loss or damage from any causes whatsoever. All property of the Exhibitor is understood to remain in its care, custody, and control in transit to or from or within the confines of the facility.

Care of Building and Equipment

Exhibitors, or Agents, must not injure or deface the walls or floors of the building, the tables, or the equipment of the booths. When such damage appears, the Exhibitor is liable to the owner of the property so damaged. All materials used in exhibits must be flameproof. Combustible material or explosives are not permitted in the exhibit hall. All electrical wiring included in the display must conform to electrical code safety rules and all applicable fire laws, electrical codes and other laws, which are in effect at the exhibit hall. The Exhibitor shall also comply with all reasonable requests of officials of the Sheraton Portsmouth Harborside Hotel with respect to installation, conduct and disassembly of its exhibit.

Cancellation of Event

In the event that it is necessary to cancel a portion of or all of the specialty conference and/or the exhibits, due to any cause beyond the direct control of NEWEA including, but not limited to damage to or destruction of the convention and exhibit building, pandemic, labor strikes, adverse weather conditions, the Exhibitor shall be reimbursed only for actual direct costs not incurred by NEWEA.

COVID-19

NEWEA's main priority is the health and safety of our conference attendees, exhibitors, and staff. NEWEA will adhere to all official government and local authority guidance, as well as venue regulations including but not limited to social distancing, the wearing of masks, and other such rules, etc. These guidelines are subject to change. Exhibitors are responsible for keeping their space sanitized.

NEWEA expects that in-person attendance may be lower than previous conferences. It is impossible to guarantee the number of attendees that will attend in person, and therefore exhibitors agree to accept the number of attendees without grievance.

Cancellation of Registration

In the event that an Exhibitor desires to cancel a reservation, a refund will only be granted if NEWEA is able to fill the reserved tabletop with a replacement Exhibitor.. Cancellations must be received in writing by Friday, September 17, 2021.