



NEWEA OFFICER POSITIONS 2024

VICE PRESIDENT

- Assumes the office of President Elect at the direction of the President, or in the absence or illness of both senior officers, assumes the office of President, or assumes one or both offices at any such time the President designates.
- Is a designated member of the Finance Committee.
- Is a designated member of the Assessment and Development Committee.
- Is designated to serve as Council Director for Ad hoc Committees.
- Shall serve on the Management Review Committee.
- In general, at the behest and direction of the President, functions as a member of the Senior Management Team.
- As a Council Director, shall coordinate with Chairs and/or members of the Committees but does not normally need to attend individual committees' meetings.
- As a Council Director, shall foster synergy among the committees on their council regarding technical sessions/ specialty seminars, information sharing, etc.
- As a Council Director, shall coordinate committee issues that require resolution with Assessment and Development Committee and other NEWEA Officers for review and discussion.
- Shall serve as the Council Director of the ASA Directors and Ad-hoc Committees Council. The Council shall consist of all six ASA Directors and all Ad-hoc committees in any given year.
- Serves as an ex officio member of all committees other than the Nominating Committee and those for whom the vice president is the designated chair.

WEF DELEGATE (10/25)

- Shall advise the NEWEA Executive Committee of Federation issues, developments, and other matters as necessary.
- Shall represent the Association and its views to the House of Delegates of the Federation, and represent the Federation and its views to the Association.
- In general, shall function as an Association representative on WEF matters, at the direction and behest of the President and the Executive Committee.

NEWEA DIRECTOR(S) – MAINE AND NEW HAMPSHIRE

- Acts as a voting officer of the NEWEA Executive Committee, responsible for attendance and reporting forward at all Executive Committee Meetings, considering all matters of business that come before that committee, and acting in the best fiduciary and legal interests of NEWEA with regard to all such business.
- Shall establish and maintain liaison with, and stimulate interest among, the respective state constituencies and interest groups and other organizations concerned with wastewater treatment and environmental water quality issues.
- Shall serve on the NEWEA Awards Committee to assist in soliciting nominations and ensuring that deserving candidates, especially from the designated state, are available for various awards as assigned and designated. Refer to the Awards Committee description.
- Shall participate on the Government Affairs Committee, ensuring that concerns of interest to the state and local constituencies are included in NEWEA Position Papers and Congressional Briefing activities. Refer to the Government Affairs Committee description.
- Shall assist with certification and recertification programs and training.
- Shall assist with coordination of teams for the Operations Challenge.
- Shall assist with the coordination between the Plant Operations Committee and the Affiliated State Association (ASA) Operator Exchange Program Coordinator
- Shall author a report for at least two issues of the NEWEA Journal annually, in line with published deadlines.
- Shall share, trade, and discuss relevant information, local news, and common issues with other Directors, and encourage cross-participation in respective constituent organizational events.

- Shall encourage participation in special NEWEA Executive Committee meetings (“all chairs” meetings such as those at annual and spring conferences) by representatives of constituent groups, e.g., ASA or compatible organization presidents, executive directors, or other officers.

TREATMENT, SYSTEMS OPERATION, AND MANAGEMENT COUNCIL DIRECTOR

- Acts as a voting officer of the NEWEA Executive Committee, responsible for attendance and reporting forward at all Executive Committee Meetings, considering all matters of business that come before that committee, and acting in the best fiduciary and legal interests of NEWEA with regard to all such business.
- Shall serve as the Council Director of the following Committees:
 - Asset Management, Contaminants of Emerging Concern, Energy, Laboratory Practices, Operations Challenge, Plant Operations, Residuals Management, Small Community, and Utility Management.
- Coordinates with chairs and/or members of the committees within the respective council but is not normally obligated to attend individual committees’ meetings.
- Fosters synergy among the committees on the council regarding technical sessions/specialty seminars, current matters of interest, and general information sharing, etc.
- Serves as a resource for advice to assigned committee chairs, vice-chairs and other volunteers seeking guidance in the conduct of NEWEA business.
- Coordinates with Assessment and Development (A&D) Committee in developing and administering a uniform review of each assigned council committee at least triennially. The purpose of the review process will be to:
 - Ensure a review of each committee according to the established schedule.
 - Encourage a review by the committee chair and others of the appropriateness and execution of the committee charges, goals, and objectives in light of the Association’s strategic plan and the current state of the industry.
 - Offer an alternative route for committee chairs to offer suggestions, submit inquiries, and request help with committee administration.
 - Encourage committee outreach to interested members through sharing of recruitment and member retention ideas.
- Distributes the uniform review form to the chairs of the assigned committees being reviewed, explains review process to the committees, and ensures that review responses are submitted as scheduled.
- Receives and comments on completed reviews received from the committees before submittal to the A&D Committee for compilation and assessment.
- Consults with the Assessment and Development Committee as necessary and appropriate regarding issues and recommendations based on committee reviews from the director’s council to be reported by A&D Committee to the Executive Committee.
- Coordinates committee issues that require resolution with Assessment and Development Committee and other NEWEA Officers for review and discussion.
- Confers with the Assessment and Development Committee as needed regarding Council Director duties and tasks required, and consults with them as appropriate with regard to committee issues and challenges.
- Serves in an advisory role for the Planning Committee as requested.
- Shares, trades, and discusses relevant information, local news, and common current issues with other Directors, and encourages cross-participation in respective constituent organizational events.