



APPLICATION FOR WASTEWATER COLLECTION SYSTEMS OPERATOR VOLUNTARY CERTIFICATION EXAM

New England Water Environment Association

Do not use this space	
Fee Paid	
Approved/Grade	
OIT/Grade	
Eligibility Date	
Score	
Certificate No.	

INSTRUCTIONS TO APPLICANTS:

1. Read carefully all instructions and questions before beginning to fill out this application. Incomplete or improperly prepared applications will be returned. Fill out each section of this application in full. Please use ink or type.
2. File one copy of this application with:
New England Water Environment Association
10 Tower Office Park, Suite 601
Woburn, MA 01801-2155
(781) 939-0907 (Fax)
3. Each application must be accompanied by the following fees (make checks payable to NEWEA) **if you are taking the exam only:** \$50.00 Initial certification and each upgrading
4. Applicants submitting satisfactory evidence of general aptitude, experience and education for Grades I, II, III or IV certification will be notified of the time and place of examinations for these grades.
5. This program is conducted in accordance with Voluntary Certification Program for Wastewater Collection Systems Operators adopted by the New England Water Environment Association, copies of which may be obtained from the address noted in Instruction 2.
6. Attach extra sheets, if necessary, for full statement of your record.
7. **Bring to the exam: Valid photo ID, copy of completed and signed application, pen/pencil, and calculator.**

GENERAL - Please print clearly

1. Anticipated Exam Date and Location: _____
2. Name in full: _____

Last
First
Middle
3. Mailing Address: _____

Street
City
State, Zip
4. Telephone No. _____ Fax No. _____
5. Email Address: _____
6. Are you physically capable of performing the duties of an operator in the grade for which you are applying? Yes No
7. Have you taken a NEWEA Collection Systems exam in the last six months? Yes No If so, what grade? _____

EDUCATION & TRAINING

1.

Schools Attended	Last Grade Completed	Did you Graduate?	Date of Graduation	Location of School
High School	<input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12			
GED				

2.

College or University (List Separately)	Dates Attended	In What Did You Major?	Credit or Degree Obtained	Date of Leaving or Graduating

3. List other educational courses completed such as vocational school, correspondence, armed services, specialized courses, operators' short courses, business school, etc. Give date, name and duration of course and name of school or sponsoring organization.

EXPERIENCE

1. Name of the wastewater collection system _____
2. Give your title _____
3. Give a brief description of your present position _____

Are you in responsible charge? _____ If not, to whom do you report? _____

4. How long have you held your present position? _____
5. List in detail all positions you have held in the past 5 years. It is necessary for the evaluator of this application to have as much information about your work experience as possible. Please describe your current position even if it has been held for the past 5 years. If you have held the same position for the past 5 years, please describe previous work experience. Please give nature of duties and degree of responsibility. Use separate sheets to provide data comparable to that required under item 5 for any collection system other than the system at which you are presently employed.

Dates		Employer and Location	Describe duties and state whether responsible charge or to whom you reported
From	To		
1.			
2.			

6. Classification of Wastewater Collection Systems

- a. Largest Pipe Size (diameter in inches) _____
- b. Average Total Flow M.G.D. _____
 - 1) Industrial flow in M.G.D. _____
- c. Total miles of sewer (excluding storm drains) _____
- d. Pump stations

Yes	No
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 - 1) Standby power

_____	_____
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 - 2) Dry well station

_____	_____
-------	-------
 - 3) Wet well station

_____	_____
-------	-------
 - 4) Grit removal

_____	_____
-------	-------
 - 5) Comminution

_____	_____
-------	-------
 - 6) Bar rack

_____	_____
-------	-------
 - 7) Variable speed pumps

_____	_____
-------	-------
 - 8) Number of pump stations #____ #____
 - 9) Number of Alarm Systems #____ #____

Indicate type (flow, personal safety, telecommunications):

- e. Flow Measurement in Collection System

_____	_____
-------	-------
- f. Siphons

_____	_____
-------	-------
- g. Combined sewers

_____	_____
-------	-------
- h. Force mains

_____	_____
-------	-------
- i. Chemical Additions
 - 1) Hypochlorite

_____	_____
-------	-------
 - 2) Gas

_____	_____
-------	-------
 - 3) Other (explain)

_____	_____
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- j. Oldest part of system
 - 1) Prior to 1940 _____
 - 2) Prior to 1960 _____
 - 3) Prior to 1980 _____
 - 4) New _____
- k. Mechanical Equipment _____
 - 1) High Pressure jet truck

_____	_____
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 - 2) Mechanical rodder

_____	_____
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 - 3) Bucket Machine

_____	_____
-------	-------
 - 4) Combination vacuum/jet truck

_____	_____
-------	-------
 - 5) Closed circuit TV equipment

_____	_____
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 - 6) High pressure grouter

_____	_____
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 - 7) Other (be specific)

_____	_____
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7. a. Does the collection serve: Municipality Industry Institution Other
 Circle all that apply. If "other," explain: _____

- b. Do the wastes received in your system present unusual problems? If so, explain: _____

Do you hold valid certification or license in New England, or from another state? _____
 If so, what state, grade, and date of issue? _____
 If not now employed in a collection system, why do you consider yourself qualified for certification? _____

EXPERIENCE Circle the grade of operator certification for which you are applying (one only)
 Grade I Grade II Grade III Grade IV

REFERENCES
 Give names and addresses of at least two persons, not relatives, who have knowledge of your character, experience, and ability.

1. _____

2. _____

I hereby certify that this application contains no willful misrepresentations or falsifications, and that the information given by me is true and complete to the best of my knowledge and belief. I further agree to abide by the provisions of the Voluntary Certification Program of the New England Water Environment Association, Inc.

Date _____ Signed _____