Officer & Committee Report Form : Entry # 4657

Executive Committee Meeting Date

November

Name of Committee or Office

Certification Committee*

Activities/Decisions Since Last Executive Meeting

* Lab and Collection System (CS) sub committee members were asked whether to continue with the Analyst-In-Training (AIT) and Operator-in-Training (OIT), respectively, certification status offered in the current programs. Based on responses the Lab program will not offer the AIT status going forward. The CS program will limit the OIT status to only the Grade 1 and Grade 2 certification levels going forward. There will be no OIT status for CS grades 3 and 4.

* Subsequent modifications to the Lab and CS program brochures will be made to reflect these changes/decisions. Updated information will be made available on the web site.

* The electronic exam service ProV, has verified they can accommodate the addition of an OIT-level for the examinations uploaded to their system.

* Exam application-related communication templates are being developed by NEWEA to correspond with both an OIT and Full grade eligibility.

* Exam procedure documents are still being finalized- related to exam proctor application process, proctor qualifications, performance and expectations. Maintaining exam content integrity concern remains.

* Comm members have completed an internal survey to gauge interest in requiring certified operators and technicians to earn continuing education credits and initiating a certification renewal requirement.

* On November 16, Ken Conaty resigned from his role as Chair to the CS Subcommittee. A replacement to serve as chair will be sought from the remaining members.

Meetings/Conference Calls Held

Approximately 6 Meetings via Conference calls were conducted. Email requests for input is best practice and our members provide responses as they are able.

Action Plan Committee/Officer Assignments

We plan to coordinate efforts with ProV to go forward with the CS certification OIT status offered for grades 1 and 2. Additional NEWEA exam protocols will be developed.

We plan to update the web site information available to applicants for the examinations to clarify eligibility requirements for each certification level.

We may seek input from the Exec Comm regarding replacement of the CS Subcomm Chair position if no interest is shown by current eligible members.

We seek input from the Exec Comm regarding potential expansion of the cert program to include requirements for continuing educational credit accrual and biennial certification renewal. These additions may require database expansion for tracking. Determining renewal fees would also need to be discussed.
## Committee Member School Outreach Activities

No such activities were conducted

## General Comments

Covid-virus related restrictions continue to require a modified approach to getting things done safely. The opportunity to offer online training and exams is key to promoting the certification program and keeping our essential wastewater and water professionals safe, informed and qualified to advance their careers.

## Report Submitted by

Mary Jane Meier

## Submitter's Email

mjmeier@aol.com

## Date Submitted

11/16/2020

## Notes

**Admin Notification (ID: 545255393dd75)**

added November 16, 2020 at 4:33 pm

WordPress successfully passed the notification email to the sending server.

**Confirmation (ID: 5995be03ca886)**

added November 16, 2020 at 4:33 pm

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