



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA with All Committee Chairs
Tuesday, April 7, 2020, 12:15 PM - Virtual Meeting**

- I. Call to Order, Roll Call, Establishment of Quorum – Introductions and Welcome** – Jennifer Kelly Lachmayr, President
- II. Meeting Procedures** - If anyone would like to speak, please click on the Chat box.
- III. Approval of the Agenda** – Jennifer Kelly Lachmayr, President
- IV. Approval of the Minutes and Announcements of Notices** – Jennifer Kelly Lachmayr, President
- V. Key Officers Report**
- A. President – Jennifer Kelly Lachmayr
 - B. President-Elect – Virgil Lloyd
 - C. Vice President – Fred McNeill
 - D. Past President – Ray Vermette
 - E. Treasurer – Mac Richardson
 - F. State Directors
 - Vermont - Chris Robinson
 - Rhode Island - Scott Goodinson
 - New Hampshire - Steve Clifton
 - G. Executive Director – Mary Barry
 - H. COVID-19
- Maine - Jeff McBurnie
Connecticut - Bill Norton
Massachusetts - Adam Yanulis
- VI. WEF Delegate, Council Directors and Committee Reports**
- A. WEF Delegates – Matt Formica, Senior Delegate
 - Matt Formica
 - Susan GuswaJim Barsanti
Peter Garvey - Incoming
 - B. Meeting Management – Kate Biedron, Director
 - Conference Arrangements – Ron Tiberi
 - Program – Lauren HertalExhibits – Corey Meyers
Registration – Meg Tabacsko
 - C. Ad Hoc Committee Council/Vice President – Fred McNeil, Vice President
 - ASA/State Directors – Fred McNeil
 - Certification Committee* - Mary Jane MeierCharitable Giving TF – Linda Carroll
Workforce Development *– Dan Bisson
 - D. Collection Systems and Water Resources Council – Vonnie Reis, Director
 - Collection Systems – Scott Lander
 - CS Certification – Ken Conaty
 - CSO/Wet Weather Issues – Steve Perdios
 - Industrial Wastewater – Rebecca WeidmanStormwater – Angela Blanchette
Sustainability – Courtney Eaton
Water Reuse – Rob Scott
Watershed Management – Sara Greenberg
 - E. Communications Council – Meg Tabacsko, Director
 - Journal – Alexandra Greenfield
 - Public Awareness – Denise DescheneauYouth Education – Lenny Young
Website – Renie Jesani
 - F. Innovation Council – Marianne Langridge
 - Innovation Committee* – Marianne Landrige
 - G. Management Review Council – Ray Vermette, Past President
 - Assessment and Development – Marylee Santoro
 - Awards – Jay Sheehan
 - Bylaws – Mike BonomoComm. Member Apprec. – Denise Descheneau
Nominating – Jim Barsanti
Sponsor – Brian Olsen



H. Outreach Council – Justin Skelly, Director
Government Affairs – Scott Firmin
Humanitarian Assist. & Grants – Marina
Fernandes
Membership – Peter Frick
Safety – Dave Wright

Scholarships – Nick Valinski
Student Activities – Nick Tooker
Water for People – Renie Jesanis
Young Professionals – Colin O'Brien

I. Treatment, Systems Operations, and Management Council – Phil Forzley, Director

Asset Management – Dan Roop
Contaminants of Emerging Concern – Janine
Burke-Wells
Energy – Sharon Nall
Laboratory Practices – Walter Palm

Operation Challenge – Scott Goodinson
Plant Operations – John Adie
Residuals Management – Eric Spargimino
Small Community – Kurt Mailman
Utility Management – Gary Zrelak

VII. Items for Discussion/Action Items

- A. Action Item - Enactment of Bylaws Section 13.2 - Virgil Lloyd, President Elect
- B. Action Item – FY20 Q1 Report (10/1/19 – 12/31/19) – Mac Richardson, Treasurer
- C. Action Item – 2019 Proposed Nominating Committee – Jim Barsanti, Past Past President
- D. Item for Discussion – Presidential Action - Move Collection Systems Certification Committee to Sub Committee under newly formed Certification Ad Hoc Committee – Jennifer Kelly Lachmayr
- E. Item for Discussion – Presidential Action - Move Veteran's Workforce Development Ad Hoc Committee, University/College Outreach Ad Hoc Committee under newly formed Workforce Development Ad Hoc Committee – Jennifer Kelly Lachmayr
- F. Item for Discussion - WEF Grant Discussion - Fred McNeill, Vice President

VIII. Schedule of Events - See Calendar of Events

IX. Adjournment



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
MINUTES with All Committee Chairs
Sunday, January 26, 2020, 12:30 PM
Boston Marriott Copley Place Hotel, Boston, MA**

- I. Call to Order, Establishment of Quorum – Introductions and Welcome – Ray Vermette, President**
- a. 12:33 meeting called to order. Introductions were made. The following Board members were in attendance: Mary Barry, Mac Richardson, Fred McNeill, Ray Vermette, Jennifer Kelly Lachmayr, Virgil Lloyd, Janine Burke-Wells, Jeffrey McBurnie, Adam Yanulis, Denise Descheneau, Eric Spargimino, Gary Zrelak, Robert Scott, Angela Blanchette, Corey Meyers, Kate Edwards, Courtney Eaton, Dustin Price, Peter Goodwin, David Wright, Kurt Mailman, Scott Goodinson, Peter J. Connell, Garrett Bergey, Nick Valinski, Lauren Hertel, Bill Norton, Peter Frick, Ken Conaty, Steve Clifton, Mickey Nowak, Brian Olsen, John C. Adie, Michael Guethle, Tom Hazlett, Renie Jesanis, Devon Jones, Nick Tooker, Justin Skelly, Kate Roosa, Sara Greenberg, Jenn Johnson, John Digiacomio, Peter Garvey, Scott Lander, Linda Carroll, Vonnie Reis, Dan Bisson, Lynn Broaddus, Meg Tabacsko, Howard Carter, Marianne Langridge, Susan Guswa, Jay Sheehan, Lenny Young, Marina Fernandes, Rachel Watson, Matt Formica, Natalie Sierra, Mary Lee Santoro, Walter Palm, Phyllis Arnold Rand, Allie Greenfield, Tom Groves, Mike Bonomo, Matt Brown, Sharon Nall.
- II. Approval of the Agenda – Ray Vermette, President**
- a. A motion was made by Mr. Vermette to approve the agenda and seconded by Mac Richardson to approve the agenda. **MOTION CARRIED.**
- III. Approval of the Minutes and Announcements of Notices – Ray Vermette, President**
- a. A motion was made by Mr. Vermette to approve previous minutes and seconded by Mac Richardson to approve the agenda. **MOTION CARRIED.**
- IV. Key Officers Report**
- a. President – Ray Vermette. Present. Report submitted.
- b. President-Elect – Jennifer Kelly Lachmayr. Present. Report submitted.
- c. Vice President – Virgil Lloyd. Present. Report submitted.
- d. Past President – Janine Burke-Wells. Present. Report submitted.
- e. Treasurer – Mac Richardson. Present. Report submitted. Mr. Richardson added that when reviewing the 4th quarter financial, please look at both the income and expense lines, to determine if it an item was profitable. Mr. Richardson stated that Annual and Specialty conferences are key to bring in revenue. NEWEA is currently in a strong financial position with \$70,000 in an interest-bearing account with Merrill Lynch.
- f. State Directors
- i. *Connecticut* – Bill Norton. Present. Report submitted online
- ii. *Maine* – Jeff McBurnie. Present. Report submitted online.
- iii. *Massachusetts* – Justin DeMello/Adam Yanulis. Not Present and Present. Mr. Yanulis added the new association name would be Massachusetts Water Environment Association (MAWEA). Upcoming Events: March 18th Trade Show June 10th Junior Meeting June 17th Golf Tournament September 18th next quarterly meeting
- iv. *New Hampshire* – Steve Clifton. Present. Report submitted.
- v. *Rhode Island* – Scott Goodinson. Present. Report submitted. Added that the new association name would be Rhode Island Clean Water Association (RICWA).
- vi. *Vermont* – Chris Robinson. Present. Report submitted
- g. Executive Director – Mary Barry. Present. Reported that NEWEA is celebrating its 90th conference this year and 91 years that we have been an organization. NEWEA will be starting a committee to brainstorm ideas for organizing and celebrating the 100-year anniversary. Ms. Barry reviewed the new scanning technology at the conference. Ms. Barry reflected that currently the system wide program being used is salesforce. WEF is looking to change their Association Management System (AMS) so all MA's would use the same platform to make management easier. Ms. Moran is on the WEF task force. In addition, Ms. Barry reported this is the 3rd year using a new exhibitor registration system called Map Dynamics, allows exhibitors to view the floorplan and automate site selection, she feels it has been more successful. NEWEA's current initiatives include: Supporting public awareness committee with water for life campaign, the campaign has 3 components: Stormwater preparedness and safety, Workforce development, and General awareness committee. There will be a vote at the business meeting on Monday January 27th on the NEWIN merger. Once this merger is finalized, NEWEA will be working to integrate NEWIN into NEWEA along with the Innovation Task Force. NEWEA will be sponsoring a WEFMAX in 2022. This is a WEF supported event happens 4 times a year around the country. The goal is to encourage MA's to share ideas –



NEWEA has a 2020 WEFMAX planning committee in place. NEWEA's Spring 2020 meeting will be in Vermont at Lake Morey. The Spring 2021 meeting will be held in NH at the Mt. Washington Hotel and the Spring 2022 meeting will be held in Saratoga Springs, NY. The Spring 2022 meeting will be a Tuesday, Wednesday, Thursday event.

V. WEF Delegate, Council Directors and Committee Reports

a. WEF Delegates -

- i. Matt Formica - Present. No report submitted.
- ii. Susan Guswa - Present. No report submitted.
- iii. Jim Barsanti – Present. Report submitted online. Mr. Barsanti shared that he has served as mentor for MIT innovation prize and happy to be affiliated with it
- iv. Peter Garvey – Incoming - Present. No report submitted.

b. Ad Hoc Committee Council/Vice President – Virgil Lloyd, Vice President ASA/State Director – Virgil Lloyd – Present. Mr. Lloyd reported that the state director meeting is scheduled for Monday January 27th.

- i. Innovation TF – Marianne Langridge (MacDonald) – Present. Ms. Langridge reported that the innovation council is set to be inclusive and there is a meeting January 27th everyone is invited to.
- ii. University/College Partnership TF – James Plummer – Not Present. Report submitted online.
- iii. Veterans Workforce Development – Peter Goodwin – Present. Mr. Goodwin reported that there is a meeting scheduled for Monday January 27th. Mr. Goodwin suggested that state directors and management team join.
- iv. Voluntary Certification TF – Tom Groves – Present. Mr. Groves informed that there would be more discussion on voluntary certification during the Ad Hoc voting.

c. Collection Systems and Water Resources Council – John Digiacommo, Director

- i. Collection Systems – Peter Garvey – Present. Report submitted online. Mr. Garvey added that the Vice Chair and Chair discussed the current frameworks for the certification committee and the development of a Certification Committee. The WEF Collection's Systems conference will be held in El Paso Texas. Mr. Garvey shared that they are looking to host a WEF collections systems meeting/conference in 2022 or 2023. The topics will be rolled out in the next couple of months.
- ii. CS Certification – Greg Kidd - Not present. No report submitted. There have been 302 tests administered with 89% pass rate.
- iii. CSO/Wet Weather Issues – Steve Perdios – Not present. No report submitted.
- iv. Industrial Wastewater – Sarah White – Not present. No report submitted.
- v. Stormwater – Angela Blanchette – Present. Report submitted online. Ms. Blanchette added that the committee is exploring breaking up into sub-committees & expanding stormwater activities. Ms. Blanchette added that the committee is looking into a joint conference for Stormwater & Sustainability in November.
- vi. Sustainability – Courtney Eaton – Present. Report submitted online. Ms. Eaton reported that based on the previous survey there was a need for more education surrounding sustainability. The winter journal started a 3-part series to define sustainability within the organization. The committee is working on a joint conference.
- vii. Water Reuse – Rob Scott – Present. Report submitted online. Mr. Scott added that there has been limited activity.
- viii. Watershed Management – Jennifer Johnson – Present. Report submitted online. Ms. Johnson added that there will be a joint specialty conference in November where a home brewing competition will be combined with the specialty conference.

d. Communications Council – Meg Tabacsko, Director

- i. Journal – Allie Bowen – Present. Report not yet submitted. Ms. Bowen added that the committee is still looking for a vice chair. The committee is working to solidify themes for 2020 Journal. The committee is looking forward to highlighting more committees in the journal this year.
- ii. Public Awareness – Denise Descheneau – Present. Report submitted online. Ms. Descheneau added that the Water for Life campaign is shooting a 3-part video series. This video will be previewed at the PAC meeting.
- iii. Youth Education – Lenny Young – Present. Mr. Young shared that "Water is Worth It" books were purchased for youth education.
- iv. Website – Renie Jesanis – Present. Ms. Jesanis shared that the committee is looking to update committee information and new material. Committees should reach out to Renie. There will be forms sent out soon for committees to complete. Committee chairs should go to the NEWEA website and check their webpages so it can be updated.

e. Management Review Council – Janine Burke-Wells, Past President

- i. Assessment and Development – Mary Lee Santoro - Present. Report submitted online. Ms. Santoro added that everyone should feel free to share any committee feedback.



- ii. Awards – Jay Sheehan – Present. Report submitted online. Mr. Sheehan added that last year there were four WEF award winners. This year there will be one award.
 - iii. Bylaws – Mike Bonomo – Present. There will be a significant change to the Bylaws that will be voted on at the Business Meeting on January 27th. This has already been approved by the executive committee and page 63 of the winter journal lists the changes. The highlight is that the addition of a 6th council director for innovation council. Non-WEF membership category was discussed to add the regulator category.
 - iv. Committee Member Appreciation – Denise Descheneau – Present. Report submitted online.
 - v. Nominating – Ray Willis – Not present. The committee is looking for two new members to join them from the executive committee.
 - vi. Sponsor – Dennis Vigliotte – Not present. Report submitted online. Mr. Olsen, Vice Chair reported out, sharing that this year’s sponsorship equaled \$81,400 which is an increase by \$1,000 from last year. The goal is to continue growing. The golf tournament funds will go to Ops Challenge teams. Last year there were 78 registrations up from 64 the year before. There are new sponsorship types that the committee, along with Ms. Gosselin developed to provide more digital options.
- f. Meeting Management – Kate Biedron, Director**
- i. Conference Arrangements – Ron Tiberi – Not present.
 - ii. Exhibits – Paul Casey – Not present. Mr. Meyers, Vice Chair shared that there are 205 exhibits this year and a waiting list. The committee is looking to make more space for exhibits. The committee needs volunteers in the booth and a vice chair starting this year.
 - iii. Program – Amy Anderson – Not present. Ms. Hertel shared that this conference has 32 technical sessions and 2 Student poster sessions.
 - iv. Registration – Meg Tabacsko – Present. Ms. Tabacsko shared that there are over 2000 pre-registrations.
- g. Outreach Council – Justin Skelly, Director**
- i. Government Affairs – Bob Fischer – Not present. Mr. Firman, Vice Chair shared that the GAC Committee, as a follow up to the 2019 Planning session, developed a Government Affairs toolkit for engaging legislators for utilities. DC fly in will be April 27th and April 28th.
 - ii. Humanitarian Assist. & Grants – Marina Fernandes – Present. Report submitted online. Ms. Fernandes shared that the committee is looking for a vice chair.
 - iii. Membership – Peter Frick – Present. Report submitted online.
 - iv. Safety – Dave Wright– Present. Report submitted online.
 - v. Scholarships – Nick Valinski– Present. Report submitted online. Mr. Valinski added that there were 11 applicants - 2 Undergraduate awards and 2 Graduate awards was given to environmental majors
 - vi. Student Activities – Nick Tooker – Present. Report submitted online. Mr. Tooker added that 20 student posters from 11 different schools from all 6 New England States. There will also be 3 student groups pitching research in a format similar to Shark Tank as part of the Innovation Pavilion.
 - vii. Water for People – Renie Jesanis – Present. Report submitted online. Ms. Jesanis added that there will be a 5k every year and it will now be a Fall event to not take away from the Gala. The Gala will be the first Saturday in May.
 - viii. Young Professionals – Colin O’Brien – Not Present. Mr. Brown, Vice Chair gave an update that the young professionals committee has 75 active members, there are 113 people in attendance at the young professionals’ summit today, and this year was the strongest year for finding sponsors. Mr. Brown added to be on the lookout for more Poo & Brews – there was over 100 attendees at one of the events.
- h. Treatment, Systems Operations, and Management Council – Phil Forzley, Director**
- i. Asset Management – Dan Roop – Not present. Report submitted online.
 - ii. Contaminants of Emerging Concern – Rachel Watson – Present. Report submitted online. Ms. Watson added that pamphlets were made for the conference that have information on contaminates and how they are removed.
 - iii. Energy – Sharon Nall – Present. Report submitted online. Added that her committee is planning for May 11th and 12th for a joint specialty conference in Lawrence, MA. Operators from each New England State will be speaking at the conference.
 - iv. Laboratory Practices – Walter Palm – Present. Report submitted online.
 - v. Operation Challenge – Travis Peaslee – Not present. Report submitted online. Scott Goodinson, Vice Chair Added that the committee would love to see all 6 states at the Ops Challenge
 - vi. Plant Operations – Tom Hazlett – Present. Report Submitted. Mr. Haslett added that Mr. Addie is incoming chair.
 - vii. Residuals Management – Natalie Sierra – Present. Ms. Sierra added that they are looking for a vice chair. There are 2 sessions at the conference that are jointly held with energy. The committee is working on the specialty



conference that will be in the greater seacoast area of NH. They are looking for student involvement at the conference. There is an article in the NEWEA journal on where regulations stand for PFAS and the committee is working on a fact sheet as well. There will be a webinar on January 31st. Partnered with NEBRA.

- viii. Small Community – Kurt Mailman – Present. Report submitted online. Mr. Mailman added they are back on track to hold an annual specialty conference.
- ix. Utility Management – Gary Zrelak – Present. Report submitted online.

VI. Items for Discussion/Action Items

- a. Item for Discussion - Water for People Committee - name and mission change - **Renie Jesanis, WFP Chair**
 - i. Ms. Jesanis reported that for the last several years there have been many requests for more hands-on activities. The committee is looking to retain more committee members. They went from 11 to 5 active committee members and want to change the committee to be open to more service projects and to working with more organizations. They will be changing the service project to needs based while keeping it in the same state of the Spring Meeting. The committee is still working with the Water for People Organization and trying to take on more to attract more members. Planning to change the committee name to Service and Partnership Committee or Service and Stewardship Committee. The committee is leaning towards Partnership since they are partnering with communities. New version of draft charter is included in the report. **Goal:** Have everyone look over the draft & name and make official change at the next committee meeting in April. **Outcome:** Humanitarian committee will be listed as a liaison to consolidate efforts. Marina Fernandes, Humanitarian Assistance Committee Chair is interested in potentially partnering or merging into the new committee. Marina and Renie will talk afterwards. Mary Barry raise the idea that the committee could be modeled after the Central States WEA Community Service Committee, something the group may want to look into.
- b. Item for Discussion - Charitable Giving - **Linda Carroll**
 - i. Public awareness is establishing partnerships with corporations, in addition there is potential to ask our members to donate to NEWEA. To that effort, now people can make direct donations at newea.org/donate, can you can also choose where you want your money to go to.
 - 1. **Task force:** Brainstorm what other organizations do to raise money, without adding too much work for NEWEA staff.
 - 2. **Questions:** Who to ask, how to ask, timing, etc.
 - 3. **Outcome: By Presidential Decree, Task force confirmed and established**
- c. Item for Discussion – 2014 Planning Session – Certification Committee – **Virgil Lloyd, Vice President**
 - i. Currently have 2 certifications programs. One recommendation was to consolidate these to move forward. **Consensus:** Create new certification committee that will have subcommittees for each exam, and this will allow us to expand in the future. Subcommittees will discuss with technical committees to draw on technical expertise. Charge would be responsible for administering certifications, development of exams, proctoring, grading, and security of exams. This would create consistency among all exams. Also consider allowing for potential of re-certification.
 - 1. **Request move from Task Force to ad-hoc committee**
 - 2. Discussion ensued
 - 3. **Outcome: by Presidential Decree, Certification Task Force has been moved to Certification Ad-hoc committee**
- d. Item for Discussion - Friend of NEWEA Membership Category - **Peter Frick, Membership Committee Chair**
 - i. Looking for feedback for Friends of NEWEA Category, there is currently no membership for the general public. Friends of NEWEA would be for non-water quality professionals, such as: retired members who don't qualify for WEF life member, and others from the general public. It may also include Teachers and town officials and would focus on adding members that are not in the industry but are interested in the conversation
 - ii. Discussion ensued
 - iii. **Outcome:** This will be further discussed, generally people shared their support of this new category.
- e. Item for Discussion - **WEF Grant Discussion - Fred McNeil, Vice President**
 - i. Grant application will be submitted this year.
 - ii. If you committee is interested, chairs should submit a 1-page summary to Fred McNeill by Friday March 20th.
 - iii. WEF's deadline is April 30th.
 - iv. There are 3 categories for grants: MA operations, Seed Grant; Public Awareness/Advocacy, Strategic Planning and Volunteer/Staff Training



- f. Item for Discussion - Appointment of MA Board of Certification of Operators of Wastewater Treatment Facilities - **Charlie Tyler, Parliamentarian**
 - i. NEWEA has empty seat on board of certification and we would like to have someone fill that spot. If you are interested, please contact Charlie Tyler.
- g. **Outcome:** NEWEA nominated Charlie Tyler to the Board of Certification.
- h. Action Item – FY19 Q4 Report – **Mac Richardson, Finance Chair Schedule of Events**
 - i. FY19 Q4 Reports are out in front of everyone. Before moving to accept, Mr. Richardson asked if any questions? Next year we will be appointing a deputy treasurer.
 - ii. Motion to accept the annual report made by Fred McNeill, Seconded by Ray Vermette,
 - iii. All in favor.
 - iv. **Outcome: Motion Carried**
- i. WEF – **Lynn Broaddus, WEF Incoming President**
 - i. **Brave Blue World** – support screenings – WEF is production partner.
 - ii. Intended to be positive message of water.
 - iii. Try to bring people into our industry, policy change, etc.
 - iv. First screening was done this year at YP summit. Will be working with membership organizations to host screenings for the movie. Entering movie into film festivals.
 - 1. **Goal:** Create partnership to have streaming service host the movie and host screenings and workshops with toolkits that will be created.

VII. Adjournment

Officer & Committee Report Form : Entry # 4110

Executive Committee Meeting Date

April

Name of Committee or Office

President

Activities/Decisions Since Last Executive Meeting

SMT worked with the Meeting Management Council to support the cancellation of our Spring 2020 meeting.
SMT held several meetings on explosion of a member for conduct unbecoming a NEWEA member.

Meetings/Conference Calls Held

Attended numerous meetings at the annual conference including the Government Affairs, APWA, NEWWA and NEWEA collaboration meeting, Safety Comm, Watersheds
Conducted SMT meeting on Feb 7 2020
Attended Feb 13 2020 WEF GAC legislative subcommittee....at the time we were urging WEF to distribute the talking points for the fly-in....
Attended the Feb 27 2020 Maine Legislative Breakfast
Conducted SMT meeting on March 6 2020
Attended Meeting Management Council call on March 25 2020
Conducted special SMT remote meeting on March 27 2020 to vote on Spring Meeting cancellation
Attended an April 1 2020 meeting with the Lab Certification Committee leaders.
On April 2 2020 we met with Donovan & Hatem to discuss the member explosion.
Conducted SMT meeting on April 3 2020

Action Plan Committee/Officer Assignments

At the meeting of the NEWEA GAC Committee - it was determined that a different model is needed for the updates and outreach to the membership for MA Government affairs. The MAWEA is not focused on these items their primary focus is training and education- (which is fine we just need to determine who , which officer of NEWEA or subcommittee in GAC will focus on MA legislative outreach. We continue discussion through the GAC committee meeting with the chair Scott Firmin.

NEWWA said their initiatives for 2020 are on-line training with a focus on better inclusion of all members (young and seasoned). APWA initiatives are education, advocacy/awareness and connecting with membership.

At the March 27 2020 SMT remote meeting we voted unanimously to cancel the Spring Meeting for June 2020 due to the current Pandemic virus in the world and particularly affecting North America at the time.

Committee Member School Outreach Activities

I attended a town Hall Meeting sponsored by Seth Moulton's office on Saturday February 29 2020. I introduced myself and gave them the talking points from WEF and NEWEA (from fly in 2019). I got the contact name for the fly in in April. I explained that NEWEA is here as a resource for their office. They told me that they are trying to think of ways to get more funding for the New England communities for infrastructure as they always hear about the need and they are trying to develop a model or better understanding on how to better fund NE projects where we have old combined systems. I will discuss this at the executive committee meeting in April to see which committee may want to further explore this item and continue the contact with Rep Moulton's office.

General Comments

We had started preparing our presentation for WEFMAX in early March only to stop due to cancellation of the impending Pandemic Corona Virus.

These are difficult times and NEWEA has switched from planning for a Spring 2020 conference to focus on how to best support our membership during these changing times. The NEWEA staff and committees have been posting outreach and informational materials (through social media and on the NEWEA website) to provide guidance and information related to the Pandemic.

Please bear with us on Tuesday April 7 2020 as we conduct our Executive Committee meeting as a virtual meeting!!!

We have reached out to WEF to receive an update on WEFTEC 2020. Currently they are still planning to move forward but have relaxed the dates for housing and registration.

Report Submitted by

Jennifer Lachmayr

Submitter's Email

jennifer.lachmayr@arcadis.com

Date Submitted

04/06/2020

Officer & Committee Report Form : Entry # 4129**Executive Committee Meeting Date**

April

Name of Committee or Office

President Elect

Activities/Decisions Since Last Executive Meeting

Attended various meetings at the Annual Conference, and supported the next steps of implementing the 2014 Planning Session. This involved frequent communication with Lab Practices, Collection Systems Certification, Collection Systems, Bylaws and Assessment & Development committees.

Meetings/Conference Calls Held

Participated in monthly conference calls of the Senior Management Team; attended the Finance Committee meeting on Feb 28 to start the budget process; participated in conference calls of the new ad hoc Certification Committee. Participated in various calls regarding Bylaws section 13-2, ie expulsion of a member for conduct unbecoming a member, and follow up conversations with various association members.

General Comments

The COVID 19 pandemic has upended all aspects of life, including the good work done by the dedicated volunteers of NEWEA. It will be an ongoing challenge to keep our state associations and NEWEA connected and vibrant as we adjust to this new world. I look forward to supporting and working with all my NEWEA colleagues in advancing our mission of clean water through the challenges ahead.

Report Submitted by

Virgil Lloyd

Submitter's Emailvlloyd@fando.com**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4131**Executive Committee Meeting Date**

April

Name of Committee or Office

Vice President

Activities/Decisions Since Last Executive Meeting

Work with ad-hoc committees.

Meetings/Conference Calls Held

Participated in monthly SMT conference calls.

Participated in association membership conference calls.

Participated in finance committee meeting at NEWEA's office

Action Plan Committee/Officer Assignments

Work on WEF grant.

Work on post COVID-19 activities

Committee Member School Outreach Activities

Conducted remote Power Point presentation for Northeastern University's NEWEA Student Chapter

General Comments

NEWEA has done a great job keeping business going during this COVID-19 crisis

Report Submitted by

Frederick McNeill

Submitter's EmailFMcNeill@ManchesterNH.gov**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4101**Executive Committee Meeting Date**

April

Name of Committee or Office

Past President

Activities/Decisions Since Last Executive Meeting

Attended the Annual Conference as outgoing President responsibilities.

Meetings/Conference Calls Held

Participated in Monthly SMT calls.
2-28-20 Finance Committee Meeting at the NEWEA Office.
3-4-20 Attended the NHWPCA Legislative Breakfast in Concord, NH.
Participated in Innovation Committee Monthly calls.
3-27-20 SMT call on the 2020 Spring Meeting.

Report Submitted by

Ray Vermette Jr.

Submitter's Email

sonnyvermette@yahoo.com

Date Submitted

04/03/2020

Officer & Committee Report Form : Entry # 4120**Executive Committee Meeting Date**

April

Name of Committee or Office

Treasurer

Activities/Decisions Since Last Executive Meeting

Reviewed the First quarter financial report. (October 1 through December 31, 2019) Overall we are in good shape with total income at \$353,828 and total expenses at \$195,122, we realized net income for the quarter of \$158,705. Of course these figures show no impact from recent Corona virus factors.

Meetings/Conference Calls Held

Participated in all SMT meetings by phone.

General Comments

Trying to get used to working from home. We will need to step back and look at whatever beating our investment account has taken as a result of the Corona virus and the associated shut downs.

Report Submitted by

Mac Richardson

Submitter's Emailmac.m.richardson@gmail.com**Date Submitted**

04/06/2020

Subject: Committee/Officer Report Submission

Date: Monday, April 6, 2020 at 2:34:24 PM Eastern Daylight Time

From: Scott Goodinson

To: mail@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Director - Rhode Island

Activities/Decisions Since Last Executive Meeting

Name Change – we are now officially the Rhode Island Clean Water Association (RICWA).
Cancellations (so far) due to the COVID-19 Pandemic: Legislative Affairs Luncheon at the Statehouse, Clean Water “Open House” Weekend, Johnston High School Career Fair, RI Science & Engineering Fair, National Water Policy DC Fly In / Clean Water Week, scheduled trainings and the April Board Meeting.

Meetings/Conference Calls Held

January 14 – RICWA Board of Directors Meeting / Budget approval / Committee assignment review.
February 11 – RICWA General Business Meeting.
March 10 - RICWA Board of Directors Meeting lunch meeting.

Action Plan Committee/Officer Assignments

RICWA committees for 2020 are as follows:
Membership: chair- Kim Sandbach
Public Relations & Website: chair- Mike Bedard
Operator Training: chair – Nora Lough
Scholarships: chair – Kelly Bailey
By-laws: chair – Nora Lough
Nominating chair – Scott Goodinson
Golf: chair – Peter Connell
Trade Show: chair – Chris Campo
Holiday Party: chair – Dana DiScuillo
Awards: chair – Paul Desrosiers
Operations Challenge Team: chair – Vinnie Russo Jr.

Committee Member School Outreach Activities

2020 cancellations due to the COVID-19 pandemic are all under review and will be rescheduled if possible.
The RICWA Facebook and Website has been updated.

General Comments

The COVID-19 Pandemic has changed all our lives. Things we did every day - work, play and community. I never gave it a second thought, I always thought it would be this way. I am so encouraged by many of my fellow colleagues and state leaders - their steadfast commitment to public safety, the continued flow of vital coronavirus information and addressing public health concerns. RI is an amazing state and I'm honored and grateful to be on the front lines with my fellow clean water professionals working everyday providing safe transportation and top-notch wastewater treatment in our great state. Together we will beat this... Stay Safe All!
Please check www.ricwa.org, www.rinwpc.org or <https://www.facebook.com/RICWA> for all ASSOCIATION NEWS AND EVENT UPDATES

Report Submitted by

Scott Goodinson

Submitter's Email

sgoodinson@narragansettri.gov

Date Submitted

Officer & Committee Report Form : Entry # 4106**Executive Committee Meeting Date**

April

Name of Committee or Office

Director - New Hampshire

Activities/Decisions Since Last Executive Meeting

- NHWPCA Legislative Affairs Breakfast was held on March 4th at the Holiday Inn in Concord, NH.
- NH/ME Ski Day was scheduled for March 27th, but I don't think it was held
- NHWPCA has rescheduled the Trade Fair. The new date is June 12, 2020 at the Radisson Hotel in Nashua, NH.
- NHWPCA extended the Scholarship Award Application to July 31st

Meetings/Conference Calls Held

I attended the NHWPCA Director's meeting on January 10th. New Board members were present based on our December, 2020 meeting and vote. The following officers serve as our Board:

Ken Conaty, President
Mike Carle, Vice President
David Mercier, Secretary
Mario LeClerc, Treasurer
Robert Robinson, 1st Director
Ryan Peebles, 2nd Director
Mike Theriault, 3rd Director
Aaron Costa, 1st Director-at-Large
Nate Brown, 2nd Director-at-Large

- attended the NHWPCA Education Committee on January 17, 2020.
- attended the NEWEA State Director's Meeting on January 27th, 2020
- attended the NHWPCA Legislative Breakfast Meeting held on March 4, 2020 at the Holiday Inn in Concord, NH. There was a lighter attendance this year, but a great host (Fred McNeill), Sean McDonald, from WMUR and NH Chronicles made the event spectacular.

Action Plan Committee/Officer Assignments

As NEWEA Director, I spoke at the NHWPCA Board Meeting in January and February regarding the NEWEA Awards - Alfred Pelouquin Award and Operator Award. the NHWPCA Nomination Committee was contacted and asked to submit candidates by the end of April.

General Comments

The Pandemic of 2020 has upset business as usual in all areas. I am inspired by the decisions of our leaders in all sectors in addressing public health. The people are united in fighting this virus together. NH has shown that they are stepping up in every area. Makes me proud to be an American and a water professional.

Report Submitted by

Steve Clifton

Submitter's Email

Officer & Committee Report Form : Entry # 4091**Executive Committee Meeting Date**

April

Name of Committee or Office

Director - Maine

Activities/Decisions Since Last Executive Meeting

Cancellation of National Water Policy Fly In - Will work on replacing this with Drive Ins to the Congresspersons' Maine offices once the pandemic subsides

Cancellation of ME/NH Ski Day

Postponement & likely cancellation of Spring Conference

Maine DEP issued Biosolids Management Guidance (PFAS-related) - product testing and site evaluation

Joint conference with Maine Water Utilities Association - 2/5-6/2020

Meetings/Conference Calls Held

Maine Legislative Breakfast - 2/27/2020

MEWEA EC Meeting - 2/27/2020

NEBRA Regulatory & Legislative Committee Conference Calls - 2/18 & 3/17/2020

Action Plan Committee/Officer Assignments

None

Committee Member School Outreach Activities

None

General Comments

Maine Legislature adjourned early, but left open the possibility that they might return before the start of the next session. Final actions were largely focused on Appropriations necessitated by the Biennial budget and legislation related to the response to the COVID-19 outbreak.

Things are basically on hold due to the pandemic. We are considered essential services, so at least work continues.

Report Submitted by

Jeff McBurnie

Submitter's Email

jeff.mcburnie@casella.com

Date Submitted

04/01/2020

Officer & Committee Report Form : Entry # 4098**Executive Committee Meeting Date**

April

Name of Committee or Office

Director - Massachusetts

Activities/Decisions Since Last Executive Meeting

The last 4 weeks have been a challenge for WW Utilities in Massachusetts. Utilities have been faced with several issues including:

- Staffing Shifts
- Funding Projects
- Construction on hold in some instances
- Permit compliance and reporting
- Equipment and chemicals supplies

MA DEP has been excellent resource for Utility Managers and continues to hold weekly mtgs. Commissioner Martin Suuberg has been excellent along with EPA Region 1 in actively participating in these meetings. Themes from these meetings continue to stress:

- Public health and health of staff
- Continuing utility management/operation
- Continuing compliance with assistance from DEP and EPA Continued awareness of changing conditions
- Education focused on Utilities and the Public

Lastly, Collaboration is been a welcome focus of these meetings.

Meetings/Conference Calls Held

1. MAWEA Trade Show scheduled for March 18 has been postponed to a date TBD
2. Rick Alden Training Center closed through May 4, 2020 (at minimum - this date is fluid and subject to change)
4. MAWEA has been working with Kathleen Baskin from MA DEP to get out MA DEP information to the wastewater community in Massachusetts.
5. June events have not been cancelled but the situation is fluid and subject to change.
6. MAWEA has attended both MA DEP calls on March 25 and April 1 and posted information to members.
7. MAWEA plans to host small group calls with member facilities to hear concerns. The first meeting will be held Friday April 3rd.

Action Plan Committee/Officer Assignments

Continue to participate in DEP/EPA mtgs weekly and offer NEWEA resources as appropriate
Participate in local Massachusetts operator/manager mtgs with MAWEA members again offering NEWEA resources as appropriate

General Comments

I am very impressed with Commissioner Suuberg and his hands on approach to collaborating with the wastewater community in Massachusetts. He has been and has made the DEP very accessible to utility managers in this very difficult time. He has also acted as a link to EPA during this process keeping them front and center. While they are regulatory agencies, they are both committed to working with utility leaders to maintain operations.

Report Submitted by

F. Adam Yanulis

Officer & Committee Report Form : Entry # 4102**Executive Committee Meeting Date**

April

Name of Committee or Office

WEF Delegate

Activities/Decisions Since Last Executive Meeting

My activities have included participation on the WEF HOD Outreach Committee and the WEF Workforce Development Work Group. I am also serving as chair of the Nominating Committee and we will present our proposed committee for approval at the April ECM.

Meetings/Conference Calls Held

We have had several conference calls for both of my WEF committees. I have participated on conference calls with the Collection Systems, Sustainability, Innovation, and Membership Committees.

Action Plan Committee/Officer Assignments

None at this time.

Committee Member School Outreach Activities

I met with the WPI Student Chapter on February 25.

General Comments

"With all due respect, sir, I believe this is going to be our finest hour" - Gene Kranz, Apollo 13.

Report Submitted by

James Barsanti

Submitter's Email

jrb@framinghamma.gov

Date Submitted

04/03/2020

Officer & Committee Report Form : Entry # 4118**Executive Committee Meeting Date**

April

Name of Committee or Office

WEF Delegate

General Comments

It has been a pretty quiet first quarter. Was planning to start getting ready for WEFMAX in Jersey City and Charleston - and then they were cancelled.

I'm available to help out as needed for WEF Delegate assignments to support the senior Delegates, and anyone else.

Report Submitted by

Peter Garvey

Submitter's Emailpgarvey@dewberry.com**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4135**Executive Committee Meeting Date**

April

Name of Committee or Office

Director - Meeting Mgmt Council

Activities/Decisions Since Last Executive Meeting

We have voted as a council to cancel the Spring Meeting. Letter was submitted to NEWEA SMT and approved

Meetings/Conference Calls Held

Conference call held on March 25 and April 2.

Action Plan Committee/Officer Assignments

Work with Programs to help draft email for abstracts.

Report Submitted by

Katelyn Biedron

Submitter's Emailbiedronkm@cdmsmith.com**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4126**Executive Committee Meeting Date**

April

Name of Committee or Office

Registration Committee

Activities/Decisions Since Last Executive Meeting

- Final Registration Numbers for Annual Conference 2020 - 2578 - Highest Ever
- Submitted updated to Registration Committee Roster to NEWEA Office for inclusion in Committee Directory

Meetings/Conference Calls Held

- Participated in Meeting Management Council Conf. Call on 3/23 and 4/2/2020

Action Plan Committee/Officer Assignments

- Preparations underway for AC 2021

Report Submitted by

Meg Tabacsko

Submitter's Emailmeg.tabacsko@mwra.com**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4085**Executive Committee Meeting Date**

April

Name of Committee or Office

Certification Committee*

Activities/Decisions Since Last Executive Meeting

Since 1/26/2020 Certification AdHoc Committee actions:

- * Gained insight from Collection System (CS) and Laboratory Procedures Committee members with reference to 2014 NEWEA Strategic Planning Document (White Paper) on areas needing improvement, and how to align the existing procedures that can ultimately apply to any future certification programs
- *Review procedure to define by-laws to create standard operating practices for subcomms to follow now and in future
- *Defined the Cert Comm Task List and assigned priority ranking order
- *Adopted Cert Comm structure to include SOP Task Force and 2 Subcomms - CS and Lab and each with Technical subcomm groups with appointed chairpersons to report
- * Drafted AdHoc Cert Comm charge
- *Assigned members to work groups to address prioritized Task List actions
- * Electronic Exam provider- ProV Exam Services to be considered for certification testing

Meetings/Conference Calls Held

Meetings- 1/15/2020- Millbury MA kickoff meeting to introduce the AdHoc Comm goals to applied to the existing program operations
 1/28/2020- NEWEA Annual Conference- 3 meetings with the CS Certification Comm, Lab Practices Comm and CS Technical Comm- shared the goals of the AdHoc Comm
 Conference calls- Month of February- difficult transition due to evolving restrictions at the workplace and from-home transition due to virus concerns
 Month of March- 4 calls completed, with minutes published. Proposed scheduling calls every 2 weeks

Action Plan Committee/Officer Assignments

Action Plan is evolving as put into operation
 SOP Task Force members - Greg Kidd (CS) and Walter Palm (Lab) relay results from respective Subcomm activities and decisions.
 Each Subcomm has an assigned chairperson- Ken Conaty (CS) and James Galasyn (Lab)

Committee Member School Outreach Activities

Not Applicable

General Comments

Wish to share my sincere appreciation and praise to all members of the Executive Comm and the Certification Committee large group. Partnership and patience in these difficult times will drive us toward success. Special thanks to Mary Barry and our NEWEA Intern Alida Brown. So impressed with the knowledge base our Committee can draw from.

Draft Charge for the Comm:

To restructure and standardize the administrative process for all certification exams offered now and in the future. To encourage certification as a measure of professional qualification and recognition for collection system operators, laboratory specialists, and any future certification programs to promote employment of trained and efficient personnel working safely in the water industry.

Report Submitted by

Mary Jane Meier

Submitter's Emailmilmeier@aol.com

Officer & Committee Report Form : Entry # 4100**Executive Committee Meeting Date**

April

Name of Committee or Office

Charitable Giving Task Force

Activities/Decisions Since Last Executive Meeting

Giving Task Force Committee Report
April 7, 2020

The Giving Task Force had our initial meeting on Monday, January 27, 2020 during the Annual Conference. Attendees were Linda Carroll, lindalc50@verizon.net, Terry Campbell, amwtlc@mac.com, Lenny Young, Leonard.young@mwra.com, and John Trofatter, trof9@hotmail.com. Linda met with Mary and Jordan on February 20, 2020 to discuss the meeting and how to follow up.

Discussion Summary

- Unlike many other nonprofit organizations that are looking for/counting on public funding, NEWEA will start by reaching out to our own members
- We need to raise awareness about NEWEA as a nonprofit organization asking for donations, and about our activities that could use additional funding (going beyond traditional member dues, sponsors, exhibitors, advertising revenues)
- We need to make The Ask personal, by tailoring our requests to different audiences within our potential donor group(s)
- We should make direct connections between asking for donations and how donations will help us implement service-related initiatives, in coordination with relevant committees
- We need to thank donors (publicly and often) and let them know how (specifically) their donations are making a difference.

The most important actions going forward are:

- Increase direct donations to NEWEA by implementing a planned giving campaign
- Develop a series of success stories that we can use to promote why donating to NEWEA is important (how it will make a difference)

Meetings/Conference Calls Held

January 20, 2020: initial Task Force meeting (Linda Carroll, Terry Campbell, Lenny Young, John Trofatter)
February 20, 2020: Linda met with Mary and Jordan to discuss initial meeting and potential actions
March 9, 2020: e-mail to Task Force members sharing information on potential actions

Action Plan Committee/Officer Assignments

We understand that donating to NEWEA may not a priority right now, but we want to keep the momentum going. We propose the following during Spring/Summer 2020:

1. Reach out to Past Presidents/Officers, Committee Chairs, Council leaders, State presidents, program leaders, etc. asking for their help, not only in making donations but also in helping us create stories we can use to promote why giving to NEWEA is so important (draft created March 25, 2020)
2. Reach out to relevant committees (e.g., Young Professionals, Service, Workforce Development), asking them to help develop narratives about what their Committees do, what they have accomplished, what's on their wish list for future activities and initiatives, and how additional funding would help (Linda, Task Force members and Mary)
3. Develop a series of stories – print and video – about members whose professionals lives have been enriched by NEWEA, as well as stories about people whose lives have been touched by NEWEA members (e.g., mentoring) or by the organization (e.g., scholarships, community service). We would include these stories in newsletters, on our web site, in YouTube videos, other print media, etc. (Jordan to coordinate)

Officer & Committee Report Form : Entry # 4124**Executive Committee Meeting Date**

April

Name of Committee or Office

Director - CS/Water Resource Council

Activities/Decisions Since Last Executive Meeting

See Collections Systems and ReACT Committee reports regarding specialty conference planning.

Meetings/Conference Calls Held

Attended Committee meetings at AC20 - Collection Systems, Sustainability, & Stormwater; held Council meeting with all chairs.

Participated in conference calls for Collections Systems Committee and Sustainability Committee.

Participated in 3 conference calls for ReACT Specialty conference.

Report Submitted by

Vonnie Reis

Submitter's Emailvmr@Framingham.org**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4103**Executive Committee Meeting Date**

April

Name of Committee or Office

Collection Systems Committee

Activities/Decisions Since Last Executive Meeting

Held two conference calls and established 3 task forces: CSC Specialty Conference Task Force, Non-Dispersibles Task Force, and Preventative Miantenance/Technology Tasck Force

Meetings/Conference Calls Held

2 conference calls help

Action Plan Committee/Officer Assignments

Three Task Forces established with Chairs: Preventative Maintenance / Technology Chair, Kara Johnston; Non-Dispersibles Chair, Bob Domkowski; CSC Specialty Conference Chair, Kara Johnston.

Committee Member School Outreach Activities

Not yet

General Comments

CSC Specialty Conference date was set for September 10, 2020 at the Boxborough Regency

Report Submitted by

Scott Lander

Submitter's Email

scott@retain-it.com

Date Submitted

04/03/2020

Officer & Committee Report Form : Entry # 4113**Executive Committee Meeting Date**

April

Name of Committee or Office

CSO/Wet Weather Issues Committee

Activities/Decisions Since Last Executive Meeting

working towards a webinar on CSO reporting.

Meetings/Conference Calls Held

Conference call on March 3rd.

Action Plan Committee/Officer Assignments

- * hold webinar in the next 90 days
- * update web site info
- * prepare outreach materials touting effectiveness of CSO efforts at large
- * discuss educational outreach

Committee Member School Outreach Activities

nothing conclusive at this point but it is in the mix of discussions...

General Comments

We are working towards monthly phone calls and becoming a more active committee.

Report Submitted by

Steve Perdios

Submitter's EmailSPerdios@Dewberry.com**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4122**Executive Committee Meeting Date**

April

Name of Committee or Office

Industrial Wastewater Committee

Activities/Decisions Since Last Executive Meeting

Confirmed 2020 Committee participants. Requested ideas from Committee participants for upcoming discussions. No conference calls are currently scheduled.

Report Submitted by

Rebecca Weidman

Submitter's EmailRebecca.weidman@mwra.com**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4112**Executive Committee Meeting Date**

April

Name of Committee or Office

Sustainability Committee

Activities/Decisions Since Last Executive Meeting

Offered a second article for the NEWEA Journal entitled On the Road to a Sustainable Infrastructure: Part 2 – Integrating Sustainability in Planning, Design and Construction authored by committee members Wayne Bates, Meredith Zona and Courtney Eaton (chair).

Meetings/Conference Calls Held

Held a quarterly check-in call (March 2020)

Action Plan Committee/Officer Assignments

Committed to two e-newsletter articles for the first half of 2020 - one to highlight our Green Steps Award winner from this year and one to highlight the co-digestion process at GLSD that received an award earlier this year at the Annual Conference

Reached out to Awards Committee to explore the possibility of moving the Green Steps award from a Committee Award to a NEWEA-wide award. That discussion is in process.

Sub-committee is collaborating on the Joint Watershed / Stormwater / Sustainability Committee Resiliency Specialty Conference planned for Fall 2020.

Exploring the idea of hosting a webinar focused on the topics that we have been writing about for the NEWEA Journal. Stay tuned for that.

Committee Member School Outreach Activities

Courtney Eaton (chair) participated in a 1st grade 'meet the parents' day at her son's school in Concord, MA. She read the Water's Worth It book to the class and did a demonstration on wipes vs. toilet paper (February 2020).

Report Submitted by

Courtney Eaton

Submitter's Emailceaton@kleinfelder.com**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4111**Executive Committee Meeting Date**

April

Name of Committee or Office

Water Reuse Committee

Activities/Decisions Since Last Executive Meeting

Many discussions held regarding the need to increase participation and/or merging with another Committee with similar interests/objectives such as the Sustainability Committee

Request for White Papers was sent out to the Water Reuse presentations held at the NEWEA Conference.

2020 Committee Roster was reviewed and updated

2021 Request for Abstracts - Need for review and updating

Meetings/Conference Calls Held

A Water Reuse Committee meeting was held during the 2020 NEWEA Conference in Boston. There were (9) people in attendance. In addition, there was a short discussion with Dennis Hallahan of the Small Communities Committee regarding the possibility of utilizing combined committee resources and efforts to put on a Joint Specialties Conference.

Action Plan Committee/Officer Assignments

Circulated the current description used to solicit abstracts for the NEWEA Conference and asked the committee members to provide input/feedback regarding the summary. Topics and presentations have been limited with very few submittals and the reoccurring need to rely on the same pool of members to fill the training session. Would like to modify, perhaps simplify, what we are using to prompt more submittals.

Vice Chair Bruce Douglas has received permission to host a session at the Patriots' Place and will pursue discussions with the Small Community Committee to gauge interest in holding a joint specialties conference.

Committee Member School Outreach Activities

None reported

Report Submitted by

Robert Scott

Submitter's Email

rscott@woodardcurran.com

Date Submitted

04/06/2020

Subject: Committee/Officer Report Submission

Date: Monday, April 6, 2020 at 2:15:59 PM Eastern Daylight Time

From: Sara Greenberg

To: mail@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Watershed Management Committee

Activities/Decisions Since Last Executive Meeting

In the last few months WMC has continued planning our 2020 Source Water Brewing event and is working with the Stormwater and Sustainability Committees to host a Resilience Specialty Conference. The specialty conference will be held November 19-20 of 2020 in Worcester, MA at the AC Hotel. The call for Abstracts went out mid March and is due May 1st.

Meetings/Conference Calls Held

WMC continues to have monthly meetings (via phone call) and continued planning meetings for the Specialty Conference in November of 2020.

Action Plan Committee/Officer Assignments

Continue to have monthly WMC meetings (via phone call) and specialty conference planning calls to solidify technical sessions and overall program as well as review abstracts.

General Comments

At the 2020 Annual Conference Sara Greenberg took over as Chair and Steve Wolosoff will be Vice Chair of the WMC.

Report Submitted by

Sara Greenberg

Submitter's Email

sara.greenberg@ghd.com

Date Submitted

04/06/2020

Officer & Committee Report Form : Entry # 4130**Executive Committee Meeting Date**

April

Name of Committee or Office

Director - Communications Council

Activities/Decisions Since Last Executive Meeting

Public Awareness Committee produced outreach document
Youth Education Committee needs to prepared distance learning document

Meetings/Conference Calls Held

PAC Conference Call Meetings held on 3/23 and 3/30/2020

General Comments

NEWEA Office doing a great job communicating with members, general public, regulators and public officials during this time

Report Submitted by

Meg Tnabacsko

Submitter's Emailmeg.tabacsko@mwra.com**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4133**Executive Committee Meeting Date**

April

Name of Committee or Office

Youth Education Committee

Activities/Decisions Since Last Executive Meeting

Mr and Mrs Fish, after 40+ years of educating thousands of students, young and old, have hung up their fins. to honor their service to education, we are nominating them for a wef public education award. the deadline was extended so we have time to add much more information to their application.

several outreach opportunities were put on hold but we are restocked and prepared to support these when the time is right.

Stockholm Junior water prize is upon us, the call for judges has gone out. video conference is a perfect venue for this. thank you Teri Demers!

Action Plan Committee/Officer Assignments

Teacher training, Deer Island Dash and other events are either cancelled or all up in the air.

Teri Demers has done an amazing Job with SJWP for the past few years, we are looking for someone to work with her and eventually take on her role in this.

Committee Member School Outreach Activities

several were scheduled, many were cancelled. the presidents challenge gauge remains under 5000.
when this is all over we will crush that goal!

General Comments

We are working to making more information available online to be available to our parents as they shelter in place with their children.

Info on what not to flush, will be added to this.

Meeting the end of this week to coordinate SJWP and talk about more info being available.

Report Submitted by

Lenny Young

Submitter's Emailleonard.young@mwra.com**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4128**Executive Committee Meeting Date**

April

Name of Committee or Office

Innovation Committee*

Activities/Decisions Since Last Executive Meeting

Moving forward with legal integration of NEWIN
 Merging NEWIN membership with NEWEA
 Created and implementing Innovation Membership categories
 Integrating NEWIN website information into NEWEA's website and establishing a Innovation web pages

Meetings/Conference Calls Held

Monthly with former NEWIN Board and former NEWEA Innovation Task Force

Action Plan Committee/Officer Assignments

1. The Innovation Council content is about to be updated on the website including the new membership program. This is a combination of individual membership and sponsorship. We have 2 interested businesses, Watts and Evoqua and expect \$5000 each., although that was prior to the pandemic.
2. We are shifting to virtual event planning. A joint set of webinars is being planned with the CEC committee. We are very interested in doing joint virtual events with any other committee that is interested.
3. Still loose ends to work out with dissolving NEWIN. Communications are underway.
4. Will be ramping up communications once the website is updated especially to attract former NEWIN stakeholders and members. Planning on having an Innovation Corner section in each newsletter.
5. WEF had a call with the clusters and incubators last week. NEWEA's Innovation Council will participate in the Innovation Pavilion and a shared booth with the clusters at WEFTEC. We also are all now connected through WEFs Microsoft Teams platform to share information and ideas.

Thank you for handling the call. I'm sorry to miss it.

Committee Member School Outreach Activities

Working with Colleges and Universities and Private Water companies to fund innovative projects.

Report Submitted by

Marianne Langridge

Submitter's Emailmarianne@sustainablesynthesis.com**Date Submitted**

04/07/2020

Officer & Committee Report Form : Entry # 4109

Executive Committee Meeting Date

April

Name of Committee or Office

Assessment and Development Committee

Activities/Decisions Since Last Executive Meeting

Completed review of the Committee surveys

Action Plan Committee/Officer Assignments

John DiGiacomo has volunteered to be the Vice Chair of the Assessment and Development Committee :)
He participated in the New Officer and Chairperson Training at the Annual Conference

Committee Member School Outreach Activities

Before the COVID shutdown, Marylee had performed a few education and tour programs at the SWPCA.

General Comments

Committee Survey Report for 2019 will be presented at the June Meeting
Committee Reviews for 2020 will go out soon after the April Meeting.
Marylee will work with John DiGiacomo on getting them out to the Council Directors

Report Submitted by

Marylee Santoro

Submitter's Email

msantoro@stamfordct.gov

Date Submitted

04/05/2020

Officer & Committee Report Form : Entry # 4079

Executive Committee Meeting Date

April

Name of Committee or Office

Awards Committee

Activities/Decisions Since Last Executive Meeting

- Held Awards Committee Meeting at NEWEA AC on January 28 in Boston
- Discussed Award communications strategy with EPA & WEF
- Drafted Communications Plan for NEWEA Awards (THANK YOU JORDAN GOSSELIN!)
- Updated Awards Training for new Committee Chairs on Sunday, January 26 in Boston (THANK YOU MARYLEE SANTORO!)
- Delivered OUTSTANDING and SUCCESSFUL Annual Awards Ceremony & Luncheon on Wednesday, January 29 in Boston
- Developed & submitted Award application for Charlie Tyler for WEF Fellow (due February 1)
- Developed & submitted Award application for Jim Barsanti for WEF Collection System Award (due April 1)

Meetings/Conference Calls Held

- Held Awards Committee Meeting at NEWEA AC on January 28 in Boston
- Multiple calls with many for Charlie Tyler WEF Fellow application (submitted February 1)
- Multiple calls with many for Jim Barsanti WEF Collection System Award application (submitted April 1) - thank you Mike Wilson for LEADING the effort on this award!

[Thanks to all who helped write letters of support of these Award Candidates!!! You ALL pulled together and met our tight deadlines - we appreciate YOU!!!]

Action Plan Committee/Officer Assignments

- Awards Committee Meeting to be scheduled at NEWEA Spring Meeting in Vermont May 31-June 3 (PENDING)
- Possible Action on adding Golden Manhole and Golden Raindrop to becoming a full-time part of NEWEA Awards Committee purview

Committee Member School Outreach Activities

N/A

General Comments

- We really need additional support from Council Directors in getting Award Nominations done in the Summer. If one of your Committees does not have candidates at the Spring meeting, please let the Awards Committee know so we can help! Award Nominations do not magically appear after the Spring Meeting...we have make them happen.
- We have sooooo many people to THANK for the successful Awards Ceremony & Lunch, the WEF Award nominations, the extended efforts during NEWEA Annual Conference (Training, Communication Plan, etc.), and MANY more. We will do our best to recognize them but please know, we do not underestimate your contributions and efforts!!!

Report Submitted by

Officer & Committee Report Form : Entry # 4115**Executive Committee Meeting Date**

April

Name of Committee or Office

Bylaws Committee

Activities/Decisions Since Last Executive Meeting

Phyllis Arnold Rand has rejoined the Committee.
Nothing else new to report.

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

None

Report Submitted by

Mike Bonomo

Submitter's Emailmbonomo@idexcorp.com**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4084

Executive Committee Meeting Date

April

Name of Committee or Office

Sponsor Committee

Activities/Decisions Since Last Executive Meeting

- Larry Scola (Flow Tech) and Danielle DiRuzza (MWRA) have joined the committee.
- Agreed on design for sponsor certificate to be sent out from NEWEA to all sponsors for recognition of their support. Intent is for this to be something they can display at future events.
- Personal emails sent to 41 current sponsors thanking them for support.
- Targeting 37 past sponsors for future sponsorship.

Meetings/Conference Calls Held

- March 20
- Committee call to discuss design of sponsor certificate.

Action Plan Committee/Officer Assignments

- Jordan is organizing sending out the sponsor certificates
- Larry Scola to be point person on committee for spring golf outing.
- Looking for a vice-chair.

General Comments

- Please quarantine.

Report Submitted by

Brian Olsen

Submitter's Email

bolsen@carlsensystems.com

Date Submitted

03/31/2020

Officer & Committee Report Form : Entry # 4108

Executive Committee Meeting Date

April

Name of Committee or Office

Membership Committee

Activities/Decisions Since Last Executive Meeting

- Started discussion on Associate Member category. The purpose is to create a category that addresses gaps in our current membership offering.
- Began drafting language to update the Membership Committee web page content
- Investigated what we can do to support the NEWEA-NEWIN merger.
- Started discussion of membership rate review

Meetings/Conference Calls Held

1/28/20 - At the annual conference
3/31/20 - Conference call

Action Plan Committee/Officer Assignments

1. Disposition of 3 WEF passes available from WEFTEC19 and NEWEA involvement in the WEF reciprocal membership program.
2. Review of current membership categories and detail for website posting after EC approval.
3. Review of current membership category rates for the next year.
4. Preparing content for the Membership Committee web page on the NEWEA website.
5. Preparing content for the Associate Member category for submittal to the executive committee.

Committee Member School Outreach Activities

Nothing to report during the COVID-19 challenge.

General Comments

We are fortunate to have held our annual conference when we did. Many member associations aren't going virtual or cancelling their event due to the current global pandemic. All WEFMMAX dates have been cancelled.

Report Submitted by

Peter Frick

Submitter's Email

pfrick@idexcorp.com

Date Submitted

04/05/2020

Officer & Committee Report Form : Entry # 4104**Executive Committee Meeting Date**

April

Name of Committee or Office

Safety Committee

Activities/Decisions Since Last Executive Meeting

Held Safety Committee Mtg during Annual Conference

Sent out the Annual Safety Survey and results are beginning to come in - slowly.

Planning for the Specialty Conference has begun, but ultimately on hold until COVID-19 is resolved.

- Considering covering OSHA Topics - How to Comply
- Fatigue in the Workplace
- Lone Worker Safety
- Complacency Reduction Techniques
- Possible involvement of the Industrial Committee

Meetings/Conference Calls Held

Safety Committee Mtg at Champions in Januar

Action Plan Committee/Officer Assignments

Will determine next steps after the next EC meeting on April 7, 2020

Committee Member School Outreach Activities

None.

General Comments

None/

Report Submitted by

David Wright

Submitter's Email

wrightd@wseinc.com

Date Submitted

04/03/2020

Officer & Committee Report Form : Entry # 4134**Executive Committee Meeting Date**

April

Name of Committee or Office

Young Professionals Committee

Activities/Decisions Since Last Executive Meeting

- Two Committee meetings
- worked on planning 2 new Poo and Brews
- Held our first Poo and Brew that was a tour of a manufacturing facility in Hartford, CT
- Received feedback from the YP Summit Survey
- Began planning for the YP Summit 2021
- Furthered discussions surrounding the YP Service Project being an independent event

Meetings/Conference Calls Held

- Two committee conference call
- Planned one meeting with the committee leadership (Colin O'Brien, Kate Roosa, Matt Brown). Working to reschedule virtually due to the COVID-19 situation.

Action Plan Committee/Officer Assignments

- Officers to meet and develop a strategy for 2020 committee plans
- resume Poo and Brew and social event planning once the COVID-19 situation has resolved
- continue planning for YP Community Service event
- Follow up with YP Summit feedback and begin planning for 2021 YP Committee

Committee Member School Outreach Activities

- coordinated with James Plumber and the NEWWA YP committee activities

General Comments

The YP Summit was very successful. I am proud to announce that if the YP Summit was a great success. Without including the cost for renting a 4K projector for the "Brave Blue World" showing the summit was in the black by almost \$2,000. This is a huge move forward from previous years YP summit financial standing. I am very proud of the entire YP Summit planning committee to make this possible.

Report Submitted by

Colin O'Brien

Submitter's Emailcobrien@brwncald.com

Officer & Committee Report Form : Entry # 4116**Executive Committee Meeting Date**

April

Name of Committee or Office

Contaminants of Emerging Concern Committee

Activities/Decisions Since Last Executive Meeting

The following committee activities for 2020 were initiated at the last meeting:

1. Prepare and host an "CECs 101" webinar -- outline has been prepared by member Amy Hunter with plans to host the webinar sometime in May.
2. In collaboration with the Innovation Council, create a "CEC Removal Technologies" webinar series to highlight innovative technologies for removing CECs from wastewater.
3. Update the "microconstituents" position paper that is currently on the NEWEA website.
4. Update the committee webpage
5. Tentatively planning to work with the Plant Operations committee on a joint specialty conference in 2021

Meetings/Conference Calls Held

Conference call on March 24th

Action Plan Committee/Officer Assignments

Working with Government Affairs, Residuals Committee and NEBRA on a PFAS public information campaign initially targeted at legislators.

Committee Member School Outreach Activities

None however we are working with the Communications Council director and the Public Awareness Committee to add a CEC information slide into existing NEWEA Power Point presentations for students.

Report Submitted by

JANINE Burke-Wells

Submitter's Emailjanine@nebiosolids.org**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4114**Executive Committee Meeting Date**

April

Name of Committee or Office

Energy Committee

Activities/Decisions Since Last Executive Meeting

Since the last meeting, we have been busy planning a joint specialty conference with Plant Operations Committee. This conference was going to be held on May 11-12 in Haverhill, MA with a tour at the GLSD. However, the two committees have decided to reschedule this conference until the same time next year. We have a great agenda lined up and hope that everyone will be available next year.

Meetings/Conference Calls Held

We have had numerous conference planning calls with the subcommittees from Energy and PO committees. We did not have a committee call with the full Energy Committee in March. Our next committee call is currently scheduled for May 7.

Report Submitted by

Sharon Nall

Submitter's Emailsharon.nall@des.nh.gov**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4095**Executive Committee Meeting Date**

April

Name of Committee or Office

Laboratory Practices Committee

Activities/Decisions Since Last Executive Meeting

The Lab Practices Committee members have been engaged with the new SOP Task Force to help develop protocol and structure for NEWEA certified exams.

Meetings/Conference Calls Held

Walter Palm, Jim Galasyn, and Marylee Santoro have been participating in the weekly conference calls with the SOP Task Force.

Action Plan Committee/Officer Assignments

Walter Palm will work with the SOP Task Force on exam security protocol. Jim Galasyn will work with the SOP Task Force to establish exam proctor qualifications and partner agreements.

Report Submitted by

Walter Palm

Submitter's Email

wpalm@narrabay.com

Date Submitted

04/02/2020

Officer & Committee Report Form : Entry # 4081**Executive Committee Meeting Date**

April

Name of Committee or Office

Plant Operations Committee

Activities/Decisions Since Last Executive Meeting

Up Coming Award Nominations

 Hatfield Award/ Operator Award – Due in May Quarter Century Award – Must have 5 years preceding nomination as a WEF member - Ray Vermette submitting application. Coordination of the Operator and Pelouquin Awards with State Directors and Award Committee for Associations

Spring Specialty Conference Tours

 Joint Specialty Conference – Plant Operations Committee and Energy Committee. Will be held in Haverhill, Sponsored by Greater Lawrence Sewer District. Scheduled for May 11 – 12, 2020.

Maybe delayed until Spring of 2021 - Corona Virus.

 Uxbridge, MA Plant Tour - Proposed date of October 21, 2020. (Thanks Mickey)

Spring Meeting

 Abstract Reviews – Volunteers need to review

Future and On Going Items

Operator Exchange Program

Journal Article Operator Exchange

Coordinate Operator Challenge/ Training Day

Committee Fair

Public Outreach

TR16 Review and Update (Tom Groves – NEWIPCC)

 TR16 Sub committee Team – Paul Dombrowski heading up the team (Ben L., Nick T., John A.) Special thanks to Paul who is spear heading the review from POC.**Meetings/Conference Calls Held**

None yet. Have sent out emails with up dated tasks and items for members to review. Planning a conference call in the next month.

Action Plan Committee/Officer Assignments

Working on Specialty Conference with Energy Committee (Spring 2021) and Containments of Emerging Concern (Fall of 2021)

TR16 Review on going.

Uxbridge, MA Plant Tour (Thanks to Mickey)

Committee Member School Outreach Activities

None at this time.

General Comments

Would like to extend a special thanks to Nick Tooker for stepping up as Vice Chair of the Plant Operations Committee.

Paul Dombrowski for spear heading our sub committee for TR16

Mickey Nowack for setting up the Uxbridge Tour this coming October.

Report Submitted by

John Adie

Officer & Committee Report Form : Entry # 4117**Executive Committee Meeting Date**

April

Name of Committee or Office

Small Community Committee

Activities/Decisions Since Last Executive Meeting

Held meeting at Annual Conference after Session on Monday Jan. 27th. 20 attendees including presenters from Uxbridge

Meetings/Conference Calls Held

None. Email correspondence only

Action Plan Committee/Officer Assignments

Created Specialty Conference Team and discussed topics at Annual Meeting. No further discussions.
Website improvement committee awaiting direction from Council Director as reported at Annual Meeting for update of website form.

Committee Member School Outreach Activities

None to report

General Comments

CAOVID-19 pushing date for Specialty Seminar. Considering changing topics to be more slanted toward response of small communities wastewater systems and operations/health and safety.

Report Submitted by

Kurt Mailman

Submitter's Emailkmailman@fando.com**Date Submitted**

04/06/2020

Officer & Committee Report Form : Entry # 4132**Executive Committee Meeting Date**

April

Name of Committee or Office

Utility Mgmt Committee

Activities/Decisions Since Last Executive Meeting

Commented on COVID-19 NEWEA paper

Meetings/Conference Calls Held

None since Annual Conference

Action Plan Committee/Officer Assignments

Transitioning Chair to Art Simonian

Committee Member School Outreach Activities

Talked at Annual Conference about having a repository of tours done by utilities.

General Comments

Be Safe.

Report Submitted by

Gary Zrelak

Submitter's Emailgzrelak@gnhwpc.com**Date Submitted**

04/07/2020



**New England Water Environment Association
Executive Committee Meeting**
April 7, 2020

ACTION ITEM: SMT, Enactment of Bylaws Section 13.2

By vote of the Executive Committee, we submit the following request to enact Section 13.2 of the NEWEA Bylaws, to expel a member from NEWEA for good and sufficient reason, specifically for behavior unbecoming of a NEWEA member, for approval by the Executive Committee at the NEWEA Executive Committee Meeting on April 7, 2020.

Respectfully Submitted at the Executive Committee Meeting on April 7, 2020 by the NEWEA Senior Management Team

Jennifer Kelly Lachmayr, President
Virgil Lloyd, President Elect
Fred McNeill, Vice President
Mac Richardson, Treasurer
Ray Vermette, Past President

ACTION ITEM

The NEWEA Senior Management Team recommends that the Executive Committee accept this action.

Action:

- _____ Approved *Jennifer K. Lachmayr*
Jennifer K Lachmayr (Apr 14, 2020)
- _____ Approved as Amended
- _____ Denied




Action-Item-Enactment-of-Bylaw-13-2

Final Audit Report

2020-04-14

Created:	2020-04-13
By:	Elizabeth Cutone (mail@newea.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAvIwIpdEQbKU8H8QJPCPssmcmK35Fj4zY

"Action-Item-Enactment-of-Bylaw-13-2" History

-  Document created by Elizabeth Cutone (mail@newea.org)
2020-04-13 - 3:40:05 PM GMT- IP address: 24.147.161.202
-  Document emailed to Jennifer K Lachmayr (jennifer.lachmayr@arcadis.com) for signature
2020-04-13 - 3:41:47 PM GMT
-  Email viewed by Jennifer K Lachmayr (jennifer.lachmayr@arcadis.com)
2020-04-13 - 3:47:03 PM GMT- IP address: 173.48.237.240
-  Document e-signed by Jennifer K Lachmayr (jennifer.lachmayr@arcadis.com)
Signature Date: 2020-04-14 - 7:33:02 PM GMT - Time Source: server- IP address: 173.48.237.240
-  Signed document emailed to Jennifer K Lachmayr (jennifer.lachmayr@arcadis.com) and Elizabeth Cutone (mail@newea.org)
2020-04-14 - 7:33:02 PM GMT



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**New England Water Environment Association
Executive Committee Meeting
April 7, 2020**

ACTION ITEM: APPROVE FY2020 Q1 FINANCIAL STATEMENT

By vote of the Finance Committee, I submit the following FY 2020 Q1 Financial Statement, to be accepted by vote during the NEWEA Executive Committee Meeting on April 7, 2020.

Respectfully submitted April 7, 2020 by the NEWEA Finance Committee

Clayton Richardson, Treasurer
Mary Barry
Ray Vermette
Kate Biedron
Virgil Lloyd
Fred McNeill


ACTION ITEM


The NEWEA Finance Committee recommends that the Executive Committee accept the FY 2019 Q4 Financial Statement as described above.


Action: X Approved _____ Approved as Amended _____ Denied

Jennifer K. Lachmayr
Jennifer K. Lachmayr (Apr 14, 2020)

	A	B	C	D	E	F	G	H	I	J	K	L	
1	NEWEA										4:37 PM		
2	FY20 Q1 Quarterly Report										04/03/20		
3	October through December 2019												
4													
5													
6	Ordinary Income/Expense												
7	Income - Delta, Red (negative) is the amount of expected revenue not realized "bad"												
8	Annual Conference Income												
9	Annual Conference - Exhibit Inc										99,201.50	280,000.00	-180,798.50
10	Annual Conference - General Inc										100,872.50	330,000.00	-229,127.50
11	Total Annual Conference Income										200,074.00	610,000.00	-409,926.00
12	Association Management Income												
13	CAWPCA Management Fee (Labor & Internal Expenses)										1,308.24	8,000.00	-6,691.76
14	NEBRA Management Fee										223.01	800.00	-576.99
15	YOWA Management Fee (Labor & Internal Expenses)										0.00	2,200.00	-2,200.00
16	Total Association Management Income										1,531.25	11,000.00	-9,468.75
17	Certification Income												
18	CS Certification										4,100.00	15,000.00	-10,900.00
19	Lab Certification										0.00	3,000.00	-3,000.00
20	Total Certification Income										4,100.00	18,000.00	-13,900.00
21	Dues Income												
25	Total Dues Income										23,778.00	110,000.00	-86,222.00
26	Misc. Income												
27	Congressional Briefing										0.00	5,000.00	-5,000.00
28	Directory Sales										0.00	300.00	-300.00
29	Other Misc. Revenue										2,980.00	400.00	2,580.00
30	Planning Session										0.00	0.00	0.00
31	WEFTEC Reception										355.00	4,500.00	-4,145.00
32	Total Misc. Income										3,335.00	10,200.00	-6,865.00
33	Non NEWEA Revenue												
38	Total Non NEWEA Revenue										11,385.00	0.00	11,385.00
39	Pub/WEB/Media/Sponsor INC												
40	Annual Sponsorships										55,250.00	85,000.00	-29,750.00
41	Ed Nazaretian Memorial Fund (Memorial Fund)										1,216.15	2,500.00	-1,283.85
42	Fundraising										2,712.53	15,000.00	-12,287.47
43	Golf Tournament/Holiday Auction										0.00	1,500.00	-1,500.00
44	Grants										0.00	8,800.00	-8,800.00
45	Humanitarian Sponsorship (Humanitarian Sponsorship)										0.00	0.00	0.00
46	Journal Advertising										15,160.00	75,000.00	-59,840.00
47	Journal Subscriptions										6,320.00	200.00	6,120.00
48	Misc. Sponsorship										0.00	100.00	-100.00
49	PFund PSA Yrs 19 20 (PSA Communication)										0.00	0.00	0.00
50	Scholarship Sponsorship										0.00	0.00	0.00
51	SJWP Sponsorship										396.30	3,000.00	-2,603.70
52	Student Design Comp Sponsorship (Student Design Comp Sponsorsh)										0.00	750.00	-750.00
53	Youth Education Sponsorship										0.00	0.00	0.00
54	Total Pub/WEB/Media/Sponsor INC										81,054.98	191,850.00	-110,795.02
55	Specialty Conference Income												
56	Asset Management Seminar										0.00	0.00	0.00
57	CEC Seminar										0.00	0.00	0.00
58	Collection Systems Seminar										0.00	22,975.00	-22,975.00
59	Committee Member Appreciation										25.00	300.00	-275.00
60	CSO/Wetweather Issues Seminar										0.00	0.00	0.00
61	Energy Seminar										0.00	0.00	0.00
62	EPA PreTreatment										0.00	0.00	0.00
63	Industrial Waste Seminar										0.00	0.00	0.00
64	Innovation Seminars										0.00	50,000.00	-50,000.00
65	Joint AM and Energy (Joint Specialty Conference)										0.00	0.00	0.00
66	Joint Energy/Plant Ops										0.00	13,775.00	-13,775.00
67	Joint Industrial Waste/Lab Prac										0.00	6,305.00	-6,305.00
68	Joint NEWEA/NEWWA IT Fair										0.00	1,365.50	-1,365.50
69	Joint Residuals/NEBRA Seminar (Joint Specialty Conference)										20,600.00	29,315.00	-8,715.00
70	Joint Storm/Sustain/Watershed										0.00	19,560.00	-19,560.00
71	Lab Practices Seminar										0.00	0.00	0.00
72	Plant Operations Seminar										0.00	0.00	0.00
73	Plant Ops Tours										155.00	0.00	155.00
74	Residuals Biosolids Seminar										0.00	0.00	0.00
75	Safety Seminar										0.00	0.00	0.00
76	Small Community Outreach										200.00	0.00	200.00
77	Stormwater Seminar										0.00	0.00	0.00
78	Sustainability Seminar										0.00	0.00	0.00
79	Utility Management										3,820.00	7,250.00	-3,430.00
80	Water Reuse Seminar										20.00	0.00	20.00
81	Watershed BrewMaster										0.00	0.00	0.00
82	Watershed Management Seminar										1,750.00	0.00	1,750.00
83	Youth Education-Teacher Train										0.00	1,400.00	-1,400.00
84	YP AC Summit & Lounge (YP AC Summit & Lounge)										0.00	9,000.00	-9,000.00
85	YP Community Service Proj										0.00	0.00	0.00
86	YP Events										1,290.00	5,550.00	-4,260.00
87	Total Specialty Conference Income										27,860.00	166,795.50	-138,935.50
88	Spring Meeting Income												
89	Spring Meeting Exhibit Inc										0.00	6,000.00	-6,000.00
90	Spring Meeting General Inc										710.00	62,000.00	-61,290.00
91	Total Spring Meeting Income										710.00	68,000.00	-67,290.00
92	Total Income										353,828.23	1,185,845.50	-832,017.27

	A	B	C	D	E	F	G	H	I	J	K	L
1	NEWEA										4:37 PM	
2	FY20 Q1 Quarterly Report										04/03/20	
3	October through December 2019											
4												
5												
6	Ordinary Income/Expense							Oct - Dec '19	Budget	\$ Delta		
94	Expense - Delta, red (negative) is the amount a budgeted item was underspent "good"											
95	Annual Conference Exp. (Conference Expenses)							3,231.34	310,000.00	-306,768.66		
96	Spring Meeting Expense							119.00	68,000.00	-67,881.00		
97	Association Management Expense (Expenses Paid by NEWEA)											
98	YOWA Mangmt. Expenses (NEWEA Paid Expenses)							0.00	0.00	0.00		
99	Total Association Management Expense (Expenses Paid by NEWEA)							0.00	0.00	0.00		
100	Capital Expenses (Expenses not categorized else)											
101	AMS Development Support							0.00	1,000.00	-1,000.00		
102	Consulting - Marketing							0.00	5,000.00	-5,000.00		
103	Water For Life Campaign							0.00	8,800.00	-8,800.00		
104	Total Capital Expenses (Expenses not categorized else)							0.00	14,800.00	-14,800.00		
105	Committee Council Directors EXP											
106	Ad-Hoc/Vice President Council											
107	Certification Committee - AdHoc							0.00	2,500.00	-2,500.00		
108	Charitable Giving - AdHoc							0.00	0.00	0.00		
109	Workforce Development - AdHoc							0.00	900.00	-900.00		
110	Total Ad-Hoc/Vice President Council							0.00	3,400.00	-3,400.00		
111	Collection Syst/Water Resources											
112	Collections Systems							0.00	1,800.00	-1,800.00		
113	CS Certification							0.00	1,600.00	-1,600.00		
114	CSO/Wet Weather Issues							0.00	750.00	-750.00		
115	Industrial Waste							0.00	200.00	-200.00		
116	Stormwater Committee							0.00	2,600.00	-2,600.00		
117	Sustainability Advisory							0.00	300.00	-300.00		
118	Water Reuse							0.00	500.00	-500.00		
119	Watershed Management							0.00	450.00	-450.00		
120	Total Collection Syst/Water Resources							0.00	8,200.00	-8,200.00		
121	Communications Council											
122	Journal							0.00	450.00	-450.00		
123	Public Awareness Committee							0.00	400.00	-400.00		
124	Website							0.00	150.00	-150.00		
125	Youth Education							185.25	450.00	-264.75		
126	Total Communications Council							185.25	1,450.00	-1,264.75		
127	Innovation Council											
128	Innovation Committee							0.00	500.00	-500.00		
129	Total Innovation Council							0.00	500.00	-500.00		
130	Mangt. Review/Past Pres Council											
131	Assessment & Development							0.00	125.00	-125.00		
132	Awards Committee and Trophies							0.00	12,500.00	-12,500.00		
133	Bylaws							0.00	0.00	0.00		
134	Committee Member Appreciation							0.00	0.00	0.00		
135	Finance							0.00	225.00	-225.00		
136	Management Review							0.00	0.00	0.00		
137	Nominating							0.00	0.00	0.00		
138	Sponsor							0.00	200.00	-200.00		
139	Total Mangt. Review/Past Pres Council							0.00	13,050.00	-13,050.00		
140	Meeting Management Council											
141	Conference Arrangements							0.00	200.00	-200.00		
142	Exhibits Committee and Awards							0.00	600.00	-600.00		
143	Program							0.00	100.00	-100.00		
144	Registration							0.00	200.00	-200.00		
145	Total Meeting Management Council							0.00	1,100.00	-1,100.00		
146	Outreach Committee Council											
147	Government Affairs							0.00	200.00	-200.00		
148	Humanitarian Assistance							0.00	0.00	0.00		
149	Membership							0.00	300.00	-300.00		
150	Safety							0.00	550.00	-550.00		
151	Scholarship							0.00	0.00	0.00		
152	Student Activities & AC Poster							0.00	900.00	-900.00		
153	Water For People Committee							0.00	150.00	-150.00		
154	YP							0.00	2,150.00	-2,150.00		
155	Total Outreach Committee Council							0.00	4,250.00	-4,250.00		
156	Treatment, System, Ops Managmt											
157	Asset Management							0.00	750.00	-750.00		
158	CEC							0.00	250.00	-250.00		
159	Energy							0.00	600.00	-600.00		
160	Lab Practices							0.00	750.00	-750.00		
161	Operations Challenge							1,675.00	3,750.00	-2,075.00		
162	Plant Operations							0.00	500.00	-500.00		
163	Residuals Management							0.00	350.00	-350.00		
164	Small Community Outreach							0.00	350.00	-350.00		
165	Utility Management							0.00	300.00	-300.00		
166	Total Treatment, System, Ops Managmt							1,675.00	7,600.00	-5,925.00		
167	Total Committee Council Directors EXP							1,860.25	39,550.00	-37,689.75		
168	Dues Reimbursement Expense											
172	Total Dues Reimbursement Expense							3,217.00	35,000.00	-31,783.00		
173	Misc. Expenses											
174	Congressional Briefing							0.00	6,500.00	-6,500.00		
175	Directory Sales (NEWEA Directory)							0.00	0.00	0.00		

	A	B	C	D	E	F	G	H	I	J	K	L	
1	NEWEA										4:37 PM		
2	FY20 Q1 Quarterly Report										04/03/20		
3	October through December 2019												
4													
5													
6	Ordinary Income/Expense												
176	Planning Session Exp.							0.00	0.00		0.00		
177	State Leg Briefings							0.00	2,500.00		-2,500.00		
178	WEFMAX Hosting							0.00	3,000.00		-3,000.00		
179	WEFTEC Reception							0.00	5,000.00		-5,000.00		
180	Total Misc. Expenses							0.00	17,000.00		-17,000.00		
181	Non NEWEA Expenses												
187	Total Non NEWEA Expenses							400.00	0.00		400.00		
188	Pub/WEB/Media/Sponsors EXP												
189	Ed Nazaretian Memorial Fund							0.00	0.00		0.00		
190	Fundraising							0.00	0.00		0.00		
191	Golf Tournament/Holiday Auction							0.00	500.00		-500.00		
192	Grants							0.00	0.00		0.00		
193	Journal-Edit, Desgn, Prnt, Post							19,324.00	74,500.00		-55,176.00		
194	Student Design Comp (Student Design Comp)							0.00	2,000.00		-2,000.00		
195	Web Support - IT & Graphics							0.00	400.00		-400.00		
196	Youth Education Materials							0.00	1,950.00		-1,950.00		
197	Total Pub/WEB/Media/Sponsors EXP							19,324.00	79,350.00		-60,026.00		
198	Scholarship & Awards Expense												
199	Humanitarian							0.00	1,500.00		-1,500.00		
200	Kowsz Scholarship							0.00	0.00		0.00		
201	Operator Exchange (Operator Exch Travel Exp)							0.00	1,000.00		-1,000.00		
202	Ops Teams Travel to WEFTEC							0.00	16,400.00		-16,400.00		
203	PFund PSA Yrs 19 20 (PFAS/PFOA Information Funding)							2,500.00	2,500.00		0.00		
204	Scholarships							0.00	3,000.00		-3,000.00		
205	SJWP Expense							0.00	3,000.00		-3,000.00		
206	WRF Contribution							0.00	500.00		-500.00		
207	Total Scholarship & Awards Expense							2,500.00	27,900.00		-25,400.00		
208	Specialty Conference Exp.												
209	Asset Management Seminar							0.00	0.00		0.00		
210	CEC Seminar							0.00	0.00		0.00		
211	Collection Systems Seminar							0.00	12,149.23		-12,149.23		
212	Committee Member Appr. Event							0.00	8,430.00		-8,430.00		
213	CSO/Wet Weather Issues							0.00	0.00		0.00		
214	Energy Seminar							0.00	0.00		0.00		
215	EPA PreTreatment Exp.							0.00	0.00		0.00		
216	Industrial Waste Seminar							0.00	0.00		0.00		
217	Innovation Seminars							0.00	25,000.00		-25,000.00		
218	Joint AM and Energy (Joint Specialty Conference)							0.00	0.00		0.00		
219	Joint Collection Sustainability (Joint Specialty Conference)							0.00	0.00		0.00		
220	Joint Energy/Plant Ops							0.00	9,619.00		-9,619.00		
221	Joint EPA UM Workshop							0.00	0.00		0.00		
222	Joint Industrial Waste/Lab Prac							0.00	4,146.80		-4,146.80		
223	Joint NEWEA/NEWWA IT Fair							0.00	3,695.00		-3,695.00		
224	Joint Residuals/NEBRA Seminar (Joint Specialty Conference)							18,416.62	27,252.72		-8,836.10		
225	Joint Storm/Sustain/Watershed							0.00	14,482.00		-14,482.00		
226	Lab Practices Seminar							0.00	0.00		0.00		
227	Plant Operations Seminar							0.00	0.00		0.00		
228	Plant Ops Tours							0.00	0.00		0.00		
229	Residuals Biosolids Seminar							0.00	0.00		0.00		
230	Safety Seminar							0.00	0.00		0.00		
231	Small Community Outreach							180.00	0.00		180.00		
232	Stormwater Seminar							0.00	0.00		0.00		
233	Sustainability Seminar							0.00	0.00		0.00		
234	Utility Management Seminar							3,774.91	3,965.00		-190.09		
235	Water Reuse Seminar							0.00	0.00		0.00		
236	Watershed BrewMaster							0.00	0.00		0.00		
237	Watershed Management Seminar							0.00	0.00		0.00		
238	Youth Education -Teacher Train (Teacher Training)							0.00	1,400.00		-1,400.00		
239	YP AC Summit & Lounge (YP AC Summit & Lounge)							20.00	15,000.00		-14,980.00		
240	YP Community Service Proj							0.00	100.00		-100.00		
241	YP Events							965.44	5,280.00		-4,314.56		
242	Total Specialty Conference Exp.							23,356.97	130,519.75		-107,162.78		
243	Staff, Mngmt, Office & Officer												
244	General Office												
245	AMS Annual Software							11,398.92	9,600.00		1,798.92		
246	Bank Charges & Credit Card Fees							0.00	1,600.00		-1,600.00		
247	D&O/Disable/WorkmsComp/BusOwn							1,008.54	5,946.24		-4,937.70		
248	Dues & Subscription							0.00	3,000.00		-3,000.00		
249	Equipment/Computers/Software							568.62	3,500.00		-2,931.38		
250	Ex Com Meetings & Chair Gifts							274.91	5,700.00		-5,425.09		
251	Misc (Coms Position Capital Costs)							0.00	0.00		0.00		
252	Office Supplies							1,269.87	10,000.00		-8,730.13		
253	Postage & Delivery							537.83	500.00		37.83		
254	Rent							9,904.49	42,000.00		-32,095.51		
255	Special Projects							0.00	300.00		-300.00		
256	Professional Bus. Services												
257	Audit Fees & Taxes							0.00	8,500.00		-8,500.00		
258	Computer/Server Support							0.00	1,200.00		-1,200.00		
259	CPA							0.00	5,700.00		-5,700.00		

A	B	C	D	E	F	G	H	I	J	K	L
1	NEWEA										4:37 PM
2	FY20 Q1 Quarterly Report										04/03/20
3	October through December 2019										
4											
6	Ordinary Income/Expense						Oct - Dec '19	Budget	\$ Delta		
260	Investment Fees						0.00	2,500.00	-2,500.00		
261	Legal Services						0.00	2,500.00	-2,500.00		
262	Total Professional Bus. Services						0.00	20,400.00	-20,400.00		
263	Utilities - Tel, Internet & Web						1,347.30	6,000.00	-4,652.70		
264	Total General Office						26,310.48	108,546.24	-82,235.76		
265	Officer										
266	Extraordinary Officer/Travel						0.00	0.00	0.00		
267	Officer Expense										
268	CD - Collection Syst/Water Res						0.00	1,000.00	-1,000.00		
269	CD - Communications						0.00	1,000.00	-1,000.00		
270	CD - Innovation						0.00	1,000.00	-1,000.00		
271	CD - Meeting Management						0.00	1,000.00	-1,000.00		
272	CD - Outreach						0.00	1,000.00	-1,000.00		
273	CD - Treatment/Syst/Ops Mngmt						0.00	1,000.00	-1,000.00		
274	President						0.00	3,000.00	-3,000.00		
275	President Elect						873.70	2,500.00	-1,626.30		
276	President Past/Management Rev.						0.00	1,500.00	-1,500.00		
277	President Vice/Ad Hoc						0.00	2,000.00	-2,000.00		
278	SD - CT						0.00	1,000.00	-1,000.00		
279	SD - MA						0.00	1,000.00	-1,000.00		
280	SD - ME						0.00	1,000.00	-1,000.00		
281	SD - NH						0.00	1,000.00	-1,000.00		
282	SD - RI						0.00	1,000.00	-1,000.00		
283	SD - VT						0.00	1,000.00	-1,000.00		
284	Treasurer						0.00	1,000.00	-1,000.00		
285	Total Officer Expense						873.70	22,000.00	-21,126.30		
286	Total Officer						873.70	22,000.00	-21,126.30		
287	Staff										
288	Dental						84.83	2,358.04	-2,273.21		
289	Medical						-334.35	16,168.84	-16,503.19		
290	NEBRA Salary Reimbursements						-24,151.14	0.00	-24,151.14		
291	Payroll Expenses (PAYCHEX EIB INVOICE)						1,199.98	3,360.84	-2,160.86		
292	Payroll Taxes						9,304.40	22,503.93	-13,199.53		
293	Placement Agency - Temp Payroll						0.00	0.00	0.00		
294	PreTax Medical Expense						0.00	0.00	0.00		
295	Prof. Development						70.00	450.00	-380.00		
296	Retirement						3,283.47	16,005.19	-12,721.72		
297	Staff Travel						9.50	17,000.00	-16,990.50		
298	Staff Salaries - PAYCHEX INC. (Salaries)										
299	Staff Salaries - PAYCHEX INC. (Salaries) - Other						123,673.44				
300	Staff Salaries - w/o WFP						0.00	320,884.70	-320,884.70		
301	Staff Salaries - WFP (WFP Time)						0.00	600.00	-600.00		
302	Total Staff Salaries - PAYCHEX INC. (Salaries)						123,673.44	321,484.70	-197,811.26		
303	Total Staff						113,140.13	399,331.54	-286,191.41		
304	WEF Delegate Expense										
305	WEF Delegate - Incoming 10/19						0.00	1,250.00	-1,250.00		
306	WEF Delegate - Start 10/16						0.00	1,500.00	-1,500.00		
307	WEF Delegate - Start 10/17						789.53	1,500.00	-710.47		
308	WEF Delegate - Start 10/18						0.00	1,500.00	-1,500.00		
309	WEF Delegate @ Large Sullivan						0.00	0.00	0.00		
310	Total WEF Delegate Expense						789.53	5,750.00	-4,960.47		
311	Total Staff, Mngmt, Office & Officer						141,113.84	535,627.78	-394,513.94		
312	Total Expense						195,122.40	1,257,747.53	-1,062,625.13		
313	Net Ordinary Income						158,705.83	-71,902.03	230,607.86		
314	Other Income/Expense										
315	Other Income										
316	Interest/Dividend Income						0.00	0.00	0.00		
317	Savings Withdrawal						0.00	71,902.03	-71,902.03		
318	Total Other Income						0.00	71,902.03	-71,902.03		
319	Net Other Income						0.00	71,902.03	-71,902.03		
320	Net Income						158,705.83	0.00	158,705.83		
321											
322											
323	Fiscal Year Cash and Investments										
324							DATE	10/1/19	12/31/19	\$ Delta	% Change
325							<u>Merrill Lynch</u>				
326							Investment Portfolio	\$630,329.03	668,062.99	\$37,733.96	5.99% Increase o
327							<u>Citizens</u>				
328							Checking	\$66,105.30	172,000.46	\$105,895.16	160.19% Cash fluctu
329							Money Market Savings	\$151,698.18	151,708.32	\$10.14	0.01%
330											
331							Total Cash and Investments	\$848,132.51	\$991,771.77	\$143,639.26	16.94%
332											
333											






Action-Item-Financial-Statement

Final Audit Report

2020-04-14

Created:	2020-04-13
By:	Elizabeth Cutone (mail@newea.org)
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Transaction ID:	CBJCHBCAABAAiARMsLn_oSXT33cGWdWNkutJWFFGYCT

"Action-Item-Financial-Statement" History

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**New England Water Environment Association
Executive Committee Meeting
Date: April 21, 2020
Location: MWRA Headquarters
2 Griffin Way, Chelsea, MA**

PROPOSED ACTION ITEM: Appointment to Nominating Committee

Submitted By: James Barsanti

Position: Nominating Committee Chair

Background/History:

Per the NEWEA Constitution and Bylaws Section 14.2.1, the Nominating Committee shall consist of the three immediate past presidents who are active in the ASSOCIATION and are eligible voting members of the ASSOCIATION, and two sitting ASSOCIATION officers, as appointed by the Nominating Committee Chair and approved by the Executive Committee. Per the NEWEA Constitution and Bylaws Section 14.2.2, the senior past president shall serve as Chair of the Committee.

Action Item:

I recommend that Jeff McBurnie (Maine State Director), and William Norton (Connecticut State Director), being experienced officers, and by virtue of this appointment ineligible for nomination to other offices, be the appointed members of this year's Nominating Committee.

Justification:

The chair has discussed the appointments with both the standing members of the committee as well as both nominees. Both nominees are willing and prepared to serve on the committee.

These appointments will allow the committee to move forward to identify viable and willing candidates to complete the slate of officers for 2021.

Motion/Action: That the Executive Committee approves the nomination and appointment of Jeff McBurnie and William Norton for appointment to the Nominating Committee in accordance with Article 14.2 of the NEWEA Constitution and Bylaws.

Action: Approved Approved as Amended Denied

Jennifer K. Lachmayr
Jennifer K. Lachmayr (Apr 14, 2020)






NEWEA-ActionNominating-Committee2020

Final Audit Report

2020-04-14

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Date	Event	Location
<u>New England Water Environment Association Activities - (781) 939-0908</u>		
September 10, 2020	Collection Systems Conference & Exhibit	Boxboro Regency Hotel, Boxborough, MA
September 11, 2020	NEWEA/NEWWA Water For People Gala	TBD
October 3-7, 2020	WEFTEC	New Orleans - Ernest N. Morial Convention Center, 90C
October 4, 2020	NEWEA Reception at WEFTEC20	TBD
October TBD, 2020	Water for People, Softball Tournament	Danehy Park, Cambridge, MA
October 19-20, 2020	Northeast Residuals & Biosolids Conference & Exhibit	Wentworth, New Castle, NH
October 21, 2020	Plant Operations Technical Session & Tour	Uxbridge, MA
November 17, 2020	NEWEA/NEWWA Asset Mgmt & IT Workshop	NEWWA Training Center, Holliston, MA
November 19-20, 2020	REAct: Resiliency Conference & Exhibit	AC Hotel, Worcester, MA
January 24, 2021	Executive Committee Meeting with all Chairs	Boston Marriott Copley Place Hotel, Boston, MA
January 24-27, 2021	NEWEA Annual Conference & Exhibit	Boston Marriott Copley Place Hotel, Boston, MA

Affiliated State Association (ASA) and Other Association Meetings

May 20, 2020	RICWA Legislative Meeting - New Date	RI State House, Providence RI
May 21, 2020	RI NWPCA Awards Banquet	Potowama Golf Course
May 21, 2020	GMWEA Spring Member Meeting & Training Conference	Killington Grand Hotel Killington, VT
July 10, 2020	NHWPCA Ocean Networking Trip	Seabrook, NH
June 12, 2020	NHWPCA Trade Show Spring Meeting - New Date	Raddison Hotel, Nashua, NH
June 17, 2020	MAWEA Golf Tournament	Heritage Country Club., Charlton, MA
June 17-19, 2020	NEAPWA Summer Meeting	Red Jacket Hotel, S. Yarmouth, MA
June 22, 2020	NEWWA Spring Conference - New Date	DCU Center, Worcester, MA
June 26, 2020	CAWPCA Spring Workshop and Awards - New Date	Aqua Turf, Plantsville, CT
June 26, 2020	NHWPCA Summer Meeting	Pawtuckaway State Park, Nottingham, NH
August 6, 2020	NHWPCA Annual Golf Tournament	Beaver Meadows, Concord, NH
September 17-18, 2020	MeWEA Fall Conference & Golf Tournament	Sunday River Resort, Newry, ME
September 25, 2020	NHWPCA Fall Meeting	Winnepesaukee River Basin Program, Franklin, NH