



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING**

AGENDA with Select Committee Chairs

Monday, November 12, 2019, 9:30 am - 12:30 pm

NEWEA, 10 Tower Office Park, Suite 601, Woburn, MA 01801

- I. **Call to Order, Establishment of Quorum – Introductions and Welcome** – Ray Vermette, President. Meeting called to order at 09:30 AM. A quorum was established. Introductions were made around the table. The following Board members were in attendance: Mary Barry, Jim Barsanti, Kate Biedron, Janine Burke-Wells, Bob Fischer, Matt Formica, Peter Garvey, Susan Guswa, Scott Goodinson, Jennifer Lachmayr, Marianne Langridge, Virgil Lloyd, Jeff McBurnie, Fred McNeill, Bill Norton, Vonnie Reis, Mac Richardson, Charles Tyler, Ray Vermette, Adam Yanulis. Also in attendance: Cindy Avagianos, Secretary
- II. **Approval of the Agenda** – Ray Vermette, President. A motion was made by Mr. Vermette to approve the Agenda, Jim Barsanti, Nominating Committee representative requested and inclusion of a second Action Item: Nomination of Marianne Langridge as Innovation Chair, seconded by Janine Burke-Wells. **MOTION CARRIED**
- III. **Approval of the Minutes and Announcements of Notices** – Ray Vermette, President. A motion was made by Mac Richardson, seconded by Jeff McBurnie to approve the Minutes of the September 9, 2019 Executive Committee Meeting. **MOTION CARRIED**
- IV. **Key Officers Report**
 - A. President – Ray Vermette. Present. Report submitted. Mr. Vermette talked about his participation in the monthly innovation/NEWEA-NEWIN calls.
 - B. President-Elect – Jennifer Kelly Lachmayr. Present. Report not submitted.
 - C. Vice President – Virgil Lloyd. Present. Report submitted.
 - D. Past President – Janine Burke-Wells. Present. Report not submitted.
 - E. Treasurer – Mac Richardson. Present. Item for Discussion submitted. Mr. Richardson submitted an Item for Discussion as the treasurer of NEWEA and will discuss suggested plans for the reserve account.
 - F. State Directors
 - Connecticut – Bill Norton. Present. Report submitted.
 - Maine – Jeff McBurnie. Present. Report submitted. Mr. McBurnie talked about arranging and leading facility tour for Vermont Operator Exchange on 9/11. Mr. McBurnie continues to participate in the Maine Governor’s PFAS Task Force Meeting.
 - Massachusetts – Justin DeMello. Not present. Report not submitted.
 - New Hampshire – Steve Clifton. Not present. Report submitted.
 - Rhode Island – Scott Goodinson. Present. Report submitted.
 - Vermont – Chris Robinson. Present. Report submitted.
 - G. Executive Director – Mary Barry. Present. Ms. Barry announced the keynote speaker for the Annual Conference 2020 is Kit Krugman. Discussion follows on Kit Krugman’s history speaking at the Stockholm Water Event. Added discussions by Ms. Barry included update on NEWIN merger, where time has been spent, incorporating management of data, memberships, all of social websites and communications. Ms. Barry spoke about where we are headed on fund raising, looking to other avenues to avoid going to the same pool of sponsors. Discussed the need to expand resources to support planning session initiatives like the public awareness and government advocacy as well as other initiatives such as workforce development, college and university outreach, certification and innovation. Ms. Barry talked about the online auction, which was Jordan Gosselin’s suggestion and already bringing a positive change to funds brought into NEWEA. The auction has pulled in \$1,700 dollars so far in revenue funds. Linda Carroll, founder of Ed Naz Memorial Fund looking at a Giving Program. Legacy gifts and memorial funds will be Ms. Carroll’s focus. Ms. Carroll will be reaching out to seniors who can contribute as a tax deduction at a particular age. Ms. Barry wrapped up with discussion on final planning for WEF Max 2022, to be held either in Portland ME or Salem MA. This event will have a Poo & Brew. Dates will be May 11, 12 and 13, 2022. This event comes one month away from the Spring meeting to be held in NY at Sagamore. Ms. Jennifer Lachmayr commented on nice job NEWEA office is doing on sponsorships.
- V. **WEF Delegate, Council Directors and Committee Reported**
 - A. WEF Delegates -
Fred McNeill – Present. Report submitted.



Ms. Guswa talked about new movie coming out December 16th, Brave Blue World, <https://vimeo.com/292176086>, WEF is the producer with Matt Damon. The intent is to send a positive message about challenges we are facing and solutions we can tolerate. The goal for WEF would be to have all of MA's to host screening. Screenings are intended to be setup to draw in audience outside of our membership, also partner other nonprofits. WEF is developing a tool kit, round table discussion after the movie, should come out this week. 2020 is the year of screenings, NEWEA is working with the YPs to include in their Summit on Sunday.

Jim Barsanti – WEF Delegate – Present. Report submitted. Mr. Barsanti talked about being assigned to the HOD Outreach Committee and will be serving as the committee chair. Mr. Barsanti will be serving on the WEF Operators Advisory Panel and Workforce Development Work Group. In addition, serving as a Technical Practice Group Chair for Field Operation and Maintenance for the WEF CSC. Mr. Barsanti attended a meeting with the Northeastern NEWEA Chapter and the WPI NEWEA Chapter and showed the students the new WEF Brave Blue World Trailer.

Peter Garvey – Incoming WEF Delegate. Mr. Garvey Joined WEF Collections Systems this year on a volunteer team, to promote the WEF CSO Conference in El Paso Texas. Mr. Garvey said WEF is looking for volunteer MA's to host collection systems in coming years. The 2022/2023 dates are available. Mr. Garvey will get feedback during Texas visit in June. Ms. Barry added that NEWEA has committed to doing it and now need location/date. NEWEA's responsible for finding location. Ms. Barry noted we will need to coordinate with WEF, Janice Moran is the lead from NEWEA and will coordinate with Christine Wilson from WEF..

B. Ad Hoc Committee Council – Virgil Lloyd, Vice President -

ASA/State Director – Virgil Lloyd. Present. Report submitted. Mr. Lloyd wanted to thank everyone on ASA/State Directors call. On the call the group had a great discussion, all state directors were involved, ASA leaders from each state were in attendance. Opportunity presented to bring up issues to get in front of audience. Ms. Burke-Wells noted that State Director reports have risen way up.

Ms. Marianne MacDonald, Innovation Advisor discussed big focus with the NEWIN merger. NEWIN is having board calls weekly to get to the finish line most likely early next year. One big event this year is the Water Gala, MIT Museum on 12/5/19. NEWEA Executive Member can attend the Water Gala at no cost.

C. Collection Systems and Water Resources Council – John Digiacommo, Director. Not present. Report not submitted. Peter Garvey represented Mr. Digiacommo at this meeting. Mr. Garvey spoke about the preparation for the Annual Conference. Programs are all set, speakers/moderators have been talked too.

D. Communications Council – Meg Tabacsko, Director. Not present. Report submitted.

E. Management Review Council – Janine Burke-Wells, Past President. Present. Report not submitted.

Assessment and Development – Marylee Santoro. Present. Report not submitted. Ms. Santoro gave update on missing committee reviews and mentioned with missing committees they cannot move forward. Some new changes within NEWEA, Assessment and Development will be involved with certification, decisions include if we are keeping a subcommittee as a standalone or merge with technical committees. Ms. Santoro added they are looking for a Vice Chair and are asking for help to find this individual. Charlie Tyler added that there will be overall updates to the Org Manual that will then be presented to the ExCom for approval. One question is for the Youth Education Committee, with the name change as well, will confirm with Leonard Young. Only major other change except adding innovation council after the Annual Conference Business Meeting vote. In addition, we will need to include the mission in the document.

Bylaws – Mike Bonomo. Not present. Report submitted.

F. Meeting Management – Kate Biedron, Director. Present. Report not submitted. Ms. Biedron talked about the 90th anniversary coming up for the Annual Conference and asking for old photos. Ms Biedron also reminded that there is

an Innovation Pavilion on Tuesday night. NEWIN and NEWEA are working out the logistics and are looking to host a Merger reception Tuesday at 6:30 close to the Marriott. Exhibits have 5 booths left, hotel block is open

- G. Treatment, Systems Operations, and Management Council – Phil Forzley, Director. Present. Report not submitted. Mr. Forzley will be sending two more committee surveys. Working on getting two more co-moderators for the AC2020. Mr. Forzley also noted that he is moving from CT to NH.

Outreach Council – Justin Skelly, Director. Not present. Report not submitted. Bob Fischer filling in for Justin, noted that the Government Affairs is having a Regulatory Session at the Annual Conference, as they did last year. 3 of 6 states regulators have committed so far and will have regulators there.
Government Affairs – Bob Fischer. Present. Report submitted.

VI. Items for Discussion/Action Items

- A. Item for Discussion – Workforce Development – Janine Burke-Wells, Past President. Mr. Ray Vermette put in place a Workforce Development Task Force and Janine Burke-Wells will be leading this as temporary chair. Ms. Marianne MacDonald spoke about Phil Jordan from NEWIN board who might be a good candidate for this role, his firm is focused on Workforce and Economics. Ms. MacDonald will be coordinating a phone call between Ms. Burke-Wells and Mr. Jordan.
- B. Item for Discussion – 2014 Planning Session – Voluntary Certification update – Virgil Lloyd, Vice President. Mr. Lloyd spoke about Laboratory and Collection Systems Certifications committees goals to formalize and develop protocols, adding there could be other certifications coming from other committees, for example stormwater, CEC, etc. A review of this and the future of the programs is ongoing. Mr. Lloyd hosted a meeting last week with involved parties. The past 6 months has been spent educating everyone on how these certifications have been done and what might need to change. There is a working session scheduled for 12/18/19 at Upper Blackstone Clean Water Facility.
- C. Item for Discussion - WEF Grants - Fred McNeill, Incoming Vice President. Mr. McNeill spoke about the Pilot Member Association Grant provided by WEF. NEWEA received a grant of \$20k with matching funds in 2019. Discussion continued about how to best access the grant funds. There are several worthy initiatives within NEWEA, but what was our best plan to access the funds. For example the Jennifer Lachmyer and Marianne MacDonald suggested applying for the grant to support the NEWEA/NEWIN merger with a team building/change management session by a speaker Ms. Lachmyer heard at the AMSA conference in RI. In addition there are lots of opportunities to use these funds in the world of innovation, the Water Research Foundation would also be good as a separate grant. Mr. McNeil will work with the NEWEA office to get something out to the ExCom about the grant and ask that committees and/or councils interested in submitting on the grant send a request with some information (to be determined by Mr. McNeil) to Mr. McNeil by early January. Ms. Barry suggested to Marianne MacDonald to work with Jordan Gosselin to host an “Innovation Corner” in the monthly newsletter.
- D. Item for Discussion – Financial Planning – Mac Richardson, Treasurer – Mr. Richardson presented our current funds in the investment account and provided a vision as to how to best utilize the funds. Knowing that NEWEA will not be retiring, there is not a need to keep saving and not reinvesting into the organization. Mr. Richardson presented a vision on how we could maximize the savings and reinvest in NEWEA. Peter Garvey suggested we give some conservatism to the reserves given the upcoming economy. Mr. Richardson added that this money we use from the investments should not be used for regular committee/operating expenses and should be used to support current and new initiatives.
- E. Item for Discussion - WEF Fellows Program - Call for Applications - Matt Formica, WEF Delegate spoke about the need for NEWEA to bring forth candidates for the Fellows Program. Currently the awards schedule for WEF applications is 2/1 and doesn't work very well with our NEWEA Awards schedule. Criteria is generally anyone within WEF or WEF MA contributed to association. Paul Dombrowski was the latest recipient from NEWEA. Self-nominate is strong if it comes with letter. Mr. Formica will coordinate with the awards committee to support the development of applications. Mr. Formica will reach out to Jay Sheehan, Awards Chair.
- F. Action Item - Request to approve WEF By-Laws changes – Mike Bonomo, By-Laws Chair – Jim Barsanti spoke in Mr. Bonomo's place, discussed overall process of by-laws changes and reasoning. Currently looking to approve WEF changes to the NEWEA By-laws. Moved by Jeff McBurnie, second by Janine Burke-Wells **MOTION CARRIED.**
- G. Action Item - Approve Marianne Langdrige as Innovation Council Director - Ray Willis, Nominations Chair - Nomination committee had a meeting, selected Marianne (MacDonald) Langdrige as Innovation Council Director, provided membership

approval of the By-laws at the January Business Meeting. Motion made by Jim Barsanti, seconded by Janine Burke-Wells.
MOTION CARRIED.

VII. Schedule of Events - See Calendar of Events

VIII. Adjournment. A Motion was made to adjourn the meeting by Mr. Vermette, seconded by Ms. Burke-Wells. **MOTION CARRIED.** The meeting adjourned at 12:35 PM.

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