



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA with All Committee Chairs
Monday, September 9, 2019, 9:30 am - 12:30 pm
ARCADIS, Arcadis, 1 Executive Drive, Suite 303, Chelmsford, MA 01824**

- I. Call to Order, Establishment of Quorum – Introductions and Welcome** – Ray Vermette, President. Meeting called to order at 09:45 AM. A quorum was established. Introductions were made around the table. The following Board members were in attendance: Mary Barry, Jim Barsanti, Kate Biedron, Howard Carter, Janine Burke-Wells, Denise Descheneau, Danielle DiRuzza, Matt Formica, Peter Goodwin, Tom Groves, Lauren Hertel, Renie Jesanis, Jennifer Lachmayr, Scott Lander, Virgil Lloyd, Jeff McBurnie, Bill Norton, Travis Peaslee, Mac Richardson, Chris Robinson, Justin Skelly, Natalie Sierra, Meg Tabascko, Charles Tyler, Colin O'Brien, Ray Vermette, Dennis Vigliotte, Becky, Weidman, Ray Willis, Also in attendance: Cindy Avagianos, Secretary
- II. Approval of the Agenda** – Ray Vermette, President. A motion was made by Mr. Vermette to approve the Agenda, seconded by Mac Richardson **MOTION CARRIED**
- III. Approval of the Minutes and Announcements of Notices** – Ray Vermette, President. A motion was made by Mac Richardson and seconded by Ray Willis to approved the Minutes of the June 2, 2019 Executive Committee Meeting. **MOTION CARRIED**
- IV. Key Officers Report**
- A. President – Ray Vermette. Present. Report submitted
 - B. President-Elect – Jennifer Kelly Lachmayr. Present. Report not submitted
 - C. Vice President – Virgil Lloyd. Present. Report not submitted. Mr. Lloyd will report under Ad Hoc discussion item.
 - D. Past President – Janine Burke-Wells. Present. Report not submitted.
 - E. Treasurer – Mac Richardson. Present. Reports submitted. Refer to Action Items I & J.
 - F. State Directors
 - Connecticut – Bill Norton. Present. Report submitted.
 - Maine – Jeff McBurnie. Present. Report submitted.
 - Massachusetts – Justin DeMello. Not present. No report submitted.
 - New Hampshire – Steve Clifton. Not present. Report not submitted.
 - Rhode Island – Scott Goodinson. Not present. Report submitted.
 - Vermont – Chris Robinson. Present. Report not submitted. Mr. Robinson spoke about meeting with municipals in the state of Vermont on poor pre treatment scoring and trying to fix issues. Will be speaking to regulators at upcoming Fall Tradeshow regarding these pre treatment results. First stormwater training scheduled 9/20/19. Green Mountain Water Environment Association (GMWEA) started new sponsorship program, raised \$3,500 dollars. Program will be rolling out recruitment program for additional membership.
 - G. Executive Director – Mary Barry. Present. Ms. Barry introduces Cindy Avagianos from the NEWEA office and discusses her role at NEWEA. Preparing for Annual Conference 2020. Spring meeting scheduled for May 31, 2020 at Lake Morey, Fairly Vermont. Looking at November 2019 for next Executive Committee Meeting. Discussion follows.
- V. WEF Delegate, Council Directors and Committee Reported**
- A. WEF Delegates -
 - Fred McNeill – Present. Report submitted. Mr. McNeill reported that NEWEA members attended WEFMAX meetings in Arizona and Alabama to share some of NEWEA's efforts with membership retention and growth.
 - Matt Formica – Present. No report submitted. Mr. Formica spoke about great NEWEA success. Announced Officer for WEF: Trustees Howard Carter and John Trofatter. Big effort for pubic outreach on Brave Blue World movie. Wrapping up different work groups, worked on members resource group. Will be submitting questions for input from MA's to WEF to Ms. Barry to distribute. Hoping for input to get better lines of communication between MA's and WEF.
 - Susan Guswa – Not present. No report submitted.
 - Jim Barsanti – Incoming WEF Delegate – Present. Report submitted.
 - B. Ad Hoc Committee Council – Virgil Lloyd, Vice President
 - ASA/State Director – Virgil Lloyd. Present. Report submitted. Mr. Lloyd reported on Item B, ASA/State Director group.

Innovation TF – Howard Carter. Present. No report submitted. Mr. Carter defers to Action Item work related task forces. Looking to keep viable relationship with schools by reaching out to colleges in their state for a helpful pipeline to membership and students. This will increase possibility to setup Executive Committee Meetings on their campus. Finalizing details.

University/College Partnership TF – James Plummer. Not present. No report submitted.

Veterans Workforce Development – Peter Goodwin. Present. Report submitted. Mr. Goodwin reported that Ms. Jim Barsanti will participate in the Veterans workforce.

Voluntary Certification TF – Tom Groves. Present. Report submitted.

- C. Collection Systems and Water Resources Council – John Digiacombo, Director. Not present. Report submitted.
Collection Systems – Peter Garvey. Not present. No report submitted. Mr. Garvey will continue to look into WEF Collection Systems on planning WEF Collections Systems Specialty Conference.
CS Certification – Greg Kidd. Not present. No report submitted. Mr. Kidd will continue working on Lab Practices Committee and will help support Certification Task Force.
CSO/Wet Weather Issues – Steve Perdios. Not present. Report submitted.
Industrial Wastewater – Sarah White. Not present. Report submitted.
Stormwater – Angela Blanchette. Not present. No report submitted.
Water Reuse – Rob Scott. Not present. Report submitted.
Watershed Management – Jennifer Johnson. Not present. No report submitted.
- D. Communications Council – Meg Tabacsko, Director. Present. Report submitted.
Journal – Allie Bowen. Not present. Report submitted.
Public Awareness – Denise Descheneau. Present. Report submitted. Ms. Descheneau reported since last Executive Committee Meeting, NEWEA was awarded WEF grant of \$20,000 to fund the Water for Life campaign. NEWEA is tasked with matching the \$20,000 contribution.
Website – Renie Jesanis. Present. Report submitted. Ms. Jesanis reported beginning push for new members for committee and website updates from committee chairs. Currently revising the committee chair charge. Looking in early 2020 to conduct a usability test for feedback on navigating the website. Suggestions for new banner photos, amongst other things setting up google groups for each committee to help with managing meetings, committee documents and email access.
Youth Education - Danielle DiRuzza, for Lenny Young reported successful Teacher Training that included 21 teachers. One of the teachers that attended was featured in a radio show this would be good for NEWEA to promote this exposure. Teacher Training to expand to states of NH, ME. Goal to discuss what both of committees are doing and take from each one to collaborate joint events together. Looking for volunteers for Mass Stem Hub and Mass Stem week challenge. Professionals in the field to mentor kids. Big showcase to be in Boston, October 25, 2019.
- E. Management Review Council – Janine Burke-Wells, Past President. Present. Report not submitted.
Assessment and Development – Marylee Santoro. Not present. Report submitted. .
Awards – Jay Sheehan. Not present. Report submitted. Refer to Action Item VI G
Bylaws – Mike Bonomo. Not present. Report not submitted.
Comm. Member Apprec. – Denise Descheneau. Present. Report not submitted.
Nominating – Ray Willis. Present. Report not submitted.
Sponsor – Dennis Vigliotte. Present. Report not submitted. Discussed continued final work on the sponsor program.
Hotel key cards, napkins for coffee breaks, some of the branding sponsorships are limited to a first come first serve basis.
- F. Meeting Management – Kate Biedron, Director. Present. Report not submitted.
Program – Amy Anderson. Not present. Report not submitted.
Registration – Meg Tabacsko. Present. Report submitted. Ms. Tabacsko reported highest numbers since 2006.
Exhibits
Conference Arrangements
- Outreach Council – Justin Skelly, Director. Present. Report not submitted. Colin O'Brien is voting on behalf of Justin Skelly (Public Outreach Council Director)

Government Affairs – Bob Fischer. Not present. Report submitted.
 Humanitarian Assist. & Grants – Marina Fernandes. Not present. No report submitted.
 Membership – Peter Frick. Not present. Report submitted.
 Public Education – Lenny Young. Not present. Report submitted.
 Safety – Dave Wright. Not present. Report submitted.
 Scholarships – Nick Valinski. Not present. Report not submitted.
 Student Activities – Nick Tooker. Not present. Report submitted.
 Water for People – Renie Jesanis. Present. Report submitted. Ms Jesanis defers to VI A
 Young Professionals – Colin O'Brien. Present. Report submitted. Mr. O'Brien reports Young Professionals Award has been selected and a more intentional description for the award to be developed. Looking to feature the award at the Summit and bring attention to the awardee. Mr. O'Brien notes strong attendance at the committee appreciation event from Young Professionals. Mr. O'Brien discussed the mentoring program and upcoming Poo & Brew events. A sponsor for Poo & Brew consultant to contribute to NEWEA helps to pay for themselves. They now have a \$10.00 student rate.

- G. Treatment, Systems Operations, and Management Council – Phil Forzley, Director. Not present. No report submitted.
 Asset Management – Dan Roop. Not present. Report submitted.
 Contaminants of Emerging Concern – Rachel Watson. Not present. Report submitted. Ms. Watson noted in her report she is located in NJ and currently looking for a replacement for her chair. This is an important position due to the innovation side.
 Energy – Sharon Nall. Present. Report submitted. Ms. Nall reported moving forward connect with Plant Operations committee possible spring of 2020.
 Laboratory Practices – Walter Palm. Not present. Report submitted. Jim Galasyn reported that an exam should be ready in a month. Ms. Barry reported that Walter Palm worked on improving how our exams are stored and corrected and proposed piloting an electronic system that was supported by the SMT.
 Operation Challenge – Travis Peaslee. Present. Report submitted. Mr. Peaslee reported Scott Goodinson will take over as committee chair in 2020.
 Plant Operations – Tom Hazlett. Not present. Report not submitted. Looking for a Vice Chair for 2020.
 Residuals Management – Natalie Sierra. Present. Report not submitted. Ms. Sierra reported specialty conference being setup, will have a Poo & Brew night prior with full technical day sessions, half days on Friday. Casino effect on one of the nights. Details will be coming. NEWEA paid into the Nebra fund, Mass DEP slower approach to regulation.
 Small Community – Kurt Mailman. Not present. No report submitted.
 Utility Management – Gary Zrelak. Not present. Report submitted. Specialty conference scheduled 11/15/19.

VI. Items for Discussion/Action Items

- A. Item for Discussion - Water For People Committee - name and mission change - Renie Jesanis, WFP Chair. Ms. Jesanis reported membership has been dropping over the last 3 to 4 years, with current 6 members only having 2 or 3 events. Every other year the Gala and Softball Tournament. Gala might not be returning due to the attendance decline. Trying to expand scope of Water for People Committee, by including service events locally. Members want more hands on activities. To increase the scope would be add capacity for service events. It's been difficult retaining members. Open for thoughts/questions/concerns to add to that Committee. Ms. Barry reported that Central States went in a similar route, and established an actual program Global Water Citizen <http://cswea.org/multisite/> They have senior professionals, young professionals working together on projects. Looking for US people that need our support, who can relate more on what people are interested in doing. Ms. Jesanis reported more events are desirable. They are not cutting what they are doing, they just do not have enough to do. Mr. Barsanti reported that Humanitarian and grants may have some overlap and they could be combined. The context that Water for People have, may be what Humanitarian is looking for.
- B. Item for Discussion - Workforce Development - Janine Burke-Wells, Past President. Ms. Burke-Wells reported bringing together Vet Programs Student Outreach and Bayworks. Considered moving Student Outreach at Colleges and University Task Force (James Plubmer) would be better to roll up under Student Activities Committee (consider part of Action Item in November).
- C. Item for Discussion – 2014 Planning Session – Voluntary Certification Update – Virgil Lloyd, Vice President. Mr. Lloyd reported in 2014 NEWEA started looking at Voluntary Certification Programs. Discussed current committee structures – different for Collections Systems and Lab. A lot of work on development of details has been done. Looking at administering a structure to help finish the work of the task force. Looking at different options: new Certification Committee that would live and function as sub committees and could reach out to technical committees for back up and support and independent committee structures make sub committee of collections. Pros/Cons discussion. Also consider changing the name from Voluntary Certification to NEWEA Certification to increase value.
- D. Action Item - Request to change By-Laws by adding Innovation Council as outlined in Council Charge and clarify current Councils and Director Roles/Title in the By-Laws as appropriate, President to appoint Marianne MacDonald as Special Advisor

to President on Innovation until By-Law approval from Membership and WEF - Howard Carter/Marianne MacDonald, Innovation Task Force. Mr. Carter reported June to merge Newin, clarification of the by-laws and bringing in councils to the by-laws is very exciting, has taken two years to get this point. . A Motion was made by Mr. Carter and seconded by Ms. Biedron to approve the requested merger. **MOTION CARRIED**

- E. Discussion Item/Action Item - Proposed By-Laws changes to include: NEWEA only Membership to allow for a NEWEA Only Regulator Membership, add an Innovation Council and Director and Clarify Current Councils and Director Roles/Titles - Mike Bonomo, By-Laws Chair A Motion was made by Mr. Barsanti and seconded by Mr. Burke-Wells to approve. **MOTION CARRIED**
- F. Item for Discussion - Action Item - Proposed changes to Membership to expand Corporate Membership Category from 1 to 3 Categories (Small, Mid, Large) - Peter Frick, Membership Chair. Peter Frick not present. Ms. Barry reported this is about the merger, traditionally individual, one corporate membership, 5 corporate members. Ms Barry reported what the membership includes. Need to look at current corporate memberships, move our base benefit to \$500, add an additional for \$1,500, then add 3rd membership to \$10,000. No matter the level, benefits are the same for WEF, however, more tiered benefits on the innovation side with NEWEA. Innovation Council that Howard Carter/Marianne MacDonald are working with partnership with the board. This needs to be restructure in our membership to give a home to the new merger Nuwin. This is directed to bringing in the new members into NEWEA and will allow us to do the billing to bring in the revenue. A Motion was made by Mr. Richardson and seconded by Mr. Carter. **MOTION CARRIED**
- G. Action Item – 2019 Proposed Awards Nominations – Jay Sheehan, Awards Chair. Jay Sheehan not present. Ms. Burke-Wells reported this should go to Greater Lawrence. Everyone added corrections to the document. A Motion was made by Ms. Burke-Wells and seconded by Mr. Lloyd. **MOTION CARRIED**
- H. Action Item – 2019 Proposed Nominations Slate of Officers – Ray Willis, Nominations Chair. Ray Willis present. Following nominations to the Executive Committee Meeting 1/26/2020 Mr. Willis named all the nominees. A motion was made by Mr. Willis and seconded by Mr. Richardson. **MOTION CARRIED**
- I. Action Item – FY19 Q3 Report – Mac Richardson, Finance Chair. Mac Richardson present. Mr. Richardson reported that the Annual Conference 2019 did well along with the Spring Meeting. 2019 budget anticipated transfer from savings. A Motion was made by Mr. Richardson and seconded by Mr. Burke-Wells. **MOTION CARRIED**
- J. Action Item – Proposed FY20 Budget – Mac Richardson, Finance Chair. Mac Richardson present. Mr. Richardson reported the finance budget is proposed. A few things were anticipated by Newin income of \$50,000, expenses would be \$25,000. The Newin addition would bring an anticipated profit of \$25,000 for Newin in this coming year. NEWEA needs to invest savings. Motion was made by Mr. Richardson, seconded by Ms. Burke-Wells **MOTION CARRIED**

VII. Schedule of Events - See Calendar of Events

VIII. Adjournment. A Motion was made to adjourn the meeting by Mr. Vermette, seconded by Ms. Burke-Wells. **MOTION CARRIED.** The meeting adjourned at 12:45 PM.