



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION  
EXECUTIVE COMMITTEE MEETING  
AGENDA with All Committee Chairs  
Monday, September 9, 2019, 9:30 am - 12:30 pm  
ARCADIS, Arcadis, 1 Executive Drive, Suite 303, Chelmsford, MA 01824**

- I. Call to Order, Establishment of Quorum – Introductions and Welcome** – Ray Vermette, President
- II. Approval of the Agenda** – Ray Vermette, President
- III. Approval of the Minutes and Announcements of Notices** – Ray Vermette, President
- IV. Key Officers Report**
  - A. President – Ray Vermette
  - B. President-Elect – Jennifer Kelly Lachmayr
  - C. Vice President – Virgil Lloyd
  - D. Past President – Janine Burke-Wells
  - E. Treasurer – Mac Richardson
  - F. State Directors
    - Connecticut – Bill Norton
    - Maine – Jeff McBurnie
    - Massachusetts – Justin deMello
    - New Hampshire – Steve Clifton
    - Rhode Island – Scott Goodinson
    - Vermont – Chris Robinson
  - G. Executive Director – Mary Barry
- V. WEF Delegate, Council Directors and Committee Reports**
  - A. WEF Delegates -
    - Fred McNeill
    - Matt Formica
    - Susan Guswa
    - Jim Barsanti - Incoming
  - B. Ad Hoc Committee Council/Vice President – Virgil Lloyd, Vice President
    - ASA/State Director – Virgil Lloyd
    - Innovation TF – Howard Carter/Marianne MacDonald
    - University/College Partnership TF – James Plummer
    - Veterans Workforce Development – Peter Goodwin
    - Voluntary Certification TF – Tom Groves
  - C. Collection Systems and Water Resources Council – John Digiacommo, Director
    - Collection Systems – Peter Garvey
    - CS Certification – Greg Kidd
    - CSO/Wet Weather Issues – Steve Perdios
    - Industrial Wastewater – Sarah White
    - Stormwater – Angela Blanchette
    - Sustainability – Courtney Eaton
    - Water Reuse – Rob Scott
    - Watershed Management – Jennifer Johnson
  - D. Communications Council – Meg Tabacsko, Director
    - Journal – Allie Bowen
    - Public Awareness – Denise Descheneau
    - Public Education – Lenny Young
    - Website – Renie Jesanis
  - E. Management Review Council – Janine Burke-Wells, Past President
    - Assessment and Development – Marylee Santoro
    - Awards – Jay Sheehan
    - Bylaws – Mike Bonomo
    - Comm. Member Apprec. – Denise Descheneau
    - Nominating – Ray Willis
    - Sponsor – Dennis Vigliotte
  - F. Meeting Management – Kate Biedron, Director
    - Conference Arrangements – Ron Tiberi
    - Exhibits – Paul Casey
    - Program – Amy Anderson
    - Registration – Meg Tabacsko



G. Outreach Council – Justin Skelly, Director

Government Affairs – Bob Fischer  
Humanitarian Assist. & Grants – Marina Fernandes  
Membership – Peter Frick  
Safety – Dave Wright

Scholarships – Nick Valinski  
Student Activities – Nick Tooker  
Water for People – Renie Jesanis  
Young Professionals – Colin O'Brien

H. Treatment, Systems Operations, and Management Council – Phil Forzley, Director

Asset Management – Dan Roop  
Contaminants of Emerging Concern – Rachel  
Watson  
Energy – Sharon Nall  
Laboratory Practices – Walter Palm

Operation Challenge – Travis Peaslee  
Plant Operations – Tom Hazlett  
Residuals Management – Natalie Sierra  
Small Community – Kurt Mailman  
Utility Management – Gary Zrelak

**VI. Items for Discussion/Action Items**

- A. Item for Discussion - Water For People Committee - name and mission change - **Renie Jesanis, WFP Chair**
- B. Item for Discussion - Workforce Development - **Janine Burke-Wells, Past President**
- C. Item for Discussion – 2014 Planning Session – Voluntary Certification Update – **Virgil Lloyd, Vice President**
- D. Action Item - Request to change By-Laws by adding Innovation Council as outlined in Council Charge and clarify current Councils and Director Roles/Title in the By-Laws as appropriate, President to appoint Marianne MacDonald as Special Advisor to President on Innovation until By-Law approval from Membership and WEF - **Howard Carter/Marianne MacDonald, Innovation Task Force**
- E. Item for Discussion/Action Item - Proposed By-Laws changes to include: NEWEA only Membership to allow for a NEWEA Only Regulator Membership, add an Innovation Council and Director and Clarify Current Councils and Director Roles/Titles - **Mike Bonomo, By-Laws Chair**
- F. Action Item - Proposed changes to Membership to expand Corporate Membership Category from 1 to 3 Categories (Small, Mid, Large) - **Peter Frick, Membership Chair**
- G. Action Item – 2019 Proposed Awards Nominations – **Jay Sheehan, Awards Chair**
- H. Action Item – 2019 Proposed Nominations Slate of Officers – **Ray Willis, Nominations Chair**
- I. Action Item – FY19 Q3 Report – **Mac Richardson, Finance Chair**
- J. Action Item – Proposed FY20 Budget – **Mac Richardson, Finance Chair**

**VII. Schedule of Events** - See Calendar of Events

**VIII. Adjournment**



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION  
EXECUTIVE COMMITTEE MEETING  
AGENDA with All Committee Chairs  
Sunday, June 2, 2019, 12:00 Noon  
Wentworth by the Sea, New Castle, NH**

- I. Call to Order, Establishment of Quorum – Introductions and Welcome** – Ray Vermette, President. Meeting called to order at 12:13 PM. A quorum was established. Introductions were made around the table. The following Board members were in attendance: Amy Anderson, Mary Barry, Jim Barsanti, Kate Biedron, Angela Blanchette, Matthew Brown, Howard Carter, Steve Clifton, Denise Descheneau, John Digiacomo, Scott Firmin, Robert Fischer, Matt Formica, Phil Forzley, Peter Frick, Peter Garvey, Scott Goodinson, Peter Goodwin, Tom Hazlett, Renie Jesanis, Jennifer Lachmayr, Virgil Lloyd, Jeff McBurnie, Fred McNeill, Bill Norton, Walter Palm, Mac Richardson, Chris Robinson, Marylee Santoro, Meg Tabascko, Nick Tooker, Charles Tyler, Ray Vermette, Dennis Vigliotte, Rachel Watson. Also in attendance: Linda Austin, Secretary
- II. Approval of the Agenda** – Ray Vermette, President. It was noted that the Young Professionals Committee was omitted from the Committee list on the Agenda. A motion was made by Mr. Vermette and seconded by Mr. McBurnie to approve the amended Agenda. **MOTION CARRIED**
- III. Approval of the Minutes and Announcements of Notices** – Ray Vermette, President. A motion was made by Mr. Richardson and seconded by Mr. McNeill to approved the Minutes of the April 10, 2019 Executive Committee Meeting. **MOTION CARRIED**
- IV. Key Officers Report**
- A. President – Ray Vermette. Present. Report submitted
  - B. President-Elect – Jennifer Kelly Lachmayr. Present. Report submitted
  - C. Vice President – Virgil Lloyd. Present. Report submitted. Mr. Lloyd defers to to Item V.B. for further discussion.
  - D. Past President – Janine Burke-Wells. Not present. Report submitted.
  - E. Treasurer – Mac Richardson. Present. Report submitted. Mr. Richardson added that he also attended the North Country Convention in Presque Isle, ME as well as the Green Mountain WEA meeting in Killington, VT. He also reported that NEWEA will be signing a contract with the new WorldPay for credit card processing, which will result in a \$20,000 yearly savings. He is also investigating options so that NEWEA not have over \$250,000 in cash reserves in one bank per FDIC rules. Mr. Richardson defers to Item VI.B. for further discussion.
  - F. State Directors
    - Connecticut – Bill Norton. Present. Report submitted.
    - Maine – Jeff McBurnie. Present. Report submitted.
    - Massachusetts – Justin DeMello. Not present. No report submitted.
    - New Hampshire – Steve Clifton. Present. Report submitted.
    - Rhode Island – Scott Goodinson. Present. Report submitted.
    - Vermont – Chris Robinson. Present. Report submitted.
  - G. Executive Director – Mary Barry. Present. Ms. Barry introduces Jordan Gosselin from the NEWEA office who discusses her role at NEWEA. Discussion follows.
- V. WEF Delegate, Council Directors and Committee Reported**
- A. WEF Delegates -
    - Fred McNeill – Present. Report submitted. Mr. McNeill also reported that NEWEA members attended WEFMAX meetings in Arizona and Alabama to share some of NEWEA’s efforts with membership retention and growth.
    - Matt Formica – Present. No report submitted. Mr. Formica reported that WEF is seeking a new Executive Director and an announcement is forthcoming. He has also been collecting resources from different MAs regarding staffing, events, resources, etc.
    - Susan Guswa – Not present. No report submitted.
    - Jim Barsanti – incoming – Present. Report submitted.
  - B. Ad Hoc Committee Council – Virgil Lloyd, Vice President
    - ASA/State Director – Virgil Lloyd. Present. Report submitted. Mr. Lloyd reported that there will be an ASA meeting on Tuesday during the Spring Meeting.
    - Innovation TF – Howard Carter. Present. No report submitted. Mr. Carter defers to Action Item VI.E.

University/College Partnership TF – James Plummer. Not present. No report submitted. Mr. Barsanti reported for Mr. Plummer. Mr. Barsanti asks that those interested in contacting their alma mater to support this Task Force reach out to Mr. Plummer.

Veterans Workforce Development – Peter Goodwin. Present. Report submitted. Mr. Goodwin reported that Ms. Burke-Wells is establishing a group of YPs and veterans to work with the Task Force.

Voluntary Certification TF – Tom Groves. Not present. No report submitted. Mr. Lloyd reported for Mr. Groves. Mr. Groves has been working with Walter Palm and the Lab Practices Committee researching exam testing procedures. There has been some discussion with the Assessment and Development Committee to put both certification committees under one committee.

- C. Collection Systems and Water Resources Council – John Digiaco, Director. Present. Report submitted.  
Collection Systems – Peter Garvey. Present. Report submitted. Mr. Garvey reported that the committee held a brainstorming meeting to talk about upcoming topics for the coming years at the NEWEA office. They are also in discussions with WEF on their upcoming Collection Systems Seminar in the Boston area.  
CS Certification – Greg Kidd. Not present. No report submitted.  
CSO/Wet Weather Issues – Steve Perdios. Not present. Report submitted.  
Industrial Wastewater – Sarah White. Not present. Report submitted.  
Stormwater – Angela Blanchette. Present. Report submitted. Ms. Blanchette reported that the committee will be meeting later this month with the Watershed and Sustainability Committees on a potential Joint Specialty Seminar.  
Sustainability – Courtney Eaton. Not present. Report submitted. Mr. Digiaco reported that the committee is making progress and moving forward.  
Water Reuse – Rob Scott. Not present. Report submitted.  
Watershed Management – Jennifer Johnson. Not present. Report submitted.
- D. Communications Council – Meg Tabacsko, Director. Present. Report submitted.  
Journal – Allie Bowen. Not present. Report submitted.  
Public Awareness – Denise Descheneau. Present. No report submitted. Ms. Descheneau reported that the Stormwater initiative discussed at the recent Planning Session is moving forward. She reported that the committee would like to find a local celebrity to designate as the next Water Champion.  
Website – Renie Jesanis. Present. Report submitted. Ms. Jesanis reported that she would like to hold a committee meeting in the near future and is currently reviewing the committee charge.
- E. Management Review Council – Janine Burke-Wells, Past President. Not present. Report submitted.  
Assessment and Development – Marylee Santoro. Present. Report submitted. Ms. Santoro reported that she has sent out committee reviews to the committees being reviewed this year.  
Awards – Jay Sheehan. Not present. Report submitted.  
Bylaws – Mike Bonomo. Not present. Report submitted.  
Comm. Member Apprec. – Denise Descheneau. Present. Report submitted. It is reported that there will be 10 brewers at the Home Brewing Event this year.  
Nominating – Ray Willis. Not present. Report submitted. Mr. Barsanti reported for Mr. Willis and encourages members to consider nominating individuals for an officer position for 2020.  
Sponsor – Dennis Vigliotte. Present. No report submitted. Mr. Vigliotte reported that he is meeting with Jordan Gosselin to discuss potential, new sponsorship opportunities for next year.
- F. Meeting Management – Kate Biedron, Director. Present. No report submitted.  
Conference Arrangements – Ron Tiberi. Not present. No report submitted.  
Exhibits – Clair Meehan. Not present. No report submitted. Ms. Biedron reported that Ms. Meehan has left the industry and will no longer be able to chair the committee. Paul Casey will assume the role for one more year.  
Program – Amy Anderson. Present. No report submitted. Ms. Anderson reported on the upcoming Spring Meeting and reminded everyone that the Annual Conference Call for Abstracts is due June 14. Ms. Biedron reported that Lauren Hertel, Program Committee Vice Chair has taken over the Guest Program for this year.  
Registration – Meg Tabacsko. Present. Report submitted. Ms. Tabacsko reported that attendance has increased since her report was submitted.
- G. Outreach Council – Justin Skelly, Director. Not present. No report submitted.

Government Affairs – Bob Fischer. Present. Report submitted. Mr. Fischer introduced Mr. Firmin to give an update on the Government Affairs subcommittee established at the Planning Session. Mr. Firmin reported that they are developing a Toolkit to be used with the Civics 101 initiative. Mr. Firmin also reported that they are looking for committees to develop position papers as well as looking to develop a localized program (a “Drive In”), which is similar to the “Fly-in” but staying local and meeting with state legislators. The committee is planning to have a Government Affairs session at the Annual Conference with Regulators presenting.

Humanitarian Assist. & Grants – Marina Fernandes. Not present. No report submitted.

Membership – Peter Frick. Present. Report submitted.

Public Education – Lenny Young. Not present. Report submitted.

Safety – Dave Wright. Not present. No report submitted.

Scholarships – Nick Valinski. Not present. Report submitted.

Student Activities – Nick Tooker. Present. Report submitted. Mr. Tooker would like to get more teams to participate in the Student Design Competition. The committee would like to get consultants, municipalities, etc., to sponsor projects for students to work on and then potentially use for the design competition.

Water for People – Renie Jesanis. Present. Report submitted. Ms. Jesanis reported on the recent WFP 5K Deer Island Dash, which had a Kids Fest for the first time. There were 115 runners this year. Ms. Jesanis also discussed ways to improve the WTP Gala or, possibly, develop an alternative idea for fund raising.

Young Professionals – Colin O’Brien. Not present. Report submitted. Matt Brown reported on the Service Project held on Saturday with 20 people attending. Mr. Brown reported that the monthly YP phone calls have asked various committees to open each call with a 5-minute commitment to introduce their committee to the YPs.

- H. Treatment, Systems Operations, and Management Council – Phil Forzley, Director. Present. No report submitted.
- Asset Management – Dan Roop. Not present. No report submitted. Mr. Forzley reported on a joint conference with NEWWA on November 5, looking for a Vice Chair and working on the Annual Conference. Committee membership increased by 5.
- Contaminants of Emerging Concern – Rachel Watson. Present. Report submitted. Defers to Action Item
- Energy – Sharon Nall
- Laboratory Practices – Walter Palm. Present. Report submitted. Mr. Palm reported that the committee will be holding a meeting to discuss the results of the investigating a possible test grading system
- Operation Challenge – Travis Peaslee. Not present. No report submitted.
- Plant Operations – Tom Hazlett. Present. Report submitted. 4 new members. Specialty conference successful.
- Residuals Management – Natalie Sierra. Not present. Report submitted.
- Small Community – Kurt Mailman. Not present. No report submitted. Mr. Forzley reported that the committee has been holding monthly conference calls and are working on a specialty conference this September.
- Utility Management – Gary Zrelak. Not present. No report submitted.

## VI. Items for Discussion/Action Items

- A. Item for Discussion - 2019 Planning Session Update - Jennifer Kelly Lachmayr, President Elect. Ms. Lachmayr reported that the Action Items from the Planning Session have been passed along to the respective committees. Ms. Lachmayr also reported the the 2020 Spring Meeting will be held in Lake Morey, Vermont.
- B. Item for Discussion - NEWEA Financial Policy Update - Mac Richardson, Treasurer. Mr. Richardson reported that Finance Committee has reviewed the NEWEA Accounting and Financial Policies Manual and made updates to more reflect the current policies in effect in the NEWEA office. A motion was made by Mr. McBurnie and seconded by Mr. Goodinson to update the NEWEA Accounting and Financial Policies Manual. **MOTION CARRIED**
- C. Action Item – Rename Public Ed Committee to Youth Education Committee, and move from Outreach Council to Communications Council - Meg Tabacsko, Communication Council Director. Ms. Tabacsko discussed the differences between the Public Education and Public Awareness Committees and stated that the new name reflects more of what the committee’s purpose has become and is more in line with the Communications Council versus the Outreach Council. A motion is made by Mr. Richardson and seconded by Mr. Robinson to Rename the Public Education Committee to the Youth Education Committee and to move it from the Outreach Council to the Communications Council. Discussion followed with Mr. Tyler giving the history of the Public Education Committee. **MOTION CARRIED**
- D. Action Item - PFAS Position Paper - Rachel Watson, CEC Chair. Ms. Watson reported that the committee developed a position paper on PFAS prior to the Annual Fly-in. A motion was made by Mr. McBurnie and seconded by Mr. Robinson to accept the PFAS Position Paper. Discussion followed. Mr. Tyler asked what position the committee was promoting. Ms. Watson explained that the paper is as broad as possible to keep it relevant for a number of years. **MOTION CARRIED**
- E. Action Item - NEWEA/NEWIN Merger - Howard Carter, Innovation Task Force Lead. A motion was made by Mr. McNeill and seconded by Ms. Tabacsko to accept the merger between NEWEA and NEWIN. Discussion followed with Mr. Carter reviewing the history of the initiative. Mr. Carter discussed what the immediate, upcoming plans would be

including the addition of a new council. Mr. Tyler stated that the Bylaws would need to be updated if a new Council is developed for NEWIN and it would take over a year to make changes to the Bylaws. Mr. Goodinson asked what would occur if this merger did not succeed years down the road. Mr. Vermette reported that NEWIN would not carry any debt to NEWEA but will bring in \$20,000 to NEWEA. **MOTION CARRIED**

- F. Action Item - NEWEA Only Regulatory Membership - Peter Frick, Membership Chair. Mr. Frick reported on the history of the Regulatory Membership, which is a NEWEA-only membership. A motion is made by Mr. Richardson and seconded by Mr. McNeill to accept the NEWEA-Only Regulatory Membership as a permanent membership category for NEWEA. Discussion followed. **MOTION CARRIED**
- G. Action Item - FY18 Draft Audit – Mac Richardson, Treasurer. Mr. Richardson went over the highlights of the Audit. A motion was made by Mr. Lloyd and seconded by Ms. Lachmayr to accept the FY18 Draft Audit. **MOTION CARRIED**

**VII. Schedule of Events** - See Calendar of Events. Mr. Robinson asked that the George Dow Golf Tournament on August 23 be added to the list of events..

**VIII. Adjournment** – A motion was made by Ms. Biedron and seconded by Mr. Goodinson to adjourn the meeting at 2:51 PM. **MOTION CARRIED**

# **OFFICER REPORTS**

**Subject:** Fwd: Report Submittal Confirmation

**Date:** Tuesday, September 3, 2019 at 9:06:32 AM Eastern Daylight Time

**From:** sonnyvermette

**To:** cavagianos@newea.org

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: NEWEA <mail@newea.org>

Date: 9/3/19 7:01 AM (GMT-05:00)

To: sonnyvermette@yahoo.com

Subject: Report Submittal Confirmation

Thank you! We've received your report submittal for the upcoming executive committee meeting.

Here's a copy of your submittal:

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

President

**Meetings/Conference Calls Held**

I participated in monthly SMT calls.  
6/18-6/19 NEWEA/NEWIN calls.  
6/25 College and Outreach Task Force call.  
7/11 NEWEA/NEWIN Meeting in Boston.  
7/17 Workforce Development Task Force call.  
7/18 I attended the NEWEA Member Appreciation Event.  
I participated in monthly Innovation ADHOC calls.

**General Comments**

6/21/19 I attended the NHWPCA Summer Outing.  
8/1/19 I attended the NHWPCA Golf Outing.

**Report Submitted by**

Ray Vermette

**Submitter's Email**

[sonnyvermette@yahoo.com](mailto:sonnyvermette@yahoo.com)

**Date Submitted**

09/03/2019



**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, September 4, 2019 at 9:38:00 AM Eastern Daylight Time

**From:** Mac Richardson

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Treasurer

**Activities/Decisions Since Last Executive Meeting**

We have changed over to the new World pay (Vantive purchased the old company doing business by that name) for processing our credit card purchases. This turned out to be a bit slower changeover than had been anticipated. While I have not seen data yet, we expect to save nearly \$1,000 per month or about \$11,000 annually on credit card processing fees. The new arrangement is the same that WEF has negotiated with and is now offering to MAs.

**Meetings/Conference Calls Held**

The finance committee held two in person meetings and one conference call to draft the 2020 budget (our fiscal year runs from October 1 to September 30 of each year). At this point all committees should have their budgets confirmed.

Mary and I participated in a call with Merrill Lynch to discuss the recent performance of our investment portfolio. As of July 31, the balance in the account stood at \$632,936.81 and has made good gains for the last three quarters after taking a hit (and loosing about \$34,000) in the fourth quarter of last year. Looking at a little broader view, the account has been growing steadily just about every quarter since we started the program with Merrill in early 2016 with about \$453,000.

**Action Plan Committee/Officer Assignments**

We have a number of initiatives we are looking into including use of the income from our investment account to further the mission and goals of NEWEA, and looking at possibly managing our checking account differently to see if we might derive a little income from the balance we hold in that account as well.

**Report Submitted by**

Mac Richardson

**Submitter's Email**

[mrichardson@lawpca.org](mailto:mrichardson@lawpca.org)

**Date Submitted**

09/04/2019

**STATE DIRECTOR**

**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, September 4, 2019 at 12:45:32 PM Eastern Daylight Time

**From:** Bill Norton

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Director - Connecticut

**Activities/Decisions Since Last Executive Meeting**

CWPAA Annual Golf Tournament at the Skunkamaug Golf Club.  
CT Wastewater Managers Training Program 5th Class Completion.

**Meetings/Conference Calls Held**

On going sub-committee meetings on the Miscellaneous Industrial General Permit and Significant Industrial User General Permit with CT DEEP.

**Action Plan Committee/Officer Assignments**

None at this time.

**Committee Member School Outreach Activities**

Fairfield Plant and Compost Facility tour for Janine Burke-Wells, Executive Director of NEBRA and Christopher Hubbard of the South Kingston RI WPCA  
5 Scholarships awarded to graduating High School Seniors heading off to college with majors in the environmental field and a \$1000.00 was raised to defray the cost of the CT Operation Challenge Teams heading to the completion at WEFTEC in Chicago from funds raised at the Annual CWPAA Golf Tournament.

**General Comments**

None at this time.

**Report Submitted by**

Bill Norton

**Submitter's Email**

[wnorton@fairfieldct.org](mailto:wnorton@fairfieldct.org)

**Date Submitted**

09/04/2019

**Subject:** Committee/Officer Report Submission

**Date:** Friday, August 30, 2019 at 1:52:09 PM Eastern Daylight Time

**From:** Jeff McBurnie

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Director - Maine

**Activities/Decisions Since Last Executive Meeting**

Finalized Maine nominees for Peloquin & Operator Awards - 6/27

Working with VT Operator of the Year to set up itinerary for the Operator Exchange in association with the MEWEA Fall Convention in Northport, ME (9/11-13)

Working with MEWEA's Ops Challenge team on financial logistics for WEFTEC competition

Reviewed abstracts for Residual Management Committee's specialty conference (6/2019) and for 2020 Annual Conference RMC sessions (8/2019)

**Meetings/Conference Calls Held**

MEWEA Executive Committee Meetings - 6/21 and 8/16 - Absent, but submitted State Director's reports for their consideration

Residuals Management Committee Conference Call - 6/10

Awards Committee Conference Call - 6/27

**General Comments**

Participating in the Maine Governor's PFAS Task Force (meetings 6/28, 7/29, and 8/28). Currently Maine-focused but has the potential for regional and national impact..

**Report Submitted by**

Jeff McBurnie

**Submitter's Email**

[jeff.mcburnie@casella.com](mailto:jeff.mcburnie@casella.com)

**Date Submitted**

08/30/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, September 9, 2019 at 9:29:40 AM Eastern Daylight Time

**From:** Scott Goodinson

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Director - Rhode Island

**Activities/Decisions Since Last Executive Meeting**

Activities/Decisions since last meeting: The NWPCA reviewed the 2019 college scholarships applicants and selected 6 students. A total of \$3,000 to be awarded.

**Meetings/Conference Calls Held**

June 24 – Annual Golf Tournament

July 30 – General Business Meeting & annual hotdog roast (Westerly WPCF)

August – Annual Chowder Cook-off (Narragansett WPCF)

**Action Plan Committee/Officer Assignments**

Operation Challenge – team is gearing up for WEFTEC

By-laws Committee submitted requested changes to the membership, the voting process has begun. Name change and other by-law housekeeping needs to be approved by membership.

**General Comments**

September 6 – Annual Tradeshow & Clambake (Smithfield, RI)

September 17 POP up Training! – Active Shooter in the Workplace (Warwick WPCF)

**Report Submitted by**

Scott Goodinson

**Submitter's Email**

[scott.c.goodinson@warwickri.com](mailto:scott.c.goodinson@warwickri.com)

**Date Submitted**

09/09/2019

**WEF DELEGATE**

**Subject:** Committee/Officer Report Submission

**Date:** Monday, August 26, 2019 at 10:45:54 AM Eastern Daylight Time

**From:** James Barsanti

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

WEF Delegate

**Activities/Decisions Since Last Executive Meeting**

I submitted my application for my WEF committee assignment and was selected to be on the Outreach Committee. I will be attending WEFTEC in September and look forward to beginning my term.

I attended the Committee Member Appreciation Event at Kimball Farms in July.

I am the Bylaws Committee Vice Chair, and I am working with my committee colleagues on a revision of the Bylaws that we intend to submit to the Executive Committee for review at the September ECM.

**Meetings/Conference Calls Held**

I have participated in conference calls/emails with my fellow WEF Delegates to coordinate our applications for WEF committee assignments. I have also participated in conference calls and emails with the Innovation and Workforce Task Forces. As a member of the Nominating Committee, we finalized or slate of officers and have submitted those for review by the Executive Committee at the September ECM. I reviewed AC 2020 abstracts for the Collection Systems Committee and Sustainability Committee, and participated in the CS Committee conference call to establish recommended sessions for Collection Systems. I volunteered to serve as a mentor for the YP Mentoring Program and was recently paired with a Mentee.

**Action Plan Committee/Officer Assignments**

None at this time.

**Committee Member School Outreach Activities**

I anticipate visiting with our AAEE/NEWEA student chapter at WPI this fall.

**General Comments**

None.

**Report Submitted by**

James Barsanti

**Submitter's Email**

[jrb@framingham.gov](mailto:jrb@framingham.gov)

**Date Submitted**

08/26/2019

**VICE PRESIDENT/AD HOC  
COMMITTEE COUNCIL**



**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, September 4, 2019 at 2:48:26 PM Eastern Daylight Time

**From:** Thomas Groves

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Task Force

**Activities/Decisions Since Last Executive Meeting**

Voluntary Certification Task Force

Since the last EC meeting in the Spring, there had been discussions of sunseting the TF and making a standing committee dealing with all certifications. A conference call with A&D was held in August to discuss next steps and recommendations. It was decided to keep the TF but to look for additional support, resources, and TF chair to take over and work with the Certification committees/subcommittees. Discussions to be held with Lab and Collection Systems Certification about re-organization.

Lab Practices moving ahead with exam questions and working with Prov, a testing service to deliver the multiple choice exams.

**Meetings/Conference Calls Held**

Spring ECM.

Lab Practices Committee at Spring ECM.

Lab Practices Exam subcommittee at Spring ECM.

A&D conference call to discuss status of TF was held on August 20, 2019.

**Action Plan Committee/Officer Assignments**

TF needs to look for a new chair to work with Tom Groves to fulfill the mission of the TF.

**Committee Member School Outreach Activities**

N/A

**General Comments**

None

**Report Submitted by**

Thomas Groves

**Submitter's Email**

[tgroves@neiwpc.org](mailto:tgroves@neiwpc.org)

**Date Submitted**

09/04/2019

**Subject:** Committee/Officer Report Submission

**Date:** Friday, September 6, 2019 at 11:49:21 AM Eastern Daylight Time

**From:** Peter Goodwin

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Veterans Workforce Development\*

**Activities/Decisions Since Last Executive Meeting**

While the Committee has not had a meeting/conference call since the Spring Meeting, I have been involved with the conference calls and discussion on merging several committees into an overall Workforce Development Committee that includes Veteran's. In addition, once I received it, I completed the survey for A&D and SMT to review. I have also coordinated for Jim Barsanti to participate in a WEF Chat on Monday at 1pm during WEFTEC. Susan Merther from WEF is the liason. Finally, I continue to discuss the possibility of engaging Military Talent Source of Auburn, Maine to assist in implementing opportunities for an apprentice program for veterans that would utilize the GI Bill stipend to attract and recruit veterans into the water sector.

**Meetings/Conference Calls Held**

2 meetings/conference calls on merging Committees

**Action Plan Committee/Officer Assignments**

Hold a meeting/conference call for the State Association champions and State Directors in October to discuss progress and action plans in individual NE States in regard to: education/training, certifications, recruiting, and apprenticeships.

It would also be good to know some statistics on how many of our current operators are veterans. Maybe a box to check on their annual membership?

**Committee Member School Outreach Activities**

Jim Barsanti to share our Water Warriors Jobs Initiative efforts at WEFTEC

**General Comments**

Continue to need our State Association champions to push the rock forward at the local level.

**Report Submitted by**

Peter Goodwin

**Submitter's Email**

[goodwinp11@gmail.com](mailto:goodwinp11@gmail.com)

**Date Submitted**

09/06/2019

**COLLECTION  
SYSTEMS/WATER  
RESOURCES COUNCIL**

**Subject:** Committee/Officer Report Submission

**Date:** Friday, September 6, 2019 at 9:57:31 AM Eastern Daylight Time

**From:** Scott Lander

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Collection Systems Committee

**Activities/Decisions Since Last Executive Meeting**

Collection Systems Committee Report

Executive Committee Meeting

9/9/19

Submitted by Scott Lander – Vice Chair

- Committee reviewed 25 submitted abstracts and a proposed program of 4 varied technical sessions has been submitted to program committee with moderators and co moderators.

Monday – [105,20,17,99] CMOM/Asset Management – Matt Corbin/Brad Hayes

Tuesday – [24,114,171,113] Modeling / I&I – Peter Garvey/Ryan Wingard

Tuesday – [134,163,153,179] Pumping – Scott Lander/Mike Armes

Wednesday – [31,190,164,73] Various Topics – Ashley Dunn/Tom Loto

- Succession planning CSC...Scott Lander will take over as Chair and Tom Loto to remain as Clerk in January for 3 yrs. Looking for vice chair. Scott has some candidates to contact.

- 10 more Manhole Award pins were ordered for a total of \$166.98. Janice asked Mary to increase the CSC budget to cover.

- A White Paper Summary was written and submitted for publication in the NEWEA Journal for the Fall 2019 issue. Summary will have links to the White Papers: FOG and Private Inflow will appear in the Industry News section.

**Report Submitted by**

Scott Lander

**Submitter's Email**

[scott@retain-it.com](mailto:scott@retain-it.com)

**Date Submitted**

09/06/2019

**Subject:** Committee/Officer Report Submission

**Date:** Thursday, August 29, 2019 at 8:15:01 AM Eastern Daylight Time

**From:** Sarah White

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Industrial Wastewater Committee

**Activities/Decisions Since Last Executive Meeting**

We've reviewed all abstract submittals and decided on 4 papers for the AC 2020

**Meetings/Conference Calls Held**

We've had a few calls between a few members and Email correspondence about abstracts.

**Action Plan Committee/Officer Assignments**

Rebecca Weidmann is getting ready to take over the Chair in January.

**Report Submitted by**

Sarah White

**Submitter's Email**

[sarah\\_white@unifirst.com](mailto:sarah_white@unifirst.com)

**Date Submitted**

08/29/2019

**Subject:** Committee/Officer Report Submission

**Date:** Tuesday, September 3, 2019 at 11:31:21 AM Eastern Daylight Time

**From:** Courtney Eaton

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Sustainability Committee

**Activities/Decisions Since Last Executive Meeting**

We awarded our first Green Steps Committee Award to Gobalcycle for their Innovative Water Reuse Process. We offered them the following opportunities as our first award winner:

- Award (and photo op) at our annual committee meeting which takes place during the 2020 AC Conference in January 2020
- Opportunity to present at a technical session focused on sustainable projects, also during the 2020 AC Conference
- Recognition of award in the 2020 AC Conference Program
- Highlight / announcement in one of NEWEA's Online Newsletters – as part of the Green Steps article

We also, as a committee, reviewed abstracts for the 2020 AC. The abstract options were a bit lite for our committee but we will be able to pull together a full session. However, we want to brainstorm ways to get higher quality abstracts for future AC's.

Wayne Bates, Meredith Zona and myself (Courtney Eaton) have written an article to be featured in the Winter NEWEA Journal related to Sustainability. Watch the Winter Issue for that!

**Meetings/Conference Calls Held**

We held a couple of conference calls over the summer but attendance was slight...we are hoping that that is just due to summer schedules rather than a wane in interest.

**Action Plan Committee/Officer Assignments**

None

**Committee Member School Outreach Activities**

None

**Report Submitted by**

Courtney Eaton

**Submitter's Email**

[ceaton@kleinfelder.com](mailto:ceaton@kleinfelder.com)

**Date Submitted**

09/03/2019

**Subject:** Committee/Officer Report Submission

**Date:** Sunday, September 8, 2019 at 5:53:33 PM Eastern Daylight Time

**From:** Robert Scott

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Water Reuse Committee

**Activities/Decisions Since Last Executive Meeting**

Abstracts were distributed for review and ratings. (4) primary topics were selected for January 2020. (2) Moderators were named for the conference Meredith Zona and Rob Scott.

Solicitation from the Committee to start providing materials, information, and photos that could be used for the development of a NEWEA Reuse flier for distribution at the January conference.

**Meetings/Conference Calls Held**

All correspondence was done electronically via email.

**Action Plan Committee/Officer Assignments**

N/A

**Committee Member School Outreach Activities**

UConn RWF held multiple Facility tours and presentation for students, Faculty, staff, etc.since our last Committee Report.

**General Comments**

Very limited response to the request for abstracts/presentations. Involvement is a challenge.

**Report Submitted by**

Robert Scott

**Submitter's Email**

[rscott@woodardcurran.com](mailto:rscott@woodardcurran.com)

**Date Submitted**

09/08/2019

**Subject:** Committee/Officer Report Submission

**Date:** Thursday, September 5, 2019 at 9:08:43 AM Eastern Daylight Time

**From:** John Digiacomio

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Director - CS/Water Resource Council

**Activities/Decisions Since Last Executive Meeting**

Conference Calls with Chairs of Committees to Discuss Specialty Conferences  
Working with Committees on Abstract Reviews

**Meetings/Conference Calls Held**

Conference Call with Sustainability, Watershed Management and Stormwater to discuss Combined Resiliency Conference

**Action Plan Committee/Officer Assignments**

Continue to work with Committees to ensure that all preparations are being done in advance of Annual Conference (Abstract reviews, moderators, setting up meetings, officer transitioning, etc).

**Committee Member School Outreach Activities**

None

**Report Submitted by**

John Digiacomio

**Submitter's Email**

[jdigiacomio75@gmail.com](mailto:jdigiacomio75@gmail.com)

**Date Submitted**

09/05/2019



**Subject:** Committee/Officer Report Submission

**Date:** Thursday, September 5, 2019 at 10:54:29 AM Eastern Daylight Time

**From:** Steve Perdios

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

CSO/Wet Weather Issues Committee

**Activities/Decisions Since Last Executive Meeting**

Selected abstracts for the AC. Made progress on possible webinar. Updated membership list. Submitted this report to the EC.

**Meetings/Conference Calls Held**

Conference call on abstracts held. Phone calls made regarding webinar on the subject of "public notification of CSO activations"

**Action Plan Committee/Officer Assignments**

Planning a follow up conference call regarding the webinar to take place in early September. Hope to make a decision and set dates in September. Intend to solicit volunteers to update the web site.

**Committee Member School Outreach Activities**

none

**Report Submitted by**

Steve Perdios

**Submitter's Email**

[SPerdios@Dewberry.com](mailto:SPerdios@Dewberry.com)

**Date Submitted**

09/05/2019

**COMMUNICATIONS  
COUNCIL**

**Subject:** Committee/Officer Report Submission

**Date:** Friday, August 30, 2019 at 9:25:04 AM Eastern Daylight Time

**From:** Meg Tabacsko

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Director - Communications Council

**Activities/Decisions Since Last Executive Meeting**

- \* Youth Education Committee moved from Outreach Council to Communications Council
- \* Participated in Teacher Training at Narragansett Bay Commission, Providence, RI

**Meetings/Conference Calls Held**

- \* PAC Mtg. on 6/3/19
- \* PAC Budget Comm. Mtg. on 6/13/19
- \* Communications Planning Session Mtg. on 7/2/19
- \* PAC & Website Comm. Mtgs. on 7/16/19

**General Comments**

Committee Chairs - If you have not done so already, please provide Renie Jesanis, Website Chair, with requested information so all the committee pages on the website can be updated.

**Report Submitted by**

Meg Tabacsko

**Submitter's Email**

[meg.tabacsko@mwra.com](mailto:meg.tabacsko@mwra.com)

**Date Submitted**

08/30/2019

**Subject:** Committee/Officer Report Submission

**Date:** Friday, September 6, 2019 at 4:24:59 PM Eastern Daylight Time

**From:** Denise Descheneau

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Public Awareness Committee

**Activities/Decisions Since Last Executive Meeting**

Awarded WEF Grant of \$20,000 to fund the Water for Life campaign. NEWEA is tasked with matching the \$20,000 contribution.

**Meetings/Conference Calls Held**

Several conference calls held - approximately every 3-6 weeks

**Action Plan Committee/Officer Assignments**

Started planning to make three videos for the Water for Life Campaign, including "A Day in the Life of a Water Professional", a Water Project Video and Water Ideas/Innovation Video. Stormwater Committee has been working on editing ads to use for MS4 communities as part of the public outreach requirements. Each state has been working to identify potential partners in the leisure/recreation category.

NEWEA office to reach out to LL Bean and/or Allagash brewing prior to 10/23 Day Without Water in York, ME.

**General Comments**

We've been making progress as a committee and have several active participants. With NEWEA staff, we are looking into new NEWEA/Water for Life "swag" and producing the three "outreach" videos.

Quarterly reports on Water for Life campaign progress and use of grant funds are due to WEF (8/15 last due date). Jordan is taking care of the reports.

**Report Submitted by**

Denise Descheneau

**Submitter's Email**

[ddescheneau@ubcleanwater.org](mailto:ddescheneau@ubcleanwater.org)

**Date Submitted**

09/06/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, August 19, 2019 at 12:52:49 PM Eastern Daylight Time

**From:** Renie Jesanis

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Website Committee\*

**Activities/Decisions Since Last Executive Meeting**

Reconvened Committee, beginning push for new members and website updates from committee chairs  
Currently revising the committee charter.

**Meetings/Conference Calls Held**

Joint meeting with the Public Awareness Council

**Action Plan Committee/Officer Assignments**

Going to push to find more members through outreach on email and at the AC

**Committee Member School Outreach Activities**

n/a

**General Comments**

Committee just restarted.

**Report Submitted by**

Renie Jesanis

**Submitter's Email**

[renie.jesanis@mwra.com](mailto:renie.jesanis@mwra.com)

**Date Submitted**

08/19/2019

**Subject:** New submission from NEWEA Education Outreach Presenter Survey

**Date:** Tuesday, September 3, 2019 at 11:54:47 AM Eastern Daylight Time

**From:** Lenny

**To:** mail@newea.org

**Name**

Lenny Young

**Email**

leonard.young@mwra.com

**May we contact you in the future?**

- Yes

**If you're part of a NEWEA Committee, which committee?**

Youth Education Committee, Safety Committee

**What state are you from?**

MA

**What grade did you present to?**

Other

**Date of presentation**

08/17/2019

**How many students were in the class or group?\***

212

**School/Group Name**

Waterworks Museum, Water Fest

**City/Town**

Brookline

**State**

MA

**Materials Used\***

Dwayne the Storm Drain Coloring Book  
School Kits  
Education Giveaways

**Was the NEWEA School kit easy to follow?**

- Yes

**Did the children seem interested in the materials presented?**

- Yes

**Did the students participate?**

- Yes

**Was it easy to obtain/print the materials and did you receive them on time?**

- Yes

**Would you repeat this experience?**

- Yes

**Subject:** Committee/Officer Report Submission

**Date:** Tuesday, September 3, 2019 at 3:09:54 PM Eastern Daylight Time

**From:** Leonard Young

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Youth Education Committee

**Activities/Decisions Since Last Executive Meeting**

August 17th, Water Works Museum Water Fest, set up booth and activities, highlighting what not to flush. Lenny Young and Alison McMordie. 212 attended the event.

August 20th, Annual Teacher Training, Narragansett Bay Commission. successful event with 21 teachers in attendance. key note speakers and hands on sessions, plus two tours. thanks to Meg Tabacsko, Danielle Di Ruzza, Danielle Gallant, Jordan Gosselin, Janice Moran, Cindy Avagianos, Mary Barry, Janine Burke-Wells and all of the NBC Staff (Walter, Norah, Jamie, Cynthia and all of the others i know i am forgetting.)

Abstract Reviews are being done, a YEC session at the annual is in the planning stages. Thank you Elena for taking the lead with this.

**Meetings/Conference Calls Held**

conference calls held for teacher training, waterfest and abstract reviews

**Committee Member School Outreach Activities**

Water Fest, 212 in attendance

Annual Teacher Training, NBC Providence RI, 21 teachers

**General Comments**

in the process of determining the next location for the teacher training.

**Report Submitted by**

Leonard Young

**Submitter's Email**

[leonard.young@mwra.com](mailto:leonard.young@mwra.com)

**Date Submitted**

09/03/2019



**MANAGEMENT REVIEW  
COUNCIL**

**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, August 28, 2019 at 2:35:14 PM Eastern Daylight Time

**From:** Marylee Santoro

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Assessment and Development Committee

**Activities/Decisions Since Last Executive Meeting**

Sent out Committee Surveys  
Waiting on surveys from a few committees and one full council, Treatment Systems, Operations and Management Council has not submitted Surveys yet.

Been in contact with EC on many items/topics of interest and concern:  
Energy Committee  
Water For People  
Website  
Certification Task Force and Certification programs  
Merger with Innovation Task force issues will be addressed by By Laws Committee

**Meetings/Conference Calls Held**

Conference Call on 8/20/2019  
9 members plus Mary Barry in attendance

**Action Plan Committee/Officer Assignments**

Certification Task Force discussion to be brought up at EC in Sept  
It has been voiced that a Certification program that exists outside of the knowledge base of the Committee at large risks developing in a Vacuum or an island.  
Topic of discussion is to allow Certification programs to exist as Sub committees of the technical committee at large; this would result in the sunseting and absorbing of the Collection Systems Certification Committee becoming a Sub Committee of the Collection Systems Committee. Currently Collection System Committee has many robust subcommittees.

The Task Force would take on a more administrative role in creating the structure for both programs, Lab and Collection Systems Certification, to have uniformity of deliverance to create a unified NEWEA branded test for other committees to utilize if they so desired.

**Committee Member School Outreach Activities**

Chairperson Marylee Santoro recently presented to a group from South Africa who were participating in a Leadership program with Columbia University; 8 participants  
Marylee also presented to 60 Columbia University Graduate students on Permits, Wastewater, Stormwater and Non Dispersibles education program  
Marylee also presented to a local Boy Scout Den and the Mayor Elect of a community in Guatemala.

**General Comments**

Committee is engaged and participating in NEWEA activities  
Need a Vice Chair

**Report Submitted by**

Marylee Santoro

**Submitter's Email**

[msantoro@stamfordct.gov](mailto:msantoro@stamfordct.gov)

**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, September 4, 2019 at 2:05:52 PM Eastern Daylight Time

**From:** Jay Sheehan

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Awards Committee

**Activities/Decisions Since Last Executive Meeting**

- Developed Agenda & organized Award spreadsheet for June 4 Awards Committee Meeting in NH
- Significant correspondence/coordination on individual awards
- Significant coordination with Committee Chairs on award nominations
- Finalized 2020 Slate of Awards Winners
- Submitted Final 2020 Slate to NEWEA for NEWEA ExCom action

**Meetings/Conference Calls Held**

- June 4 Awards Committee Meeting at Wentworth-by-the-Sea (NEWEA Spring Meeting)
- June 27 Awards Committee Conference Call to check-in with State Directors, Council Directors, and Committee Members

**Action Plan Committee/Officer Assignments**

- Meetings TBD upcoming for preparation for Annual Conference Award Luncheon
- Chair/Vice-Chair & Committee still need to:
  - discuss communication strategy with Jordan Gosselin (NEWEA Com Director)
  - talk to EPA (Mark Spinelli) about how they communicate their awards
  - talk to WEF (Kelsey Hurst) about how they communicate their awards
  - identify 1-2 WEF Awards for 2020 submission
  - notify NEWEA Directors & Award Nominators of people receiving awards

**Committee Member School Outreach Activities**

N/A

**General Comments**

For people that read Committee Reports, please thank Mike Wilson for his service. When I hear he has been thanked 3 times, I will no longer include this message...

THANK YOU TO MIKE WILSON FOR YOUR TIME & COMMITMENT LEADING THE NEWEA AWARDS PROGRAM FOR THE PAST 2 YEARS!!!

**Report Submitted by**

Jay Sheehan

**Submitter's Email**

[JSheehan@WoodardCurran.com](mailto:JSheehan@WoodardCurran.com)

**Date Submitted**

09/04/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, September 9, 2019 at 8:25:12 AM Eastern Daylight Time

**From:** Dennis Vigliotte

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Sponsor Committee

**Activities/Decisions Since Last Executive Meeting**

Multiple conference calls regarding changes to Sponsor Program and to get the information out to Sponsors earlier in the Fall to make follow up for non-responders easier and give them more time to approve Sponsorships.

In addition, we're looking at Sponsorship items for AC (napkins at coffes breaks, floor clings/lillypads, hotel room keys, etc.

**Meetings/Conference Calls Held**

7/25

8/15

scheduled for 9-13 for final review of 2020 Sponsors Program

**Action Plan Committee/Officer Assignments**

Review final version of 2020 Sponsor Program at 9/13 conference call, and get it to print for distribution in October. Then follow ups starting early November

**Report Submitted by**

Dennis Vigliotte

**Submitter's Email**

[dvigliotte@flowassessment.com](mailto:dvigliotte@flowassessment.com)

**Date Submitted**

09/09/2019

**Date Submitted**

08/28/2019

# **MEETING MANAGEMENT COUNCIL**

**Subject:** Committee/Officer Report Submission

**Date:** Friday, August 30, 2019 at 9:03:31 AM Eastern Daylight Time

**From:** Meg Tabacsko

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Registration Committee

**Activities/Decisions Since Last Executive Meeting**

- \* 301 total participants for Spring Meeting - numbers were highest since 2006 which was a joint meeting with NY
- \* If anyone want to see the breakdown - let me know
- \* Submitted requested information to the Website Committee to be posted on Registration Committee page

**Meetings/Conference Calls Held**

- \* Plan to participate in Meeting Management Council Conference Call on Sept. 13, 2019.

**Committee Member School Outreach Activities**

- \* Meg & Danielle, Reg. Chair & Vice Chair, provided Youth Education component to the YP Service Project on June 1, 2019
- \* Meg & Danielle participated in NEWEA Teacher Training Workshop at Narragansett Bay Commission, Providence, RI on Aug. 20, 2019

**General Comments**

Thanks, Ray, for a great Spring Meeting!

**Report Submitted by**

Meg Tabacsko

**Submitter's Email**

[meg.tabacsko@mwra.com](mailto:meg.tabacsko@mwra.com)

**Date Submitted**

08/30/2019

# **OUTREACH COUNCIL**



**Subject:** Committee/Officer Report Submission

**Date:** Thursday, August 29, 2019 at 1:13:47 PM Eastern Daylight Time

**From:** Robert Fischer

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Government Affairs Committee

**Activities/Decisions Since Last Executive Meeting**

August 2019: Drafted a letter inviting Regulators for the Second Annual Regulators Session at the Annual Conference in Boston.

**Meetings/Conference Calls Held**

June 3, 2019: GAC meeting at the Spring Meeting in Wentworth, NH  
June 12, 2019: NACWA Small and Mid Size Workgroup conference call  
June 13, 2019: WEF Mid-2019 Federal Legislative and Regulatory Update call  
July 2, 2019: NEBRA PFAS Advisory Group Webinar  
July 11, 2019: NACWA's Quarterly State and Regional call  
July 30, 2019: PFAS and Biosolids/Residuals Stakeholder Group webinar

**Action Plan Committee/Officer Assignments**

Scott Firmin, GAC Vice Chair working on next DC fly-in

**Committee Member School Outreach Activities**

None

**General Comments**

None

**Report Submitted by**

Robert Fischer

**Submitter's Email**

[bfischer@sburl.com](mailto:bfischer@sburl.com)

**Date Submitted**

08/29/2019

**Subject:** Committee/Officer Report Submission

**Date:** Saturday, September 7, 2019 at 4:48:42 PM Eastern Daylight Time

**From:** Peter Frick

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Membership Committee

**Activities/Decisions Since Last Executive Meeting**

- Working WEF passes set to expire in November 2019
- Support for the NEWEA-NEWIN Merger
- Continue working regulator membership

**Meetings/Conference Calls Held**

Conference calls held 8/23 and 9/5/19.

**Action Plan Committee/Officer Assignments**

1. Send Garret Bergy the NEWEA-NEWIN Conference Call Invite (Pete Frick)
2. Participate on the NEWIN Member Conversion Conference (Garrett Bergey)
3. Consider options on NEWIN membership and reply to Pete Frick (All)
4. Submit NEWIN membership options to Mary Barry (Pete Frick)
5. Pull together a State Water Regulator list (All)
6. Reach out to State Directors for Regulator names and contact information (Pete Frick)
7. Review and prepare NEWEA membership web-page content (Russ Adams)
8. Reach out to Nick Tooker for possible academics that may be interested in WEF passes for this year (Tom Groves)

**General Comments**

Will be attending the WEF committee meeting at WEFTEC in September.

**Report Submitted by**

Peter Frick

**Submitter's Email**

[pfrick@idexcorp.com](mailto:pfrick@idexcorp.com)

**Date Submitted**

09/07/2019

**Subject:** Committee/Officer Report Submission

**Date:** Saturday, August 10, 2019 at 3:26:44 PM Eastern Daylight Time

**From:** David Wright

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Safety Committee

**Activities/Decisions Since Last Executive Meeting**

All the topics are in and ready to go for the Annual Conference as we only have two presenters submit abstracts.

**Meetings/Conference Calls Held**

None

**Committee Member School Outreach Activities**

We did not receive any safety logo submittals.

**General Comments**

We'd like to express our gratitude and for the continued help and patience from the NEWEA Office.

**Report Submitted by**

David Wright

**Submitter's Email**

[wrightd@wseinc.com](mailto:wrightd@wseinc.com)

**Date Submitted**

08/10/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, September 9, 2019 at 8:03:51 AM Eastern Daylight Time

**From:** Nicholas Tooker

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Student Activities Committee

**Activities/Decisions Since Last Executive Meeting**

We have been coordinating with the young professionals committee on finding ways to encourage student participation in the young professionals summit. We are also working with the university outreach task force on planning visits to universities throughout the region during the fall semester. We would like to consider having a student session for presentations at the annual conference. the committee that if we are to do this it should be advertised as a regular session and not as a separate session. A potential theme for the session is innovative research and collaboration between research and industry.

**Meetings/Conference Calls Held**

We had a committee conference call over the summer to discuss the annual conference and the student design competition.

**Committee Member School Outreach Activities**

This is literally what we do.

**General Comments**

Without financial support of NEWEA (and sponsors) it will be increasingly difficult to find participants for the student design competition. It is expensive for the student groups to be able to travel to either New Orleans or Chicago to compete in the national competition. Given that our teams have had excellent success in recent years, we think that additional funding including prize money for the student teams at the local level is pertinent.

**Report Submitted by**

Nicholas Tooker

**Submitter's Email**

[nbtookер@umass.edu](mailto:nbtookер@umass.edu)

**Date Submitted**

09/09/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, August 19, 2019 at 12:54:54 PM Eastern Daylight Time

**From:** Renie Jesanis

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Water For People Committee

**Activities/Decisions Since Last Executive Meeting**

Committee is moving to rewrite the committee charter to expand the duties and goals. Proposing to rename to the Service and Stewardship Committee. Current plan is to have committee charter available for final approval at the 2020 AC

**Meetings/Conference Calls Held**

Scheduled planning call to go over proposed committee realignment

**Action Plan Committee/Officer Assignments**

Scheduled planning call to go over proposed committee realignment, been in talks with vice chair Devon Jones to coordinate.

**Committee Member School Outreach Activities**

none

**Report Submitted by**

Renie Jesanis

**Submitter's Email**

[renie.jesanis@mwra.com](mailto:renie.jesanis@mwra.com)

**Date Submitted**

08/19/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, September 9, 2019 at 7:37:04 AM Eastern Daylight Time

**From:** Colin O'Brien

**To:** mail@newea.org

### Executive Committee Meeting Date

September

### Name of Committee or Office

Young Professionals Committee

### Activities/Decisions Since Last Executive Meeting

#### General Announcements

- NEWEA YP Award has been selected, announcement at the AC
- o Kate Roosa is developing a more intentional description for the YP award
- o Would like to gear this award for more peer to peer nominations and how to do this
- o Will be looking for others input
- Committee member appreciation event last Thursday 7/18 was a success, good to see strong YP attendance
- o Colin, Ben, James, Jordan, and Danielle

#### Committee Spotlight

- None this month
- Scheduling out for August, September and October, reach out to Kate R.

#### Sub-Committee Report-Out

- Poo & Brew and Events (Matt Brown) - Upcoming
- o Warwick, RI Poo and Brew held yesterday: Daryl went, great turnout! About 35-40 people and plant tour went well.
- o Upcoming August Poo and Brew -- Biddeford, ME
- Look for registration flyer to go out late next week
- o None scheduled for September
- o October Poo and Brew in Westfield in conjunction with Biosolids and Residuals specialty conference
- Westfield WWTP
- A few breweries nearby to conference venue
- Looking into a chartered bus (to and from conference venue)
- No specific date chosen yet.

#### • Mentoring Program (Ben Stoddard)

- o Registration has closed
- o Pairing of mentors and mentees was conducted yesterday (call with Ben Stoddard, Jordan Gosselin, Colin O'Brien, Sue Guswa & Danielle DiRuzza)

#### • Service Project (Kate Roosa) 2020

- o Big Picture planning for next year's event
- o A call will be rescheduled to discuss opportunities for programming, audience expansion, etc.

#### • YP Summit

- o Held our second meeting last Friday 7/19
- o Focus groups reported out. Meeting minutes saved here: <https://drive.google.com/open?id=1RgE-YGXC1et9bcudkubu9e9w9C0NvdEE>
- Collaboration with university Outreach + Students
- Consolidated with sponsorship group
- Sponsorship
- Detailed discussion on sponsorship program structure
- Reaching out to last years supporters and developing a contact list (vendors, engineers, etc.)
- Integrating student "sponsored" attendees as an option
- Reach out to student groups to make them aware of this event -- working closely with Student Outreach Task Force chairs Nick Tooker and James Plummer
- YP summit theme/topic
- Conducted detailed SWAT analysis

- Colin spoke with Claire Baldwin, potential keynote speaker
  - Committee will be discussing with at upcoming meeting
  - Would eventually like some feedback from the Executive Committee
  - Developing a survey to send out to the YP groups and get more feedback on desired content
  - YP summit 2019 Survey results + feedback
- Changed this group to participant experience focus group
- Reviewing previous years schedule to align with feedback received
- Coming up with ideas for seating arrangements based on feedback
  - o Next conference call scheduled for August 16th, 12 – 1 PM. Reach out if you would like to join, it's not too late!
- Communications
  - o Community Service Project article -- Kate needs help with drafting the article; shoot her an email to help get a 2019 project recap article drafted

#### Events

- Teacher Training coming up for Public Education Committee
- Utility Management -- November
- Small Communities -- September
- NEBRA Conference, October (Springfield, see Poo & Brew update above)

#### General Announcements

- FY 2020 YP Budget Submitted for Approval
- Budget Includes sponsorship for WEF SYPC Summit (held at Annual AWWA/WEF Utility Management Conference)
- Evaluating NEWEA Young professionals Award candidates (Kate, Ben, Matt, and Colin)
- Awarded at the NEWEA Annual Conference
- #### Committee Spotlight
- No Committee Spotlight this Month
  - Spotlight for July meeting?
- Sara White from Industrial Wastewater will be speaking on next call.

#### Poo & Brew and Events

- Upcoming Poo and Brews
- Upcoming events in Warwick RI, Biddeford, ME and Springfield, MA. Flyers going out soon. Flyers will be posted to the website and on social media

#### Mentoring Program

- Registration has closed
  - Looking for additional volunteers to help pair 15-20 (in total) mentors and mentees for next round of the program
- Looking for someone to head this program up.

#### Service Project

- Submitted for presentation at 2020 NEWEA Annual Conference
- Meeting scheduled for July 12th to discuss plans for 2020
- Location is in Vermont. Considering making the project a weekend event. Looking for feedback on interest in Contact Colin or Kate with interest in joining planning efforts

#### YP Summit

- Kicked off last Friday 6/21
- 15 people joined planning call
- Have developed the following focus groups
  - Collaboration with university Outreach + Students
  - Sponsorship
  - YP summit theme/topic
  - YP summit 2019 Survey results + feedback
  - More focus groups to be developed as planning continues
- Please contact Colin Obrien, Kate Roosa, and Matt Brown to volunteer
- Looking for a sub committee chair.
- Next conference call scheduled for July 19th, 12 – 1 PM. Reach out if you would like to join, it's not too late!

#### Communications

- o Community Service Project article. Kate to coordinate with Amanda
- In the works. Updates to come

#### Events

- July 17th, 2019, MEWEA YP Face to Face Meeting, Ted Berry Company in Livermore, ME
  - July 18th, 2019, Kimball Farms Committee Appreciation Event
- Home Brewers Competition will take place at the event

- July 25th, 2019 – Warwick, RI/ Proclamation Ale Poo and Brew
- August 29th, 2019 – Tentative Poo and Brew in Biddeford, ME

#### MEWEA YP Updates

July 17th, 2019, In Person YP Meeting  
Livermore, Maine  
Meeting at and Touring Ted Berry Facility

#### NEWWA YP Updates

- No report out

#### MEWEA YP Updates - Daryl Reported out

- Ted Barry Facility Tour
- MEWEA Fall Convention coming up in September 11-13 (Rockport, ME)
- Next meeting in October at York Sewer Dept., date TBD

#### General Announcements

##### NEWEA YP Award

Jay Sheehan of Awards Committee likes the idea of announcing at YP summit, plan to incorporate into program

##### NEWEA YP Presentation at AC

Reminder review sheets due today  
Conference call on Monday to discuss and submit results

#### Committee Spotlight

Kate Roosa

No speaker this week

- Might be interested in participating in a spotlight. Looking for participants in the committee as well as looking for help identifying community personnel that might be interested
- Sustainability (Chair: Courtney Eaton)

#### Sub-Committee Report-Out

Poo & Brew and Events (Matt Brown)

Upcoming Poo and Brews

- Biddeford, ME August 29, 2019
- UCONN, CT October 4, 2019
- Westfield, MA October 16, 2019

#### Mentoring Program (Ben Stoddard)

- Email sent out
- May adjust program terms. Graduation for mentor program has typically been at NEWEA Spring Meeting. Discussing shifting program to correspond with NEWEA Annual Conference.
- Looking for help! Speak with Ben Stoddard.

#### Service Project (Kate Roosa)

- Meeting scheduled for July 12th to discuss plans for 2020
- July 12th meeting was rescheduled
- Looking for Volunteers

#### YP Summit

- Next meeting last Friday 9/6
- Focus groups reported out. Meeting minutes saved here:  
<https://drive.google.com/open?id=1RgE-YGXC1et9bcudkubu9e9w9C0NvdEE>
- Any focus groups have questions or items that need to be addressed?
- Next conference call scheduled for September 16th, 12 – 1 PM. Reach out if you would like to join, it's not too late!
- Looking to send out a save the date in September. This will allow us to set up registration earlier in the year.

#### Communications

Community Service Project Article

Kate to coordinate with Amanda Sparks

#### Events

NEWEA office announcements (Jordan Gosselin)



- Small Communities Conference September 11, 2019
- WEFTEC Reception (Soldier Field) September 22, 2019
- Water for the People Softball Tournament September 28, 2019
- North East Residuals and Biosolids Conference October 16-18, 2019
- Utility Management Conference November 14, 2019
- WEF Students & Young Professionals Committee Meeting
- WEFTEC Conference  
September 21, 2019 – September 25, 2019  
Chicago, IL
- WhatsApp Group to connect with other YPs during conference  
<https://chat.whatsapp.com/FCof7Ug3PGLLNyBLP3MuXZ>
- WEF YP Community Service Project  
Saturday, September 21, 2019
- WEF YP Committee Meeting:  
Monday, September 23, 2019 (11:00 am - 12:30 pm)  
Location: S104ab, South Building - Level 1, I McCormick Place Chicago, Illinois
- NEWWA YP Updates  
Will Walkup
- NEWWA YP Presentation Series - All are welcome  
September 19, 2019  
Kleinfelder - One Beacon Street, Suite 8100 | Boston, MA 02108  
Look for registration (\$5.00)
- Think about submitting Wastewater Abstract for presentation series – Can submit through NEWWA website.
- New England Revolution Tailgating and Game  
Teaming up with NEWWA Network Committee  
September 29, 2019
- MEWEA YP Updates  
Daryl Coppola  
MEWEA Fall Conference  
September 11-13, 2019  
Lookout Point Resort, Northport, ME

#### **Meetings/Conference Calls Held**

- 6/28 - Committee conference call
- 7/26 - Committee Conference Call
- 8/30 - Committee Conference Call
  
- 6/21 - YP Summit Planning Kickoff
- 7/19 - YP Summit Planning Call #2
- 9/6 - YP Summit Planning Call #3

#### **Action Plan Committee/Officer Assignments**

See meeting minutes submitted above.

#### **Committee Member School Outreach Activities**

Coordination with the YP Summit via James Plumber and Nick Tooker.

#### **General Comments**

See meeting minutes submitted above. Waiting on 2020 YP Committee Budget Approval.

#### **Report Submitted by**

Colin O'Brien

#### **Submitter's Email**

[cobrien@brwnald.com](mailto:cobrien@brwnald.com)

#### **Date Submitted**

09/09/2019

**TREATMENT, SYSTEMS  
OPERATIONS & MGMT  
COUNCIL**

**Subject:** Committee/Officer Report Submission

**Date:** Tuesday, August 27, 2019 at 12:19:18 PM Eastern Daylight Time

**From:** Rachel Watson

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Contaminants of Emerging Concern Committee

**Activities/Decisions Since Last Executive Meeting**

Looking for new chairperson. Existing chairperson is continuing with responsibilities.

Reviewed abstracts for annual conference and are looking for moderators.

**Action Plan Committee/Officer Assignments**

Rewrite position paper on Contaminants of Emerging Concern.

**Report Submitted by**

Rachel Watson

**Submitter's Email**

[rachel.watson@stantec.com](mailto:rachel.watson@stantec.com)

**Date Submitted**

08/27/2019

**Subject:** Committee/Officer Report Submission

**Date:** Monday, August 12, 2019 at 12:58:05 PM Eastern Daylight Time

**From:** Sharon Nall

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Energy Committee

**Activities/Decisions Since Last Executive Meeting**

We had great enthusiasm and many volunteers jump in for abstract review for AC2020. Many hands made light work and great suggestions came out of the abstract reviews. We are requesting to have 2 energy sessions at AC2020 due to number and quality of the abstracts we received.

**Meetings/Conference Calls Held**

Since our regularly scheduled bimonthly call fell on July 4, we cancelled this call and gave everyone the summer off from calls. Our next call is scheduled for September 5, 2019 at 1:30 pm. Other options may be Fall 2020 or Spring 2021.

**General Comments**

Our next effort needs to be connecting with the Operations Committee to start planning a joint conference. We have been planning on Spring of 2020 but is this too optimistic at this point?

**Report Submitted by**

Sharon Nall

**Submitter's Email**

[sharon.nall@des.nh.gov](mailto:sharon.nall@des.nh.gov)

**Date Submitted**

08/12/2019

**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, August 28, 2019 at 12:01:57 PM Eastern Daylight Time

**From:** Walter Palm

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Laboratory Practices Committee

**Activities/Decisions Since Last Executive Meeting**

The Lab Practices Committee has been working on developing more questions for the Analyst 1 exam. The committee had a conference call in August to discuss the progress of exam questions and logistics regarding securing the integrity of exam questions, content, and scoring.

Walter Palm discussed options for the electronic exam development companies. The approach agreed on was using the company PROV in the short term and then revisiting a system in which in-house custom exams could be made using Scantron or similar systems. The sub-committee is projecting to have the final pool of questions available sometime in the fall.

**Meetings/Conference Calls Held**

The committee had a conference call in August to discuss the progress of exam questions and logistics regarding securing the integrity of exam questions, content, and scoring.

**Report Submitted by**

Walter Palm

**Submitter's Email**

[wpalm@narrabay.com](mailto:wpalm@narrabay.com)

**Date Submitted**

08/28/2019

**Subject:** Committee/Officer Report Submission

**Date:** Wednesday, September 4, 2019 at 3:02:14 PM Eastern Daylight Time

**From:** Travis Peaslee

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Operations Challenge Committee

**Activities/Decisions Since Last Executive Meeting**

There has been little committee work since the spring conference and regional competition. There has been efforts to get event equipment to the 3 WEFTEC bound teams to continue practicing with but most efforts are from that of those respective teams.

**Action Plan Committee/Officer Assignments**

After WEFTEC competition is completed, a summary of the event will be produced and provided to the newsletter/journal committee. Efforts will begin later this fall to contact all 6 states to solicit intentions for 2020 competition. The goal is to have each state represented at the annual committee meeting in January and then to assist those interested in to hopeful team formation prior to the training day in April.

**General Comments**

Scott Goodinson (RI) will take over as committee chair in 2020, so will work with him between now and then to identify a committee vice chair. I will remain an active committee member and assist Scott as much as needed as he plans to serve dual roles of State Coordinator and Ops Challenge committee chair.

**Report Submitted by**

Travis Peaslee

**Submitter's Email**

[tpeaslee@lawpca.org](mailto:tpeaslee@lawpca.org)

**Date Submitted**

09/04/2019

**Subject:** Committee/Officer Report Submission

**Date:** Thursday, September 5, 2019 at 1:08:16 PM Eastern Daylight Time

**From:** Gary Zrelak

**To:** mail@newea.org

**Executive Committee Meeting Date**

September

**Name of Committee or Office**

Utility Mgmt Committee

**Activities/Decisions Since Last Executive Meeting**

The committee has set a date of November 14 for a Workforce Sustainability Specialty Conference at Courtyard Marriott in Cromwell, Ct. Speakers have been selected and program flyer is about to go out to the membership.

**Meetings/Conference Calls Held**

July 17th conference call held with committee on the Workforce Sustainability program. Also included were members from Young Professionals, Sustainability and Veterans committees.

**Action Plan Committee/Officer Assignments**

Utility Management Award being submitted for East Windsor, CT.

**Committee Member School Outreach Activities**

Tours

**Report Submitted by**

Gary Zrelak

**Submitter's Email**

[gzrelak@gnhwpc.com](mailto:gzrelak@gnhwpc.com)

**Date Submitted**

09/05/2019

# **ACTION ITEMS/ITEMS FOR DISCUSSION**





**New England Water Environment Association  
Executive Committee Meeting  
September 9, 2019**

**ACTION ITEM: APPROVE Request to the By-Law Committee to make changes to 2019  
NEWEA ByLaws to Include an Innovation Council**

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Request to change the By-Laws by adding the Innovation Council as outlined in the Council Charge while at the same time clarifying current Councils and Director Roles/Title in the By-Laws as appropriate. President to appoint Marianne MacDonald as Special Advisor to President on Innovation until By-Law approval from Membership and WEF

Respectfully submitted September 9, 2019 by

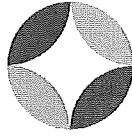
**Howard Carter/Marianne MacDonald, Innovation Task Force**

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**ACTION ITEM**

The NEWEA Innovation Task Force Committee recommends that the Executive Committee to merge the North East Innovation Network (NEWIN) Organization and create an Innovation Council and Initial Innovation Committee within NEWEA with NEWIN and NEWEA volunteers

Action:  Approved  Approved as Amended  Denied



**NEWEA**

**Innovation Council Director**

1. Responsible for the promotion of activities to foster innovation across the industry through communications and coordination with other NEWEA Councils, Committees and Task Forces.
2. Shall serve as Council Director of the Innovation Committee and any additional Committees established by the Council.
3. Responsible for leading and managing the Innovation Pavilion at the NEWEA Annual Conference including soliciting sponsorships and identifying innovators across New England to support the Pavilion.
4. Responsible for sponsoring activities throughout the year that provide members with access to insights on innovative technologies and methods to improve service delivery.
5. Responsible for supporting activities that connect utilities with innovators to exchange ideas and collaborate on experiments that foster improvements in the industry.
6. Responsible for the preparation of the Innovation budget for submission to the executive committee.
7. Provide information on Innovation Council activities for publication and media outreach that reflect and promote the water environment efforts in New England.
8. Keep apprised of best practices in the area of innovation through alignment with WEF and its other Member Associations to bring those best practices to New England.
9. As a Council Director, shall coordinate with Chairs and/or members of the Committees but does not normally need to attend individual committees' meetings.
10. As a Council Director, shall foster synergy among the committees on the council regarding technical sessions/ specialty seminars, information sharing, etc.
11. As a Council Director, shall coordinate committee issues that require resolution with the Assessment and Development Committee and other NEWEA Officers for review and discussion.

## INNOVATION COMMITTEE (Standing)

### Overall Charge

1. To plan and lead activities and communications that foster innovation in the industry. In particular, to build connections between utilities, regulators, academics and innovators to facilitate experimentation and adoption of new technologies, methods and policies that will improve the industry.
2. Disseminate information related to innovation in management, planning, design, construction and/or operation of wastewater treatment and collection systems in New England.
3. To educate members and the general public on the technical, legislative, financial, managerial and regulatory considerations for innovation.

### Membership

1. The committee shall consist of at least seven members, preferably with diverse backgrounds and representing all sectors of the industry including academia, regulation, utilities and private sector, and multiple New England states.
2. Members who are active in other standing committees who can serve as innovatoin liaisons are encouraged but not mandatory.
3. The Chair, appointed by the President, shall be an individual who is currently not an officer or chair of another standing committee.

### Specific Duties

1. Coordinate the activities necessary to host the Innovation Pavilion at the NEWEA Annual Meeting.
2. Sponsor activities to encourage networking and collaboration across sectors to drive innovation including pitch nights and theme based networking events.
3. Identify and support activities necessary to facilitate greater experimentation and adoption of new technologies and methods across the industry.
4. Collaborate with other WEF Member Associations to share best practices for innovation.
5. Collaborate with other NEWEA committees and membership to align and integrate innovation activities into committee activities, conferences, specialty seminars, presentations, keynote speakers, journal articles and other publications.

6. Work closely with all committees and NEWEA staff to formulate strategies to conform to the spirit and/or intent of Innovation.
7. Publicize individual member and/or NEWEA Innovation activities through available internal and external communication vehicles.

#### Liaison with Others

1. All committees



**New England Water Environment Association  
Executive Committee Meeting  
September 9, 2019**

**ACTION ITEM: APPROVE: 2019 NEWEA ByLaws Changes**

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The By-Laws Committee has reviewed and submits these proposed By-Laws changes to accomplish 3 requested goals:

1. Create a new Innovation Council and Director as a result of the NEWIN merger into NEWEA.
2. Create a NEWEA only (Association only) membership to, among other reasons, allow for Regulator Membership in NEWEA only and any other NEWEA only membership categories the EC may deem appropriate.
3. Clean up some language to bring a consistency to the By-Laws.

Respectfully submitted September 9, 2019 by

**ByLaws Committee**

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**ACTION ITEM**

The NEWEA By-Laws Committee recommends that the Executive Committee approve the by-laws changes.

Action:  Approved  Approved as Amended  
 Denied



**NEWEA CONSTITUTION AND BYLAWS**  
(Adopted January 23, 2017)



The NEWEA became a tax-exempt corporation on January 1, 1977. Articles of Organization were issued by the Commonwealth of Massachusetts on that date, and are on file with the ASSOCIATION's Executive Director. The constitution and bylaws of the corporation are as follows:

**1. NAME**

- 1.1 The name of this corporation shall be the New England Water Environment Association Inc., hereinafter designated as the ASSOCIATION and abbreviated NEWEA.

**2. AFFILIATION**

- 2.1 The ASSOCIATION shall be a member of the Water Environment Federation, hereinafter designated as WEF, and shall participate in the activities of that organization. It is the intent that the Constitution and Bylaws of this ASSOCIATION shall be in harmony with the Constitution and Bylaws of the WEF.

**3. OBJECTIVES**

- 3.1 Advance the fundamental knowledge of the water environment, its basic qualities, and physical laws governing its interaction with other aspects of the environment, and with the aesthetic, economic, and biological needs of the earth's inhabitants.
- 3.2 Advance the knowledge and technology in the design, construction, operation, and management of water quality systems and facilities.
- 3.3 Increase the knowledge and understanding of the earth's water environment, and encourage and promote action necessary for its enhancement.
- 3.4 Develop and implement effective delivery mechanisms to rapidly disseminate knowledge concerning the water environment to members and other interested parties.
- 3.5 Promote sound policy in matters relating to the water environment.
- 3.6 Improve the professional status of all personnel engaged in any aspect of protecting and improving the earth's water environment.
- 3.7 Strengthen and build alliances with organizations throughout the world incorporating members of all professions dedicated to the preservation and enhancement of water quality and water resources.
- 3.8 Stimulate public awareness of the relationship of water resources to the public welfare, and the need for pollution prevention, resource recovery, preservation, conservation and reuse of water resources.
- 3.9 Serve the International community of water environment professionals.

**4. FRANCHISE**

- 4.1 The exclusive service area of the ASSOCIATION shall consist of the states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont.
- 4.2 No revision to divide the exclusive service area shall be made until the following conditions are met.
- a) A petition requesting such division is presented to the Executive Committee through the President. The petition shall be signed by not less than 51 percent of the ASSOCIATION membership.
- b) A mail ballot, on the question of division of the ASSOCIATION is submitted to the entire membership; and two-thirds of the voting Individual and Group Members approve the division of the ASSOCIATION.
- c) The division is approved by the WEF.
- 4.3 No revision to expand the exclusive service area by joining with another member association of the WEF shall be made until the following conditions are met.

- a) A petition requesting such joining is presented to the Executive Committee through the President. The petition must be signed by not less than a total of 100 Individual and/or Group Members.
- b) A mail ballot on the question of joining another member association is submitted to the entire membership; and two-thirds of the voting Individual and Group Members approve the joining of the ASSOCIATION with another member association.
- c) The joining is approved by the WEF.

5. MEMBERSHIP

5.1 The membership of the ASSOCIATION shall consist of persons and organizations interested in any of the objectives of the ASSOCIATION residing in or maintaining a place of business within the exclusive service area of the ASSOCIATION and having such qualifications as are prescribed in the Constitution and Bylaws for the Individual, Group, or ASSOCIATION-Only membership.

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5.2 The term "eligible voting member" as used in this Constitution and Bylaws shall include all persons having the rights and privileges of Individual, Group, or ASSOCIATION-Only Members as prescribed in the Constitution and Bylaws.

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6. EXECUTIVE COMMITTEE

6.1 The affairs of the ASSOCIATION shall be managed by an Executive Committee under such rules as the Committee may determine, subject to the specific conditions of this Constitution and Bylaws.

6.2 The Executive Committee shall consist of elected officers, the Executive Director and, if applicable, a WEF Officer and/or WEF Delegate(s)-at-large whose primary Member Association is the ASSOCIATION. The WEF Officer /WEF Delegate(s)-at-large and the Executive Director shall serve without a vote.

6.3 Presiding Officer

6.3.1 The President of the ASSOCIATION shall be the Presiding Officer of the Executive Committee.

6.4 Quorum

6.4.1 A quorum of the Executive Committee shall consist of a majority of its members.

6.5 Duties of the Executive Committee

6.5.1 Shall be the representative of the ASSOCIATION and shall manage its affairs and establish policies subject to the conditions and limitations prescribed in the Constitution and Bylaws.

6.5.2 Shall receive all committee reports and take appropriate action on recommendations made in these reports where required.

6.5.3 Shall direct the investment and care of the funds of the ASSOCIATION.

6.5.4 Shall make funds available for regular operation of the ASSOCIATION and for specific purposes. No financial commitments shall be incurred that are beyond the funds available or otherwise due.

6.5.5 Shall approve the hiring of, the annual compensation for, and direct the activities of an Executive Director.

6.6 Proxy Appointment

6.6.1 Any of the ~~six~~ ASSOCIATION ~~S t a t e~~ Directors, ~~six~~ ASSOCIATION Council Directors, ASSOCIATION-elected WEF Delegates, or Treasurer, may appoint a proxy to serve in his or her behalf at an Executive Committee meeting, provided he or she notifies the President and Executive Director in advance and in writing.

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Deleted: , Communications Director, or Meeting Management Director

6.7 Senior Management Team

6.7.1 Shall consist of the President, President-elect, Vice President, Immediate Past President, Treasurer, and Executive Director (in a non-voting advisory role)

6.7.2 Shall convene as necessary outside of the Executive Committee in order to make determinations with regard to routine administrative and strategic details of association business requiring immediate decisions and timely action.

6.7.3 Shall reasonably and in good faith represent the intentions and expectations of the Executive Committee.

- 6.7.4 Shall report fully and regularly to the Executive Committee with regard to decisions taken and actions consummated on behalf of the Executive Committee.
- 6.7.5 Shall discuss ways to help the Executive Committee make the most efficient possible use of their meeting time to effect and analyze ASSOCIATION business in order to serve the best interests of the membership and the industry.

7. OFFICERS

- 7.1 The officers of the Corporation shall be:
  - 7.1.1 ~~a President, a President-Elect, a Vice-President, the latest living ASSOCIATION Past President, six ASSOCIATION State Directors, six ASSOCIATION Council Directors, and a Treasurer, and~~
  - 7.1.2 ASSOCIATION-elected Delegates who represent the ASSOCIATION on the WEF's House of Delegates.
- 7.2 WEF Trustee(s) or WEF-appointed At-Large Delegate(s) whose primary Member Association is the ASSOCIATION shall be given honorary non-voting, titular officer status, and invited to attend all NEWEA Executive Committee meetings.
- 7.3 All officers shall be persons having all the rights and privileges of Active<sub>e</sub> members.

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Deleted: , a Communications Director, and a Meeting Management Director;  
Deleted: ; and  
Deleted: or PWO

8. APPOINTMENT OF EXECUTIVE DIRECTOR

- 8.1 The Executive Director shall be appointed by the Executive Committee upon the recommendation of the Management Review Committee.

9. OFFICERS

- 9.1 Duties and Functions
  - 9.1.1 President
    - 9.1.1.1 General supervision of the affairs of the ASSOCIATION.
    - 9.1.1.2 Preside at all conferences and meetings of the ASSOCIATION and meetings of the Executive Committee.
    - 9.1.1.3 Be an ex-officio member of all committees, other than the Nominating Committee, and appoint the members of all committees where membership is not otherwise specified by the Constitution and Bylaws.
    - 9.1.1.4 Perform such other duties as may be assigned by the Executive Committee.
  - 9.1.2 President-Elect and Vice President
    - 9.1.2.1 Assist the President in the performance of prescribed duties.
    - 9.1.2.2 Preside at conferences and meetings of the ASSOCIATION and at meetings of the Executive Committee in the absence of the President.
    - 9.1.2.3 Be ex-officio member of all committees other than the Nominating Committee and those chaired by the individual.
    - 9.1.2.4 Perform such other duties as may be assigned by the Executive Committee.
    - 9.1.2.5 In absence of the President, the President-Elect shall act. In case the President-Elect cannot act, the Vice President shall act. In case the Vice President cannot act, the latest living Past President shall do so. The Executive Committee shall elect one of its members to act if the Past President cannot do so.
    - 9.1.2.6 ~~The Vice President shall perform other duties as assigned by the President and Executive Committee.~~
  - 9.1.3 ASSOCIATION-elected WEF Delegate(s)
    - 9.1.3.1 The ASSOCIATION-elected WEF Delegate(s) shall represent the ASSOCIATION in the conduct of all business by the House of Delegates of the WEF.
  - 9.1.4 Treasurer
    - 9.1.4.1 See that all moneys due to the ASSOCIATION and the WEF are collected carefully, and, without loss, transferred to and reconciled with the WEF and proper accounts and custody; ensure that all MA dues collected directly by WEF are correctly tracked and properly transferred to and reconciled with the NEWEA account; see that all expenditures are properly entered in the records of the ASSOCIATION, and the bills and vouchers for their payment are proper and in order; and sign or see to the signing of checks or drafts against funds of the ASSOCIATION, all in accordance with procedures established or approved by the Executive Committee.
    - 9.1.4.2 Forward to the Officers and each Executive Committee member a quarterly financial summary of accrued income and expenses consistent with the annual financial statement.
    - 9.1.4.3 Present at the Annual Meeting of the ASSOCIATION a balance sheet of the books as of the end of the previous fiscal year and as of the end of the quarter preceding the Annual Meeting which books shall be made available for audit, annually or as otherwise specified by the Executive



- Committee at the expense of the ASSOCIATION, by a public accountant appointed by the Executive Committee.
- 9.1.4.4 Consult with the officers of the ASSOCIATION as to the custody and investment of funds and preparation of an annual budget.
- 9.1.5 ~~ASSOCIATION Council Directors~~
- 9.1.5.1 ~~ASSOCIATION Council Directors (6 total) represent six councils of ASSOCIATION committees: Public Outreach Council; Collection Systems and Water Resources Council; Treatment Systems Operation and Management Council; Innovation Council; Communications Council; and Meeting Management Council. Each Council comprises several ASSOCIATION standing committees.~~
- 9.1.5.2 ~~Each ASSOCIATION Council Director provides leadership and oversight to his/her Council committees and acts as a liaison and voting representative for each committee to the Executive Committee.~~
- 9.1.6 ASSOCIATION State Directors
- 9.1.6.1 ~~Association State Directors (6 total) each represents his/her respective state and advises the Executive Committee of the needs and initiatives of that state.~~
- 9.1.6.2 ~~State Directors shall establish and maintain liaison between the ASSOCIATION and the Director's respective constituency (such as the State Operator Association or the Affiliated State Association) and the state and federal legislative delegation from his/her state on environmental issues of concern to New England.~~
- 9.1.7 Past President
- 9.1.7.1 ~~The Past President shall serve as the Chair of the Management Review Committee and perform other duties as assigned by the President and Executive Committee.~~
- 9.1.8 Non-voting honorary officer(s) by virtue of appointment to WEF position.
- 9.1.8.1 ~~A member of the WEF Board of Trustees and any appointed At-Large member of the WEF House of Delegates whose primary Member Association is the ASSOCIATION (as approved by the ASSOCIATION Executive Committee) shall be invited to attend Executive Committee meetings on a non-voting basis, and to offer advice and guidance as appropriate.~~
- 9.2 Terms of Office
- 9.2.1 The terms of office of the President, President-Elect, Vice President, Treasurer, and the latest living Past President shall be for approximately one year, which term shall start immediately following the close of the ASSOCIATION annual meeting, at which the election of officers is conducted, and continue until their successors qualify. Officers shall not be eligible to succeed themselves in consecutive terms, excepting the offices of Treasurer, and WEF-Appointed honorary Officers. The Treasurer, ~~position~~ may not serve more than three (3) consecutive one-year terms. Any WEF-Appointed Honorary Officer may serve consecutive terms so long as he or she serves in his/her WEF-appointed position.
- 9.2.2 The terms of the ~~six~~ ASSOCIATION State Directors and ~~six~~ ASSOCIATION Council Directors shall be for approximately three years, with ~~Directors nominated and~~ elected each year, ~~as required.~~ New Director terms shall start immediately following the close of the ASSOCIATION annual meeting at which the election of officers is conducted, and continue until their successors qualify.
- 9.2.3 The term of the ASSOCIATION-elected WEF Delegate(s) shall be for approximately three years as determined by the annual meetings of the WEF. The Delegate(s) shall not be eligible to succeed themselves in consecutive terms.
- 9.3 Nominations and Election of Officers
- 9.3.1 Nominations for Vice-President, ASSOCIATION-elected WEF Delegate(s), Treasurer, and ASSOCIATION State and Council Directors for the following year shall be received and considered by the Nominating Committee. Nominations shall also be received for President and President-Elect if advancement to these offices is not automatic as prescribed by this document. The ~~Nominating~~ Committee, through its Chair, shall submit to the Executive Committee for its approval at least sixty days prior to the annual meeting of the ASSOCIATION its selection of one or more candidates for each office required to be filled. All nominees shall have signified their willingness to serve
- 9.3.2 Upon completion of each term of office, or upon adoption of a resolution by the Executive Committee that a vacancy exists in the office of President or President-Elect, there shall be automatic advancement from

~~Deleted: <#>Communications Director¶  
<#>Manage budget requirements and direct activities involved in external communications of ASSOCIATION activities and interests, including but not limited to Journal and Newsletter publications, the ASSOCIATION internet web site, advertising in ASSOCIATION publications and outlets, and official output to and relations with all non-ASSOCIATION media outlets.¶  
<#>The Communications Director shall serve as ex officio member of ASSOCIATION committees whose charges focus on the functions outlined in section 9.1.5.1.¶  
<#>¶~~

- ~~Deleted: Each Director~~
- ~~Deleted: or other constituency~~
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- ~~Deleted: Establish~~
- ~~Deleted: other affiliated association)~~
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¶ Meeting Management Director¶  
The Meeting Management Director shall be responsible for preparing budgets and coordinating all activities of conference related committees relative to the Annual Conference and Spring Meeting. The Director shall serve as ex-officio member of the Conference Arrangements, Program, Registration, Exhibits and Manufacturers Representative Committees.¶~~

- ~~Deleted: assist the President in~~
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- ~~Deleted: Communications Director, Meeting Management Director,~~
- ~~Deleted: , Meeting Management Director, Communications Director,~~
- ~~Deleted: , Communications Director, and Meeting Management Director positions~~
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- ~~Deleted: ; new~~
- ~~Deleted: Communications Director, Meeting Management Director,~~

President-Elect to President and from Vice President to President-Elect. Denial of such automatic advancement shall be by a two-thirds majority vote of the Executive Committee.

- 9.3.3 The Executive Director shall transmit the report of the Nominating Committee to the ASSOCIATION membership. The eligible voting Members of the ASSOCIATION shall elect officers at the annual meeting by majority vote. Nominations may be made from the floor by eligible voting Members present. If more than one name is placed in nomination for office, voting shall be by ballot and the nominee receiving a majority of the votes cast shall be declared elected.
- 9.3.4 Should any nominee for office not receive a majority of the votes cast for that office, the names of the two nominees receiving the greatest number of votes shall be re-submitted immediately to the eligible voters for consideration.
- 9.3.5 In the case of a vacancy in an elected office, the Nominating Committee shall promptly select a nominee for the office. Such nominees may be voted on at a regular meeting of the Executive Committee or by a mail ballot of the Executive Committee. The nominee receiving a majority vote of the Executive Committee members voting shall be declared elected. The officer so selected shall take office immediately and shall continue in office until a successor is elected.
- 9.3.6 The President shall be ineligible for re-election. This prohibition shall not apply to a person acting as President in the absence of the President. However, should any of the officers serving as President, President-Elect, or Vice President have been elected to fill a vacancy, and will have served in that elected office less than six months, such officer shall be eligible for re-election to the same office for one full term of office.

**10. EXECUTIVE DIRECTOR**

10.1 Duties and Functions

- 10.1.1 Serve as the Clerk of the Corporation.
- 10.1.2 Serve as the executive officer of the ASSOCIATION, and operate under the general direction of the President and the Executive Committee.
- 10.1.3 Attend all Executive Committee Meetings, prepare and distribute an agenda, and record, finalize and distribute the minutes of the Executive Committee Meetings.
- 10.1.4 Maintain records of the ASSOCIATION including a database list of members of the ASSOCIATION.
- 10.1.5 Present a report for each calendar year at the Annual Meeting of the ASSOCIATION.
- 10.1.6 Perform such other duties as may be assigned by the Executive Committee.

**11. MEMBERSHIP CLASSIFICATION, QUALIFICATIONS, AND PRIVILEGES**

11.1 Individual Member

11.1.1 Qualifications

- 11.1.1.1 Any individual interested in the advancement of knowledge relating to the objectives of the WEF and the ASSOCIATION.

11.1.2 Rights and Privileges

- 11.1.2.1 Shall be an eligible voting member of the ASSOCIATION
- 11.1.2.2 Shall have all the rights and privileges granted by the WEF and ASSOCIATION including the rights to hold office and serve on committees.
- 11.1.2.3 Shall be entitled to receive publications of the WEF, as authorized by its Board of Trustees, and publications of the ASSOCIATION, as authorized by its Executive Committee, for the specific individual member package.

11.2 Group Member

11.2.1 Qualifications

- 11.2.1.1 Any group or organization interested in the advancement of knowledge relating to the objectives of WEF and the ASSOCIATION.

11.2.2 Rights and Privileges

- 11.2.2.1 Shall have all the rights and privileges granted by the WEF and the ASSOCIATION including the right of its ASSOCIATION-recognized authorized representative(s) to vote as provided for in this Constitution and Bylaws

11.3 Certification of Membership

11.3.1 The Executive Director shall coordinate each month with the Executive Director of the WEF, the new Individual and Group Members of the ASSOCIATION, and reconcile payments of the appropriate amount of dues for each class member.

11.4 ASSOCIATION-Only Memberships

11.4.1 Qualifications

11.4.1.1 ~~Any Individual or group interested in the advancement of knowledge relating to the objectives of the ASSOCIATION~~

11.4.2 Rights and Privileges

11.4.2.1 ~~Shall be an eligible voting member of the ASSOCIATION, but shall not be a certified Member of WEF.~~

11.4.2.2 ~~Shall have all the rights and privileges granted by the ASSOCIATION including the rights to hold ASSOCIATION office and serve on ASSOCIATION committees.~~

11.4.2.3 ~~Shall be entitled to receive publications of the ASSOCIATION, as authorized by its Executive Committee for the specific ASSOCIATION-Only member package.~~

11.4.2.4 ~~Shall be ineligible to receive WEF member benefits or publications or to hold WEF-related offices unless, and until such time as, the ASSOCIATION-Only membership is upgraded to an Individual or Group Membership as defined in sections 11.1 and 11.2 above.~~

11.5 Student Chapters

11.5.1 Qualifications

11.5.1.1 Any Student Chapter, located within the ASSOCIATION franchise and consisting of at least five persons, may be granted charter membership in the WEF by majority vote of the ASSOCIATION provided:

- a) Its objectives are in harmony with the purposes of the WEF and ASSOCIATION;
- b) The Constitution and Bylaws of the applicant chapter have been certified by the ASSOCIATION as being in harmony with those of the ASSOCIATION and of the WEF; and
- c) The Student Chapter has been recommended for membership by the ASSOCIATION.

11.5.2 Organization and Privileges

11.5.2.1 ~~The Student Chapter will be issued a WEF charter following recommendation by the ASSOCIATION and approval by the WEF.~~

11.5.2.2 ~~The Student Chapter shall govern the number and character of its meetings. At least one meeting shall be held each school year.~~

11.5.2.3 ~~A Counselor for the Student Chapter shall be appointed or elected by the ASSOCIATION. The Counselor shall be an Individual or Group member of the ASSOCIATION and of the WEF and shall be an advisor to the Student Chapter.~~

11.5.2.4 ~~All officers and members of the Student Chapter shall be Individual Members of the ASSOCIATION and of the WEF.~~

11.5.2.5 ~~The Student Chapter shall submit an annual report to the Student Activities Committee by May 1 of each year.~~

11.5.3 Authority

11.5.3.1 ~~A Student Chapter shall have authority to act only on its own behalf and shall have authority to incur obligations for the Student Chapter only.~~

11.5.4 Withdrawal and Termination

11.5.4.1 ~~A Student Chapter may withdraw from the WEF at the end of any school year after giving appropriate written notice of its intentions to both the ASSOCIATION and the WEF.~~

11.5.4.2 ~~The ASSOCIATION may revoke the charter of any Student Chapter, if, after the Chapter has been afforded an opportunity to be heard, the ASSOCIATION judges it to be in the best interest of the ASSOCIATION and the WEF to do so.~~

12. DUES

12.1 Payment of Dues

12.1.1 ~~For each Individual and Group Member, the annual dues shall be determined by the Executive Committee and shall include the current dues as established by the Board of Trustees of the WEF. For ASSOCIATION-Only Members, the annual dues shall be determined by the ASSOCIATION Executive Committee.~~

*NEWEA Constitution and Bylaws*

- 12.1.1.1 Annual dues for Individual and Group Members will be billed directly to ASSOCIATION Members by the WEF. Dues shall be considered delinquent if not received by the Member's anniversary date.
  - 12.1.1.2 Annual dues for ASSOCIATION-Only Members will be billed to those members by the ASSOCIATION. Dues shall be considered delinquent if not received by the Member's anniversary date.
  - 12.1.1.3 Dues are payable for a twelve-month period beginning with the first date of membership which is defined as the anniversary date.
- 12.2 Subscription(s) included in Dues
- 12.2.1 All members certified to the WEF by the ASSOCIATION shall be entitled to such publications of the WEF as may be approved by its Board of Trustees for the appropriate membership package. All members shall be entitled to the publications of the ASSOCIATION as may be approved by its Executive Committee.
- 12.3 Arrears
- 12.3.1 Any Member of the ASSOCIATION who shall be delinquent in dues for a period of 30 days from the designated renewal date shall be notified of such delinquency and suspended from further services. If payment is not made within the next succeeding 30 days, the delinquent Member shall be dropped from the rolls and thereupon forfeit all rights and privileges of membership.

**13. ADMISSION AND EXPULSION**

**13.1 Admission**

13.1.1 Applications for membership will be reviewed by the Executive Director in accordance with the policies established by the Executive Committee.

13.1.2 There shall be no admission fee.

**13.2 Expulsion**

13.2.1 Any member may be expelled from the ASSOCIATION for good and sufficient reason by a two-thirds vote of the Executive Committee.

13.2.2 Any officer may be removed from office for good and sufficient reason by a two-thirds vote taken at a duly constituted meeting of the Executive Committee.

**14. COMMITTEES**

**14.1 General**

14.1.1 In addition to the Nominating Committee provided for in Section 14.2 of the Constitution and Bylaws, the President is empowered to appoint such additional committees as may be required to advance the best interest of the ASSOCIATION and to enable it to fulfill its objectives.

**14.2 Nominating Committee**

14.2.1 Shall consist of the three immediate past presidents who are active in the ASSOCIATION and are eligible voting members of the ASSOCIATION, and two sitting ASSOCIATION officers, as appointed by the Nominating Committee Chair and approved by the Executive Committee.

14.2.2 The senior past president shall serve as Chair of the Committee.

14.2.3 Shall nominate candidates for the elective offices of the ASSOCIATION.

14.2.4 No members of the Nominating Committee shall be eligible for nomination to a new term of elective office.

14.2.4.1 A Past President sitting on the Nominating Committee may be nominated for an ASSOCIATION-Elected WEF Delegate position.

14.2.4.2 A Treasurer, who is sitting on the Nominating Committee may be nominated to serve in the 2<sup>nd</sup> or 3<sup>rd</sup> consecutive term of his/her currently-held position.

**15. PUBLICATIONS**

15.1 All publications of the ASSOCIATION shall be issued under direction of the Executive Committee.

**16. MEETINGS**

**16.1 Annual Conference and Annual Business Meeting**

16.1.1 An Annual Conference and Annual Business Meeting of the ASSOCIATION shall be held at the time and place selected by the Executive Committee.

16.1.2 Each person attending the Annual Conference shall pay a registration fee of such amount as may be determined by the Executive Committee.

16.1.3 An Annual Business Meeting of the ASSOCIATION shall be held during the Annual Conference to receive reports of officers and committees, to elect officers, and carry on other business of the ASSOCIATION.

**16.2 Special Meetings**

16.2.1 Special meetings of the ASSOCIATION may be held at such other times and places as requested by the Executive Committee or upon the petition of one hundred eligible voting members.

Deleted: , Communications Director or Meeting Management Director

*NEWEA Constitution and Bylaws*

16.3 Notices

16.3.1 Notices of all conferences and meetings of the ASSOCIATION shall be sent out to all Members by the Executive Director or under his/her supervision, at least thirty days in advance of any conference or meeting.

16.4 Executive Committee Meetings

16.4.1 The Executive Committee shall hold at least one meeting at the time of each Annual Conference.

16.4.2 Other Executive Committee meetings shall be held at the call of the President, or on petition addressed to the Executive Director and signed by five or more Executive Committee members.

16.4.3 Notice of all Executive Committee meetings shall be issued by the Executive Director at least fourteen days in advance of such meetings to all Executive Committee members.

17. INDEMNIFICATION

17.1 Entitlement

17.1.1 As provided in this Article, the ASSOCIATION shall indemnify any person who is or has been an Officer, Committee Member, or Employee (hereinafter "Officer") of the ASSOCIATION against legal expenses and liabilities reasonably incurred or imposed on the Officer in connection with serving the ASSOCIATION.

17.2 Limitations

17.2.1 No indemnification shall be provided any Officer if it is determined by the ASSOCIATION that the Officer has:

- a) engaged in fraudulent, criminal, malicious or knowingly wrongful conduct;
- b) gained personal profit or advantage which is either in breach of the Officer's fiduciary duty to the ASSOCIATION or represents a conflict of interest with the ASSOCIATION;
- c) breached a professional duty by reason of any negligent act, error or omission committed in the performance of professional duties unrelated to the ASSOCIATION;
- d) not acted in good faith;
- e) engaged in an act which constitutes false arrest, wrongful detention, wrongful entry, wrongful eviction violation of the right to privacy and/or immoral, licentious or sexual behavior intended to lead to or culminate in any sexual act.

17.2.2 Indemnification shall be provided only if the ASSOCIATION determines the Officer acted reasonably, in good faith, in a manner not opposed to the best interests of the ASSOCIATION and had no reason to believe his actions were unlawful. The termination of any civil suit or civil proceeding by settlement shall not create a presumption that the Officer did not act in good faith or in a manner opposed to the best interests of the ASSOCIATION. The termination of any criminal suit or criminal proceeding by a conviction, plea of nolo contendere or its equivalent shall create a presumption that the Officer acted in bad faith or in a manner not in the best interests of the ASSOCIATION.

17.2.3 Indemnification pursuant to this Article with regard to any one set of facts or situation which may give rise to a request for indemnification by an Officer or Officers shall be limited to an aggregate of \$50,000.

17.3 Procedure

17.3.1 Indemnification under the terms of this Article shall be made by the ASSOCIATION only as authorized in each specific case that the indemnification of the Officer is proper and in accordance with the standards set forth herein.

17.3.2 A request for indemnification shall be made by the Officer in writing to the President as soon as practicable, but in no event later than the earlier of 15 days after (1) the commencement of any action, suit or proceeding against the Officer or (2) the Officer shall become aware of any fact or situation which may reasonably be anticipated to give rise to a claim for indemnification.

17.3.3 The Executive Committee shall investigate all requests for indemnification and shall render its recommendation no later than 60 days after the President receives the request for indemnification.

17.3.4 The determination as to whether indemnification shall be made by the ASSOCIATION pursuant to this Article shall be made (1) by the Executive Committee by majority vote of a quorum consisting of Officers who were not parties to such action, suit or proceeding, or; (2) in the event such a quorum is not obtainable, or, even if obtainable and if a quorum of disinterested Officers so directs, by independent legal counsel in a written opinion. In the event (1) or (2) are not either obtainable or directed, then the determination with regard to indemnification shall be made by majority vote of the ASSOCIATION's membership.

- 17.3.5 The body or person making the determination on the request for indemnification as provided in 17.3.4 shall report its decision or findings to the Officer requesting indemnification no later than 90 days after the Executive Committee or membership vote, as the case may be, makes its recommendation.
- 17.3.6 Any action taken by the body or person making the determination on the request for indemnification as provided in 17.3.4 shall be final.
- 17.3.7 In making the determination on the request for indemnification as provided in 17.3.4, the body making the determination may vote at a meeting specifically called for that purpose, with not less than 10 days advance written notice, or by mail ballot; a decision to indemnify must receive the affirmative vote of not less than 50% of the eligible voters.
- 17.3.8 For all purposes the vote of an interested party to the action, suit or proceeding shall be disregarded. A quorum shall be 50% of the eligible votes at a meeting or mail ballot.
- 17.4 Subrogation
  - 17.4.1 In the event of any payment by the ASSOCIATION to an Officer, or on behalf of an Officer, as provided in this Article, the ASSOCIATION shall be subrogated to the extent of such payment to all rights of recovery thereof. The Officer shall execute such documents as shall reasonably be required to secure such right for the ASSOCIATION, including but not limited to those necessary for the ASSOCIATION to bring suit in the name of and on behalf of the Officer.
  - 17.4.2 The Officer shall assist the ASSOCIATION in effecting settlement and the conduct of any defense or suit arising out of any payment by the ASSOCIATION under this Article.
- 17.5 Surety
  - 17.5.1 The Executive Committee may authorize payment to or on behalf of an Officer prior to final disposition of any suit or proceeding. If such payment is authorized, the Executive Committee shall receive a written commitment by the Officer and such surety as it shall reasonably require repaying such payments if it is determined that indemnification by the ASSOCIATION was not authorized by this document.
- 17.6 Applicable Law
  - 17.6.1 The foregoing right of indemnification shall be in addition to and not necessarily exclusive of all other rights accorded by applicable law.
- 17.7 Insurance
  - 17.7.1. The ASSOCIATION shall have the power to purchase and maintain insurance on behalf of Officers whether or not the ASSOCIATION would have the power to indemnify them against liability under the provisions of this Article.
- 17.8 Other
  - 17.8.1 The provisions of this Article shall apply to the legal representatives of deceased persons who were Officers. An Officer's rights hereunder shall not be assignable without the prior written consent of the ASSOCIATION.
- 18. AMENDMENTS
  - 18.1 Initiation
    - 18.1.1 Amendments to this Constitution and Bylaws may be proposed by a majority of the Executive Committee, or through it on petition of 100 eligible voting members. All proposed amendments shall be submitted in writing to the Executive Committee.
    - 18.1.2 The Executive Director shall mail notice of proposed changes to the Constitution and Bylaws and notify the membership of the availability of the complete text of the proposed amendments, upon instruction of the Executive Committee, to each eligible voting member at least 30 days before it is to be voted upon. Complete text of the proposed changes to the Constitution and Bylaws may be mailed or emailed upon request to the membership and will be available on the ASSOCIATION Web site.
    - 18.1.3 Any proposed change to the existing Constitution and Bylaws shall be referred to the WEF Board of Trustees for review.

*NEWEA Constitution and Bylaws*

**18.2 Adoption**

- 18.2.1 Amendments to this Constitution and Bylaws may be made by a majority affirmative vote of the eligible voting Membership present and voting at the Annual Meeting of the ASSOCIATION, announcement of the proposed amendments having been mailed by the Executive Director to each eligible voting member not later than 30 days in advance of the meeting at which said amendment is to be voted upon.
- 18.2.2 A proposed amendment may be mailed by the Executive Director to each eligible voting Member for the purpose of voting by letter ballot. The letter ballot shall be returned not later than 30 days following the mailing of the proposed amendment. A majority vote of the letter ballots cast is required for adoption.
- 18.2.3 An amendment approved by the ASSOCIATION membership shall take effect immediately.

**19. DISPOSITION OF ASSETS UPON DISSOLUTION**

- 19.1 In the event of dissolution of the Corporation, the property and assets thereof, after providing for all obligations and liabilities of the Corporation, shall then be disposed of exclusively for the purposes of the Corporation in such manner, or to such organizations exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1954, as shall be determined by the Executive Committee.





## NEWEA CONSTITUTION AND BYLAWS

(Adopted xxxxxxx xx, 20xx)

The NEWEA became a tax-exempt corporation on January 1, 1977. Articles of Organization were issued by the Commonwealth of Massachusetts on that date, and are on file with the ASSOCIATION's Executive Director. The constitution and bylaws of the corporation are as follows:

### 1. NAME

- 1.1 The name of this corporation shall be the New England Water Environment Association Inc., hereinafter designated as the ASSOCIATION and abbreviated NEWEA.

### 2. AFFILIATION

- 2.1 The ASSOCIATION shall be a member of the Water Environment Federation, hereinafter designated as WEF, and shall participate in the activities of that organization. It is the intent that the Constitution and Bylaws of this ASSOCIATION shall be in harmony with the Constitution and Bylaws of the WEF.

### 3. OBJECTIVES

- 3.1 Advance the fundamental knowledge of the water environment, its basic qualities, and physical laws governing its interaction with other aspects of the environment, and with the aesthetic, economic, and biological needs of the earth's inhabitants.
- 3.2 Advance the knowledge and technology in the design, construction, operation, and management of water quality systems and facilities.
- 3.3 Increase the knowledge and understanding of the earth's water environment, and encourage and promote action necessary for its enhancement.
- 3.4 Develop and implement effective delivery mechanisms to rapidly disseminate knowledge concerning the water environment to members and other interested parties.
- 3.5 Promote sound policy in matters relating to the water environment.
- 3.6 Improve the professional status of all personnel engaged in any aspect of protecting and improving the earth's water environment.
- 3.7 Strengthen and build alliances with organizations throughout the world incorporating members of all professions dedicated to the preservation and enhancement of water quality and water resources.
- 3.8 Stimulate public awareness of the relationship of water resources to the public welfare, and the need for pollution prevention, resource recovery, preservation, conservation and reuse of water resources.
- 3.9 Serve the International community of water environment professionals.

### 4. FRANCHISE

- 4.1 The exclusive service area of the ASSOCIATION shall consist of the states of Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island and Vermont.
- 4.2 No revision to divide the exclusive service area shall be made until the following conditions are met.
- a) A petition requesting such division is presented to the Executive Committee through the President. The petition shall be signed by not less than 51 percent of the ASSOCIATION membership.
- b) A mail ballot, on the question of division of the ASSOCIATION is submitted to the entire membership; and two-thirds of the voting Individual and Group Members approve the division of the ASSOCIATION.
- c) The division is approved by the WEF.

- 4.3 No revision to expand the exclusive service area by joining with another member association of the WEF shall be made until the following conditions are met.
- a) A petition requesting such joining is presented to the Executive Committee through the President. The petition must be signed by not less than a total of 100 Individual and/or Group Members.
  - b) A mail ballot on the question of joining another member association is submitted to the entire membership; and two-thirds of the voting Individual and Group Members approve the joining of the ASSOCIATION with another member association.
  - c) The joining is approved by the WEF.

## 5. MEMBERSHIP

- 5.1 The membership of the ASSOCIATION shall consist of persons and organizations interested in any of the objectives of the ASSOCIATION residing in or maintaining a place of business within the exclusive service area of the ASSOCIATION and having such qualifications as are prescribed in the Constitution and Bylaws for the Individual, Group, or ASSOCIATION-Only membership.
- 5.2 The term "eligible voting member" as used in this Constitution and Bylaws shall include all persons having the rights and privileges of Individual, Group, or ASSOCIATION-Only Members as prescribed in the Constitution and Bylaws.

## 6. EXECUTIVE COMMITTEE

- 6.1 The affairs of the ASSOCIATION shall be managed by an Executive Committee under such rules as the Committee may determine, subject to the specific conditions of this Constitution and Bylaws.
- 6.2 The Executive Committee shall consist of elected officers, the Executive Director and, if applicable, a WEF Officer and/or WEF Delegate(s)-at-large whose primary Member Association is the ASSOCIATION. The WEF Officer /WEF Delegate(s)-at-large and the Executive Director shall serve without a vote.
- 6.3 Presiding Officer
- 6.3.1 The President of the ASSOCIATION shall be the Presiding Officer of the Executive Committee.
- 6.4 Quorum
- 6.4.1 A quorum of the Executive Committee shall consist of a majority of its members.
- 6.5 Duties of the Executive Committee
- 6.5.1 Shall be the representative of the ASSOCIATION and shall manage its affairs and establish policies subject to the conditions and limitations prescribed in the Constitution and Bylaws.
- 6.5.2 Shall receive all committee reports and take appropriate action on recommendations made in these reports where required.
- 6.5.3 Shall direct the investment and care of the funds of the ASSOCIATION.
- 6.5.4 Shall make funds available for regular operation of the ASSOCIATION and for specific purposes. No financial commitments shall be incurred that are beyond the funds available or otherwise due.
- 6.5.5 Shall approve the hiring of, the annual compensation for, and direct the activities of an Executive Director.
- 6.6 Proxy Appointment
- 6.6.1 Any of the six ASSOCIATION State Directors, six ASSOCIATION Council Directors, ASSOCIATION-elected WEF Delegates, or Treasurer may appoint a proxy to serve in his or her behalf at an Executive Committee meeting, provided he or she notifies the President and Executive Director in advance and in writing.
- 6.7 Senior Management Team
- 6.7.1 Shall consist of the President, President-elect, Vice President, Immediate Past President, Treasurer, and Executive Director (in a non-voting advisory role)
- 6.7.2 Shall convene as necessary outside of the Executive Committee in order to make determinations with regard to routine administrative and strategic details of association business requiring immediate decisions and timely action.
- 6.7.3 Shall reasonably and in good faith represent the intentions and expectations of the Executive Committee.
- 6.7.4 Shall report fully and regularly to the Executive Committee with regard to decisions taken and actions

consummated on behalf of the Executive Committee.

- 6.7.5 Shall discuss ways to help the Executive Committee make the most efficient possible use of their meeting time to effect and analyze ASSOCIATION business in order to serve the best interests of the membership and the industry.

**7. OFFICERS**

- 7.1 The officers of the Corporation shall be:
- 7.1.1 a President, a President-Elect, a Vice-President, the latest living ASSOCIATION Past President, six ASSOCIATION State Directors, six ASSOCIATION Council Directors, and a Treasurer; and
- 7.1.2 ASSOCIATION-elected Delegates who represent the ASSOCIATION on the WEF's House of Delegates.
- 7.2 WEF Trustee(s) or WEF-appointed At-Large Delegate(s) whose primary Member Association is the ASSOCIATION shall be given honorary non-voting, titular officer status, and invited to attend all NEWEA Executive Committee meetings.
- 7.3 All officers shall be persons having all the rights and privileges of Active - members.

**8. APPOINTMENT OF EXECUTIVE DIRECTOR**

- 8.1 The Executive Director shall be appointed by the Executive Committee upon the recommendation of the Management Review Committee.

**9. OFFICERS**

- 9.1 Duties and Functions
- 9.1.1 President
- 9.1.1.1 General supervision of the affairs of the ASSOCIATION.
- 9.1.1.2 Preside at all conferences and meetings of the ASSOCIATION and meetings of the Executive Committee.
- 9.1.1.3 Be an ex-officio member of all committees, other than the Nominating Committee, and appoint the members of all committees where membership is not otherwise specified by the Constitution and Bylaws.
- 9.1.1.4 Perform such other duties as may be assigned by the Executive Committee.
- 9.1.2 President-Elect and Vice President
- 9.1.2.1 Assist the President in the performance of prescribed duties.
- 9.1.2.2 Preside at conferences and meetings of the ASSOCIATION and at meetings of the Executive Committee in the absence of the President.
- 9.1.2.3 Be ex-officio member of all committees other than the Nominating Committee and those chaired by the individual.
- 9.1.2.4 Perform such other duties as may be assigned by the Executive Committee.
- 9.1.2.5 In absence of the President, the President-Elect shall act. In case the President-Elect cannot act, the Vice President shall act. In case the Vice President cannot act, the latest living Past President shall do so. The Executive Committee shall elect one of its members to act if the Past President cannot do so.
- 9.1.2.6 The Vice President shall perform other duties as assigned by the President and Executive Committee.
- 9.1.3 ASSOCIATION-elected WEF Delegate(s)
- 9.1.3.1 The ASSOCIATION-elected WEF Delegate(s) shall represent the ASSOCIATION in the conduct of all business by the House of Delegates of the WEF.
- 9.1.4 Treasurer
- 9.1.4.1 See that all moneys due to the ASSOCIATION and the WEF are collected carefully, and, without loss, transferred to and reconciled with the WEF and proper accounts and custody; ensure that all MA dues collected directly by WEF are correctly tracked and properly transferred to and reconciled with the NEWEA account; see that all expenditures are properly entered in the records of the ASSOCIATION, and the bills and vouchers for their payment are proper and in order; and sign or see to the signing of checks or drafts against funds of the ASSOCIATION, all in accordance with procedures established or approved by the Executive Committee.
- 9.1.4.2 Forward to the Officers and each Executive Committee member a quarterly financial summary of accrued income and expenses consistent with the annual financial statement.
- 9.1.4.3 Present at the Annual Meeting of the ASSOCIATION a balance sheet of the books as of the end of the previous fiscal year and as of the end of the quarter preceding the Annual Meeting which books shall be made available for audit, annually or as otherwise specified by the Executive Committee at the expense of the ASSOCIATION, by a public accountant appointed by the Executive Committee.
- 9.1.4.4 Consult with the officers of the ASSOCIATION as to the custody and investment of funds and

preparation of an annual budget.

- 9.1.5 ASSOCIATION Council Directors
  - 9.1.5.1 ASSOCIATION Council Directors (6 total) represent six councils of ASSOCIATION committees: Public Outreach Council; Collection Systems and Water Resources Council; Treatment, Systems Operation and Management Council; Innovation Council; Communications Council; and Meeting Management Council. Each Council comprises several ASSOCIATION standing committees.
  - 9.1.5.2 Each ASSOCIATION Council Director provides leadership and oversight to his/her Council committees and acts as a liaison and voting representative for each committee to the Executive Committee.
- 9.1.6 ASSOCIATION State Directors
  - 9.1.6.1 Association State Directors (6 total); each represents his/her respective state and advises the Executive Committee of the needs and initiatives of that state.
  - 9.1.6.2 State Directors shall establish and maintain liaison between the ASSOCIATION and the Director's respective constituency (such as the State Operator Association or the Affiliated State Association), and the state and federal legislative delegation from his/her state on environmental issues of concern to New England.
- 9.1.7 Past President
  - 9.1.7.1 The Past President shall serve as the Chair of the Management Review Committee and perform other duties as assigned by the President and Executive Committee.
- 9.1.8 Non-voting honorary officer(s) by virtue of appointment to WEF position
  - 9.1.8.1 A member of the WEF Board of Trustees and any appointed At-Large member of the WEF House of Delegates whose primary Member Association is the ASSOCIATION (as approved by the ASSOCIATION Executive Committee) shall be invited to attend Executive Committee meetings on a non-voting basis, and to offer advice and guidance as appropriate.

## 9.2 Terms of Office

- 9.2.1 The terms of office of the President, President-Elect, Vice President, Treasurer, and the latest living Past President shall be for approximately one year, which term shall start immediately following the close of the ASSOCIATION annual meeting, at which the election of officers is conducted, and continue until their successors qualify. Officers shall not be eligible to succeed themselves in consecutive terms, excepting the offices of Treasurer and WEF-Appointed honorary Officers. The Treasurer position may not serve more than three (3) consecutive one-year terms. Any WEF-Appointed Honorary Officer may serve consecutive terms so long as he or she serves in his/her WEF-appointed position.
- 9.2.2 The terms of the six ASSOCIATION State Directors and six ASSOCIATION Council Directors shall be for approximately three years, with Directors nominated and elected each year as required. New Director terms shall start immediately following the close of the ASSOCIATION annual meeting at which the election of officers is conducted, and continue until their successors qualify.
- 9.2.3 The term of the ASSOCIATION-elected WEF Delegate(s) shall be for approximately three years as determined by the annual meetings of the WEF. The Delegate(s) shall not be eligible to succeed themselves in consecutive terms.

## 9.3 Nominations and Election of Officers

- 9.3.1 Nominations for Vice-President, ASSOCIATION-elected WEF Delegate(s), Treasurer, and ASSOCIATION State and Council Directors for the following year shall be received and considered by the Nominating Committee. Nominations shall also be received for President and President-Elect if advancement to these offices is not automatic as prescribed by this document. The Nominating Committee, through its Chair, shall submit to the Executive Committee for its approval at least sixty days prior to the annual meeting of the ASSOCIATION its selection of one or more candidates for each office required to be filled. All nominees shall have signified their willingness to serve
- 9.3.2 Upon completion of each term of office, or upon adoption of a resolution by the Executive Committee that a vacancy exists in the office of President or President-Elect, there shall be automatic advancement from President-Elect to President and from Vice President to President-Elect. Denial of such automatic advancement shall be by a two-thirds majority vote of the Executive Committee.
- 9.3.3 The Executive Director shall transmit the report of the Nominating Committee to the ASSOCIATION membership. The eligible voting Members of the ASSOCIATION shall elect officers at the annual meeting by majority vote. Nominations may be made from the floor by eligible voting Members present. If more than one name is placed in nomination for office, voting shall be by ballot and the nominee receiving a majority of the votes cast shall be declared elected.
- 9.3.4 Should any nominee for office not receive a majority of the votes cast for that office, the names of the two nominees receiving the greatest number of votes shall be re-submitted immediately to the eligible voters for consideration.

- 9.3.5 In the case of a vacancy in an elected office, the Nominating Committee shall promptly select a nominee for the office. Such nominees may be voted on at a regular meeting of the Executive Committee or by a mail ballot of the Executive Committee. The nominee receiving a majority vote of the Executive Committee members voting shall be declared elected. The officer so selected shall take office immediately and shall continue in office until a successor is elected.
- 9.3.6 The President shall be ineligible for re-election. This prohibition shall not apply to a person acting as President in the absence of the President. However, should any of the officers serving as President, President-Elect, or Vice President have been elected to fill a vacancy, and will have served in that elected office less than six months, such officer shall be eligible for re-election to the same office for one full term of office.

**10. EXECUTIVE DIRECTOR**

- 10.1 Duties and Functions
  - 10.1.1 Serve as the Clerk of the Corporation.
  - 10.1.2 Serve as the executive officer of the ASSOCIATION, and operate under the general direction of the President and the Executive Committee.
  - 10.1.3 Attend all Executive Committee Meetings, prepare and distribute an agenda, and record, finalize and distribute the minutes of the Executive Committee Meetings.
  - 10.1.4 Maintain records of the ASSOCIATION including a database list of members of the ASSOCIATION.
  - 10.1.5 Present a report for each calendar year at the Annual Meeting of the ASSOCIATION.
  - 10.1.6 Perform such other duties as may be assigned by the Executive Committee.

**11. MEMBERSHIP CLASSIFICATION, QUALIFICATIONS, AND PRIVILEGES**

- 11.1 Individual Member
  - 11.1.1 Qualifications
    - 11.1.1.1 Any Individual interested in the advancement of knowledge relating to the objectives of the WEF and the ASSOCIATION.
  - 11.1.2 Rights and Privileges
    - 11.1.2.1 Shall be an eligible voting member of the ASSOCIATION
    - 11.1.2.2 Shall have all the rights and privileges granted by the WEF and ASSOCIATION including the rights to hold office and serve on committees.
    - 11.1.2.3 Shall be entitled to receive publications of the WEF, as authorized by its Board of Trustees, and publications of the ASSOCIATION, as authorized by its Executive Committee, for the specific Individual member package.
- 11.2 Group Member
  - 11.2.1 Qualifications
    - 11.2.1.1 Any group or organization interested in the advancement of knowledge relating to the objectives of WEF and the ASSOCIATION.
  - 11.2.2 Rights and Privileges
    - 11.2.2.1 Shall have all the rights and privileges granted by the WEF and the ASSOCIATION including the right of its ASSOCIATION-recognized authorized representative(s) to vote as provided for in this Constitution and Bylaws
- 11.3 Certification of Membership
  - 11.3.1 The Executive Director shall coordinate each month with the Executive Director of the WEF, the new Individual and Group Members of the ASSOCIATION, and reconcile payments of the appropriate amount of dues for each class member.
- 11.4 ASSOCIATION-Only Memberships
  - 11.4.1 Qualifications
    - 11.4.1.1 Any Individual or group interested in the advancement of knowledge relating to the objectives of the ASSOCIATION
  - 11.4.2 Rights and Privileges
    - 11.4.2.1 Shall be an eligible voting member of the ASSOCIATION, but shall not be a certified Member of WEF.

- 11.422 Shall have all the rights and privileges granted by the ASSOCIATION including the rights to hold ASSOCIATION office and serve on ASSOCIATION committees.
- 11.423 Shall be entitled to receive publications of the ASSOCIATION, as authorized by its Executive Committee, for the specific ASSOCIATION-Only member package.
- 11.424 Shall be ineligible to receive WEF member benefits or publications or to hold WEF-related offices unless, and until such time as, the ASSOCIATION-Only membership is upgraded to an Individual or Group Membership as defined in sections 11.1 and 11.2 above

11.5 Student Chapters

11.5.1 Qualifications

11.5.1.1 Any Student Chapter, located within the ASSOCIATION franchise and consisting of at least five persons, may be granted charter membership in the WEF by majority vote of the ASSOCIATION provided:

- a) Its objectives are in harmony with the purposes of the WEF and ASSOCIATION;
- b) The Constitution and Bylaws of the applicant chapter have been certified by the ASSOCIATION as being in harmony with those of the ASSOCIATION and of the WEF; and
- c) The Student Chapter has been recommended for membership by the ASSOCIATION.

11.5.2 Organization and Privileges

- 11.5.2.1 The Student Chapter will be issued a WEF charter following recommendation by the ASSOCIATION and approval by the WEF.
- 11.5.2.2 The Student Chapter shall govern the number and character of its meetings. At least one meeting shall be held each school year.
- 11.5.2.3 A Counselor for the Student Chapter shall be appointed or elected by the ASSOCIATION. The Counselor shall be an Individual or Group member of the ASSOCIATION and of the WEF and shall be an advisor to the Student Chapter.
- 11.5.2.4 All officers and members of the Student Chapter shall be Individual Members of the ASSOCIATION and of the WEF.
- 11.5.2.5 The Student Chapter shall submit an annual report to the Student Activities Committee by May 1 of each year.

11.5.3 Authority

11.5.3.1 A Student Chapter shall have authority to act only on its own behalf and shall have authority to incur obligations for the Student Chapter only.

11.5.4 Withdrawal and Termination

- 11.5.4.1 A Student Chapter may withdraw from the WEF at the end of any school year after giving appropriate written notice of its intentions to both the ASSOCIATION and the WEF.
- 11.5.4.2 The ASSOCIATION may revoke the charter of any Student Chapter, if, after the Chapter has been afforded an opportunity to be heard, the ASSOCIATION judges it to be in the best interest of the ASSOCIATION and the WEF to do so.

12. DUES

12.1 Payment of Dues

12.1.1 For each Individual and Group Member, the annual dues shall be determined by the Executive Committee and shall include the current dues as established by the Board of Trustees of the WEF. For ASSOCIATION-Only Members, the annual dues shall be determined by the ASSOCIATION Executive Committee

- 12.1.1.1 Annual dues for Individual and Group Members will be billed directly to ASSOCIATION Members by the WEF. Dues shall be considered delinquent if not received by the Member's anniversary date.
- 12.1.1.2 Annual dues for ASSOCIATION-Only Members will be billed to those members by the ASSOCIATION. Dues shall be considered delinquent if not received by the Member's anniversary date.
- 12.1.1.3 Dues are payable for a twelve-month period beginning with the first date of membership which is defined as the anniversary date.

12.2 Subscription(s) included in Dues

12.2.1 All members certified to the WEF by the ASSOCIATION shall be entitled to such publications of the WEF as may be approved by its Board of Trustees for the appropriate membership package. All members shall be entitled to the publications of the ASSOCIATION as may be approved by its Executive Committee.

12.3 Arrears

12.3.1 Any Member of the ASSOCIATION who shall be delinquent in dues for a period of 30 days from the designated renewal date shall be notified of such delinquency and suspended from further services. If payment is not made within the next succeeding 30 days, the delinquent Member shall be dropped from the rolls and thereupon forfeit all rights and privileges of membership.

**13. ADMISSION AND EXPULSION**

13.1 Admission

13.1.1 Applications for membership will be reviewed by the Executive Director in accordance with the policies established by the Executive Committee.

13.1.2 There shall be no admission fee.

13.2 Expulsion

13.2.1 Any member may be expelled from the ASSOCIATION for good and sufficient reason by a two-thirds vote of the Executive Committee.

13.2.2 Any officer may be removed from office for good and sufficient reason by a two-thirds vote taken at a duly constituted meeting of the Executive Committee.

**14. COMMITTEES**

14.1 General

14.1.1 In addition to the Nominating Committee provided for in Section 14.2 of the Constitution and Bylaws, the President is empowered to appoint such additional committees as may be required to advance the best interest of the ASSOCIATION and to enable it to fulfill its objectives.

14.2 Nominating Committee

14.2.1 Shall consist of the three immediate past presidents who are active in the ASSOCIATION and are eligible voting members of the ASSOCIATION, and two sitting ASSOCIATION officers, as appointed by the Nominating Committee Chair and approved by the Executive Committee.

14.2.2 The senior past president shall serve as Chair of the Committee.

14.2.3 Shall nominate candidates for the elective offices of the ASSOCIATION.

14.2.4 No members of the Nominating Committee shall be eligible for nomination to a new term of elective office.

14.2.4.1 A Past President sitting on the Nominating Committee may be nominated for an ASSOCIATION-Elected WEF Delegate position.

14.2.4.2 A Treasurer who is sitting on the Nominating Committee may be nominated to serve in the 2<sup>nd</sup> or 3<sup>rd</sup> consecutive term of his/her currently-held position.

**15. PUBLICATIONS**

15.1 All publications of the ASSOCIATION shall be issued under direction of the Executive Committee.

**16. MEETINGS**

16.1 Annual Conference and Annual Business Meeting

16.1.1 An Annual Conference and Annual Business Meeting of the ASSOCIATION shall be held at the time and place selected by the Executive Committee.

16.1.2 Each person attending the Annual Conference shall pay a registration fee of such amount as may be determined by the Executive Committee.

16.1.3 An Annual Business Meeting of the ASSOCIATION shall be held during the Annual Conference to receive reports of officers and committees, to elect officers, and carry on other business of the ASSOCIATION.

16.2 Special Meetings

16.2.1 Special meetings of the ASSOCIATION may be held at such other times and places as requested by the Executive Committee or upon the petition of one hundred eligible voting members.

16.3 Notices

- 16.3.1 Notices of all conferences and meetings of the ASSOCIATION shall be sent out to all Members by the Executive Director or under his/her supervision, at least thirty days in advance of any conference or meeting.
- 16.4 Executive Committee Meetings
- 16.4.1 The Executive Committee shall hold at least one meeting at the time of each Annual Conference.
- 16.4.2 Other Executive Committee meetings shall be held at the call of the President, or on petition addressed to the Executive Director and signed by five or more Executive Committee members.
- 16.4.3 Notice of all Executive Committee meetings shall be issued by the Executive Director at least fourteen days in advance of such meetings to all Executive Committee members.
- 17. INDEMNIFICATION**
- 17.1 Entitlement
- 17.1.1 As provided in this Article, the ASSOCIATION shall indemnify any person who is or has been an Officer, Committee Member, or Employee (hereinafter "Officer") of the ASSOCIATION against legal expenses and liabilities reasonably incurred or imposed on the Officer in connection with serving the ASSOCIATION.
- 17.2 Limitations
- 17.2.1 No indemnification shall be provided any Officer if it is determined by the ASSOCIATION that the Officer has:
- a) engaged in fraudulent, criminal, malicious or knowingly wrongful conduct;
  - b) gained personal profit or advantage which is either in breach of the Officer's fiduciary duty to the ASSOCIATION or represents a conflict of interest with the ASSOCIATION;
  - c) breached a professional duty by reason of any negligent act, error or omission committed in the performance of professional duties unrelated to the ASSOCIATION;
  - d) not acted in good faith;
  - e) engaged in an act which constitutes false arrest, wrongful detention, wrongful entry, wrongful eviction violation of the right to privacy and/or immoral, licentious or sexual behavior intended to lead to or culminate in any sexual act.
- 17.2.2 Indemnification shall be provided only if the ASSOCIATION determines the Officer acted reasonably, in good faith, in a manner not opposed to the best interests of the ASSOCIATION and had no reason to believe his actions were unlawful. The termination of any civil suit or civil proceeding by settlement shall not create a presumption that the Officer did not act in good faith or in a manner opposed to the best interests of the ASSOCIATION. The termination of any criminal suit or criminal proceeding by a conviction, plea of nolo contendere or its equivalent shall create a presumption that the Officer acted in bad faith or in a manner not in the best interests of the ASSOCIATION.
- 17.2.3 Indemnification pursuant to this Article with regard to any one set of facts or situation which may give rise to a request for indemnification by an Officer or Officers shall be limited to an aggregate of \$50,000.
- 17.3 Procedure
- 17.3.1 Indemnification under the terms of this Article shall be made by the ASSOCIATION only as authorized in each specific case that the indemnification of the Officer is proper and in accordance with the standards set forth herein.
- 17.3.2 A request for indemnification shall be made by the Officer in writing to the President as soon as practicable, but in no event later than the earlier of 15 days after (1) the commencement of any action, suit or proceeding against the Officer or (2) the Officer shall become aware of any fact or situation which may reasonably be anticipated to give rise to a claim for indemnification.
- 17.3.3 The Executive Committee shall investigate all requests for indemnification and shall render its recommendation no later than 60 days after the President receives the request for indemnification.
- 17.3.4 The determination as to whether indemnification shall be made by the ASSOCIATION pursuant to this Article shall be made (1) by the Executive Committee by majority vote of a quorum consisting of Officers who were not parties to such action, suit or proceeding, or; (2) in the event such a quorum is not obtainable, or, even if obtainable and if a quorum of disinterested Officers so directs, by independent legal counsel in a written opinion. In the event (1) or (2) are not either obtainable or directed, then the determination with regard to indemnification shall be made by majority vote of the ASSOCIATION's membership.
- 17.3.5 The body or person making the determination on the request for indemnification as provided in 17.3.4 shall report its decision or findings to the Officer requesting indemnification no later than 90 days after the Executive Committee or membership vote, as the case may be, makes its recommendation.



- 17.3.6 Any action taken by the body or person making the determination on the request for indemnification as provided in 17.3.4 shall be final.
- 17.3.7 In making the determination on the request for indemnification as provided in 17.3.4, the body making the determination may vote at a meeting specifically called for that purpose, with not less than 10 days advance written notice, or by mail ballot; a decision to indemnify must receive the affirmative vote of not less than 50% of the eligible voters.
- 17.3.8 For all purposes the vote of an interested party to the action, suit or proceeding shall be disregarded. A quorum shall be 50% of the eligible votes at a meeting or mail ballot.
- 17.4 Subrogation
  - 17.4.1 In the event of any payment by the ASSOCIATION to an Officer, or on behalf of an Officer, as provided in this Article, the ASSOCIATION shall be subrogated to the extent of such payment to all rights of recovery thereof. The Officer shall execute such documents as shall reasonably be required to secure such right for the ASSOCIATION, including but not limited to those necessary for the ASSOCIATION to bring suit in the name of and on behalf of the Officer.
  - 17.4.2 The Officer shall assist the ASSOCIATION in effecting settlement and the conduct of any defense or suit arising out of any payment by the ASSOCIATION under this Article.
- 17.5 Surety
  - 17.5.1 The Executive Committee may authorize payment to or on behalf of an Officer prior to final disposition of any suit or proceeding. If such payment is authorized, the Executive Committee shall receive a written commitment by the Officer and such surety as it shall reasonably require repaying such payments if it is determined that indemnification by the ASSOCIATION was not authorized by this document.
- 17.6 Applicable Law
  - 17.6.1 The foregoing right of indemnification shall be in addition to and not necessarily exclusive of all other rights accorded by applicable law.
- 17.7 Insurance
  - 17.7.1. The ASSOCIATION shall have the power to purchase and maintain insurance on behalf of Officers whether or not the ASSOCIATION would have the power to indemnify them against liability under the provisions of this Article.
- 17.8 Other
  - 17.8.1 The provisions of this Article shall apply to the legal representatives of deceased persons who were Officers. An Officer's rights hereunder shall not be assignable without the prior written consent of the ASSOCIATION.
- 18. **AMENDMENTS**
  - 18.1 Initiation
    - 18.1.1 Amendments to this Constitution and Bylaws may be proposed by a majority of the Executive Committee, or through it on petition of 100 eligible voting members. All proposed amendments shall be submitted in writing to the Executive Committee.
    - 18.1.2 The Executive Director shall mail notice of proposed changes to the Constitution and Bylaws and notify the membership of the availability of the complete text of the proposed amendments, upon instruction of the Executive Committee, to each eligible voting member at least 30 days before it is to be voted upon. Complete text of the proposed changes to the Constitution and Bylaws may be mailed or emailed upon request to the membership and will be available on the ASSOCIATION Web site.
    - 18.1.3 Any proposed change to the existing Constitution and Bylaws shall be referred to the WEF Board of Trustees for review.
  - 18.2 Adoption
    - 18.2.1 Amendments to this Constitution and Bylaws may be made by a majority affirmative vote of the eligible voting Membership present and voting at the Annual Meeting of the ASSOCIATION, announcement of the proposed amendments having been mailed by the Executive Director to each eligible voting member not later than 30 days in advance of the meeting at which said amendment is to be voted upon.
    - 18.2.2 A proposed amendment may be mailed by the Executive Director to each eligible voting Member for the purpose of voting by letter ballot. The letter ballot shall be returned not later than 30 days following the

mailing of the proposed amendment. A majority vote of the letter ballots cast is required for adoption.

18.2.3 An amendment approved by the ASSOCIATION membership shall take effect immediately.

**19. DISPOSITION OF ASSETS UPON DISSOLUTION**

19.1 In the event of dissolution of the Corporation, the property and assets thereof, after providing for all obligations and liabilities of the Corporation, shall then be disposed of exclusively for the purposes of the Corporation in such manner, or to such organizations exempt from taxation under Section 501(c)(3) of the Internal Revenue Code of 1954, as shall be determined by the Executive Committee.

DRAFT



**New England Water Environment Association  
Executive Committee Meeting  
September 9, 2019**

**ACTION ITEM: Change WEF/NEWEA Corporate Membership Category Rate and Structure**

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By a unanimous vote of the Membership Committee, I submit the following pilot changes to the WEF/NEWEA Corporate Membership Category for approval to the ECM at the NEWEA Executive Committee Meeting on September 9, 2019:

As discussed during the NEWEA/NEWIN merger meetings and the NEWEA Membership Meeting, the Membership Committee would like to change the structure and rate of the Corporate Membership Category in the following manner:

Structure: Expand the category to better define corporate membership options and benefits.

Small - Corporations with Revenue up to \$1M

Mid - Corporations with Revenue between \$1M and \$10M

Large - Corporations with Revenue above \$10M

Rate: Based upon revenue of the firm taking a corporate membership.

Small - \$500/year

Mid - \$1,500/year

Large - \$10,000/year

Additional Benefits:

Small -

All Corporate Members free access to Water Pitch Night Events, based on available space

Mid -

All Corporate Members free access to Water Pitch Night Events, based on available space

Large -

All Corporate Members free access to Water Pitch Night Events, based on available space

Upon formalization of this category, it will become the responsibility of the Membership Committee - working in tandem with the Innovation Council and Committees and NEWIN Board Members - to transition the NEWIN Members to NEWEA Memberships.



The Membership Committee requests that the current NEWEA Corporate Membership is formally amended to reflect the above membership levels.

*And update 12.12.1 to Affectate this change.*

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Respectfully Submitted ECM September 9, 2019 by the NEWEA Membership Committee

Chair: Peter Frick

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**ACTION ITEM**

The NEWEA Membership Committee recommends that the Executive Committee accept this action.

Action:       Approved       Approved as Amended       Denied



**New England Water Environment Association  
Executive Committee Meeting  
September 9, 2019**

**ACTION ITEM: APPROVE: 2019 NEWEA Awards Nomination**

By vote of the members of the NEWEA Awards Committee, we submit the following 2019 NEWEA and WEF Award Nominations to the Executive Committee for Approval:

2019/2020 Final NEWEA Award Slate			
Award	Category	Award Recipient	Affiliation
<b>WEF MA Awards</b>			
Arthur Sidney Bedell Award	Service	Travis Peaslee	Lewiston/Auburn Water Pollution Control Authority, ME
Laboratory Analyst Excellence Award	Laboratory	Carmen Krzesik	City of Meriden, CT WPCF
William D. Hatfield Award	Operations	Jeff Kalmes	Town of Billerica, MA
<b>NEWEA Awards</b>			
Alfred E. Peloquin Award - CT	Service	Virgil Lloyd	Fuss & O'Neill
Alfred E. Peloquin Award - MA	Service	John Murphy	MassDEP
Alfred E. Peloquin Award - ME	Service	Aubrey Strauss	ME DEP
Alfred E. Peloquin Award - NH	Service	Mary Jane Meier	NH DES
Alfred E. Peloquin Award - RI	Service	Nick DeGemmis	Town of Westerly, RI
Alfred E. Peloquin Award - VT	Service	Christopher Cox	City of Montpelier, VT WWRF
Asset Management Award	Management	<i>Sheri Casius</i>	City of Westfield, MA WWTP
Biosolids Management Award	Management	<del>Richard Weare</del>	Greater Lawrence Sanitary District, MA
Clair N. Sawyer Award	Service	Paul Dombrowski	Woodard & Curran
Committee Service Award	Service	Phil Forzley	Fuss & O'Neill
E. Sherman Chase Award	Engineering, Operations	Rowland Denney	CT DEEP
Elizabeth Cutone Executive Leadership	Management	Ned Beecher	Northeast Biosolids Residuals Association
Energy Management Award	Management	Jamie Wood	City of Somersworth, NH
Founders Award	Management	Howard Carter	City of Saco, ME
James Courchaine Collection System Award	Engineering, Operations	Jim Barsanti	Town of Framingham, MA
Operator Award - CT	Operations	Todd Wolowicz	The Metropolitan District Commission (CT)



Operator Award – MA	Operations	Michael Delaney	Massachusetts Department of Correction - MCI Norfolk
Operator Award – ME	Operations	Alex Buechner	City of Biddeford, ME
Operator Award -NH	Operations	Noelle Osborne	City of Nashua, NH POTW
Operator Award – RI	Operations	Craig Danella	City of Cranston, RI (Veolia)
Operator Award – VT	Operations	Robert Fischer	City of South Burlington, VT
Operator Safety Award	Safety	Aram Varjabedian	Town of Hull, MA Sewer Department (Woodard & Curran)
Past President's Plaque	Service	Janine Burke	Northeast Biosolids Residuals Association
Paul Keough Award	Public Relations	Robin Leal Craver	MA Statewide Municipal Stormwater Coalition
Public Educator Award	Public Education	<del>John Lee</del> <i>Contact</i>	Norfolk County Agricultural High School (MA)
Wastewater Utility Management Award	Management		Town of East Windsor, CT WPCF
Young Professional Award	Service	Danielle DiRuzza	<del>Metropolitan</del> Water Resources Authority (MA)

*Massachusetts*

Respectfully Submitted,

Jay Sheehan, Awards Committee Chair

**ACTION ITEM**

The NEWEA Awards Committee recommends that the Executive Committee accept the nomination of the above individuals and/or organizations for their respective NEWEA and WEF Awards.

Action:  Approved  Approved as Amended  Denied



New England Water Environment Association  
Executive Committee Meeting  
September 9, 2019

**ACTION ITEM: OFFICER NOMINATIONS**

By vote of the Nominating Committee, I submit the following nominations in accordance with Article 9.3.1 of the NEWEA Constitution and Bylaws to the Executive Committee, for approval to place the state of officers before the membership at the NEWEA Annual Business Meeting on January 26, 2020:

- Vice President – *Fred McNeil*
- Treasurer – *Clayton "Mac" Richardson (2nd Year)*
- Council Director – Collection Systems/Water Resource – *Vonnie Reis*
- WEF Delegate – *Peter Garvey*
- Connecticut Director – *William Norton (1st Year)*
- Massachusetts Director – *Adam Yanulis*

In accordance with the provisions of Article 9.3.2 of the NEWEA Constitution & Bylaws, these Officers will advance to the following positions:

- President – *Jennifer Lachmayr*
- President-Elect – *Virgil Lloyd*
- Past President – *Raymond Vermette*

The remaining incumbents are fulfilling unexpired terms:

- WEF Delegate – *Matthew Formica* (through WEFTEC 2020)
- WEF Delegate – *Susan Guswa* (through WEFTEC 2021)
- WEF Delegate – *Jim Barsanti* (through WEFTEC 2022)
- Council Director – Communication – *Meg Tabacsko (3<sup>rd</sup> year)*
- Council Director – Outreach – *Justin Skelly (3<sup>rd</sup> year)*
- Council Director – Meeting Management – *Kate Biedron (2<sup>nd</sup> year)*
- Council Director – Treatment System Operations & Management – *Phil Forzley (2<sup>nd</sup> year)*
- Rhode Island State Director – *Scott Goodinson (3<sup>rd</sup> year)*
- Vermont State Director – *Christopher Robinson (3<sup>rd</sup> year)*
- New Hampshire Director – *Steve Clifton (2<sup>nd</sup> year)*
- Maine State Director – *Jeff McBurnie (2<sup>nd</sup> year)*

All nominees have indicated their willingness to serve.

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Respectfully Submitted September 9, 2019, by the NEWEA Nominating Committee

Ray Willis, Chair  
Jim Barsanti  
Janine Burke-Wells  
Kate Biedron  
Chris Robinson

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**ACTION ITEM**

The NEWEA Nominating Committee recommends that the Executive Committee accept the nomination of the above named individuals for their respective officer positions in accordance with Article 9.3.1 of the NEWEA Constitution and Bylaws.



Action:  Approved  Approved as Amended  Denied





**New England Water Environment Association  
Executive Committee Meeting  
September 9, 2019**

**ACTION ITEM: APPROVE FY2019 Q3 FINANCIAL STATEMENT**

By vote of the Finance Committee, I submit the following FY 2019 Q3 Financial Statement, to be accepted by vote during the NEWEA Executive Committee Meeting on September 9, 2019.

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Respectfully submitted September 9, 2019 by the NEWEA Finance Committee

Clayton Richardson, Treasurer  
Mary Barry  
Janine Burke-Wells  
Jennifer Lachymar  
Kate Biedron  
Virgil Lloyd

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**ACTION ITEM**

The NEWEA Finance Committee recommends that the Executive Committee accept the FY 2019 Q3 Financial Statement as described above.

Action:       Approved       Approved as Amended       Denied











## NEWEA CALENDAR OF EVENTS - 2019-20

### **New England Water Environment Association Activities - (781) 939-0908**

August 20, 2019	Teacher Training Workshop	Narragansett Bay Commission, Providence, RI
August 29, 2019	Poo & Brew Networking Event co-sponsored by NeWEA	Biddeford, ME
September 9, 2019	Executive Committee Meeting with all Chairs	Chelmsford, MA
September 11, 2019	NEWEA Small Community Conference	Save the Bay, Providence, RI
September 21-25, 2019	WEFTEC Technical Exhibition and Conference	McCormick Place, Chicago, IL
September 28, 2019	Water for People, Softball Tournament	Danehy Park, Cambridge, MA
September 30, 2019	NEWEA Watershed Webinar, September 30, 2019	Online
October 16-18, 2019	Northeast Residuals & Biosolids Conference, Exhibit and Tour	Sheraton Springfield Monarch Place, Springfield, MA
October 16, 2019	Young Professional Poo & Brew	Springfield, MA
November 5, 2019	Joint NEWEA & NEWWA IT Conference	Holliston, MA
November 14, 2019	Utility Management Conference	Courtyard Marriott, Cromwell, CT
January 26, 2020	Executive Committee Meeting with all Chairs	Boston Marriott Copley Place Hotel, Boston, MA
January 26-29, 2020	NEWEA Annual Conference & Exhibit	Boston Marriott Copley Place Hotel, Boston, MA

### **Affiliated State Association (ASA) and Other Association Meetings**

August 1, 2019	NHWPCA Annual Golf Tournament	Beaver Meadow Golf Course, Concord, NH
August 16, 2019	NWPCA Pawtucket Red Sox Event	McCoy Stadium, Pawtucket, RI
August 23, 2019	GMWEA George Dow Memorial Golf Tournament	Cedar Knoll Country Club, Hinesburg, VT
September 6, 2019	NWPCA Annual Clambake and Exhibition	Twelve Acres, Smithfield, RI
September 11-13, 2019	MeWEA Fall Conference & Golf Tournament	Point Lookout, Northport, ME
September 13, 2019	NHWPCA Fall Meeting	North Conway Water Precinct WWTF, Conway, NH
September 21-25, 2019	NWPCA WEFTEC	Chicago, IL
September 22-25, 2019	NEWWA Annual Conference	Samoset Resort, Rockport, ME
October 3, 2019	WEN Save the Date	Atlantic Wharf, Boston, MA
October 21-23, 2019	NERPC/EPA New England New England Industrial Pretreatment	Lowell, MA
October 25, 2019	CAWPCA - Fall Workshop	Aqua Turf, 556 Mulberry St, Plantsville, CT 06479
October 30, 2019	GMWEA Fall Tradeshow and Conference	DoubleTree Hotel and Conference Center, Burlington, VT
November 21, 2018	CWPAA Manager's Forum	MDC Training Room, Hartford, CT
December 13, 2019	NHWPCA Winter Meeting	Ashworth by the Sea, Hampton, NH