

2019

Exhibitor Prospectus

NORTHEAST RESIDUALS & BIOSOLIDS

MULTI-DAY CONFERENCE AND EXHIBIT brought to you by the **NEWEA Residuals & Biosolids Committee** and the **North East Biosolids & Residuals Association** and in conjunction with **Massachusetts Water Pollution Control Association**



October 16-18, 2019

Sheraton Hotel | Springfield, MA

New England
Water Environment Association
10 Tower Office Park, Suite 601
Woburn, MA 01801-2155
(T) 781-939-0908 (F) 781-939-0907

www.newea.org | mail@newea.org



Exhibition Information

OVERVIEW

The Northeast Residuals & Biosolids Conference traditionally attracts over 100 attendees involved in residuals and biosolids management including: engineers, managers, scientists, and operators.

This year's annual event, Sustainable Biosolids Management - A Sure Bet will focus on biosolids and residuals recycling, PFAS, renewable energy and community sustainability. An optional facility tour, exhibit displays, networking receptions will be offered.

EXHIBIT TABLETOP DISPLAY INFORMATION

- 6' draped table and (2) chairs
- Event registration for one representative, which includes all breaks, lunches, receptions (wed. and thurs.)
- The cost per tabletop is \$650.
- Deadline to exhibit is Friday, October 4, 2019.
- Exhibitors will be responsible for any extension cords or power strips needed.
- Additional representatives may register separately. Badges will be required for admittance.

EXHIBIT HOURS

The event will be held on October 16-18, 2019 at the Sheraton, One Monarch Place, Springfield, MA 01144.

Wednesday, October 16, 2019	
3:00 PM	Optional Tour
5:00 PM	Optional Exhibit Set-Up
5:30 PM	Reception (dinner on own)
Thursday, October 17, 2019	
7:00 AM	Exhibitor Set-Up
7:30 AM	Continental Breakfast & Registration
10:30 AM	Break
12:00 PM	Lunch (provided)
2:30 PM	Break
5:00 PM	Reception (provided)
Friday, October 18, 2019	
7:30 AM	Continental Breakfast (provided)
10:00 AM	Break
12:00 Noon	Lunch & Exhibitor Breakdown

QUESTIONS

Contact NEWEA at 781-939-0908.

HOTEL INFORMATION

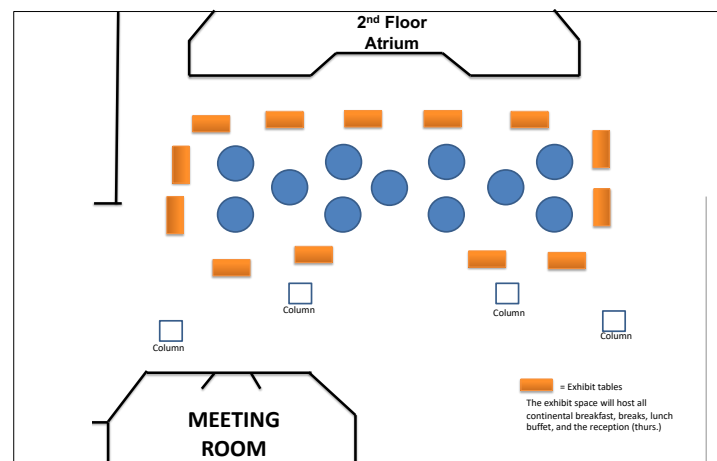
Sheraton Springfield
 One Monarch Place
 Springfield, MA 01144

Reservation Phone: 413-781-1010

Room Block Rate: \$179.00++ Use group code: NEWEA. Reservation deadline is September 16, 2019. Group rates are on a space and date availability basis.

EXHIBIT FLOORPLAN

The diagram below illustrates the exhibit area for the conference. As shown on the floor plan below, table top displays will be located around the perimeter of the room. The exhibit space will host the continental breakfast, all breaks, lunch buffet, and the reception (thurs.) Electricity is available for an additional charge. Please note that this floorplan is not drawn to scale.



SPACE ASSIGNMENTS

Tabletop displays may be chosen during exhibit set-up on the day of the meeting on a first-come, first-served basis. The Association reserves the right to make such modifications and changes as may be necessary to adjust the floor plan at any time to meet the needs of the exhibitors and attendees. Cancellations must be received by October 4, 2019 in writing.

BREAKDOWN

All exhibits must be removed from the Exhibit area by 1:00 PM on Friday, October 18, 2019. Materials not removed by this time will be removed and put into storage at the Exhibitor's expense. There is no space available for storage of empty cartons, crates, etc.

Northeast Residuals & Biosolids Conference

October 16-18, 2019

Springfield, MA

Exhibit Space Registration Form & Contract

Company Name _____

Name of Representative Attending _____

Address _____

Telephone _____

City, State, Zip _____

Email _____

Tabletop Display Preference

Tabletop displays may be chosen by the vendor on the morning of the event on a first-come, first-served basis. The association reserves the right to adjust the floorplan to meet the needs of the Association, Exhibitors, and Attendees.

COST INFORMATION - DEADLINE IS FRIDAY, OCTOBER 4, 2019

Tabletop Display (incl. one full registration)		_____ @ \$650.00	= \$ _____
Electricity		_____ @ \$30.00	= \$ _____
Event Sponsorship		_____ @ \$200.00	= \$ _____
Additional Registrations			
Additional Representative - Full Conference	Provide Name(s) _____ <input type="checkbox"/> Will attend WWTF Tour & Reception, Wed. 3pm	_____ @ \$350.00	= \$ _____
Additional Representative - Wednesday Tour & Reception Only, 3PM-7PM	Provide Name(s) _____	_____ @ \$25.00	= \$ _____
Additional Representative - Thursday Only	Provide Name(s) _____	_____ @ \$235.00	= \$ _____
Additional Representative - Friday Only	Provide Name(s) _____	_____ @ \$135.00	= \$ _____
			TOTAL = \$ _____

METHOD OF PAYMENT

1) Check Enclosed Check # _____ \$ _____

2) Master Card/Visa/AMEX/Discover Amount to be charged: \$ _____

Credit Card # _____

CVC Code _____

Exp. Date _____

Authorized Signature _____

SIGNED:

The exhibitor agrees to abide by all terms, conditions and regulations set forth in the "Exhibit Terms" (previous page). In the event that an exhibitor desires to cancel a reservation, a refund will only be granted if NEWEA is able to fill the reserved tabletop with a replacement Exhibitor. Cancellations must be submitted in writing by Friday, October 4, 2019.

Signature _____ Date _____

RETURN REGISTRATION FORM AND PAYMENT TO:

New England Water Environment Association
10 Tower Office Park, Suite 601, Woburn, MA 01801
Phone: 781-939-0908 / Fax: 781-939-0907 / Register online: www.newea.org

Northeast Residuals & Biosolids Conference

October 16-18, 2019

Springfield, MA

Location of Exhibits

The Northeast Residuals & Biosolids Conference will be held at the Sheraton, One Monarch Place, Springfield, MA 01144. Tabletop displays will be located in the atrium near the technical session room. NEWEA reserves the right to make such modifications and changes in tabletop display assignments as may be necessary to adjust the floor plan at any time to meet the needs of the exhibitors and registrants. Tabletop displays may be chosen on a "first-come, first-served" basis on the day of the event.

Tabletop Display Equipment and Service Information

Each tabletop display area rented will include: a 6-foot by 2-1/2 foot table and one (1) event registration, which includes all breaks, lunches and receptions. Badges will be required for admittance. **Exhibitors will be responsible for any extension cords or power strips needed.** Additional badges may be purchased.

Exhibit Set Up & Breakdown

Exhibitors may install on Wednesday, October 16, 2019 between 5:00 - 8:00 PM or Thursday, October 17, 2019 between 7:00 - 8:00 AM (registration will begin at 7:30 AM). Dismantling may not begin before 1:00 PM on Friday, October 18, 2019. All exhibits must be removed from the Exhibit area by 1:30 PM on Friday, October 18, 2019. Material not removed by this time will be removed and put in storage at the Exhibitor's expense. There is no space available for storage of empty cartons, crates, etc.

Exhibit Hours

The event will be held on October 16-18, 2019 in accordance to the program.

Exhibit Facility

The Exhibitor assumes responsibility and liability for losses, damages and claims arising out of injury or damage to the Exhibitors' displays, equipment and other property brought upon the premises of the Sheraton Hotel. The Exhibitor shall indemnify and hold harmless the Sheraton Hotel and NEWEA and their agents, servants and employees from any and all such losses, damages and claims. There is not another agreement or warranty between the Exhibitor and NEWEA except as set forth in this document. The rights of NEWEA under this contract shall not be deemed waived except as specifically stated in writing and signed by an authorized officer of NEWEA.

Security and Insurance

NEWEA will have personnel at the conference registration area during hours when the exhibit area is open (October 17-18, 2019). The Exhibitor is solely and fully responsible for its own exhibit material and should insure its exhibit against loss or damage from any causes whatsoever. All property of the Exhibitor is understood to remain in its care, custody, and control in transit to or from or within the confines of the facility.

Care of Building and Equipment

Exhibitors, or Agents, must not injure or deface the walls or floors of the building, the tables, or the equipment of the booths. When such damage appears, the Exhibitor is liable to the owner of the property so damaged. All materials used in exhibits must be flameproof. Combustible material or explosives are not permitted in the exhibit hall. All electrical wiring included in the display must conform to electrical code safety rules and all applicable fire laws, electrical codes and other laws, which are in effect at the exhibit hall. The Exhibitor shall also comply with all reasonable requests of officials of the Sheraton Hotel with respect to installation, conduct and disassembly of its exhibit.

Cancellation of Event

In the event that it is necessary to cancel a portion of or all of the specialty seminar and/or the exhibits, due to any cause beyond the direct control of NEWEA including, but not limited to damage to or destruction of the convention and exhibit building, labor strikes, adverse weather conditions, the Exhibitor shall be reimbursed only for actual direct costs not incurred by NEWEA.

Cancellation of Registration

In the event that an Exhibitor desires to cancel a reservation, a refund will only be granted if NEWEA is able to fill the reserved tabletop with a replacement Exhibitor. Cancellations must be received in writing by Friday, October 4, 2019.

Exhibit Confirmation

An email confirming the exhibit tabletop registration will be sent prior to the event.