



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA with All Committee Chairs
Sunday, June 2, 2019, 12:00 Noon
Wentworth by the Sea, New Castle, NH**

- I. Call to Order, Establishment of Quorum – Introductions and Welcome** – Ray Vermette, President. Meeting called to order at 12:13 PM. A quorum was established. Introductions were made around the table. The following Board members were in attendance: Amy Anderson, Mary Barry, Jim Barsanti, Kate Biedron, Angela Blanchette, Matthew Brown, Howard Carter, Steve Clifton, Denise Descheneau, John Digiacomo, Scott Firmin, Robert Fischer, Matt Formica, Phil Forzley, Peter Frick, Peter Garvey, Scott Goodinson, Peter Goodwin, Tom Hazlett, Renie Jesanis, Jennifer Lachmayr, Virgil Lloyd, Jeff McBurnie, Fred McNeill, Bill Norton, Walter Palm, Mac Richardson, Chris Robinson, Marylee Santoro, Meg Tabascko, Nick Tooker, Charles Tyler, Ray Vermette, Dennis Vigliotte, Rachel Watson. Also in attendance: Linda Austin, Secretary
- II. Approval of the Agenda** – Ray Vermette, President. It was noted that the Young Professionals Committee was omitted from the Committee list on the Agenda. A motion was made by Mr. Vermette and seconded by Mr. McBurnie to approve the amended Agenda. **MOTION CARRIED**
- III. Approval of the Minutes and Announcements of Notices** – Ray Vermette, President. A motion was made by Mr. Richardson and seconded by Mr. McNeill to approved the Minutes of the April 10, 2019 Executive Committee Meeting. **MOTION CARRIED**
- IV. Key Officers Report**
- A. President – Ray Vermette. Present. Report submitted
 - B. President-Elect – Jennifer Kelly Lachmayr. Present. Report submitted
 - C. Vice President – Virgil Lloyd. Present. Report submitted. Mr. Lloyd defers to to Item V.B. for further discussion.
 - D. Past President – Janine Burke-Wells. Not present. Report submitted.
 - E. Treasurer – Mac Richardson. Present. Report submitted. Mr. Richardson added that he also attended the North Country Convention in Presque Isle, ME as well as the Green Mountain WEA meeting in Killington, VT. He also reported that NEWEA will be signing a contract with the new WorldPay for credit card processing, which will result in a \$20,000 yearly savings. He is also investigating options so that NEWEA not have over \$250,000 in cash reserves in one bank per FDIC rules. Mr. Richardson defers to Item VI.B. for further discussion.
 - F. State Directors
 - Connecticut – Bill Norton. Present. Report submitted.
 - Maine – Jeff McBurnie. Present. Report submitted.
 - Massachusetts – Justin DeMello. Not present. No report submitted.
 - New Hampshire – Steve Clifton. Present. Report submitted.
 - Rhode Island – Scott Goodinson. Present. Report submitted.
 - Vermont – Chris Robinson. Present. Report submitted.
 - G. Executive Director – Mary Barry. Present. Ms. Barry introduces Jordan Gosselin from the NEWEA office who discusses her role at NEWEA. Discussion follows.
- V. WEF Delegate, Council Directors and Committee Reported**
- A. WEF Delegates -
 - Fred McNeill – Present. Report submitted. Mr. McNeill also reported that NEWEA members attended WEFMAX meetings in Arizona and Alabama to share some of NEWEA’s efforts with membership retention and growth.
 - Matt Formica – Present. No report submitted. Mr. Formica reported that WEF is seeking a new Executive Director and an announcement is forthcoming. He has also been collecting resources from different MAs regarding staffing, events, resources, etc.
 - Susan Guswa – Not present. No report submitted.
 - Jim Barsanti – incoming – Present. Report submitted.
 - B. Ad Hoc Committee Council – Virgil Lloyd, Vice President
 - ASA/State Director – Virgil Lloyd. Present. Report submitted. Mr. Lloyd reported that there will be an ASA meeting on Tuesday during the Spring Meeting.
 - Innovation TF – Howard Carter. Present. No report submitted. Mr. Carter defers to Action Item VI.E.

University/College Partnership TF – James Plummer. Not present. No report submitted. Mr. Barsanti reported for Mr. Plummer. Mr. Barsanti asks that those interested in contacting their alma mater to support this Task Force reach out to Mr. Plummer.

Veterans Workforce Development – Peter Goodwin. Present. Report submitted. Mr. Goodwin reported that Ms. Burke-Wells is establishing a group of YPs and veterans to work with the Task Force.

Voluntary Certification TF – Tom Groves. Not present. No report submitted. Mr. Lloyd reported for Mr. Groves. Mr. Groves has been working with Walter Palm and the Lab Practices Committee researching exam testing procedures. There has been some discussion with the Assessment and Development Committee to put both certification committees under one committee.

- C. Collection Systems and Water Resources Council – John Digiaco, Director. Present. Report submitted.
Collection Systems – Peter Garvey. Present. Report submitted. Mr. Garvey reported that the committee held a brainstorming meeting to talk about upcoming topics for the coming years at the NEWEA office. They are also in discussions with WEF on their upcoming Collection Systems Seminar in the Boston area.
CS Certification – Greg Kidd. Not present. No report submitted.
CSO/Wet Weather Issues – Steve Perdios. Not present. Report submitted.
Industrial Wastewater – Sarah White. Not present. Report submitted.
Stormwater – Angela Blanchette. Present. Report submitted. Ms. Blanchette reported that the committee will be meeting later this month with the Watershed and Sustainability Committees on a potential Joint Specialty Seminar.
Sustainability – Courtney Eaton. Not present. Report submitted. Mr. Digiaco reported that the committee is making progress and moving forward.
Water Reuse – Rob Scott. Not present. Report submitted.
Watershed Management – Jennifer Johnson. Not present. Report submitted.
- D. Communications Council – Meg Tabacsko, Director. Present. Report submitted.
Journal – Allie Bowen. Not present. Report submitted.
Public Awareness – Denise Descheneau. Present. No report submitted. Ms. Descheneau reported that the Stormwater initiative discussed at the recent Planning Session is moving forward. She reported that the committee would like to find a local celebrity to designate as the next Water Champion.
Website – Renie Jesanis. Present. Report submitted. Ms. Jesanis reported that she would like to hold a committee meeting in the near future and is currently reviewing the committee charge.
- E. Management Review Council – Janine Burke-Wells, Past President. Not present. Report submitted.
Assessment and Development – Marylee Santoro. Present. Report submitted. Ms. Santoro reported that she has sent out committee reviews to the committees being reviewed this year.
Awards – Jay Sheehan. Not present. Report submitted.
Bylaws – Mike Bonomo. Not present. Report submitted.
Comm. Member Apprec. – Denise Descheneau. Present. Report submitted. It is reported that there will be 10 brewers at the Home Brewing Event this year.
Nominating – Ray Willis. Not present. Report submitted. Mr. Barsanti reported for Mr. Willis and encourages members to consider nominating individuals for an officer position for 2020.
Sponsor – Dennis Vigliotte. Present. No report submitted. Mr. Vigliotte reported that he is meeting with Jordan Gosselin to discuss potential, new sponsorship opportunities for next year.
- F. Meeting Management – Kate Biedron, Director. Present. No report submitted.
Conference Arrangements – Ron Tiberi. Not present. No report submitted.
Exhibits – Clair Meehan. Not present. No report submitted. Ms. Biedron reported that Ms. Meehan has left the industry and will no longer be able to chair the committee. Paul Casey will assume the role for one more year.
Program – Amy Anderson. Present. No report submitted. Ms. Anderson reported on the upcoming Spring Meeting and reminded everyone that the Annual Conference Call for Abstracts is due June 14. Ms. Biedron reported that Lauren Hertel, Program Committee Vice Chair has taken over the Guest Program for this year.
Registration – Meg Tabacsko. Present. Report submitted. Ms. Tabacsko reported that attendance has increased since her report was submitted.
- G. Outreach Council – Justin Skelly, Director. Not present. No report submitted.

Government Affairs – Bob Fischer. Present. Report submitted. Mr. Fischer introduced Mr. Firmin to give an update on the Government Affairs subcommittee established at the Planning Session. Mr. Firmin reported that they are developing a Toolkit to be used with the Civics 101 initiative. Mr. Firmin also reported that they are looking for committees to develop position papers as well as looking to develop a localized program (a “Drive In”), which is similar to the “Fly-in” but staying local and meeting with state legislators. The committee is planning to have a Government Affairs session at the Annual Conference with Regulators presenting.

Humanitarian Assist. & Grants – Marina Fernandes. Not present. No report submitted.

Membership – Peter Frick. Present. Report submitted.

Public Education – Lenny Young. Not present. Report submitted.

Safety – Dave Wright. Not present. No report submitted.

Scholarships – Nick Valinski. Not present. Report submitted.

Student Activities – Nick Tooker. Present. Report submitted. Mr. Tooker would like to get more teams to participate in the Student Design Competition. The committee would like to get consultants, municipalities, etc., to sponsor projects for students to work on and then potentially use for the design competition.

Water for People – Renie Jesanis. Present. Report submitted. Ms. Jesanis reported on the recent WFP 5K Deer Island Dash, which had a Kids Fest for the first time. There were 115 runners this year. Ms. Jesanis also discussed ways to improve the WTP Gala or, possibly, develop an alternative idea for fund raising.

Young Professionals – Colin O’Brien. Not present. Report submitted. Matt Brown reported on the Service Project held on Saturday with 20 people attending. Mr. Brown reported that the monthly YP phone calls have asked various committees to open each call with a 5-minute commitment to introduce their committee to the YPs.

- H. Treatment, Systems Operations, and Management Council – Phil Forzley, Director. Present. No report submitted.
- Asset Management – Dan Roop. Not present. No report submitted. Mr. Forzley reported on a joint conference with NEWWA on November 5, looking for a Vice Chair and working on the Annual Conference. Committee membership increased by 5.
- Contaminants of Emerging Concern – Rachel Watson. Present. Report submitted. Defers to Action Item
- Energy – Sharon Nall
- Laboratory Practices – Walter Palm. Present. Report submitted. Mr. Palm reported that the committee will be holding a meeting to discuss the results of the investigating a possible test grading system
- Operation Challenge – Travis Peaslee. Not present. No report submitted.
- Plant Operations – Tom Hazlett. Present. Report submitted. 4 new members. Specialty conference successful.
- Residuals Management – Natalie Sierra. Not present. Report submitted.
- Small Community – Kurt Mailman. Not present. No report submitted. Mr. Forzley reported that the committee has been holding monthly conference calls and are working on a specialty conference this September.
- Utility Management – Gary Zrelak. Not present. No report submitted.

VI. Items for Discussion/Action Items

- A. Item for Discussion - 2019 Planning Session Update - Jennifer Kelly Lachmayr, President Elect. Ms. Lachmayr reported that the Action Items from the Planning Session have been passed along to the respective committees. Ms. Lachmayr also reported the the 2020 Spring Meeting will be held in Lake Morey, Vermont.
- B. Item for Discussion - NEWEA Financial Policy Update - Mac Richardson, Treasurer. Mr. Richardson reported that Finance Committee has reviewed the NEWEA Accounting and Financial Policies Manual and made updates to more reflect the current policies in effect in the NEWEA office. A motion was made by Mr. McBurnie and seconded by Mr. Goodinson to update the NEWEA Accounting and Financial Policies Manual. **MOTION CARRIED**
- C. Action Item – Rename Public Ed Committee to Youth Education Committee, and move from Outreach Council to Communications Council - Meg Tabacsko, Communication Council Director. Ms. Tabacsko discussed the differences between the Public Education and Public Awareness Committees and stated that the new name reflects more of what the committee’s purpose has become and is more in line with the Communications Council versus the Outreach Council. A motion is made by Mr. Richardson and seconded by Mr. Robinson to Rename the Public Education Committee to the Youth Education Committee and to move it from the Outreach Council to the Communications Council. Discussion followed with Mr. Tyler giving the history of the Public Education Committee. **MOTION CARRIED**
- D. Action Item - PFAS Position Paper - Rachel Watson, CEC Chair. Ms. Watson reported that the committee developed a position paper on PFAS prior to the Annual Fly-in. A motion was made by Mr. McBurnie and seconded by Mr. Robinson to accept the PFAS Position Paper. Discussion followed. Mr. Tyler asked what position the committee was promoting. Ms. Watson explained that the paper is as broad as possible to keep it relevant for a number of years. **MOTION CARRIED**
- E. Action Item - NEWEA/NEWIN Merger - Howard Carter, Innovation Task Force Lead. A motion was made by Mr. McNeill and seconded by Ms. Tabacsko to accept the merger between NEWEA and NEWIN. Discussion followed with Mr. Carter reviewing the history of the initiative. Mr. Carter discussed what the immediate, upcoming plans would be

including the addition of a new council. Mr. Tyler stated that the Bylaws would need to be updated if a new Council is developed for NEWIN and it would take over a year to make changes to the Bylaws. Mr. Goodinson asked what would occur if this merger did not succeed years down the road. Mr. Vermette reported that NEWIN would not carry any debt to NEWEA but will bring in \$20,000 to NEWEA. **MOTION CARRIED**

- F. Action Item - NEWEA Only Regulatory Membership - Peter Frick, Membership Chair. Mr. Frick reported on the history of the Regulatory Membership, which is a NEWEA-only membership. A motion is made by Mr. Richardson and seconded by Mr. McNeill to accept the NEWEA-Only Regulatory Membership as a permanent membership category for NEWEA. Discussion followed. **MOTION CARRIED**
- G. Action Item - FY18 Draft Audit – Mac Richardson, Treasurer. Mr. Richardson went over the highlights of the Audit. A motion was made by Mr. Lloyd and seconded by Ms. Lachmayr to accept the FY18 Draft Audit. **MOTION CARRIED**

VII. Schedule of Events - See Calendar of Events. Mr. Robinson asked that the George Dow Golf Tournament on August 23 by added to the list of events..

VIII. Adjournment – A motion was made by Ms. Biedron and seconded by Mr. Goodinson to adjourn the meeting at 2:51 PM. **MOTION CARRIED**