



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA with All Committee Chairs
Sunday, January 27, 2019, 12:30 PM**

Boston Marriott Copley Place Hotel, Boston, MA

- I. **Call to Order, Establishment of Quorum – Introductions and Welcome** – Janine Burke-Wells, President
- II. **Approval of the Agenda** – Janine Burke-Wells, President
- III. **Approval of the Minutes and Announcements of Notices** – Janine Burke-Wells, President
- IV. **Key Officers Report**
 - A. President – Janine Burke-Wells
 - B. President-Elect – Ray Vermette
 - C. Vice President – Jenn Lachmayr
 - D. Past President – Jim Barsanti
 - E. WEF Delegates – Fred McNeill/Matt Formica/Susan Guswa/Jim Barsanti
 - F. Treasurer – Priscilla Bloomfield
 - G. State Directors
 - Connecticut – Virgil Lloyd/Bill Norton
 - Maine – Mac Richardson/Jeff McBurnie
 - Massachusetts – Justin deMello
 - New Hampshire – Sean Greig/Steve Clifton
 - Rhode Island – Scott Goodinson
 - Vermont – Chris Robinson
 - H. Executive Director – Mary Barry
- V. **Council Directors and Committee Reports**
 - A. Ad Hoc Committee Council – Jenn Lachmayr, Vice President
 - ASA/State Director – Jenn Lachmayr
 - Innovation TF – Howard Carter
 - Veterans Workforce Development – Peter Goodwin
 - Voluntary Certification TF – Tom Groves
 - B. Collection Systems and Water Resources Council – John Digiacommo, Director
 - Collection Systems – Peter Garvey
 - CS Certification – Greg Kidd
 - CSO/Wet Weather Issues – Ivonne Hall/Steve
 - Perdios
 - Industrial Wastewater – Sarah White
 - Stormwater – Angela Blanchette
 - Sustainability – Courtney Eaton
 - Water Reuse – Nick Ellis/Robert Scott
 - Watershed Management – Jennifer Johnson
 - C. Communications Council – Meg Tabacsko, Director
 - Journal – Joe Boccadoro/Allie Bowen
 - Newsletter – Ashley Dunn
 - Public Awareness – Kate Biedron/Denise Descheneau
 - Website – Rob Musci
 - D. Management Review Council – Jim Barsanti, Past President/Janine Burke-Wells
 - Assessment and Development – Charlie Tyler/Marylee Santoro
 - Awards – Mike Wilson/Jay Sheehan
 - Bylaws – Phyllis Arnold Rand/Mike Bonomo
 - Com. Member Appreciation – Denise Descheneau
 - Nominating – Matt Formica/Ray Willis
 - Sponsor – Dennis Vigliotte
 - E. Meeting Management Council – Elena Proakis Ellis, Director/Kate Biedron
 - Conference Arrangements – Ron Tiberi
 - Exhibits – Paul P. Casey/Clair Meehan
 - Program – Amy Anderson
 - Registration – Kerry Reed/Meg Tabacsko
 - F. Outreach Council – Justin Skelly, Director
 - Government Affairs – Bob Fischer
 - Humanitarian Assist. & Grants – Tim Vivian/Marina Fernandes
 - Membership – Dave Archard/Peter Frick
 - Public Education – Geri Ciardelli/Leonard Young
 - Safety – Dave Wright
 - Scholarships – Uday Karra/Nick Valinski
 - Student Activities – Nick Tooker
 - Water for People – Renie Jesanis
 - Young Professionals – Ben Stoddard/Colin O'Brien

- G. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director/Phil Forzley
- | | |
|--|---------------------------------------|
| Asset Management – John Rogers | Operations Challenge – Travis Peaslee |
| Contaminates of Emerging Concern (CEC) – Rachel Watson | Plant Operations – Tom Hazlett |
| Energy – Denise Breiteneicher/Sharon Nall | Residuals Management – Natalie Sierra |
| Laboratory Practices – Jim Galasyn/Walter Palm | Small Community – Kurt Mailman |
| | Utility Management – Gary Zrelak |

VI. Discussion/Action

- A. NEWEA/NEWIN Partnership – Howard Carter, Innovation Task Force Leader
- B. PF Fund - Natalie Sierra, Residuals Chair and Ned Beecher, NEBRA Executive Director
- C. Action Item – FY18 Q4 Report – Priscilla Bloomfield, Finance Chair
- D. Action Item – Proposed Deputy Treasurer – Priscilla Bloomfield, Finance Chair

VIII. Information Items/Schedule of Events – See Calendar of Events

VIII. Adjournment



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
MINUTES**

Tuesday, November 13, 2018

Roger Williams University, 1 Old Ferry Rd, Bristol, RI 02809

- I. **Call to Order, Establishment of Quorum – Introductions and Welcome** – Janine Burke-Wells, President. The meeting was called to order at 9:57 am. The following Board members were in attendance: Amy Anderson, Mary Barry, Priscilla Bloomfield, Janine Burke-Wells, Howard Carter, John Digiacommo, Phil Forzley, Scott Goodinson, Virgil Lloyd, Jeff McBurnie, Bill Norton, Elena Proakis Ellis, Mac Richardson, Chris Robinson, Susan Sullivan, Meg Tabacsko, Charles Tyler, Rachel Watson. The following guests were in attendance: Linda Austin, Danielle DiRuzza, Jordan Gosselin
- II. **Approval of the Agenda** – Janine Burke-Wells, President. A motion was made by Ms. Proakis Ellis and seconded by Ms. Tabacsko to approved the Agenda. **MOTION CARRIED**
- III. **Approval of the Minutes and Announcements of Notices** – Janine Burke-Wells, President. A Motion is made by Mr. Richardson and seconded by Mr. Goodinson to approve the minutes of the September 13, 2018 Executive Committee Meeting. **MOTION CARRIED**
- IV. **Key Officers Report**
 - G. President – Janine Burke-Wells. Present. Report submitted. Ms. Burke-Wells deferred to other items on the agenda.
 - G. President-Elect – Ray Vermette. Not present. Report submitted.
 - G. Vice President – Jenn Lachmayr. Present. No report submitted. Ms. Lachmayr deferred to Item V.A. on the agenda.
 - G. Past President – Jim Barsanti. Not present. Report submitted.
 - G. WEF Delegates –Fred McNeill/Matt Formica/Susan Guswa. Not present. No report submitted. Ms. Sullivan reported that she recently attended WEFTEC and, as WEF Delegate at Large, has been appointed WEF Community of Practice Director (CoP) for Leadership Development & Recognition, which includes the Awards & Recognition, Manufacturers & Representative, Program and Student & Young Professionals Committees. She is also a member of the WEF Budget Committee. Ms. Sullivan reported that WEF is inaugurating Committees of Practices, which are similar to NEWEA's Council Structure. During a recent meeting in Atlanta, WEF announced that they have set aside approximately \$100K in grants for MAs to apply for. These grants will be awarded in the following categories: MA Operations, Seed Grants, and Planning and Training. Ms. Sullivan mentioned one possible use could be a subscription to the CQ Roll Call.
 - G. Treasurer – Priscilla Bloomfield. Present. Report submitted. Ms. Bloomfield reported that NEWEA is in the process of implementing a module with Paychex for staff time card processing. Training should be implanted in the coming weeks. Ms. Barry explained that currently time sheets are submitted on an Excel spreadsheet biweekly and, in turn, entered onto another Excel spreadsheet showing accrual of vacation time, etc. Ms. Bloomfield also mentioned that discussions are ongoing with WEF regarding credit card fees and a conference call is scheduled with the WEF CFO to see how to reduce our costs. The FY19 budget approval memos have gone out to all Chairs.
 - G. State Directors
 - Connecticut – Virgil Lloyd. Present. Report submitted. Mr. Lloyd reported that Connecticut is presently holding an Operator Exchange with Rhode Island. He also reported that CWPAA and CAWPCA are trying to join together to work on joint projects, which, hopefully, will result in the two groups merging.
 - Maine – Mac Richardson. Present. Report submitted. Incoming State Director Jeff McBurnie was also present and reported that voters recently passed the \$30M Water Infrastructure Bond Issue, which includes support for wastewater infrastructure. Mr. Richardson reported that MeWEA held a cornhole tournament following their Annual Conference and it was highly attended and became a great networking opportunity. He also reported that he was at the University of Maine with the ASCE group and spoke with students on how the profession is changing. An Imagine a Day Without Water event was held at the Brunswick WWTF with many young students in attendance.
 - Massachusetts – Justin deMello. Not present. No report submitted. Mr. Tyler reported that Mickey Nowak has been appointed the new Executive Director for MWPCA. Their next quarterly meeting will be held on December 5 at Bristol Community College featuring an outreach session with students.
 - New Hampshire – Sean Greig. Not present. No report submitted.
 - Rhode Island – Scott Goodinson. Present. Report submitted. Mr. Goodinson reported on the highlights of his report. Rhode Island will be participating in an Operator Exchange with Connecticut. The Training Committee held four workshops this past year. NWPCA is working on having the state require mandatory CEUs for operators. The Nominating Committee reports that more people are volunteering for Board positions than in years prior.
 - Vermont – Chris Robinson. Present. No report submitted. Mr. Robinson reported that Vermont is participating in an Operator Exchange with New Hampshire. The GMWEA Trade Show was held recently and attendance was high. A

recent training on deicing was held on October 10 on Lake Champlain in Burlington in collaboration with VT Rural Water. The Government Affairs Committee is preparing for the next Legislative session by creating position papers by experts in certain fields. GMWEA has reported a decline in membership 500 to 450 and currently investigating possible reasons. They would also like to organize a bus trip to Deer Island, and may try to collaborate with New Hampshire if not enough people volunteer.

- G. Executive Director – Mary Barry. Present. Mr. Barry introduced Jordan Gosselin, the new PR/Communications Coordinator for NEWEA. She also reported on the following:
- Sponsorship 2019 going out today
 - Preparing for the audit
 - Janice working is working with Map Dynamics to have bar code capabilities
 - Preparing for Annual Conference -- registration will be open this week, having an Innovation Pavilion with NEWIN, YP Summit on Sunday, and Onboarding for new Officers and Chairs on Sunday.
 - Communications Council will have a meeting on November 28 at the NEWEA office.

V. Council Directors and Committee Reports

- A. Ad Hoc Committee Council – Jenn Lachmayr, Vice President. Present. No report submitted. ASA/State Director – Jenn Lachmayr. Ms. Lachmayr reported that she will set up a conference call with State Directors prior to the Annual Conference to discuss the states' needs and will also discuss State Directors' budgets on the call. Innovation TF – Howard Carter. Present. Report submitted. Mr. Carter deferred to Item VI.B.
- B. Collection Systems and Water Resources Council – John Digiaco, Director. Present. Report submitted. Mr. Digiaco reported that he is working with his Committee Chairs on the Annual Conference as well as succession planning. He will be holding a conference call in next few weeks.
- C. Communications Council – Meg Tabacsko, Director. Present. Report submitted.
- D. Management Review Council – Jim Barsanti, Past President. Not present. Report submitted. Assessment and Development – Charlie Tyler. Present. Report submitted. Mr. Tyler reported that the Organization Manual revision is complete, and a new version will be presented at the January Executive Committee Meeting depending on the approval of the A&D Committee recommendations. He is also preparing for the Onboarding session at Annual Conference.
- E. Meeting Management Council – Elena Proakis Ellis, Director. Present. No report submitted. Ms. Proakis Ellis reported that the committees are planning for the Annual Conference. Discussion followed regarding the Committee Fair. It was suggested that there be more advertising for the event -- have calendar when Chairs would be available, get it into the Program, have a poster, and include it in program. Ms. Proakis Ellis also reported that she will be sending out emails to her Chairs with their final budgets. Program – Amy Anderson. Present. No report submitted. Ms. Anderson reported that she is working on solidifying the keynote speaker for the Annual Conference and also reported an unusually high rate of speakers either backing out or not being able to participate for some reason. Further discussion followed as to how to deal with this issue in the future.
- F. Public Outreach Council – Justin Skelly, Director. Not present. No report submitted. Government Affairs – Bob Fischer. Not present. Report submitted. Ms. Barry reported that the Committee is working on putting together a schedule for upcoming Legislative events.
- G. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director. Not present. No report submitted. Residuals Management – Natalie Sierra. Not present. No report submitted.

VI. Discussion/Action

- A. A&D Committee Review and Recommendations – Charlie Tyler, A&D Committee Chair. Mr. Tyler explained the committee review procedures as outlined in Organization Manual and presented the recommendations on the Committees reviewed – Awards, Committee Member Appreciation, Industrial Wastewater, Laboratory Practices, Membership, Newsletter, Operations Challenge, Registration, Program, Residuals Management, Small Community, Student Activities, Sustainability, Veterans Workforce Development, Water for People, Website, Watershed Management. Ms. Burke-Wells asked to keep the Website Committee as an *ad hoc* committee depending on recommendations following the Communications Council meeting scheduled for later in month. Mr. Tyler will make that revision to his report. Mr. Tyler reported that the Microconstituents Committee would like to change their name to Contaminants of Emerging Concerns Committee (CEC). They polled committee members and that was the name chosen. A motion was made by Mr. Richardson and seconded by Mr. Digiaco. Discussion followed regarding the name change led by Ms. Watson. **MOTION CARRIED**

- B. NEWEA/NEWIN Partnership Update – Howard Carter, Innovation Task Force Leader. Mr. Carter explained what NEWIN does and what NEWEA's partnership might entail. Ms. Barry presented the history and need for new technologies. Mr. Carter further discussed the upcoming Innovation Pavilion at Annual Conference.
- C. April ECM Meeting Location - Janine Burke-Wells, President. Ms. Burke-Wells reported that the Fly-in will be the first week in April, which is usually when the meeting is held in conjunction with the NEWWA Conference. Therefore, the April meeting will need to be moved to the following week. A date and location will need to be decided upon.
- D. Deputy Treasurer Proposal – Priscilla Bloomfield, Finance Chair. After discussing the role of the Treasurer, Ms. Bloomfield proposed creating a Deputy Treasurer position. It would entail a one-year term overlap with the Treasurer's third term. This position would be a non-voting position. Mr. Tyler suggested making the change in the Organization Manual vs. in the Bylaws. Bylaws changes involve a lengthy process and must be approved by WEF. Mr. Tyler suggested putting the procedure together to be a part of the Organization Manual and to be presented as an Action Item at the January meeting.
- E. PF Fund - Natalie Sierra, Residuals Chair/Priscilla Bloomfield, Finance Chair. Mr. Richardson spoke for Ms. Sierra who was unable to attend the meeting. He presented the recommendations of the Residuals Committee outlining their support for a donation of \$5,000 to NEBRA to support Ned Beecher's outreach work, which will take him away from his work at NEBRA. The money would be used to take over some of the day-to-day functions of Ned's position. Discussion followed. Some objection was raised by as to how money will be spent. A Action Item was presented by Ms. Burke-Wells to limit the amount spent to not exceed \$5,000. A motion was made by Mr. Carter and seconded by Mr. Goodinson to approve the Support for PFAS Advocacy Efforts.

MOTION CARRIED

- VIII. **Information Items/Schedule of Events** – See Calendar of Events
- VIII. **Adjournment.** The meeting adjourned at 12:16 pm.

Subject: Committee/Officer Report Submission

Date: Wednesday, January 16, 2019 at 2:47:45 PM Eastern Standard Time

From: Janine Burke-Wells

To: mail@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

President

Activities/Decisions Since Last Executive Meeting

Wrote 4th and final President's message for NEWEA Journal.
Currently planning and preparing for Annual Conference activities.

Meetings/Conference Calls Held

Monthly Senior Management Team (SMT) conference calls held on November 9, December 12, and January 11.
Attended NEIWPCCC Trainers' Forum on November 19.
Accompanied NEWEA Executive Director at retirement event for Ray Marshall of the Narragansett Bay Commission on December 4th.
Accompanied NEWEA EC and other associations leaders for NEWIN's Innovator & Innovation Awards Gala on December 5th.
Participated in Finance Committee conference call on January 16th.

Action Plan Committee/Officer Assignments

Looking forward to the transition to Past President and helping NEWEA in areas of interest to me personally (e.g., utility management, awards, government affairs, and the journal committee)!

General Comments

"It's supposed to be hard. If it wasn't hard, everyone would do it. The hard is what makes it great."
Jimmy Dougan, A League of Their Own.

Report Submitted by

Janine Burke-Wells

Submitter's Email

janine.burke-wells@warwickri.com

Date Submitted

01/16/2019

Subject: Committee/Officer Report Submission

Date: Friday, January 11, 2019 at 5:30:01 AM Eastern Standard Time

From: Ray Vermette

To: laustin@newea.org

Category: SMT, Executive Committee, Council Directors, Exploratory Committee, Innovation Task Force, Management Review Committee

Executive Committee Meeting Date

January

Name of Committee or Office

President Elect

Activities/Decisions Since Last Executive Meeting

11-6-18 Council Directors Call with Justin Skelly.
Innovation Technology Monthly Calls.
SMT Monthly Calls.
11-20-18 Conference Call on the 2019 Spring Meeting Speaker.
12-5-18 Conference Call on Credit Card Vendor and WEF.
Finalized Committee Chair Commitments and Submitted list to the NEWEA Office.
Working with Mary on the April ECM in Dover.

General Comments

Getting ready for the Annual Conference in Two Weeks!!

Report Submitted by

Ray Vermette

Submitter's Email

sonnyvermette@yahoo.com

Date Submitted

01/11/2019

Subject: Committee/Officer Report Submission

Date: Monday, January 21, 2019 at 3:20:20 PM Eastern Standard Time

From: Jennifer Lachmayr

To: mail@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Vice President

Activities/Decisions Since Last Executive Meeting

selected March 10-11 2019 for the Planning Meeting to be held at the Hawthorne Inn in Salem MA
completed WEFMAX form and returned to Mary B

Meetings/Conference Calls Held

attended several meetings at NEWEA office to plan for the Planning Session in March 2019
participated in SMT and Finance meetings
Met with Government Affairs Committee to review their planned priorities for 2019 Committee Activities
Met with delegates to coordinate WEFMAX and visitors from WEF at our annual conference

Action Plan Committee/Officer Assignments

send agenda for ASA meeting to all ASA Presidents and State Directors
sent draft outline of Planning Session to SMT
called all state directors to receive input on agenda for meeting (Dec)

General Comments

I will report out on the Planning Meeting at the ECM in January at the Annual Conference

Report Submitted by

Jennifer Lachmayr

Submitter's Email

jennifer.lachmayr@arcadis.com

Date Submitted

01/21/2019

Subject: Committee/Officer Report Submission

Date: Wednesday, December 26, 2018 at 10:50:35 AM Eastern Standard Time

From: James Barsanti

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Past President

Activities/Decisions Since Last Executive Meeting

I have been working with the Senior Management Team on our ongoing business activities and initiatives and planning for the 2019 Annual Conference.

Meetings/Conference Calls Held

Participation in Senior Management Team and Finance Committee conference calls.

Action Plan Committee/Officer Assignments

I am working with the Senior Management Team on the transition of leadership. The Senior Management Team and Executive Committee will be in very good hands in 2019, guided by Ray Vermette's steady hand, and with Jenn Lachmayr and Janine Burke Wells continuing their stellar work. I look forward to incoming Vice President Virgil Lloyd and incoming Treasurer Mac Richardson providing their unique talents and fresh perspectives leading the SMT and EC. Kudos and much appreciation to outgoing superstar Treasurer Cil Bloomfield for her three years of excellent financial management, and as a NEWEA leader. My warmest appreciation to Mary Barry for being the inspiring leader and smiling face of our NEWEA organization, and especially for her kindness, guidance, friendship, and patience with me these last four years. My sincere thanks to Janice Moran and Linda Austin for everything they did to bring success in all my NEWEA leadership efforts, I could not have done it without you both.

Committee Member School Outreach Activities

I attended a meeting of the WPI AAEES/NEWEA Student Chapter in December and will be returning next semester. I will be continuing with the development of our College and University Outreach Task Force's charge and am happy to report that James Plummer of NEIWPC has volunteered to serve as its Chair.

General Comments

It was fun for a while, there was no way of knowing. Like a dream in the night, who can say where we're going.

Report Submitted by

James Barsanti

Submitter's Email

jrb@framinghamma.gov

Date Submitted

12/26/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, January 2, 2019 at 7:52:08 AM Eastern Standard Time

From: Priscilla Bloomfield

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Treasurer

Activities/Decisions Since Last Executive Meeting

Working on developing the Deputy Treasurer position for the Jan ECM. Pursuing renegotiation of the credit card processing fees. Reviewed WEF grant application. Discussing grant and fundraising options.

Meetings/Conference Calls Held

Call held with WEF and World Pay regarding credit card processing fees and services. Held 2 Finance Committee calls to discuss the ongoing initiatives.

Action Plan Committee/Officer Assignments

Continue to pursue grant and fundraising opportunities. Continue dialogue with World Pay. Present Deputy Treasurer role as an Action item at the Jan ECM.

Report Submitted by

Priscilla Bloomfield

Submitter's Email

cilbloomfield@gmail.com

Date Submitted

01/02/2019

Subject: Committee/Officer Report Submission

Date: Tuesday, January 22, 2019 at 4:23:09 PM Eastern Standard Time

From: Virgil Lloyd

To: yankeeonsite@gmail.com

Executive Committee Meeting Date

January

Name of Committee or Office

CT State Director

Activities/Decisions Since Last Executive Meeting

- CT has again created a group with representatives from both CWPAA and CAWPCA to coordinate priorities for the 2019 CT legislative session, as well as for coordinate and plan for participation in the National Water Week Fly In. The group has developed some proposed modifications to the Operators Continuing Education Program, which we anticipate will be implemented as regulation changes instead of a statute amendment. Currently operators out of the field for two years lose their certification; we propose to modify this so that such operators may maintain their license by taking additional education contact hours. The changes will also allow target creating a Class IV OIT category.
- Conversations and emails to help with a smooth transition for Bill Norton as State Director
- Discussions between CAWPCA and CWPAA are ongoing, regarding increasing our collaboration and integrating our programs. This discussion is continuing.

Meetings/Conference Calls Held

- Attend CWPAA monthly board meetings
- Attend CAWPCA Fall Workshop
- Attend the Manager's Forum
- Attended the Manchester CT Poo and Brew
- Attend CSO/WWI Specialty Conf. in Portland
- Conference calls of CT legislative affairs joint CAWPCA/CWPAA coordinating group
- Participated in several SMT conference calls in preparation for a change in role

Action Plan Committee/Officer Assignments

Worked with Ray Weaver and others to create new updated graphics for the CWPAA booth -- thanks to Katy C. from F&O for the graphics expertise!

General Comments

I wish Bill Norton from the Town of Fairfield the best of luck in his new role as incoming CT State Director -- I am sure he will do great!!

Report Submitted by

Virgil Lloyd

Submitter's Email

vlloyd@fando.com

Date Submitted

01/22/2019

Subject: Committee/Officer Report Submission
Date: Wednesday, January 23, 2019 at 11:17:53 AM Eastern Standard Time
From: Clayton Richardson
To: mail@newea.org
Category: State Directors, SMT, Executive Committee

Executive Committee Meeting Date

January

Name of Committee or Office

Clayton Richardson

Activities/Decisions Since Last Executive Meeting

Outside of regular executive committee meetings (held monthly at the Maine Municipal Association in Augusta, our Young Professionals Committee sponsored a skate night on Friday, January 18th at Thompson's Point Ice skating area in Portland. Around 20 members and significant others (and perhaps a few kids) attended the event and a fun time was had by all. MEWEA provides the ice time skate rentals and one beverage.

Meetings/Conference Calls Held

As reported previously, we held our annual conference at Sunday River Ski area in Newry, Maine September 19 through 20 starting with our golf tournament. On the preceding day we were happy to host the Massachusetts exchange operator, Bob Gomes. Bob attended the first day of our conference before heading back home, and a good time was had by all!

Action Plan Committee/Officer Assignments

Upcoming events:

February 5 and 6 we will again be partnering with the Maine Water Utilities Association to offer a training track at their annual trade show at the Holiday Inn by the Bay in Portland.

February 29 we will be hosting our legislative breakfast at the Senator Inn in Augusta from 7 to 9 am. We will again be partnering with a number of groups including JETCC, MWUA, MRWA, and NEWEA.

March 22 will be the annual ski day hosted with the NHWPCA at Wildcat Ski area in Gorham , New Hampshire. If you ski, you really need to check this event out!

March 28 we will be presenting a general topic at the Maine Sustainability and Water Conference hosted by the Mitchell Center at the University of Maine. This event brings our a diverse range of professionals interested in the environment and features a large number of posters from college students throughout New England and beyond.

April 24 and 25 MEWEA will be supporting JETCC at the North country convention in Presque Isle, Maine. It is difficult for us to cover all of Maine and this is a semi annual event that reaches the northern part of our state. It will be held at the Northern Maine Community college Campus. Yall come!

Committee Member School Outreach Activities

We continue to work with the Civil and Environmental Engineering Program at the University of Maine (Orono) and to work on the wounded warriors project to expose interested veterans in the possibilities for employment in the clean water water environment field.

Report Submitted by

Clayton Richardson

Submitter's Email

mrichardson@lawpca.org

Subject: Committee/Officer Report Submission

Date: Thursday, January 24, 2019 at 9:26:32 AM Eastern Standard Time

From: Sean Greig

To: mail@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Sean Greig

Activities/Decisions Since Last Executive Meeting

The Legislative Breakfast, Water is Worth It, is scheduled for March 6, 2019 at the Holiday Inn in Concord NH
New Hampshire and Maine Association ski day is scheduled for March 22, 2019
NHWPCA Trade Fair id scheduled for April 5, 2019 at the Radison Hotel in Nashua NH

Meetings/Conference Calls Held

The NHWPCA has had a regular Board of Directors Meeting in November and January, and a winter meeting in December. The December meeting took place at the Keene WWTP. Tours were given with a lunch and business meeting followed. The business meeting included awards, financial report, and the election for the Board of Directors. Tim Vadney, the out going president, past the gavel to Kurt Robichaud. The January meeting took place at Cornerstone's office in Concord, NH. The legislative committee is working with Cornerstone to track legislation. They have compiled a very comprehensive tracking spreadsheet. The Board has received many posters for the poster contest. The Scholarship Committee is expects to see application submissions in March.

General Comments

It has been a great three years serving as the New Hampshire State Director. Thanks to everyone that I have worked with, and to those that helped me out along the way. Good luck to Steve Clifton the new NH State Director. I know he will do a great job.

Report Submitted by

Sean Greig

Submitter's Email

sgreig@newmarketnh.gov

Date Submitted

01/24/2019

Subject: Committee/Officer Report Submission

Date: Wednesday, January 23, 2019 at 10:13:00 AM Eastern Standard Time

From: Scott Goodinson

To: mail@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Rhode Island State Director

Activities/Decisions Since Last Executive Meeting

On November 13 and 14th, NWPCA sponsored NASSCO's Pipeline Assessment, Lateral and Manhole Certification program at the Warwick Sewer Authority. 15 industry professionals received their PACP/MACP certification during the 2-day training session.

December 6th, 2018 - Wastewater Asset Management, Field's Point Education Room

December 6, 2018 - Annual Holiday Party, Food Drive & Election of Officers. This year there were 127 members and guests in attendance. NWPCA raised 705 lbs. of can goods for the Rhode Island food bank.

The 2019 NWPCA board - President; Peter Eldridge, Vice President; Peter Connell, Secretary; Nora Laugh, Treasurer; James Lauzon, Executive Board; Bernard Bishop, Michael Bedard, Mike Spring, and Vincent Russo Jr., State Director & Past President; Scott Goodinson, Director of Certification; Paul Desrosiers. Vendor consultant; Stephen Buckley and Chris Campo.

Meetings/Conference Calls Held

NWPCA held its first monthly meeting of 2019 on January 8th. The 2019 committees were formed as well as the review/discussion of the 2019 meetings & events calendar.

Action Plan Committee/Officer Assignments

Our committees for 2019 are as follows:

Membership: chair- Nora Lough; Jim Lauzon, Nicole, Greg Masiello, Vinny Russo

Entertainment: chair- Mike Spring; Nora, Chris Campo, Scott Goodinson, Steve Buckley

Public Relations & Website: chair-Steve, Scott

Operator Training: chair Nora; Vinny, Chris, Greg

Scholarships: chair Bernie Bishop; Steve, Scott

By-laws: chair Nora, Bernie, Steve, Scott, Paul Desrosiers

Golf: chair Peter Connell; Mike Bedard, Bernie, Steve, Scott, Paul Desrosiers

Trade Show: chair Chris campo; Mike, Vinny, Jim

Holiday Party: chair Peter Connell; Bernie, Scott

Awards: chair Paul; Bernie, Nora, Scott

Awards Banquet: chair Jim; Joyce

Operations Challenge: Mike; Scott and Vinny

Committee Member School Outreach Activities

NWPCA has been invited again this year to attend the Career Fair at Johnston High School on April 11th.

State Legislative Event & Wastewater Day / Open House; Janine Burke-Wells will be coordinating the State

Legislative Event again this year. The plan is to schedule the two events on the same week, having the plant open houses / tours held just after the legislative event. This will give the public, elected officials and other dignitaries the opportunities to tour a nearby POTW.

Once the dates and POTW's have been confirmed, local media outlets will be notified.

General Comments

For a complete listing of upcoming events, to contact a board member, or membership information visit www.rinwpc.org or follow us on Facebook.com

Report Submitted by

Scott Goodinson

Submitter's Email

scott.c.goodinson@warwickri.com

Date Submitted

01/23/2019

Subject: Committee/Officer Report Submission

Date: Wednesday, January 9, 2019 at 11:48:34 AM Eastern Standard Time

From: Chris Robinson

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Vermont Director

Activities/Decisions Since Last Executive Meeting

1. GMWEA has planned a legislative meet and greet at the Statehouse on Jan 18th.
2. Vermont exchanged with NH for the operator exchange. Ernie Smalley, from Peterborough, arrived on Tuesday, November 6th and returned on Thursday, November 8th. During his visit, Ernie was able to tour the White River Junction, Quechee, Montpelier, South Burlington, Essex Jct., and Shelburne facilities. He was also able to attend our fall trade show and conference. Vermont truly enjoyed Ernie's visit and if you get a chance to see Ernie ask him if he enjoyed the tractor ride. Ernie had the opportunity to ride along as a local farmer was spreading biosolids on an agricultural field.
3. GMWEA Awards Committee is planning to move the award nominations earlier in the calendar year to provide more time to solicit and review nominations.
4. GMWEA will again sponsor Drinking Water Week scheduled to take place during the first full week in May.
5. GMWEA's website had 8,000 hits in November. They also held a Yeti cooler drawing for anyone who "liked" their Facebook page. This drew a large number of people to the page and hopefully is now reaching many more people with GMWEA's updates, information, etc.
6. The Fall Trade Show and Conference had 397 registrations.
7. NEWEA, GMWEA & Vermont Rural Water Association is planning to do a Poo & Brew in the spring. This was a fall event that coincided with our Fall Trade Show and Conference. The fall agenda was found to be way too busy to accommodate this event. The new agenda will likely be a wastewater high-strength waste training in the morning and a tour of a brewery in the afternoon. This
8. Jessica Bulova has resigned as the VT DEC Wastewater Program Manager in November to return to academia. Mary Borg is filling in as the interim manager.
9. GMWEA recently won a Small Education and Outreach grant from a program of the Lake Champlain Basin Program, which us funded by \$895,000 in EPA money administered by NEIWPC. The \$9,860 grant will allow GMWEA to produce a series of four brochures to be distributed to citizens by towns and cities in Vermont. Each brochure deals with a subset of pollutants typically flushed, poured, spread, or spilled by domestic water users. They will tell rate-payers/water end-users what not to put into public systems or private septic systems, and will inform them of alternate disposal/use practices. The four main contaminant groups addressed are 1) FOGS, and 2) "flushables"; 3) PPCPs – pharmaceuticals and personal care products such as medications, birth control medicines, deodorants, antimicrobials, detergents, etc.; 4) garage, lawn, and garden pollutants such as paints and solvents, automobile care products, fertilizers, insecticides, etc. Many of these cannot be removed by municipal systems and only preventive action by polluters – average Vermonters – can alleviate the problem. GMWEA will also create four web pages containing the same information, and provide them to towns to post on their websites or to provide links to GMWEA's website.

The goal is to 1) clean up our natural waters by getting every Vermonter informed of best practice water uses and 2) to create a tool, provided free to cities and towns, to inform their citizens of how to reduce their household's wastewater system-damaging FOGs and flushables, and reduce the amount of pollutants in wastewater system outflows.

Meetings/Conference Calls Held

GMWEA holds monthly meetings on the 2nd Wednesday of each month.

Action Plan Committee/Officer Assignments

Nathan Lavalley has resigned from the GMWEA Board of Directors. Nate was our First Vice President and was on track to be president in May 2020. GMWEA now has the following officers:

President Tom Dipietro

1st Vice-President Mike Barsotti

2nd Vice-President Chris Cox

Treasurer Wayne Elliott
Secretary Amy Macrellis

Report Submitted by

Chris Robinson

Submitter's Email

crobinson@shelburnevt.org

Date Submitted

01/09/2019

Subject: Committee/Officer Report Submission

Date: Wednesday, December 26, 2018 at 3:38:03 PM Eastern Standard Time

From: John Digiacomio

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Collection Systems & Water Resource Council

Activities/Decisions Since Last Executive Meeting

Emails and Calls with Chairs and EC in regards to Council Business (Preparations for Annual Conference, Post Specialty Conference wrap ups)

Meetings/Conference Calls Held

No meetings but numerous calls to discuss how the year has progressed and plans moving forward for some of the committees.

Action Plan Committee/Officer Assignments

Conference Call to be held January 3 with all chairs to discuss Annual Conference preparations, succession planning for committees, and future planning for each committee.

Committee Member School Outreach Activities

Forwarded email from NEWEA offices to all council chairs describing a Speakers forum at Weymouth High School to gauge interest of the chairs to participate.

Report Submitted by

John Digiacomio

Submitter's Email

jdigiacomio75@gmail.com

Date Submitted

12/26/2018

Subject: Committee/Officer Report Submission

Date: Monday, January 14, 2019 at 11:15:31 AM Eastern Standard Time

From: Peter Garvey

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Collection Systems Committee

Activities/Decisions Since Last Executive Meeting

FOG initiative has continued with significant activity. A draft white paper is in final stages of draft and is scheduled to be presented at AC for initial review.

Private Inflow initiative also active with white paper being drafted.

4 technical sessions now scheduled at AC. Significant energy and effort went into reviewing abstracts and creating the multiple technical sessions,

Meetings/Conference Calls Held

Hosted Specialty conf in September. Excellent event, well attended.

Action Plan Committee/Officer Assignments

P Garvey - Chair

S Lander - Vice Chair

T Loto - Clerk

All active for one more year. Need to start thinking about succession plan for AC 2020 in the coming months,.

Committee Member School Outreach Activities

na

General Comments

Continue to be very active

Report Submitted by

Peter Garvey

Submitter's Email

pgarvey@dewberry.com

Date Submitted

01/14/2019

Subject: [** SPAM **]Committee/Officer Report Submission

Date: Thursday, December 27, 2018 at 7:51:04 AM Eastern Standard Time

From: Ivonne Hall

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

CSO/Wet Weather Interest Committee

Activities/Decisions Since Last Executive Meeting

Held technical conference on 10/29 - 10/30/18 in Portland, ME.

Meetings/Conference Calls Held

Will have lunchtime meeting at AC on Monday 1/28/19.

Action Plan Committee/Officer Assignments

Steve Perdios will assume position as Chair at the AC.

Report Submitted by

Ivonne Hall

Submitter's Email

ivonne.hall@ct.gov

Date Submitted

12/27/2018

Subject: Committee/Officer Report Submission

Date: Friday, January 4, 2019 at 9:28:18 AM Eastern Standard Time

From: Sarah White

To: laustin@newea.org

Category: Committee Chairs, AC19 Moderators

Executive Committee Meeting Date

January

Name of Committee or Office

Industrial Wastewater Committee

Activities/Decisions Since Last Executive Meeting

The incoming NEWEA President asked me to remain chair of the committee until a replacement can be found and I am glad to serve at least one more year. We have a new chair in mind and will meet her at the Annual Conference and feel her out.

Meetings/Conference Calls Held

We have been in contact through Email working on details for the Annual Conference and our session. We are looking forward to great speakers and presentations!

Action Plan Committee/Officer Assignments

We'll hopefully have a new chair by AC 2020!

General Comments

I have a few ideas for our next specialty seminar that I'll run by the group at our committee meeting at the Annual Conference. I'll be asking for ideas about community outreach for our committee.

Report Submitted by

Sarah White

Submitter's Email

Sarah.White@unifirst.com

Date Submitted

01/04/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 17, 2019 at 3:38:46 PM Eastern Standard Time

From: Nicholas Ellis

To: yankeeonsite@gmail.com

Executive Committee Meeting Date

January

Name of Committee or Office

Water Reuse

Activities/Decisions Since Last Executive Meeting

Specialty Conference, abstract review, changing of committee chair.

Meetings/Conference Calls Held

Discussed abstracts for the annual conference, and planned our technical session

Action Plan Committee/Officer Assignments

Rob Scott will be taking over as the committee chair, as I have served my 3 year term. To my knowledge he is still seeking a vice chair.

Committee Member School Outreach Activities

None

General Comments

The Reuse committee continues to be well attended, and well represented at NEWEA. I will work with Rob to ensure that we have a smooth transition, then make myself available to him going forward.

Report Submitted by

Nicholas Ellis

Submitter's Email

nellis@hazenandsawyer.com

Date Submitted

01/15/2019

Subject: Committee/Officer Report Submission

Date: Tuesday, January 8, 2019 at 2:21:42 PM Eastern Standard Time

From: Meg Tabacsko

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Communications Council Director

Activities/Decisions Since Last Executive Meeting

- * Dissolve Newsletter Committee
- * Memo sent to A&D Committee
- * Updating Newsletter Committee Charge

Meetings/Conference Calls Held

- * Planning Session Mtg. w/ Jenn Lachmayr, Mary Barry, and Janice Moran on 11/21/18
- * Introduction Mtg. between Ashley Dunn, Newsletter Committee, and Jordan Gosselin, NEWEA Communications Coordinator, on 11/28/18
- * Introduction Mtg. between Allie Bowen, Program Committee In-coming Chair, and Jordan Gosselin on 11/28/18
- * Introduction Mtg. between Denise Descheneau, Public Awareness In-coming Chair, and Jordan Gosselin on 11/30/18
- * Public Awareness Committee Mtg.

Action Plan Committee/Officer Assignments

- * Public Awareness Committee Mtg. scheduled for 1/28/19 at 2:00

General Comments

- * Thanks to Ashley Dunn for all her hard work and dedication on the Newsletter Committee over the last 3 years
- * Thanks to Joe Boccadoro for his hard and dedication on the Journal Committee and welcome Allie Bowen in her new role
- * Thanks to Kate Biedron for her hard work and dedication on the Public Awareness Committee and welcome to Denise Descheneau in her new role

Report Submitted by

Meg Tabacsko

Submitter's Email

meg.tabacsko@mwra.com

Date Submitted

01/08/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 10, 2019 at 10:25:19 AM Eastern Standard Time

From: Joe Boccadoro

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Journal Committee

Activities/Decisions Since Last Executive Meeting

Ongoing transition of Vice Chair, Allie Bowen, to Chair
Finalize and distribute Winter Journal
Initiate Spring 2019 Journal (theme = Stormwater)
Spring Journal 2019 Guest Editor volunteers - Mike Sullivan and Marie Rivers
Obtain draft feature articles from volunteers; review drafts

Meetings/Conference Calls Held

Held conference call on October 12, 2018 - discussion items included: new chair announcement, new member welcome, Fall issue recap, status of Winter Journal, Spring Journal planning, need for Guest Editors and need for Vice Chair
Meeting with Communications Coordinator

Action Plan Committee/Officer Assignments

Finalize transition to Chair
Finalize initiatives for 2019 and beyond
Hold meeting at annual conference and issue minutes
Continue to interface with the Communications Coordinator
Name Guest Editors for Summer, Fall and Winter Journals
Continue search for Vice Chair

Committee Member School Outreach Activities

Nothing specific, but the Journal is available on-line and the four seasonal issues serve as ongoing outreach.

General Comments

Finding a Vice Chair is an important need. The Journal Committee would appreciate any assistance that the Executive Committee and the Council Directors can provide.
Themes for 2019:
Spring - Stormwater
Summer - Wastewater Treatment
Fall - Collection Systems
Winter - Safety
Please refer to the website for submittal deadlines.

Report Submitted by

Joe Boccadoro

Submitter's Email

joe.boccadoro@aecom.com

Date Submitted

01/10/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 10, 2019 at 2:52:59 PM Eastern Standard Time

From: Charles Tyler

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Assessment and Development Committee

Activities/Decisions Since Last Executive Meeting

Have worked on requests regarding dissolution of the Newsletter Committee and creation of a Deputy Treasurer non-voting position (essentially a one-year understudy for the proposed successor to the current treasurer. Prepared draft Org Manual changes in anticipation of Executive Committee approval of these changes.

Prepared and submitted for posting an update of the Organizational Manual, following review of all changes by A&D Committee and approval by Executive Committee.

prepared for presentation at EC meeting a final recommendation, based on 2018 committee reviews and follow-on discussions, to eliminate the Newsletter Committee from the Org Manual and to alter reference to the "newsletter" to refer instead to "e-communications."

Meetings/Conference Calls Held

Email contact with committee regarding now-posted Org Manual changes and proposed Deputy Treasurer and Newsletter Committee changes.

Arranged for face-to-face meeting for most of the committee at the AC.

Action Plan Committee/Officer Assignments

Chair of A&D Committee will be turned over to the capable and conscientious Marylee Santoro, who will undoubtedly carry on and improve the work of the committee with great efficiency and aplomb.

General Comments

The older I grow the more I distrust the familiar doctrine that age brings wisdom. - H. L. Mencken

Report Submitted by

Charles Tyler

Submitter's Email

charleswtyler@msn.com

Subject: Committee/Officer Report Submission

Date: Thursday, December 27, 2018 at 7:24:38 AM Eastern Standard Time

From: Phyllis Rand

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Bylaws

Activities/Decisions Since Last Executive Meeting

The Bylaws Committee reviewed the draft NEWEA Deputy Treasurer's position description as proposed by the Assessment and Development Committee and found no conflicts with the Bylaws.

Vice Chair Mike Bonomo will assume the Bylaws Chair position effective January 31, 2019. Jim Barsanti will serve as Bylaws Committee Vice Chair effective January 31, 2019.

Report Submitted by

Phyllis Rand

Submitter's Email

prand@gaud.ws

Date Submitted

12/27/2018

Subject: Committee/Officer Report Submission

Date: Friday, January 11, 2019 at 10:14:07 AM Eastern Standard Time

From: Denise Descheneau

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Committee Member Appreciation Committee

Activities/Decisions Since Last Executive Meeting

Annual CMA Event held at Kimball Farm the 3rd Thursday of July.

Meetings/Conference Calls Held

N/A

Action Plan Committee/Officer Assignments

John Bobrek - Vice Chair

Committee Member School Outreach Activities

N/A

General Comments

Planning for next event will begin in late Winter

Report Submitted by

Denise Descheneau

Submitter's Email

d-descheneau@ubwpad.org

Date Submitted

01/11/2019

Subject: Committee/Officer Report Submission

Date: Monday, January 14, 2019 at 8:56:11 AM Eastern Standard Time

From: Matt Formica

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Nominating

Activities/Decisions Since Last Executive Meeting

Plan to submit the Slate of 2019 Officers to the membership at the Jan 28, 2019 NEWEA Annual Business Meeting.

Meetings/Conference Calls Held

None

General Comments

Everyone brings joy to their work place. Some when they arrive and some when they leave.

Report Submitted by

Matt Formica

Submitter's Email

matthew.formica@aecom.com

Date Submitted

01/14/2019

Subject: Committee/Officer Report Submission
Date: Thursday, January 24, 2019 at 11:43:22 AM Eastern Standard Time
From: dennis vigliotte
To: mail@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

January

Name of Committee or Office

Sponsor Committee

Activities/Decisions Since Last Executive Meeting

*calls made to Annual Sponsorship stragglers over the first couple weeks of January.

*2019 Annual Sponsorships came in for first time over \$80k at around \$80,900 which is approximately 5% increase over last year's \$77,220.

*deposit is in on Spring Meeting Golf Ops Challenge Golf Tournament at Breakfast Hill golf in Greenland, date and times set. I'll get together with the course in the Spring to go over the details.

Action Plan Committee/Officer Assignments

*review Annual Sponsors Program with Committee

*continue to work on Spring Meeting Ops Challenge Golf.....work to increase turnout. Looks like we did 64 registrations last year last year which I believe was a decent turnout historically. Would be great to hit 80 this year. Please talk it up with colleagues....Thanks

General Comments

Good Luck to the Patriots at the New England Invitational in Atlanta next week!!

Report Submitted by

dennis vigliotte

Submitter's Email

dvigliotte@flowassessment.com

Date Submitted

01/24/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 17, 2019 at 3:40:13 PM Eastern Standard Time

From: Elena Proakis Ellis

To: yankeeonsite@gmail.com

Executive Committee Meeting Date

January

Name of Committee or Office

Meeting Management Council

Activities/Decisions Since Last Executive Meeting

Conference call held on 1/10/19 in preparation for the AC.

Meetings/Conference Calls Held

1/10/19 Council call

Action Plan Committee/Officer Assignments

Two committee chairs and the council director are all transitioning at the AC (Registration, Exhibits, and Meeting Management Director)

Committee Member School Outreach Activities

None

General Comments

The council is planning to hold one final call after the AC to wrap up and transition to new chairs/director.

Report Submitted by

Elena Proakis Ellis

Submitter's Email

eproakis@cityofmelrose.org

Date Submitted

01/10/2019

Subject: Committee/Officer Report Submission

Date: Friday, January 4, 2019 at 4:05:38 PM Eastern Standard Time

From: Kerry Reed

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Registration

Activities/Decisions Since Last Executive Meeting

N/A

Meetings/Conference Calls Held

N/A

Action Plan Committee/Officer Assignments

Meg T. is the incoming chair

Committee Member School Outreach Activities

MA STEM Week in October - updated on the NEWEA website

General Comments

The registration committee is again enthusiastically supporting the registration desk at the annual conference.

Report Submitted by

Kerry Reed

Submitter's Email

kr@framinghamma.gov

Date Submitted

01/04/2019

Subject: Committee/Officer Report Submission

Date: Friday, January 4, 2019 at 1:20:13 PM Eastern Standard Time

From: Robert Fischer

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Government Affairs

Activities/Decisions Since Last Executive Meeting

Holding session at Annual Meeting. Session 4.. First Regulators Meeting Roundtable first 60 minutes, plus two 30 minute presentations. Preparing for Session.
Holding GAC meeting at Annual Conference. 01/28/2019 after ASA meeting. Preparing for meeting.

Meetings/Conference Calls Held

12/14/2018: Conference Call with Jennifer Lachmayr, others on future goals of GAC:
Government Relations

- Expand our relationships with local senators and congressmen at each state.
 - Improve frequency of contact with local and federal representatives.
 - Have more impact with the Fly-in further collaboration with other non profits (ACEC)
 - SWAT analysis of all 6 states – what can we do to better serve our membership with the transfer of information. Is the membership receiving timely information on bills/actions before the local government?
- 12/17/2018: NACWA Small and Mid-Size Utility Workgroup Conference Call

Action Plan Committee/Officer Assignments

Scott Firmin coordinating GAC Meeting at Annual Conference
01/07/2019: Select GAC Conference Call on Washington DC fly-in

Committee Member School Outreach Activities

None

General Comments

None

Report Submitted by

Robert Fischer

Submitter's Email

bfischer@sburl.com

Date Submitted

01/04/2019

Subject: Committee/Officer Report Submission
Date: Friday, January 11, 2019 at 11:01:42 AM Eastern Standard Time
From: Lenny Young
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

January

Name of Committee or Office

Public Education Committee

Activities/Decisions Since Last Executive Meeting

Very Successful Teacher Training was held at the MWRA's Deer Island Treatment Plant with 45 educators in attendance. Included in the training was a Tour of Deer Island, three classroom workshops were presented and a tour of the Lab. Our intention is for this to be an annual event rotating throughout the New England States, the next possibly in RI.

Meetings/Conference Calls Held

January 16th is a conference call for the WFP/PEC Deer Island Dash.
January 29th at the AC is next PEC Meeting

Action Plan Committee/Officer Assignments

PEC Technical Session: Greening Our World: Community Involvement in Stormwater Quality Improvements.
Monday Session 1 Annual Conference; Moderators Alison McMordie, Danielle DiRuzza
Mr and Mrs Fish will now be held during the Spring Meeting. This will give other New England States an opportunity to attend the show instead of trying to get to Boston each year. Danielle Gallant, our incoming Vice Chair will be the contact person and reaching out to locals schools in the area surrounding each spring meeting location.

Working with WFP on the 2nd Annual Deer Island Dash, included this year will be a Kids Fest with games and activities for the kids. Meg, Danielle DiRuzza, Alison McMordie and Lenny Young have been or will be involved in the planning meetings/conference calls. This is an agenda item for our meeting at the Annual Conference.

Teri Demers is our Lead Contact for SJWP (and is doing a fantastic job!)

Committee Member School Outreach Activities

Annual Teacher Training held at MWRA DITP, 45 teachers in attendance. Janine Burk-Wells, Janice Moran, Meg Tabacsko, Danielle DiRuzza, Danielle Gallant, Elana Proakis-Ellis, Kerry Reed, David Moering, Deb Mahoney, Tracy Chouinard, Linda Austin, Lenny Young
Chestnut Hill School, Newton: Storm Water Floodplain model: Kerry Reed
Keefe Technical High School, MA STEM Week presentation; Jim Barsanti, Kerry Reed
Framingham State University, MA STEM Week presentation; Kerry Reed
World Water Monitoring Challenge, Rumney Marsh/ Linden STEAM Academy, Malden; 100 kids participated. Lenny Young
YWCA/CT Water Company: At Risk Teens, presentation on Drinking Water and Water/Wastewater Career Opportunities: 15 young women; Carina Hart
Manchester Community College: Women In Technology, 30 High School age girls; Tracy Chouinard
Doyon Elementary School, Ipswich: Water Conservation: about 50 kids plus teachers and chaperones; Teri Demers (to name a few!)

General Comments

Our outgoing Chair, Geri Ciardelli has worked tirelessly for NEWEA for many years, in many roles but has also been dealing with tremendous pressures. She agreed to Chair the committee if she could have a vice who could step in whenever her other issues got overwhelming. It has been my privilege to be that vice chair and assist her with this great committee these past 3 years.

I just wanted to thank Geri for her leadership as well as her friendship.

The future of the PEC is very bright with several amazing new (and younger) members who have been very active

from the moment they joined us. Public Education Committee Rocks!

Report Submitted by

Lenny Young

Submitter's Email

leonard.young@mwra.com

Date Submitted

01/11/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 17, 2019 at 3:43:44 PM Eastern Standard Time

From: David Wright

To: yankeonsite@gmail.com

Category: Committee Chairs, AC19 Moderators

Executive Committee Meeting Date

January

Name of Committee or Office

Safety

Activities/Decisions Since Last Executive Meeting

Abstract received, review, approved and speakers lined up for January Annual Conference.

Meetings/Conference Calls Held

None, 3 Speakers lined up for January Annual Conference.

Action Plan Committee/Officer Assignments

None

Committee Member School Outreach Activities

None

General Comments

None

Report Submitted by

David Wright

Submitter's Email

wrightd@wseinc.com

Date Submitted

12/12/2018

Subject: [** SPAM **]Committee/Officer Report Submission

Date: Tuesday, January 1, 2019 at 12:26:12 PM Eastern Standard Time

From: Udayarka Karra

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Scholarships Committee

Activities/Decisions Since Last Executive Meeting

Finalized awardees to be recognized during Annual Conference in Jan 2019.

Meetings/Conference Calls Held

N/A

Action Plan Committee/Officer Assignments

N/A

Committee Member School Outreach Activities

N/A

General Comments

We did receive a good mix of applications this year. I believe the continued promotion of the scholarships through NEWEA web outreach and activities through Student Outreach and ECM meeting held at Universities will continue to attract more applicants and professionals to NEWEA.

Nick Valinski is taking over the Chair position after the annual conference.

Report Submitted by

Udayarka Karra

Submitter's Email

udayarka.karra@gmail.com

Date Submitted

01/01/2019

Subject: [** SPAM **]Committee/Officer Report Submission
Date: Friday, December 28, 2018 at 9:26:21 AM Eastern Standard Time
From: Nick Tooker
To: laustin@newea.org
Category: Committee Chairs, AC19 Moderators

Executive Committee Meeting Date

January

Name of Committee or Office

Student Activities Committee

Activities/Decisions Since Last Executive Meeting

Our activities have mostly been centered around planning for student activities at the Annual Conference. These include the student poster competition, where we have 22 entrants (about half graduate and half undergraduate). We also have a student scavenger hunt to encourage active participation at the conference. Awards for the student poster competition will be awarded on the stage at the Innovation Pavilion at around 3:30 pm on Tuesday at the AC. We have also been working to develop potential projects for the Student Design Competition, and have reached out to many of the universities throughout New England to encourage participation in the competition.

Meetings/Conference Calls Held

We had two conference calls to coordinate the Student Poster Competition and discuss the Student Design Competition.

Action Plan Committee/Officer Assignments

- * Nick Tooker and Tom Groves to lead effort to recruit judges for student poster competition.
- * Committee members were asked to review poster abstracts to confirm quality of submissions.
- * Committee members were asked to review and comment on proposed items for student scavenger hunt

Committee Member School Outreach Activities

Committee Chair, Nick Tooker, is working with the 5th and 6th grade class in Newington, New Hampshire on their upcoming lesson in water reuse (yes, a 5th and 6th grade class is learning about water reuse!!). I will be having a Skype discussion with the class sometime in January, and have also offered to connect the class with a local WRRF for a tour.

General Comments

We need judges for the poster competition at the Annual Conference! Please let me know (nbtooker@umass.edu), or talk with Tom Groves. The poster judging will be on Tuesday from 11:30 am to 12:30 pm.

Report Submitted by

Nick Tooker

Submitter's Email

nbtooker@umass.edu

Date Submitted

12/28/2018

Subject: Committee/Officer Report Submission

Date: Monday, January 14, 2019 at 7:30:01 AM Eastern Standard Time

From: Renie Jesanis

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Water for People Committee

Activities/Decisions Since Last Executive Meeting

Canceled the Water for People Softball Tournament due to inclement weather. In future years, we will need a rain date to be built into the plan.

Set the date for the Water for People Deer Island Dash 5k/Kids Fest for May 4th, 2019.

Meetings/Conference Calls Held

Held two conference calls to discuss planning for Deer Island Dash 5k. Moving to a biweekly schedule on the calls until the event.

Action Plan Committee/Officer Assignments

Coordinating with Public Ed committee for kids fest

Committee Member School Outreach Activities

Planning for Kids Fest at Deer Island to include outreach to Winthrop schools, as well as other communities.

General Comments

If any other committees would like to assist with the 5k or have any ideas, contact Renie.

Report Submitted by

Renie Jesanis

Submitter's Email

Renie.Jesanis@MWRA.com

Date Submitted

01/14/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 17, 2019 at 2:36:39 PM Eastern Standard Time

From: John Rogers

To: mail@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Asset Management

Activities/Decisions Since Last Executive Meeting

Tracking of 3 Technical Sessions preparations, Program descriptions, and planning for committee meeting at the Annual Conference.

Vice-chair gave notice in early January of moving to Florida, identified candidates for what was to become new Chair at the AC, and began identifying details for transition process.

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

No changes.

Committee Member School Outreach Activities

None.

Report Submitted by

John Rogers

Submitter's Email

johnrogers626@gmail.com

Date Submitted

01/17/2019

Subject: Committee/Officer Report Submission
Date: Friday, January 4, 2019 at 1:19:20 PM Eastern Standard Time
From: Rachel Watson
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

January

Name of Committee or Office

Contaminants of Emerging Concern

Activities/Decisions Since Last Executive Meeting

Changed the committee name from Microconstituents Committee to the Contaminants of Emerging Concern Committee.

Meetings/Conference Calls Held

Co-hosted a technical conference on PFAS's with the Residuals Committee. Over 75 people attended.

Committee Member School Outreach Activities

Included a student volunteer program with UMASS Lowell students at the PFASs conference.

Report Submitted by

Rachel Watson

Submitter's Email

rachel.watson@stantec.com

Date Submitted

01/04/2019

Subject: Committee/Officer Report Submission

Date: Tuesday, January 22, 2019 at 5:05:39 PM Eastern Standard Time

From: Denise Breiteneicher

To: mail@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Energy Committee

Activities/Decisions Since Last Executive Meeting

The Energy committee is getting ready for a change in the Chair. In January, Sharon Nall, currently the Vice-Chair, will be taking over from Denise, and Sharon has sent out a call to the committee members for thoughts/ideas, etc. about any new activities that the members would like to see. This will be discussed at the Committee's annual luncheon at the NEWEA Annual conference at the end of the month.

Report Submitted by

Denise Breiteneicher

Submitter's Email

denise.breiteneicher@mwra.com

Date Submitted

01/22/2019

Subject: Committee/Officer Report Submission

Date: Tuesday, December 11, 2018 at 11:15:07 AM Eastern Standard Time

From: James Galasyn

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Lab Practices Committee

Activities/Decisions Since Last Executive Meeting

Much effort has gone into reviewing both level 1 and level 2 laboratory certification exams. The exams were received from Andy Fish, and NEWEA will now be responsible for securing the questions and making any additions and/or necessary edits.

Meetings/Conference Calls Held

Conference call held on 12/10/18 for the lab certification subcommittee members. Present were Walter Palm (chair of the subcommittee and incoming chair of the LPC), Jim Galasyn, Marylee Santoro, Linda Austin, Mary Barry, and Danielle Morrison. The discussion included automated software for administering the exams, including randomizing the test questions and immediate scoring. We also discussed the applicability of current questions to the level 1 and level II exams.

Action Plan Committee/Officer Assignments

Walter-organize a webinar from a software vendor for the subcommittee meeting to be held on Tuesday afternoon of the annual conference.

General Comments

Jim-

Thank you for the opportunity to serve as a committee chair these last three years. I look forward to staying active on this committee and in judging operations challenge, and will look for ways to get more involved in the future.

Report Submitted by

James Galasyn

Submitter's Email

jgalasyn@pwd.org

Date Submitted

12/11/2018

Subject: Committee/Officer Report Submission

Date: Friday, December 21, 2018 at 3:22:31 PM Eastern Standard Time

From: Travis Peaslee

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Ops Challenge

Activities/Decisions Since Last Executive Meeting

I have reached out to confirm RI, CT, and ME plan to compete next year. I also spoke with NH and MA folks interested and am hopeful they can pull teams together. VT indicated they would have the conversation at their state association meeting to gauge interest and would be back in touch. I am hopeful to get all interested people to our Jan. 29 meeting so that we can assign needed support then to increase likelihood of actual team creation.

I have confirmed 3 returning event coordinators, 1 new, and am still working to confirm coordinator of the process control event. I am now working on confirming volunteers for trophy creation, score keeping, etc.

I am working on details before confirming but it is likely Training Day will be held sometime in April at the West Warwick, RI facility.

Ops challenge will assist at the Spring Conference golf tournament.

Action Plan Committee/Officer Assignments

Maintenance event coordinator Dan Laflamme is working to understand when we would be able to borrow the event equipment for training day with the hopes of keeping it until spring conference competition. The need for access to this event equipment was echoed by all 2018 teams so we are working with the respective vendors to see how we do this.

I need to check with Plant Ops committee to see if they want to offer a tour in conjunction with training day which has been done the past couple years.

I will continue working on confirmations for Training day, event coordinators, equipment needs, and of course team formations for all 6 NE states.

General Comments

2019 is my last year as committee chair so will work with Vice Chair Scott Goodinson throughout the year to make sure transition is successful and to help him identify a new vice chair.

I am hopeful NH, MA, and VT are able to form teams this year so any assistance members of the EC can provide to help make this happen would be greatly appreciated.

Report Submitted by

Travis Peaslee

Submitter's Email

tpeaslee@lawpca.org

Date Submitted

12/21/2018

Subject: Committee/Officer Report Submission

Date: Thursday, January 17, 2019 at 3:41:12 PM Eastern Standard Time

From: Tom Hazlett

To: yankeeonsite@gmail.com

Executive Committee Meeting Date

January

Name of Committee or Office

Plan Operations

Activities/Decisions Since Last Executive Meeting

Reviewed abstracts for AC and developed three sessions for the conference. Submitted candidate for the Hatfield award.

Meetings/Conference Calls Held

Held a Specialty Conference sub-committee call on 1/3/19 to continue planning for the March specialty conference.

Action Plan Committee/Officer Assignments

Another sub-committee call is scheduled for 1/17/19. We have a meeting for the overall committee scheduled for Monday of the annual conference.

Committee Member School Outreach Activities

A number of committee members have participated in various events.

Report Submitted by

Tom Hazlett

Submitter's Email

thazlett@woodardcurran.com

Date Submitted

01/10/2019

Subject: Committee/Officer Report Submission

Date: Tuesday, January 22, 2019 at 4:22:40 PM Eastern Standard Time

From: Natalie Sierra

To: yankeonsite@gmail.com

Executive Committee Meeting Date

January

Name of Committee or Office

Residuals

Activities/Decisions Since Last Executive Meeting

-Began planning for fall specialty conference

Meetings/Conference Calls Held

-Held PFAS specialty conference with Microconstituents. 74 attended and conference was well received. People liked the location.

-Began online discussions of possible locations for the specialty conference

-Will be holding meeting at AC

General Comments

Residuals is sponsoring two sessions at the AC; one with Energy.

Report Submitted by

Natalie Sierra

Submitter's Email

nsierra@brwncald.com

Date Submitted

01/22/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 17, 2019 at 3:41:59 PM Eastern Standard Time

From: Kurt Mailman

To: yankeonsite@gmail.com

Category: Committee Chairs

Executive Committee Meeting Date

January

Name of Committee or Office

Small Community

Activities/Decisions Since Last Executive Meeting

Blast email to membership reminding them of upcoming Annual Conference and Committee Meeting at lunch on Jan. 30th. Added one member to the roster

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

Vice Chair to coordinate Specialty Conference in Spring 201.

Committee Member School Outreach Activities

Plan to assemble subcommittee at Annual Conference to discuss Outreach.

Report Submitted by

Kurt Mailman

Submitter's Email

kmailman@fando.com

Date Submitted

01/03/2019

Subject: Committee/Officer Report Submission

Date: Thursday, January 24, 2019 at 9:39:13 AM Eastern Standard Time

From: Gary Zrelak

To: yankeeonsite@gmail.com

Executive Committee Meeting Date

January

Name of Committee or Office

Utility Management

Activities/Decisions Since Last Executive Meeting

Selected York Maine for Utility Management Award.

Meetings/Conference Calls Held

No meetings or conference calls since September

Action Plan Committee/Officer Assignments

Plan to hold bimonthly conference calls on a scheduled basis for next year.

Committee Member School Outreach Activities

Occupational Health students in the Yale School of Medicine toured the GNHWPCA facility and Gateway Community College Environmental Science class also toured the facility.

General Comments

Had a lull in committee activity this past fall. Have a couple of new members and plan to move on a webinar, specialty conference or joint conference.

Report Submitted by

Gary Zrelak

Submitter's Email

gzrelak@gnhwpc.com

Date Submitted

01/18/2019



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Williston, VT

Mark Young
Lowell, MA

Janine Burke-Wells, President and the Executive Committee
New England Water Environment Association
10 Tower Office Park, Suite 601
Woburn, MA 01801-2155

January 21, 2019

Dear Members of the Executive Committee,

We at NEBRA appreciate the consideration you are giving to our request for a \$5,000 contribution to NEBRA's PFFund for all of calendar year 2019. The PFFund is a dedicated fund supporting NEBRA's ongoing work related to PFAS and wastewater, biosolids, and other residuals. This is becoming ever more critical work, as PFAS increases in visibility as an environmental concern. This will be a critical year for PFAS policy in New England.

Wastewater and residuals are a major focus of attention in the PFAS world, and municipalities across the region are – or soon will be – having to deal with this issue. In my 25 years in this field, this is by far the greatest disrupting issue ever. Consider:

- Already, one landfill company has set an interim policy to not accept biosolids with typical low PFAS levels at their landfills – because of PFAS liability concerns.
- Already, some farmers who have used biosolids for many years are deciding not to use them this year, because of the rumors of concerns around PFAS. Where will biosolids go, if more landfills and farmers follow suit?
- Already, one state – Maine – has adopted untenably low screening levels for materials placed on land (non-agronomic residuals). These standards could be applied to biosolids, if the DEP decides to. No biosolids can meet these screening levels, which are based on inappropriate modeling.
- Michigan is requiring WRRFs in that state to meet a surface water standard for PFOS of 12 ppt. Most New England WRRFs would have trouble meeting this limit currently – including the vast majority of facilities that have no significant industrial inputs of PFAS. PFAS are just ubiquitous from daily living.

The potential costs and disruptions to NEWEA members could be huge – and some impacts and costs have already occurred. Several of our region's state agencies are moving ahead to set drinking water and other standards; those, and how they interpret them in relation to wastewater, could result in the need for PFAS removal – even perhaps from effluent, which has not been done at scale and would be costly.

NEWEA needs to continue to be involved in this issue. One way is through this requested contribution. Another way is to adopt a policy statement. Perhaps the Government Affairs and other committees can get involved. And maybe the *Journal* can cover this topic more. I am glad to help, but I and NEBRA are small voices. More are needed. We appreciate the collaboration on the PFAS specialty conference at UMass Lowell last October.

Please review all we have done and compiled on this topic: <https://www.nebiosolids.org/pfas-residuals> (password member2017). And see the attached, which I think was provided to you previously. Questions and input are always welcome and needed. Thank you.

Ned Beecher, Executive Director



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Mount Uniacke, NS

Deborah Mahoney
Boston, MA

Arthur Simonian
Cromwell, CT

Joshua Tyler
Williston, VT

Mark Young
Lowell, MA

Cooperatively promoting the environmentally sound recycling of biosolids and other residuals

October 30, 2019

Dear NEBRA PFFund Contributor,

On October 19th, the NEBRA Board of Directors voted to proceed with the PFAS Scope of Work that NEBRA had outlined and for which you had pledged funding to the NEBRA PFFund. Thank you for your support! Beginning now, I am assigned to proceed with that PFAS work through 2019. We ask that you follow through on your pledge when we provide you an invoice.

While I will do all I can to ensure dissemination of current, accurate, and useful information across the continent and ensure that the most critical issues and actions are properly prioritized, our work here will not be effective without your active participation.

Here's how I hope you and your organization will help for the next year+.

- Send email addresses of anyone else in your organization who you want to have "in the loop." We will add them to the email list for regular PFAS updates.
- Evaluate and monitor the PFAS issue locally, especially as related to wastewater, biosolids/residuals, and soils.
- Forward key information – news stories, regulatory & legislative actions, data (your test results – we have a growing compilation of anonymous data). These will be included in our running files, documents, and communications.
- Consider joining our PFAS Advisory Group. This group meets at least monthly to guide our work and help set policy. They are more "in the know."
- Add to your calendar the bi-monthly Nationwide PFAS Stakeholder webinars: Last Tuesday of odd-numbered months, 1:30 pm Eastern. Next one is Nov. 27th.
- Use the NEBRA PFAS webpage: <https://www.nebiosolids.org/pfas-residuals>
Access code: member2017 Check it regularly for updates.
- Let us know when you have questions or need help with a PFAS-related issue.

PFAS Background

Per- and polyfluorinated alkyl substances (PFAS) have emerged as the most significant family of chemicals of concern in biosolids, other residuals (paper mill residuals, composts, etc.), and wastewater that we, at NEBRA, have faced in the past 25 years. Concerned citizens, the media, and some regulatory agencies, especially in the Northeast, CO, MI, MN, NC, and WA, have begun to scrutinize biosolids and other residuals because of fears that PFAS chemicals may leach from soils and impact groundwater and surface water at levels approaching or exceeding screening values and regulatory standards. While the true human health impacts of PFAS in drinking water and the environment continue to be debated, some regulatory agencies are rushing to set standards, some of which are already crippling residuals recycling programs and affecting wastewater treatment. NEBRA's position on this topic is summarized in "PFAS & Recycling: Putting Them In Perspective," which is available here: <https://www.nebiosolids.org/nebra-publications>.

SCOPE OF WORK

for the period October 1, 2018 to December 31, 2019, for U. S. & Canada stakeholders

NEBRA will deliver the following services for those organizations providing funding for NEBRA's work on the topic of PFAS related specifically to biosolids and residuals management in the U. S. and Canada. This Scope of Work includes continuation of the activities that NEBRA has conducted to date, led by Ned Beecher. NEBRA's work is and will be focused on understanding and applying the best available science related to this topic. In Fall 2018 and through 2019, NEBRA will:

1. Provide easy access to NEBRA's growing compilation of data and documents related to PFAS and residuals and biosolids management (currently held on NEBRA's "members-only" pages). Current core documents include:
 - *PFAS & Recycling: Putting Them In Perspective* (v.2.2, Jan. 2, 2018, a 2-page fact sheet for use in defending against concerns about PFAS in residuals)
 - *NEBRA PFAS in Biosolids & Residuals - Fact Sheet* (v. 3.3, Jan. 9, 2018)
 - *NEBRA Literature Review: PFAS & Wastewater Residuals* (v. 1.0), with abstracts & notes - June 2018
 - *NEBRA PFAS Bibliography* (spreadsheet) - May 25, 2018
 - *Guidance: Sampling & Analysis of PFAS in Biosolids and Associated Media* - v. 2, Jan. 5, 2018
 - *Concentrations of PFAS in Biosolids, Residuals, Wastewater, & Associated Media* - a spreadsheet dataset of historic published data and recent screening analyses in various states
 - *FAQ: PFAS & Wastewater/Residuals/Biosolids*, Jan. 18, 2017. Working draft. Should you test?
 - *PFAS Research Proposal*, Dec. 2017. Not funded. Tabled, pending funding.
2. Provide timely responses to questions and information requests from PFFunders related to PFAS and biosolids and residuals management, by phone, email, and screen-sharing sessions.
3. Continue to offer bi-monthly informal webinar updates on PFAS and biosolids and residuals management, the last Tuesday of every other month, 1:30 pm Eastern time.
4. Expand the NEBRA PFAS Advisory Group to include non-member PFFunders, at their discretion. Convene meetings of the Advisory Group at least monthly to guide NEBRA actions and policy positions regarding this topic.
5. Continue to coordinate strategic efforts to engage in selected policy, legislative, and regulatory discussions, collaborating with other organizations and engaging specialists, as needed. This includes providing written comments, attending hearings, and conducting workshops and webinars.
6. Provide at least two workshops and/or webinars for biosolids and residuals management stakeholders, to ensure widespread dissemination of key, up-to-date information on the topic.
7. Attend and present at selected PFAS conferences & workshops, to ensure NEBRA and our stakeholders have and share the most current information related specifically to PFAS and biosolids and residuals.
8. Assist in development, advancement, coordination, and support of appropriate research efforts related to PFAS and residuals and biosolids application to soil, including coordinating with W-3170.

The North East Biosolids and Residuals Association (NEBRA) is a 501(c)(3) non-profit professional association advancing the environmentally sound and publicly supported recycling of biosolids and other organic residuals in New England, New York, and eastern Canada. NEBRA membership includes the environmental professionals and organizations that produce, treat, test, consult on, and manage most of the region's biosolids and other large volume recyclable organic residuals. NEBRA is funded by membership fees, donations, and project grants. Its Board of Directors are from MA, ME, NH, VT, and Nova Scotia. NEBRA's financial statements and other information are open for public inspection during normal business hours. For more information: <http://www.nebiosolids.org>.

Thank you!

The following organizations have been the core supporters of NEBRA's PFAS work to date:

SCA/Essity
Lystek
Resource Management Inc.
Chittenden Solid Waste District
Town of Merrimack, NH
Waste Management
Sanford Maine Sewerage District
Casella Organics
Northern Tilth
Natural Resource Solutions

The following organizations have made pledges to the NEBRA PFFund for the current Scope of Work:

in order by date of pledge

California Association of Sanitation Agencies (CASA)
DC Water
Orange County Sanitation District
Denali Water Solutions LLC
Garvey Resources
Enviroventures Inc.
National Association of Clean Water Agencies (NACWA)
Synagro
Mid-Atlantic Biosolids Association (MABA)
Eastern Pennsylvania Water Pollution Control Operators Association
NAWC Environmental, Pennsylvania
Casella Organics
Charlotte Water
Virginia Biosolids Council (VBC)
NW Biosolids
Waste Management
Lowell Regional Wastewater Utility
Renda Environmental
City of Concord, NH
Walker Environmental
Warminster, PA Municipal Authority
Golden Heart Utilities, Fairbanks, AK
Metro Vancouver
New England Water Environment Association (NEWEA)
LP Consulting
Beveridge & Diamond
Water Environment Association of Ontario (WEAO)
Paul Gormsen
Lystek
Merrell Brothers
RECYC QUEBEC
NEFCO
Central PA Water Quality Association
McGill Environmental Systems of NC, Inc.

This list updated 12/31/18.



**New England Water Environment Association
Executive Committee Meeting
January 27, 2019**

ACTION ITEM: APPROVE FY2018 Q4 FINANCIAL STATEMENT

By vote of the Finance Committee, I submit the following FY 2018 Q4 Financial Statement, to be accepted by vote during the NEWEA Executive Committee Meeting on January 27, 2019.

Respectfully submitted January 27, 2019 by the NEWEA Finance Committee

Priscilla Bloomfield, Treasurer
Mary Barry
Jim Barsanti
Jennifer Lachymar
Elena Proakis Ellis
Ray Vermette

ACTION ITEM

The NEWEA Finance Committee recommends that the Executive Committee accept the FY 2018 Q4 Financial Statement as described above.

Action: _____ Approved _____ Approved as Amended _____ Denied

NEWEA - FY2019 Q4

Profit and Loss Budget vs. Actual

October 2017 through September 2018

1:18 PM

01/17/19



| Ordinary Income/Expense | Oct '17 - Sep '18 | Budget | \$ Delta | % of Budget |
|--|-------------------|------------|---------------------------------------|-------------|
| Income | | | RED = Unearned Budgeted Income | |
| Annual Conference Income | | | | |
| Annual Conference - Exhibit Inc | 270,315.00 | 266,000.00 | 4,315.00 | 101.6% |
| Annual Conference - General Inc | 313,419.00 | 297,600.00 | 15,819.00 | 105.3% |
| Total Annual Conference Income | 583,734.00 | 563,600.00 | 20,134.00 | 103.6% |
| Association Management Income | | | | |
| CAWPCA Management Fee (Labor & Internal Expense) | 2,835.71 | 8,000.00 | -5,164.29 | 35.4% |
| YOWA Mangt. Fee/Expense Riembur (NEWEA Labor/) | 1,791.70 | 600.00 | 1,191.70 | 298.6% |
| Total Association Management Income | 4,627.41 | 8,600.00 | -3,972.59 | 53.8% |
| Certification Income | | | | |
| CS Certification | 16,017.00 | 13,000.00 | 3,017.00 | 123.2% |
| Lab Certification | 1,350.00 | 3,000.00 | -1,650.00 | 45.0% |
| Total Certification Income | 17,367.00 | 16,000.00 | 1,367.00 | 108.5% |
| Dues Income | | | | |
| Joint Student Membership | 90.00 | | | |
| NEWEA Membership Dues | 53,986.00 | | | |
| WEF Dues Income | 58,404.50 | | | |
| Dues Income - Other | 0.00 | 102,000.00 | -102,000.00 | 0.0% |
| Total Dues Income | 112,480.50 | 102,000.00 | 10,480.50 | 110.3% |
| Misc. Income | | | | |
| Congressional Briefing | 4,300.00 | 3,000.00 | 1,300.00 | 143.3% |
| Directory Sales | 400.00 | 0.00 | 400.00 | 100.0% |
| Other Misc. Revenue | 413.12 | 750.00 | -336.88 | 55.1% |
| Planning Session | 0.00 | 0.00 | 0.00 | 0.0% |
| WEFTEC Reception | 3,585.00 | 2,250.00 | 1,335.00 | 159.3% |
| Total Misc. Income | 8,698.12 | 6,000.00 | 2,698.12 | 145.0% |
| Non NEWEA Revenue | | | | |
| Total Non NEWEA Revenue | 15,760.75 | 17,300.00 | -1,539.25 | 91.1% |
| Pub/WEB/Media/Sponsor INC | | | | |
| Annual Sponsorships | 71,650.00 | 67,000.00 | 4,650.00 | 106.9% |
| Ed Nazaretian Memorial Fund (Memorial Fund) | 11,720.00 | | | |
| Fundraising | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| Golf Tournament Benefit | 25,540.00 | 28,000.00 | -2,460.00 | 91.2% |
| Humanitarian Sponsorship (Humanitarian Sponsorship) | 0.00 | 0.00 | 0.00 | 0.0% |
| Journal Advertising | 80,280.50 | 86,000.00 | -5,719.50 | 93.3% |
| Journal Subscriptions | 200.00 | 200.00 | 0.00 | 100.0% |
| Misc. Sponsorship | 0.00 | 0.00 | 0.00 | 0.0% |
| Public Education Sponsorship | 570.00 | 0.00 | 570.00 | 100.0% |
| Scholarship Sponsorship | 0.00 | 0.00 | 0.00 | 0.0% |
| SJWP Sponsorship | 2,363.50 | 3,000.00 | -636.50 | 78.8% |
| Spring Meeting Special Sponsor (Special Event Spons) | 0.00 | 0.00 | 0.00 | 0.0% |
| Student Design Comp Sponsorship (Student Design C | 0.00 | 2,000.00 | -2,000.00 | 0.0% |
| Total Pub/WEB/Media/Sponsor INC | 192,324.00 | 187,200.00 | 5,124.00 | 102.7% |
| Specialty Conference Income | | | | |
| Asset Management Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Collection Systems Seminar | 23,700.00 | 22,000.00 | 1,700.00 | 107.7% |
| Committee Member Appreciation | 940.00 | 875.00 | 65.00 | 107.4% |
| CSO/Wetweather Issues Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Energy Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| EPA PreTreatment | 0.00 | 0.00 | 0.00 | 0.0% |
| Industrial Waste Seminar | 5,355.00 | 9,560.00 | -4,205.00 | 56.0% |
| Joint AM and Energy (Joint Specialty Conference) | 11,385.00 | 14,810.00 | -3,425.00 | 76.9% |
| Joint Residuals/NEBRA Seminar (Joint Specialty Conf | 35,371.00 | 25,780.00 | 9,591.00 | 137.2% |
| Lab Practices Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Microconstituents Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Plant Operations Seminar | 150.00 | 0.00 | 150.00 | 100.0% |
| Plant Ops Tours | 80.00 | 0.00 | 80.00 | 100.0% |
| Public Education-Teacher Train | 1,330.00 | 1,400.00 | -70.00 | 95.0% |
| Residuals Biosolids Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Safety Seminar | 0.00 | 7,025.00 | -7,025.00 | 0.0% |
| Small Community Outreach | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| Stormwater Seminar | 26,915.00 | 0.00 | 26,915.00 | 100.0% |
| Sustainability Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Utility Management | 0.00 | 0.00 | 0.00 | 0.0% |
| Water Reuse Seminar | 3,640.00 | 0.00 | 3,640.00 | 100.0% |
| Watershed BrewMaster | 161.19 | | | |
| Watershed Management Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| YP AC Summit & Lounge (YP AC Summit & Lounge) | 7,700.00 | 3,250.00 | 4,450.00 | 236.9% |

NEWEA - FY2019 Q4

Profit and Loss Budget vs. Actual

October 2017 through September 2018

1:18 PM

01/17/19



| | Oct '17 - Sep '18 | Budget | \$ Delta | % of Budget |
|--|-------------------|--------------|---------------------------------------|-------------|
| YP Community Service Proj | 250.00 | 0.00 | 250.00 | 100.0% |
| YP Events | 6,810.00 | 3,000.00 | 3,810.00 | 227.0% |
| Total Specialty Conference Income | 123,787.19 | 92,700.00 | 31,087.19 | 133.5% |
| Spring Meeting Income | | | | |
| Spring Meeting Exhibit Inc | 0.00 | 10,000.00 | -10,000.00 | 0.0% |
| Spring Meeting General Inc | 73,970.00 | 60,000.00 | 13,970.00 | 123.3% |
| Total Spring Meeting Income | 73,970.00 | 70,000.00 | 3,970.00 | 105.7% |
| Total Income | 1,132,748.97 | 1,063,400.00 | 69,348.97 | 106.5% |
| Gross Profit | 1,132,748.97 | 1,063,400.00 | 69,348.97 | 106.5% |
| Expense | | | RED = Unspent Budgeted Expense | |
| Annual Conference Exp. (Conference Expenses) | 274,698.57 | 262,000.00 | 12,698.57 | 104.8% |
| Association Management Expense (Expenses Paid by NEWEA) | | | | |
| Total Association Management Expense (Expenses Paid by I | 438.59 | 650.00 | -211.41 | 67.5% |
| Capital Expenses (Expenses not categorized else) | | | | |
| AMS Development Support | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Consulting - Marketing | 9,225.00 | 7,000.00 | 2,225.00 | 131.8% |
| Water Champions Campaign | 1,350.00 | 4,000.00 | -2,650.00 | 33.8% |
| Total Capital Expenses (Expenses not categorized else) | 10,575.00 | 13,500.00 | -2,925.00 | 78.3% |
| Committee Council Directors EXP | | | | |
| Ad-Hoc Council | | | | |
| Innovation Task Force | 905.95 | 0.00 | 905.95 | 100.0% |
| Veterans Workforce Development | 573.00 | 750.00 | -177.00 | 76.4% |
| Total Ad-Hoc Council | 1,478.95 | 750.00 | 728.95 | 197.2% |
| Collection Syst/Water Resources | | | | |
| Collections Systems | 1,457.01 | 1,500.00 | -42.99 | 97.1% |
| CS Certification | 531.52 | 1,000.00 | -468.48 | 53.2% |
| CSO/Wet Weather Issues | 652.50 | 162.00 | 490.50 | 402.8% |
| Industrial Waste | 108.00 | 200.00 | -92.00 | 54.0% |
| Stormwater Committee | 1,416.00 | 1,750.00 | -334.00 | 80.9% |
| Sustainability Advisory | 250.00 | 600.00 | -350.00 | 41.7% |
| Water Reuse | 0.00 | 200.00 | -200.00 | 0.0% |
| Watershed Management | 348.00 | 400.00 | -52.00 | 87.0% |
| Total Collection Syst/Water Resources | 4,763.03 | 5,812.00 | -1,048.97 | 82.0% |
| Communications Council | | | | |
| Journal | 387.00 | 400.00 | -13.00 | 96.8% |
| Newsletter | 0.00 | 0.00 | 0.00 | 0.0% |
| Public Awareness Committee | 290.50 | 500.00 | -209.50 | 58.1% |
| Website | 0.00 | 100.00 | -100.00 | 0.0% |
| Total Communications Council | 677.50 | 1,000.00 | -322.50 | 67.8% |
| Management Review Council | | | | |
| Assessment & Development | 78.44 | 250.00 | -171.56 | 31.4% |
| Awards and Trophies | 10,544.51 | 11,500.00 | -955.49 | 91.7% |
| Bylaws | 0.00 | 50.00 | -50.00 | 0.0% |
| Committee Member Appreciation | 0.00 | 150.00 | -150.00 | 0.0% |
| Finance | 89.88 | 0.00 | 89.88 | 100.0% |
| Management Review | 0.00 | 0.00 | 0.00 | 0.0% |
| Nominating | 0.00 | 0.00 | 0.00 | 0.0% |
| Sponsor | 180.00 | 400.00 | -220.00 | 45.0% |
| Total Management Review Council | 10,892.83 | 12,350.00 | -1,457.17 | 88.2% |
| Meeting Management Council | | | | |
| Conference Arrangements | 0.00 | 50.00 | -50.00 | 0.0% |
| Exhibits and Awards | 679.80 | 1,400.00 | -720.20 | 48.6% |
| Program | 0.00 | 350.00 | -350.00 | 0.0% |
| Registration | 93.31 | 100.00 | -6.69 | 93.3% |
| Total Meeting Management Council | 773.11 | 1,900.00 | -1,126.89 | 40.7% |
| Outreach Committee Council | | | | |
| Government Affairs | 0.00 | 0.00 | 0.00 | 0.0% |
| Humanitarian Assistance | 0.00 | 0.00 | 0.00 | 0.0% |
| Membership | 12.45 | 150.00 | -137.55 | 8.3% |
| Public Education | 161.00 | 1,000.00 | -839.00 | 16.1% |
| Safety | 218.96 | 500.00 | -281.04 | 43.8% |
| Scholarship Comm. | 0.00 | 75.00 | -75.00 | 0.0% |
| Student Activities & AC Events | 520.00 | 350.00 | 170.00 | 148.6% |
| Water For People Committee | 152.76 | 300.00 | -147.24 | 50.9% |
| YP | 447.01 | 500.00 | -52.99 | 89.4% |
| Total Outreach Committee Council | 1,512.18 | 2,875.00 | -1,362.82 | 52.6% |
| Treatment, System, Ops Managmt | | | | |
| Asset Management | 870.00 | 500.00 | 370.00 | 174.0% |
| Energy | 652.50 | 900.00 | -247.50 | 72.5% |

NEWEA - FY2019 Q4

Profit and Loss Budget vs. Actual

October 2017 through September 2018

1:18 PM

01/17/19



| | Oct '17 - Sep '18 | Budget | \$ Delta | % of Budget |
|--|-------------------|-----------------|------------------|--------------|
| Lab Practices | -5.21 | 750.00 | -755.21 | -0.7% |
| MicroCons | 160.00 | 200.00 | -40.00 | 80.0% |
| Operations Challenge | 2,077.68 | 3,000.00 | -922.32 | 69.3% |
| Plant Operations | 645.00 | 750.00 | -105.00 | 86.0% |
| Residuals Management | 285.63 | 350.00 | -64.37 | 81.6% |
| Small Community Outreach | 381.00 | 400.00 | -19.00 | 95.3% |
| Utility Management | 0.00 | 175.00 | -175.00 | 0.0% |
| Total Treatment, System, Ops Managmt | 5,066.60 | 7,025.00 | -1,958.40 | 72.1% |
| Total Committee Council Directors EXP | 25,164.20 | 31,712.00 | -6,547.80 | 79.4% |
| Dues Reimbursement Expense | | | | |
| Total Dues Reimbursement Expense | 45,591.00 | 32,500.00 | 13,091.00 | 140.3% |
| Misc. Expenses | | | | |
| Congressional Briefing | 9,495.10 | 8,000.00 | 1,495.10 | 118.7% |
| Directory Sales (NEWEA Directory) | 0.00 | 0.00 | 0.00 | 0.0% |
| Planning Session Exp. | 0.00 | 0.00 | 0.00 | 0.0% |
| State Leg Briefings | 2,056.78 | 3,500.00 | -1,443.22 | 58.8% |
| WEFMAX Hosting | 0.00 | 0.00 | 0.00 | 0.0% |
| WEFTEC Reception | 5,045.20 | 5,000.00 | 45.20 | 100.9% |
| Total Misc. Expenses | 16,597.08 | 16,500.00 | 97.08 | 100.6% |
| Non NEWEA Expenses | | | | |
| Total Non NEWEA Expenses | 10,477.77 | 16,500.00 | -6,022.23 | 63.5% |
| Pub/WEB/Media/Sponsors EXP | | | | |
| Golf Tournament Benefit | 21,083.33 | 20,000.00 | 1,083.33 | 105.4% |
| Journal-Edit, Desgn, Prnt, Post | 71,492.00 | 74,000.00 | -2,508.00 | 96.6% |
| Public Ed Outreach Materials | 1,425.00 | 1,500.00 | -75.00 | 95.0% |
| Student Design Comp (Student Design Comp) | 2,000.00 | 2,000.00 | 0.00 | 100.0% |
| Web Support - IT & Graphics | 259.98 | 500.00 | -240.02 | 52.0% |
| Total Pub/WEB/Media/Sponsors EXP | 96,260.31 | 98,000.00 | -1,739.69 | 98.2% |
| Scholarship & Awards Expense | | | | |
| Humanitarian | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Kowsz Scholarship | 250.00 | 250.00 | 0.00 | 100.0% |
| Operator Exchange (Operator Exch Travel Exp) | 775.45 | 1,800.00 | -1,024.55 | 43.1% |
| Ops Teams Travel to WEFTEC | 11,933.32 | 16,400.00 | -4,466.68 | 72.8% |
| Scholarships | 3,000.00 | 3,000.00 | 0.00 | 100.0% |
| SJWP Expense | 2,363.50 | 3,000.00 | -636.50 | 78.8% |
| WE&RF Contribution | 0.00 | 500.00 | -500.00 | 0.0% |
| Total Scholarship & Awards Expense | 18,322.27 | 26,450.00 | -8,127.73 | 69.3% |
| Specialty Conference Exp. | | | | |
| Asset Management Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Collection Systems Seminar | 10,937.29 | 7,300.00 | 3,637.29 | 149.8% |
| Committee Member Appr. Event | 8,543.93 | 9,875.00 | -1,331.07 | 86.5% |
| CSO/Wet Weather Issues | 20.00 | 0.00 | 20.00 | 100.0% |
| Energy Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| EPA PreTreatment Exp. | 0.00 | 0.00 | 0.00 | 0.0% |
| Industrial Waste Seminar | 2,417.48 | 5,375.00 | -2,957.52 | 45.0% |
| Joint AM and Energy (Joint Specialty Conference) | 3,411.15 | 8,794.00 | -5,382.85 | 38.8% |
| Joint Collection Sustainability (Joint Specialty Conference) | 0.00 | 0.00 | 0.00 | 0.0% |
| Joint EPA UM Workshop | 0.00 | 0.00 | 0.00 | 0.0% |
| Joint Residuals/NEBRA Seminar (Joint Specialty Confere) | 26,605.86 | 19,700.60 | 6,905.26 | 135.1% |
| Lab Practices Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Microconstituents Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Plant Operations Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Plant Ops Tours | 0.00 | 0.00 | 0.00 | 0.0% |
| Public Education -Teacher Train (Teacher Training) | 452.31 | 1,200.00 | -747.69 | 37.7% |
| Residuals Biosolids Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Safety Seminar | 0.00 | 5,324.00 | -5,324.00 | 0.0% |
| Small Community Outreach | 0.00 | 3,000.00 | -3,000.00 | 0.0% |
| Stormwater Seminar | 15,660.38 | 0.00 | 15,660.38 | 100.0% |
| Sustainability Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Utility Management Seminar | 0.00 | 0.00 | 0.00 | 0.0% |
| Water Reuse Seminar | 2,113.67 | 0.00 | 2,113.67 | 100.0% |
| Watershed BrewMaster | 304.11 | | | |
| Watershed Management Seminar | 70.00 | 0.00 | 70.00 | 100.0% |
| YP AC Summit & Lounge (YP AC Summit & Lounge) | 13,464.00 | 4,700.00 | 8,764.00 | 286.5% |
| YP Community Service Proj | 151.54 | 0.00 | 151.54 | 100.0% |
| YP Events | 4,879.88 | 3,000.00 | 1,879.88 | 162.7% |
| Total Specialty Conference Exp. | 89,031.60 | 68,268.60 | 20,763.00 | 130.4% |
| Spring Meeting Expense | 104,905.77 | 65,000.00 | 39,905.77 | 161.4% |
| Staff, Mngmt, Office & Officer General Office | | | | |

NEWEA - FY2019 Q4

Profit and Loss Budget vs. Actual

October 2017 through September 2018

1:18 PM

01/17/19



| | Oct '17 - Sep '18 | Budget | \$ Delta | % of Budget |
|--------------------------------------|--------------------------|-----------------|------------------|--------------------|
| AMS Annual Software | 11,084.00 | 4,800.00 | 6,284.00 | 230.9% |
| Bank Charges & Fees | 27,805.85 | 25,000.00 | 2,805.85 | 111.2% |
| Dues & Subscription | 2,865.00 | 3,000.00 | -135.00 | 95.5% |
| EC/Officer Extraordinary | 100.00 | 0.00 | 100.00 | 100.0% |
| D&O/Disable/WorkmsComp/BusOwn | 4,919.06 | 4,900.00 | 19.06 | 100.4% |
| Ex Com Meetings & Chair Gifts | 2,970.95 | 3,000.00 | -29.05 | 99.0% |
| Equipment/Computers/Software | 3,685.41 | 1,800.00 | 1,885.41 | 204.7% |
| Office Supplies | 17,036.22 | 13,000.00 | 4,036.22 | 131.0% |
| Postage & Delivery | 2,632.45 | 3,000.00 | -367.55 | 87.7% |
| Professional Bus. Services | | | | |
| Audit Fees & Taxers | 8,000.00 | 8,500.00 | -500.00 | 94.1% |
| Computer/Server Support | 921.25 | 500.00 | 421.25 | 184.3% |
| CPA | 5,162.50 | 5,000.00 | 162.50 | 103.3% |
| Investment Fees | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Legal Services | 0.00 | 0.00 | 0.00 | 0.0% |
| Total Professional Bus. Services | 14,083.75 | 16,500.00 | -2,416.25 | 85.4% |
| Rent | 38,090.03 | 41,000.00 | -2,909.97 | 92.9% |
| Special Projects | 876.97 | 500.00 | 376.97 | 175.4% |
| Utilities - Tel, Internet & Web | 5,859.49 | 8,000.00 | -2,140.51 | 73.2% |
| Total General Office | 132,009.18 | 124,500.00 | 7,509.18 | 106.0% |
| Officer | | | | |
| Extraordinary Officer/Travel | 465.89 | 1,000.00 | -534.11 | 46.6% |
| Officer Expense | | | | |
| Total Officer Expense | 9,365.98 | 16,000.00 | -6,634.02 | 58.5% |
| Total Officer | 9,831.87 | 17,000.00 | -7,168.13 | 57.8% |
| Staff | | | | |
| Total Staff | 273,428.31 | 285,645.23 | -12,216.92 | 95.7% |
| WEF Delegate Expense | | | | |
| Total WEF Delegate Expense | 2,609.47 | 5,750.00 | -3,140.53 | 45.4% |
| Total Staff, Mngmt, Office & Officer | 417,878.83 | 432,895.23 | -15,016.40 | 96.5% |
| Total Expense | 1,109,940.99 | 1,063,975.83 | 45,965.16 | 104.3% |
| Net Ordinary Income | 22,807.98 | -575.83 | 23,383.81 | -3,960.9% |
| Other Income/Expense | | | | |
| Other Income | | | | |
| Interest/Dividend Income | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Total Other Income | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Net Other Income | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| Net Income | 22,807.98 | 1,924.17 | 20,883.81 | 1,185.3% |

| Fiscal Year Cash and Investments | | | | |
|---|---------------------|-----------------------|--------------------|-----------------|
| DATE | 10/1/17 | 9/30/18 | \$ Delta | % Change |
| Merrill Lynch | | | | |
| Investment Portfolio | \$575,925.59 | \$616,424.04 | \$40,498.45 | 7.03% |
| Citizens | | | | |
| Checking | \$195,520.27 | \$234,219.45 | \$38,699.18 | 19.79% |
| Money Market Savings | \$151,637.48 | \$151,667.83 | \$30.35 | 0.02% |
| Total Cash and Investments | \$923,083.34 | \$1,002,311.32 | \$79,227.98 | 8.58% |



**New England Water Environment Association
Executive Committee Meeting
January 27, 2019**

ACTION ITEM: APPROVE Deputy Treasurer Position

By vote of the Finance Committee, I submit the following description for the Deputy Treasurer position to be accepted by vote during the NEWEA Executive Committee Meeting on January 27, 2019.

Deputy Treasurer

1. Is a one-year appointed position, intended to shadow and assist the Treasurer during that officer's third and final year of office, in preparation for succession to the office of Treasurer.
2. Is proposed by the Nominating Committee at the same time as the annual slate of officers during the next to last term year of the sitting Treasurer.
3. Following nomination, is appointed by the President with Executive Committee approval.
4. Immediately following appointment, serves alongside the Treasurer through that officer's third and final year in office in preparation for succession to the office of Treasurer.
5. Is normally nominated for the Treasurer position during the one year deputy term and if elected is expected to serve as Treasurer for three years
6. Is an advisory member of the Finance Committee at the behest of the Treasurer.
7. Is a non-voting member of the Executive Committee.
8. Supports the Treasurer in all finance related issues, such as developing the budget for the next fiscal year, reviewing the state of NEWEA's financial assets and the yearly audit, participating in Finance Committee activities and Senior Management Team activities, as directed by the Treasurer, and supporting other finance-related NEWEA initiatives.

See attachment.

Respectfully submitted January 27, 2019 by the NEWEA Finance Committee

Priscilla Bloomfield, Treasurer
Mary Barry
Jim Barsanti
Jennifer Lachymar
Elena Proakis Ellis
Ray Vermette

ACTION ITEM

The NEWEA Finance Committee recommends that the Executive Committee approve the position of Deputy Treasurer as described above.

Action: _____ Approved _____ Approved as Amended _____ Denied

General Objective Statement

The New England Water Environment Association, Inc. was established in 1929 as a not-for-profit organization whose objective is the advancement of fundamental knowledge and technology of design, construction, operation and management of wastewater treatment works and other water pollution control activities; NEWEA is dedicated to the preservation of water quality and water resources.

Vision:

NEWEA is an educational and technical organization that promotes the protection and enhancement of our water environment.

Mission:

The Mission of NEWEA is to:

1. Provide education and technical training.
2. Provide an open and interactive forum for industry professionals.
3. Advance public understanding.
4. Advocate sound public policy.

*** The current NEWEA Vision and Mission was adopted by the Executive Committee at the March 12, 1998 Executive Committee Meeting along with seven strategic initiatives as proposed by the ad hoc Strategic Planning Committee.*

Covering the six New England states, NEWEA serves over 2,100 members, and is a member association of the Water Environment Federation, an internationally renowned organization.

Officer Responsibility

1. The Vice President, President Elect, President, and Past President serve on a successive basis, unless extenuating circumstances develop. They will not serve more than one year in any one position.
2. The Treasurer, Communications Council Director, Meeting Management Council Director, and Federation Delegates may serve up to three successive one-year terms.
3. The State Directors and the Public Outreach, Collection Systems/Water Resources, and Treatment Systems Operations/Management Council Directors will each serve one three-year term.
4. Executive Committee members receiving expense reimbursements will provide an accounting of expenditures within the budget year. Receipts will be necessary.
5. All officers report directly to the President.
6. Officers are the voting members of the Executive Committee. **It is the obligation of each officer to arrange for representation for Executive Committee meetings. Any officer unable to attend an Executive Committee meeting is expected to arrange for a proxy to attend and vote in his or her stead, as indicated in the NEWEA Bylaws.**

7. Officers shall serve as Council Directors and/or members on association committees as designated in the Association's Organization Chart.
8. The Deputy Treasurer serves a one-year non-voting, preparatory, quasi-officer term, beginning at nomination approval during the Treasurer's second year, while shadowing and assisting the Treasurer in that officer's third year of duty, with the intent of preparing to succeed the sitting Treasurer.
9. The Senior Management Team (SMT) consists of the President, President Elect, Vice President, Treasurer, and immediate Past President, with the Executive Director serving in a non-voting advisory role. The Deputy Treasurer assists the SMT in a non-voting role at the direction of the Treasurer. The role, responsibilities, and limits of authority for the Senior Management Team are defined as the ability to make administrative and staff related decisions that do not affect NEWEA policies and procedures. The intent is for the Senior Management Team to make decisions regarding the day-to-day business of the Association for the time periods between Executive Committee meetings: such as repair or purchase of office equipment or adjusting staff schedules.
10. Fiduciary Responsibilities of NEWEA Officers – NEWEA is a not-for profit corporation, incorporated under the general laws of Massachusetts. Therefore, each officer of NEWEA must assume corporate fiduciary responsibility to the organization. Fiduciary responsibility is not a matter of representation of interested parties (as with an elected public office); instead, it is a legal obligation as an officer in the organization, requiring the officer to act and make decisions in the best interests of the NEWEA, regardless of any personal or outside interests. A more detailed explanation of officer fiduciary responsibility can be obtained from the NEWEA Office upon request.
11. Each officer shall be active as an Executive Committee member and stimulate interest and activity in the Association and the Federation for individuals in the field who are not yet members.
12. Each officer shall seek and implement ways to promote membership in NEWEA.

Tasks and Procedures

1. Copies of all correspondence regarding NEWEA business should be sent to the NEWEA President and to the NEWEA Executive Director.
2. Officers are required to attend all NEWEA Executive Committee Meetings and are expected and encouraged to attend and participate in the Annual and Spring Conferences.
3. NEWEA officers should ensure that adequate communication occurs between the NEWEA Committees and their industry constituencies, especially in support of NEWEA outreach programs. For instance, in support of the Operator Exchange program, State Directors shall foster communication between the NEWEA Plant Operations Committee and the Affiliated State Association (ASA) Coordinator, and between Coordinators from the host state and the visiting state.
4. Each officer shall keep apprised of their respective constituents' activities and programs and shall report to the Executive Committee the status of said programs. For example, State

Treasurer



1. Is the chief financial officer of the Association, and as such, is responsible for the accounting of all income and expenditures of the Association.
2. Is designated to serve as Finance Committee Chair.
3. Is responsible for working with, and providing financial information to the Finance and Executive Committees, and to the Executive Director, as required.
4. Is empowered to disburse Association funds on a day-to-day basis as is necessary for the operation of the Association.
5. Is empowered to make investments with Association funds, in consultation with the Finance Committee and with Executive Committee Approval, to the best advantage of the Association.
6. Makes all necessary and directed reports to the President, or designated representatives, between meetings of the Executive Committee. The Treasurer shall make a financial report to the membership at the Annual Business Meeting, and shall prepare a report to be included in the Spring issue of the Association's Journal. Quarterly reports shall be submitted to the Executive Committee for approval.
7. In general, at the behest and direction of the President, functions as a member of the Senior Management Team.
8. Shall oversee the Annual Financial audit of the Association by an outside Certified Public Accounting firm.
9. Shall, in the third year of office, instruct, advise, and generally take charge of preparing the Deputy Treasurer to step in as the Treasurer in the following year.

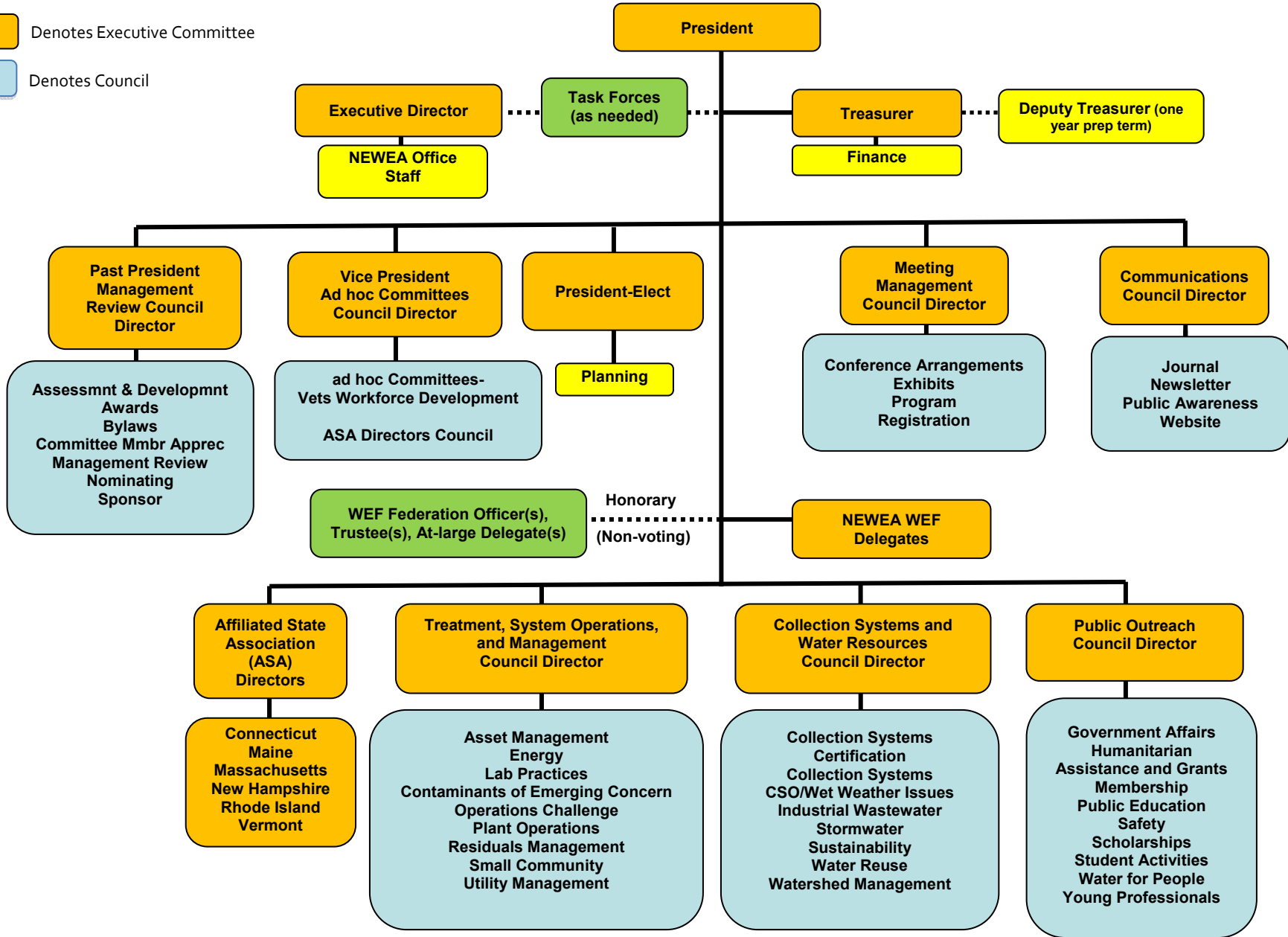
[\[back to Contents\]](#)

Deputy Treasurer

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2. Is proposed by the Nominating Committee at the same time as the annual slate of officers during the next to last term year of the sitting Treasurer.
3. Following nomination, is appointed by the President with Executive Committee approval.
4. Immediately following appointment, serves alongside the Treasurer through that officer's third and final year in office in preparation for succession to the office of Treasurer.
5. Is normally nominated for the Treasurer position during the one year deputy term and if elected is expected to serve as Treasurer for three years
6. Is an advisory member of the Finance Committee at the behest of the Treasurer.
7. Is a non-voting member of the Executive Committee.
8. Supports the Treasurer in all finance related issues, such as developing the budget for the next fiscal year, reviewing the state of NEWEA's financial assets and the yearly audit, participating in Finance Committee activities and Senior Management Team activities, as directed by the Treasurer, and supporting other finance-related NEWEA initiatives.

NEWEA Organizational Structure

 Denotes Executive Committee
 Denotes Council



FINANCE COMMITTEE

(Management)

Overall Charge

1. To prepare the annual budget for the Association and to present it to the Executive Committee for adoption at the Executive Committee meeting prior to the beginning of the Association's fiscal year.

Membership

1. The committee shall consist of the Treasurer, who shall be chair, the President Elect, the Vice President, the Past President, the Meeting Management Director, and a Deputy Treasurer during the final year of the sitting treasurer's term.

Specific Duties

1. To request preliminary budgets from committee chairs and assure they are delivered in a timely fashion.
2. To evaluate and adjust committee budget requests along with determining other expenses of the Association and compare to anticipated income in order to provide for the sound financial management of the Association.
3. To prepare an annual overall budget for presentation to the Executive Committee.
4. To provide guidance to the Treasurer with regards to investments.
5. To review, as needed, budget request revisions during the fiscal year.

Liaison with Others

1. All committees

Committee Activity

1. Develop an annual budget for the sound fiscal operation of the Association. The Association's fiscal year shall be October 1st through September 30th.

Tasks

1. The budget shall be prepared as a series of schedules in accordance with the Financial Guidelines.
2. The Finance Committee Chair (Treasurer) shall forward appropriate schedules to the respective committee chairs to obtain preliminary estimates of the cost of committee activities for the coming year as requested.
3. All individual committee budget schedules shall be returned to the Finance Committee Chair as requested.
4. The Finance Committee Chair (Treasurer) shall develop a preliminary consolidated budget, and forward it to the Finance Committee members, as requested, for review and comment.
5. Review and adjust the preliminary budget as necessary to provide a total, balanced operating budget for the coming year, including a 1% transfer to reserves, and submit to the Senior Management Team by September 1st.
6. Submit the recommended final budget to the Executive Committee for approval at the September Executive Committee meeting.
7. Subsequent to budget approval, the Finance Committee Chair (Treasurer) shall advise the individual committee chairs of the approved budget for their respective Committee Activity for the coming year.
8. Review financial reports prepared by the Treasurer.

[- \[back to Contents\]](#)

NOMINATING COMMITTEE

(Management)

Overall Charge

1. To nominate one or more candidates for election to each of the offices prescribed in Section 9.3 of the Constitution and Bylaws, and obtain the consent of the nominees to serve, if elected.

Membership

1. The committee shall consist of the Immediate, Intermediate, and Senior Past Presidents and two sitting ASSOCIATION officers, as appointed by the Nominating Committee Chair and approved by the Executive Committee. It is recommended, for example, that two intermediate NEWEA Directors, being experienced officers and also ineligible for nomination to other offices, be the appointed officers.
2. The Senior Past President shall be the chair.

Specific Duties

1. To seek advice on, deliberate on, and nominate candidates for positions of President, President Elect, Vice President, Treasurer, nine NEWEA Directors, Communications Director, Meeting Management Director, and the Federation Delegates.
2. To nominate, during the second year of a Treasurer term, a non-voting Deputy Treasurer to serve in parallel with the Treasurer through the final year of the Treasurer term in preparation for subsequent nomination to succeed the sitting Treasurer.
3. To inform candidates of the duties and responsibilities, and obtain consent of the nominees to serve if elected.
4. To present the slate of officers to the membership at the Annual Business Meeting of the Association for vote of the membership.

Liaison with Others

1. Current Officers.

Committee Activity

1. To prepare a slate of one or more candidates for election to each of the offices prescribed in Section 9.3, of the Association's Constitution and Bylaws. Submit to the Executive Committee at least 60 days prior to the Annual Conference. Subsequently present the approved Slate of Officers to the membership at the Annual Conference.

Tasks

1. Seek advice on, deliberate on, and review qualifications of candidates for the positions of President, President Elect, Vice President, Treasurer, State and Council Directors (including Communications Director and Meeting Management Director) whose terms expire, the Federation Delegates, and the non-voting Deputy Treasurer.
2. Consult with each retiring State Director, who shall act as liaison with the respective Affiliated State Association (ASA) for recommendations on the position of State Director upon completion of, or resignation by, the current State Director. The recommendation of the represented state's ASA will be considered when choosing a candidate for State Director, but the good of the Association will be the main determinant in selection.
3. Consult with each retiring Council Director, who shall aid in soliciting nomination recommendations from appropriate constituencies for continuation of constituent representation

candidate for Council Director, but the good of the Association will be the main determinant in selection.

4. Obtain the consent and the commitment of the nominees to serve if elected.
5. Report to the Executive Committee, no later than the November Executive Committee Meeting, or preferably at the September Executive Committee Meeting, on the Nominating Committee's recommendations for officers of the Association.
6. Present the slate of the nominees at the Annual Business Meeting of the Association for election vote.

[-back to Contents-](#)

NEWEA CALENDAR OF EVENTS - 2019-20

New England Water Environment Association Activities - (781) 939-0908

| | | |
|---------------------|--|--|
| January 27, 2019 | Executive Committee Meeting with all Chairs | Boston Marriott Copley Place Hotel, Boston, MA |
| January 27-30, 2019 | NEWEA Annual Conference & Exhibit | Boston Marriott Copley Place Hotel, Boston, MA |
| March 10-11, 2019 | Planning Session | Hawthorne Hotel, Salem, MA |
| March 21, 2019 | Plant Operations Conference and Exhibit | Marriott Courtyard, Billerica, MA |
| April 2019 | Operations Challenge Training Day | TBD |
| April 10, 2019 | Executive Committee Meeting with All Chairs | McConnell Center, Dover, NH |
| April 3 - 4, 2019 | National Water Week - DC Fly-In | Washington, DC |
| May 4, 2019 | Water For People 5K and Kid Fest | Deer Island, Winthrop, MA |
| June 2, 2019 | Executive Committee Meeting with all Chairs | Wentworth by the Sea, New Castle, NH |
| June 2-5, 2019 | NEWEA Spring Meeting & Exhibit | Wentworth by the Sea, New Castle, NH |
| July 1, 2019 | Watershed Homebrew Competition | TBD |
| August 2019 | Teacher Training Workshop | TBD, Rhode Island |
| October 2019 | Northeast Residuals & Biosolids Conference, Exhibit and Tour | Springfield, MA |
| January 26, 2020 | Executive Committee Meeting with all Chairs | Boston Marriott Copley Place Hotel, Boston, MA |
| January 26-29, 2020 | NEWEA Annual Conference & Exhibit | Boston Marriott Copley Place Hotel, Boston, MA |

Affiliated State Association and Other Association Meetings

| | | |
|--------------------|---|--|
| February 1, 2019 | MWPCA/CWPAA Ski Day | Stratton Mountain, VT |
| February 14, 2019 | GMWEA Local Government Day in the Legislature | Capitol Cafe and Capitol Plaza Hotel & Conference Center, Montpelier, VT |
| March 6, 2019 | NHWPCA Legislative Breakfast | Holiday Inn, Concord, NH |
| March 20, 2019 | MWPCA Quarterly Meeting | Commons Center, Devens, MA |
| March 22, 2019 | MeWEA/NHWPCA 11th Annual Ski Day | Black Mountain Ski Resort, Rumford, ME |
| April 3-4, 2019 | NEWWA Spring Conference | DCU Center, Worcester, MA |
| April 5, 2019 | NHWPCA Spring Trade Fair | Radisson Hotel, Nashua, NH |
| April 25, 2019 | CWPAA Spring Trade Show | New Life Church, Wallingford, CT |
| May 3, 2019 | CAWPCA Spring Workshop | Aqua Turf Club, Plantsville, CT |
| May 23, 2019 | GMWEA Annual Meeting | Killington Grand Resort, Killington, VT |
| June 12, 2019 | MWPCA Quarterly Meeting | Log Cabin, Holyoke, MA |
| June 18, 2019 | MWPCA Golf Tournament | Shaker Hills, Harvard, MA |
| June 21, 2019 | NHWPCA Summer Meeting | TBD |
| July 12, 2019 | NHWPCA Ocean Networking Trip | TBD |
| August 1, 2019 | NHWPCA Annual Golf Tournament | Beaver Meadow Golf Course, Concord, NH |
| September 13, 2019 | NHWPCA Fall Meeting | TBD |
| December 13, 2019 | NHWPCA Winter Meeting | TBD |