



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION  
EXECUTIVE COMMITTEE MEETING**

**Minutes**

**Tuesday, November 7, 2017, 9:30 AM**

Framingham DPW, 100 Western Avenue, Framingham, MA 01701

- I. Call to Order, Establish of Quorum – Introductions and Welcome** –President Jim Barsanti called the meeting to order at 9:35 am. It was established that a quorum was present. The following were in attendance: Mary Barry; Jim Barsanti; Priscilla Bloomfield; Janine Burke-Wells; Howard Carter; Justin deMello; John Digiacomio; Matt Formica; Scott Goodinson; Sue Guswa; Brad Moore; Elena Proakis Ellis; Mac Richardson; Justin Skelly; Mike Spring; Ben Stoddard; Sue Sullivan; Meg Tabacsko; Charles Tyler; Ray Vermette; Ray Willis
- II. Approval of the Agenda** – A motion was made by Mr. Vermette and seconded by Ms. Burke-Wells to approve the agenda. Charlie Tyler noted that there was a typo in Item VIII.B.b. Amanda Ladd should be Amanda Lade. **MOTION CARRIED**
- III. Approval of the Minutes and Announcements of Notices** – Jim Barsanti, President. A motion was made by Ms. Bloomfield and seconded by Mr. Formica to approve the Minutes of the September 20, 2017 Executive Committee Meeting. **MOTION CARRIED**
- IV. Key Officers Report**
- A. President – Jim Barsanti. Present. Report Submitted. Mr. Barsanti was invited by Bill Patenaude of RIDEM to attend and address participants at the recently held Operator Book Camp. He and Ms. Barry also visited the University of Vermont and spoke to 60-70 students about NEWEA. Ms. Barry and Mr. Fischer will visit UVM again during the GMWEA conference to meet with seniors. Mr. Barsanti stated that he feels the college outreach program is starting to pay off.
  - B. President Elect – Janine Burke-Wells. Present. No report submitted. Ms. Burke-Wells reports that she is focused on preparing for her Presidential term.
  - C. Vice President – Ray Vermette. Present. Report submitted. Mr. Vermette reports that he attended the recent Poo & Brew event in Hampton, NH and recognizes the YP Committee for doing a great job.
  - D. Past President – Ray Willis. Present. Report submitted. Mr. Willis has begun preparing for the Ambassador program at the 2018 Annual Conference and is searching out volunteers to help out.
  - E. WEF Delegates –Susan Sullivan/Fred McNeill/Matt Formica. All Present. Report submitted. Mr. Formica attended WEFTEC and has become a member of the Council Delegates Nominating Committee and WEF Nominating Committee and well as the Student Activities Work Group. Ms. Sullivan has been appointed to the Membership Relations Workgroup and HOD Steering Committee. Mr. McNeill serves on the Events Committee, working on future WEFMAX meetings. Ms. Barry reported on the successful and well attended Public Awareness presentation at WEFTEC given by Kate Biedron. Ms. Barry also reports that Tom Kuntz will be the WEF representative at the AC18 and mentioned that Jenn Lachmayr suggested that the Mr. Kuntz would help facilitate the long-term plan to the next stage. Mr. Barsanti would like to recognize that Paul Dombrowski and April Gu have been named WEF Fellows.
  - F. Treasurer – Priscilla Bloomfield. Present. Report submitted. Ms. Bloomfield defers her report to Item VI.B.
  - G. State Directors
    - Connecticut – Virgil Lloyd. Not present. Report submitted.
    - Maine – Mac Richardson. Present. Report submitted. Mr. Richardson made a presentation to the ASCE Chapter at the University of Maine along with Matt Timberlake and Ryan Wadsworth. MeWEA held their annual conference at Sunday River. MeWEA in conjunction with NHWPCCA will hold their annual Ski Day on March 2 at Black Mountain in Rumford, ME.
    - Massachusetts – Justin deMello. Present. No report submitted. Mr. deMello gave an update on the Operator Exchange coming up in Connecticut being held on November 16-17. The next MWPCA meeting will be on December 6 in Mansfield and will focus on operator outreach and public education programs.
    - New Hampshire – Sean Greig. Not present. Report submitted
    - Rhode Island – Mike Spring. Present. Reported submitted. Mr. Spring reports that the RI Operator Exchange is presently being held with Vermont. He also thanks NEWEA members for supporting the RI team at WEFTEC. Ms. Barry mentions that there are few NE judges at WEFTEC, with Paul Dombrowski being the only one. Discussion followed on how to become a judge – qualifications, time commitment, etc., and how NE can look into having a greater presence at the competition. It was decided to have the Operations Challenge Committee look into it.
    - Vermont – Nathan Lavallee. Not present. No report submitted.
  - H. Executive Director – Mary Barry. Present. Ms. Barry presented the latest NEWEA brochures. She mentioned that the Sponsorship form will be released this week and that the Edward Nazaretian Fund has been added to the donations section. The next meeting with NEWWA to discuss partnership is to be scheduled for later this month.



## V. Council Directors and Committee Reports

- A. Ad Hoc Committee Council – Ray Vermette, Vice President. Present. Report submitted. Mr. Vermette reports that Tom Groves is continuing to work on standardizing the Lab Analyst and Collection Systems Certification exam applications and processes. He also reports that the Veterans’ Workforce Committee will schedule a conference call in coming weeks. He is also working with Travis Peaslee on having the Operations Challenge Training Day in Dover, NH as well as a future Poo & Brew in Dover in February.
  - a. Innovation Technology Task Force – Howard Carter. Present. Report submitted. Mr. Carter presented an overview of what the task force is working on. He also discussed plans to bring more traffic to the Innovation Pavilion at the Annual Conference and suggested that Ambassadors might hand out cards to encourage people to go to the Pavilion.
- B. Management Review Council – Ray Willis, Past President.
  - a. Assessment and Development – Charlie Tyler. Present. Report submitted. Mr. Tyler discussed the results of the committee surveys that have been submitted for this session. Not all committees have submitted their surveys. Discussion followed and Mr. Tyler reported that he will be making recommendations for these committees at the Annual Conference. He also reported that the Organization Manual will be updated and presented at the Annual Conference.
  - b. Nominating – Brad Moore. Present. Report submitted. Mr. Moore deferred to Action Item VI.B.
- C. Public Outreach Council – Jonathan Kunay, Director
  - a. Government Affairs – Bob Fischer. Not present. Report submitted. Mr. Willis reported on recent developments as outlined in the Mr. Fischer’s report. There will be a Government Affairs session at the Annual Conference for the first time in many years. The Committee will be having a conference call in December to discuss the DC fly-in. There was also discussion of having a common theme for state legislative events.
  - b. Young Professionals – Ben Stoddard. Present. No report submitted. Mr. Stoddard recognized Justin Skelly and gave him credit for developing the highly successful Poo & Brew events. The Committee has developed a new logo to be used for koozies to be handed out at future Poo & Brew events. Mr. Stoddard reports on recent and upcoming Poo & Brew events and mentions that he has received requests from Nantucket, Nashua, and Barnstable. Planning. Mr. Stoddard also reports on the YP Summit to be held at the 2018 Annual Conference. Kate Novick and Erin Mosley will be among those presenting. They will be asking for sponsorships this year and also partnering with the NEWWA YP Committee. The YP Committee will be working with the Membership Committee on the mentoring program at the Annual Conference. They will also be having a session at the conference this year. The Committee will be focusing on some possible community service projects after the Annual Conference.

## VI. Action Items

- A. Action Item – 2018 Nominations - Brad Moore, Nominating Committee. Mr. Moore presented the 2018 Slate of Officers. A motion was made and seconded to approve the 2018 Slate of Officers. **MOTION CARRIED.**
- B. Action Item – FY17 Q3 Report - Priscilla Bloomfield, Treasurer. Ms. Bloomfield presents the third quarter financial statement. Discussion follows including postponement of specialty conferences, committees not fulfilling their 3-year commitment to have a specialty conference, expenses exceeding budget, and high credit card fees. A motion was made and seconded to approve the FY17 Q3 Financial Report. **MOTION CARRIED.**

## VII. Items for Discussion

- A. College Student Engagement – Jim Barsanti. Mr. Barsanti and Ms. Barry will be visiting UVM on November 8th and will be looking for other possible college locations to visit. Discussion follows on whether there should be a more formalized program. Mr. Richardson offered his PowerPoint presentation for future visits. Ms. Tabacsko volunteered to collect different PowerPoint presentations and make them available to Committees to use for their presentation (each committee should make a presentation).
- B. Innovation - NEWEA’s position in the Innovation Market Place – Howard Carter. Covered above.
- C. NEWEA/NEWWA Partnership – Mike Wilson. Mr. Barsanti reported for Mr. Wilson on recent and upcoming meetings to coordinate similar activities between the two associations -- YP, Government Affairs, Public Education and Awareness and the One Water Award.
- D. WEFMAX 2021 – New England Host – Mary Barry. Ms. Barry reports that WEF is looking for MAs to volunteer to host a WEFMAX in 2021/22. If NEWEA would consider hosting a WEFMAX, a task force should be formed. Mr. Carter details the advantages of hosting a WEFMAX. It is agreed to explore the possibility of hosting a WEFMAX. Ms. Barry will see what dates are available and will be looking for volunteers to work on the task force.

## VIII. Information Items/Schedule of Events

- A. FY2017
  - a. Report – Small Community Conference, Marriott Downtown, Keene, NH (**September 26, 2017**) – Dan Ottenheimer



- b. Report – YP Poo and Brew # 9 – Boston Deer Island and Mystic Brewery, MA, **(October 5, 2017)** – Justin Skelly
  - c. Report – WFP Fund Raiser – Softball Tournament, Cambridge **(October 14, 2017)** - Anastasia Rudenko
  - d. Report – WEFTEC Sunday Reception, (October 1, 2017) Soldier Field, Chicago, IL – Mary Barry
- B. FY2018
- a. Report – Golf Benefit Fund Raiser (October 16, 2017), New Bedford Country Club, MA – Ray Willis
  - b. Report – North East Residuals & Biosolids Conference, Hilton Hotel, Burlington, VT **(October 25 – 27, 2017)** – Natalie Sierra
  - c. Report – YP Poo & Brew Networking Event, #10 NH - Hampton WRRF and Smutty Nose Brewing Co. **(November 2, 2017)** - Colin O'Brien and Amanda Ladd
  - d. Status – YP Poo & Brew Networking Event, #11 VT – Burlington VT Champlain Water District and Switchback Brewery. **(November 8, 2017)** – Chris Cox
  - e. Executive Committee Meeting All Chairs, **(January 21, 2018)**, Boston, MA – Mary Barry
  - f. Status – YP Summit - Boston Marriott – **(January 21, 2018)** – Ben Stoddard
  - g. Status – Onboarding of New Chairs and Council Directors – Boston Marriott – **(January 21, 2018)** – Charlie Tyler and Marylee Santoro
  - h. Status – Annual Conference – Boston Marriott - **(January 21-24, 2018)** – Elena Proakis Ellis – Elena reports. Committee Fair. Attendance sparse, Committees thought not well advertised. Better to have at a different location. Instead of each committee having a table, have each Council have a table. Discussion on what can be done to improve incentives to join committees. Sue suggests having a presentation before each session on what the committee does. Mary – AC18 will be videoed – opening session, YP summit, sessions, etc. Put into presentation to be used for various functions. Mac – plug student rate to colleges and universities. Will be advertised in student newsletter.
  - i. Status – Plant Ops Committee - Specialty Conference, Boxford or Westford, MA - **(March 2018)** – Tom Hazlet
  - j. Status – Industrial Wastewater Committee - Industrial pretreatment processes and challenges at a local brewery (April 2018), Red Hook Brewery, Newington, NH – Sarah White
  - k. Status – Joint Asset Management and Energy Committee, 1.5 Day Seminar, Merrimack, NH **(April 11-12, 2018)** – John Rogers
  - l. Status – National Water Week DC Fly-In – **(April 16 – 19, 2018)** – Bob Fischer
  - m. Status – Safety Committee, Safety Impacts of Climate Change (May 2018) – Dave Aucoin
  - n. Status – Stormwater Committee Specialty Conference, Portsmouth Sheraton, NH – **(May 6-7, 2018)** – Vinta Varghese, David Bedoya, Angela Blanchette
  - o. Status – Spring Meeting – Gurney's Newport Hotel and Spa, Newport, RI **(June 3 – 6, 2018)** - Elena Proakis Ellis
  - p. Status – Public Ed Committee Teacher Training, TBD MA – **(August 2018)** – Gerri Ciardelli
  - q. Status – Collection Systems Conference, TBD – **(September 2018)** – Peter Garvey
- C. FY2019
- a. Status – North East Residuals & Biosolids Conference – TBD, **(October 2018)** – Natalie Sierra
  - b. Status – CSO/Wet Weather Conference, Portland, ME **(October 29-30, 2018)** – Ivonne Hall
  - c. Executive Committee Meeting All Chairs, **(January 27, 2019)**, Boston, MA – Mary Barry
  - d. Status – YP Summit - Boston Marriott – **(January 27, 2019)** – Ben Stoddard
  - e. Status – Onboarding of New Chairs and Council Directors – Boston Marriott – **(January 21, 2019)** – Charlie Tyler and Marylee Santoro
  - f. Status – Annual Conference – Boston Marriott **(January 27-30, 2019)** – Elena Proakis Ellis
  - g. Status – Spring Meeting – Wentworth by the Sea, New Castle, NH **(June 2 – 5, 2019)** - Elena Proakis Ellis
- D. FY 2020
- a. Executive Committee Meeting All Chairs, **(January 26, 2020)**, Boston, MA – Mary Barry
  - b. Status – Onboarding of New Chairs and Council Directors – Boston Marriott – **(January 26, 2020)** – Charlie Tyler and Marylee Santoro

**VIII.** Adjournment – A motion was made and seconded to adjourn the meeting at 12:05. **MOTION CARRIED.** The next Executive Committee Meeting will be held on Sunday, January 21, 2018 at the Annual Conference in Boston, MA.