



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION  
EXECUTIVE COMMITTEE MEETING  
MINUTES**

**Sunday, June 4, 2017, 1:00 PM**

Sea Crest Beach Resort – North Falmouth, MA

- I. **Call to Order, Establish of Quorum – Introductions and Welcome** – President Jim Barsanti called the meeting to order at 1:07 PM. It was established that a quorum was present. Members in attendance: Mary Barry; Jim Barsanti; Priscilla Bloomfield; Joe Boccadoro; Janine Burke-Wells; Paul Casey; Justin deMello; John Digiacomio; Robert Fischer; Matt Formica; Jim Galasyn; Peter Garvey; Helen Gordon; Sean Greig; Tom Groves; Tom Hazlett; Jennifer Johnson; Jennifer Lachmayr; Virgil Lloyd; Fred McNeill; Dustin Price; Elena Proakis Ellis; Phyllis Arnold Rand; Mac Richardson; Mary Lee Santoro; Ben Stoddard; Sue Sullivan; Meg Tabacsko; Charles Tyler; Ray Vermette; Ray Willis; Mike Wilson; Lenny Young. Guests in attendance: Michael Bisi.
- II. **Approval of the Agenda** – A motion was made by Ray Willis and seconded by Janine Burke-Wells to approve the Agenda. **MOTION CARRIED**
- III. **Approval of the Minutes and Announcements of Notices** – A motion was made by Elena Proakis Ellis and seconded by Priscilla Bloomfield to approve the Minutes of the April 5, 2017 Executive Committee Meeting. **MOTION CARRIED**
- IV. **Key Officers Report**
  - A. President – Jim Barsanti. Present. Report submitted. Mr. Barsanti reported that he attended two State Association meetings in CT and is continuing work with students at WPI.
  - B. President Elect – Janine Burke-Wells. Present. No report submitted. Ms. Burke-Wells reports that she has participated in the monthly Senior Management Team (SMT) calls covering major State Association activities as well as continuing dialogue with NEWWA regarding possible NEWEA/NEWWA collaboration.
  - C. Vice President – Ray Vermette. Present. Report submitted. Mr. Vermette reports that he has re-presented NEWEA Awards at several State Association meetings, attended the Operations Challenge training day and participated in SMT and Council Directors conference calls.
  - D. Past President – Ray Willis. Present. Report submitted.
  - E. WEF Delegates – Dan Bisson/Susan Sullivan/Fred McNeill. Susan Sullivan and Fred McNeill present. Report submitted. Jenn Lachmayr reported that she attended the WEFMAX in Winnipeg and her presentation is available from the NEWEA office. She also reported that the Day without Water is scheduled for October 12, and the toolkit on the Value of Water is available for use from the WEF website. Sue Sullivan reported that she attended the WEFMAX in Puerto Rico with Fred McNeill. Mr. McNeill discussed the possibility of combining a WEFMAX meeting with a future NEWEA Spring Meeting.
  - F. Treasurer – Priscilla Bloomfield. Present. Report submitted. Ms. Bloomfield reported that she is working on budget requests for FY18.
  - G. State Directors
    - Connecticut – Virgil Lloyd. Present. Report submitted. Mr. Lloyd reports that Connecticut will have an Operations Challenge team for the first time in about 10 years. Mike Bisi reported that CWPAA held an Operator Appreciation Event in May. It was the first time this event was held and there were 35 attendees.
    - Maine – Mac Richardson. Present. Report submitted. Mr. Richardson reported that he participated in a career forum on April 20 at the University of Maine with approximately 20 students and that he will continue to attend this forum annually. The MeWEA Annual Conference will be held on September 20-22 in Sunday River.
    - Massachusetts – Justin deMello. Present. Report submitted. Mr. deMello attended the Legislative event in Boston held in conjunction with ACEC, MWWA, and MWPCA. There were about 100 attendees with for EPA Administrator Gina McCarthy speaking.
    - New Hampshire – Sean Greig. Present. Report submitted. Mr. Greig reported that the poster contest winners are working with NH DES to have operators speak to students. There were 60 attendees this year, mainly due to the collaboration between NHWPCA and NH DES. The 50<sup>th</sup> anniversary celebration for NHWPCA will be held on June 23 in Hampton.

Rhode Island – Mike Spring. Not present. Report submitted. Ms. Burke-Wells reports that the RI Legislative event has been rescheduled to June 15.

Vermont – Nathan Lavallee. Not present. No report submitted. Mr. Fischer reports that the VT Legislative event was held in January, a regulator meeting in March, the Spring show in May, and the DC fly-in meeting in March.

H. Executive Director – Mary Barry. Present. Ms. Barry reports on the following:

- The 2017 WEFTEC will be held in Chicago, with the NEWEA reception on Sunday, October 1 at Soldier Field at 4:30 PM.
- Discussions have occurred regarding a WEFMAX being held New England. NJWEA and NYWEA have asked to collaborate; however, it will probably be held separately and may try to hold it in conjunction with Spring Meeting.
- Attended WEFMAX in Cincinnati. WEF asked NEWEA to speak about their participation in the Congressional Fly-in.
- Fund raising campaign changes – the annual golf tournament has gone from an Association event to a fund-raising activity. The event coordinators are currently looking for more corporate partnering.
- Introduced a draft of the new NEWEA brochure.
- September ECM will be held on September 20 at UNH. The Executive Committee Meeting will be held in the morning and student engagement in the afternoon.

## V. Council Directors and Committee Reports

- A. Ad Hoc Committee Council – Ray Vermette, Vice President. Present. Report submitted  
Voluntary Certification Task Force – Tom Groves. Present. No report submitted. Mr. Groves reports that the Collection Systems Certification Committee is working on rewriting all exams and moving towards all multiple choice questions. The Lab Practices Subcommittee is working on the transitioning of Lab Analyst exam to the NEWEA office. A PowerPoint presentation is currently presented prior to both exams. They are also working on standardization of forms.  
ASA/State Director Council – Ray Vermette. A meeting is scheduled for Tuesday during the NEWEA Spring Meeting. They are trying to establish a Water Quality Day on May 19.
- B. Collection Systems and Water Resources Council – John Digiaco, Director. Present. Report submitted  
Collection Systems – Peter Garvey. Present. Report submitted. The May 1 Joint CS/Sustainability conference was a successful event. The Committee has two new major subcommittees – Private Inflow Task Force and FOG subcommittee.  
CS Certification – Greg Kidd. Not present. Report submitted  
CSO/Wet Weather Issues – Ivonne Hall. Not present. Report submitted.  
Industrial Wastewater – Sarah White. Not present. Report submitted. Mr. Digiaco reports that the Committee is finalizing details for the September 13 Specialty Conference at the Redhook Brewery in Portsmouth, NH.  
Stormwater – David Bedoya/Vinta Varghese. Not present. Report submitted.  
Sustainability – Courtney Eaton/Rob Montenegro. Not present. Report submitted.  
Water Reuse – Nick Ellis. Not present. Report submitted.  
Watershed Management – Jennifer Johnson. Present. Report submitted. Ms. Johnson reports that the Committee is working on the Joint Specialty Conference scheduled on July 12 at UMass Lowell.
- C. Communications Council – Jenn Lachmayr, Director. Present. Report submitted.  
Journal – Joe Boccadoro. Present. Report submitted. Mr. Boccadoro reports that the Summer Journal is coming together and should be mailed end of June/beginning of July. The Journal is turning 50 this year and there are special features scheduled for the fall issue. The Committee is looking for a Vice Chair since Alexandra Doody has relocated out of the region.  
Newsletter – Ashley Dunn. Not present. Report submitted.  
Public Awareness – Kate Biedron/Meg Tabacsko. Meg Tabacsko present. Report submitted. Ms. Tabacsko reports that the Committee will be hold a meeting on Monday at 4:00 PM.

Website – Rob Musci. Not present. Report submitted after meeting. Ms. Lachmayr reports that the Committee is making progress with the website and meeting frequently.

- D. Management Review Council – Ray Willis, Past President. Present. Report submitted.
- Assessment and Development – Charlie Tyler. Present. Report submitted. Mr. Tyler reports that the Committee has determined which committees will be reviewed this year and forms have been sent out to the Chairs. The Organization Manual is being updated, with only the Public Awareness charge outstanding. Marylee Santoro is the new Vice Chair.
- Awards – Mike Wilson. Present. Report submitted. Mr. Wilson reports that there will be a Committee meeting on Monday. They are working on the award nominations.
- Bylaws – Doug Miller. Not present. No report submitted. Phyllis Rand reports that the Committee budget has been submitted.
- Committee Member Appreciation – Denise Descheneau. Not present. No report submitted. Mr. Willis reports that the event will be on July 27 at Kimball Farms in Westford, MA.
- Nominating – Brad Moore. Not present. No report submitted. Matt Formica reports that officer nominations are due June 23.
- Sponsor – Dennis Vigliotte. Present. Report submitted. Mr. Vigliotte reports that the Spring Meeting golf tournament will be held tomorrow and spots are still open.
- E. Meeting Management Council – Elena Proakis Ellis, Director. Present. No report submitted
- Conference Arrangements – Ron Tiberi. Not present. No report submitted.
- Exhibits – Paul P. Casey. Present. No report submitted. Mr. Casey reports that the Committee held a meeting on April 28. The exhibitor prospectus for the 2018 Annual Conference will be coming out in July. The Committee is working on having a vendor categorization feature in 2018 program. This effort is being led by Joe Nerden. The Committee is also looking at new software to allow exhibitors to choose a booth in real time. NYWEA is currently using such a program and discussions are being held with them regarding their experiences. The next Committee meeting will be held in June.
- Program – Helen Gordon. Present. No report submitted. Ms. Gordon reports that the Committee is working on the 2018 Annual Conference. The Call for Abstracts has gone out. The Committee has held meetings via conference call and are looking at how to improve future Spring Meetings and discussing possible keynote speakers for the 2018 Annual Conference and Spring Meeting.
- Registration – Kerry Reed. Not present. Report submitted. Ms. Proakis Ellis reports on registration numbers for the Spring Meeting. There was a total of 231 people pre-registered.
- F. Public Outreach Council – Jonathan Kunay, Director. Not present. No report submitted.
- Government Affairs – Bob Fischer. Present. Report submitted. Mr. Fischer reports that he attended the March 21-23 trip to Washington and met with members of Congress. Ray Willis is the new Vice Chair. The Committee will be having a meeting on Tuesday.
- Humanitarian Assistance & Grants – Tim Vivian. Not present. No report submitted. Mr. Fischer reports that the Committee has decided to change the timing of the annual grant to coincide with the Annual Conference and that an award will be made to only one group.
- Membership – Dave Archard. Not present. No report submitted. Tom Groves reports that the Committee is pleased with the new Regulator membership category and are now considering a membership category for Public Officials. He also reports that they are trying to get certification exam takers to become members. Ms. Lachmayr reports that Public Awareness will collaborate with the Committee on future membership initiatives. Ms. Barry reports that they are also trying to open up membership to the general public.
- Public Education – Geri Ciardelli. Not present. Report submitted. Lenny Young reports for the Committee. They are working on establishing a Water Quality Day, hoping to use advertising methods and by publicizing each states' own Water Quality Day. The Committee is also working on a brochure and want to work with technical high schools to promote to brochure. Talks are continuing regarding a teacher training in August.
- Safety – Dave Aucoin. Not present. Report submitted. Charlie Tyler reports that the Committee is working on award nominations. Mr. Fischer reports that survey participation was low.

Scholarships – Uday Karra. Not present. No report submitted. Ms. Barry reports that the Committee is reviewing the scholarship application.

Student Activities – Annalisa Onnis-Hayden. Not present. No report submitted. Mr. Groves reports that Northeastern University won the Student Design Competition and will go to WEFTEC

Water for People – Anastasia Rudenko. Not present. Report submitted. Ms. Barry reports on the successful Deer Island 5K Dash, with \$5,000 raised and 115 people registered. They were impressed with the MWRA staff that provided tremendous support.

Young Professionals – Ben Stoddard. Present. Report submitted. Mr. Stoddard reports that they have kicked off the Poo and Brews for 2017. The next one will be in Portland on July 13 and are working with Greater Lawrence Sanitary District and Deer Island for the fall. Vermont will be holding a Poo and Brew in conjunction with the GMWEA annual meeting. A subcommittee has been formed to work on topics for the YP Summit for 2018. The Committee is also participating in a community service project in Providence.

G. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director. Present. Report submitted.

Asset Management – John Rogers. Not present. No report submitted. Ms. Santoro reports that the Committee is having discussions regarding a Joint Conference with Energy at the Anheuser-Busch Conference Facility in Merrimack, NH in April 2018.

Energy – Denise Breitenreicher. Not present. Report submitted.

Laboratory Practices – Jim Galasyn. Present. No report submitted. Mr. Galasyn reports that the Committee is focused on the Operations Challenge lab event for the Spring Meeting. There will be a Committee meeting on Tuesday followed by a Lab Exam Subcommittee meeting. They are also reviewing award nominations.

Microconstituents – Justin Irving. Not present. Report submitted. Ms. Santoro reports that the Committee is up for review by A&D.

Operations Challenge – Travis Peaslee. Not present. Report submitted. Ms. Santoro reports Travis Peaslee is working on a video to use at ASA meetings to promote participation in the Operations Challenge.

Plant Operations – Tom Hazlett. Present. Report submitted. Mr. Hazlett reports that the Committee will continue to jointly sponsor the Operation Challenge Training Day with a plant tour. The Committee hopes to hold the next Operations Challenge Training Day/Plant Operations tour in Dover, NH. They are also working to identify a specialty seminar topic. John Adie is the new Vice Chair.

Residuals Management – Natalie Sierra. No present. Report submitted. Ms. Santoro reports that the Committee is busy working on the upcoming Biosolids conference scheduled for October 25-27 in Burlington, VT.

Small Community – Dan Ottenheimer. Not present. Report submitted. Ms. Santoro reports that the Committee will hold a specialty seminar on September 26, 2017 in Keene, NH.

Utility Management – Brian Armet. Not present. No report submitted. Ms. Santoro reports that the Committee will be meeting shortly.

**VI. Action Items**

A. NA

**VII. Items for Discussion**

A. Long Range Planning Report – Matt Formica, Past, Past President. Mr. Formica reports that the last Strategic Plan was in 2004. Mike Bonomo convened a group in 2015 to put together a new Strategic Plan. About 15 members from NEWEA were included as well as consultations with Linda Kelly from WEF. A kick-off Workshop Meeting was held in 2016 to create a 3- to 5-year plan. Four critical objectives came out of this meeting:

- Increase Public Awareness/Education
- Increasing Membership in Underrepresented categories
- Improve/Maintain technical program excellence
- Collaborate more with other Associations

The next step would be to have the SMT take ownership. Discussion follows.

B. PEC Career Brochure – Lenny Young, PEC Vice Chair. They hope to present the brochure at the next WEFTEC. Meg Tabacsko and Anthony Giovannone are working on a video submission for WEFTEC.

- C. Welcome Kit Draft Brochure – Mary Barry, NEWEA ED. Ms. Barry passed around a draft sample of the new brochure and asked if there were any comments. The brochure will be finalized in the next couple of weeks.
- D. Veterans Workforce Development – Dustin Price, Chair. Mr. Price outlines the action items in the handout he has given to members. An ad hoc committee is formed.
- E. NEWEA/NEWWA Partnership – Mike Wilson, Exploratory Committee Chair. Mr. Wilson reports that they have met with NEWWA. Next meeting in July. The following items have been discussed.
  - Declaration of Collaboration
    - Young Professionals
    - Water for People
    - Public Awareness and Outreach
    - Awards
    - Government Affairs
  - Concepts
    - Technology and Asset Management
    - One Water New England Award
    - Joint Young Professionals Summit
    - Government Affairs

### VIII. Information Items/Schedule of Events

#### A. FY2017

- a. Report – WFP Fund Raiser – 5K, Deer Island (**May 13, 2017**) - Anastasia Rudenko
- b. Report – Joint Collection Systems and Sustainability Conference, Westborough, MA (**May 1, 2017**) - Rob Montenegro and Peter Garvey
- c. Status – EPA NEWEA/NEWWA Effective Utility Management Specialty Conference (**June 27, 2017**) – Mary Barry
- d. Status – Joint NEWEA/NEWWA/NE APWA Watershed Mgmt. Conference – Utility Resiliency, UMass Lowell, MA (**July 12, 2017**) - Jennifer Johnson
- e. Status – Committee Member Appreciation Event, Kimball Farms, Westford, MA (**July 27, 2017**) - Denise Descheneau
- f. Status – Industrial Wastewater - industrial pretreatment processes and challenges at a local brewery (**September 13, 2017**), Red Hook Brewery, Newington, NH – Sarah White
- g. Status – WFP Fund Raiser – Softball Tournament, Cambridge (**TBD**) - Anastasia Rudenko
- h. Status – September ECM, (**September 20, 2017**), UNH, Durham, NH
- i. Status – WEFTEC Sunday Reception, (**October 1, 2017**) Soldier Field, Chicago, IL – Mary Barry

#### B. FY2018

- a. Status – Golf Benefit Fund Raiser (Tentative **October 16, 2017**), Play Lake of Isles and Stay at Foxwoods Resort Casino – Ray Willis
- b. Status – North East Residuals & Biosolids Conference, Hilton Hotel, Burlington, VT (**October 26 – 28, 2017**) – Natalie Sierra
- c. Status – Annual Conference – Boston Marriott (**January 21-24, 2018**) – Elena Proakis Ellis
- d. Status – Joint Asset Management and Energy, 1.5 Day Seminar, Merrimack, NH (**April 11-12, 2018**) – John Rogers
- e. Status – Safety Committee, Safety Impacts of Climate Change (**May 2018**) – Dave Aucoin

#### C. FY2019

- a. Status – CSO/Wet Weather Conference, Portland, ME (**October 29-30, 2018**) – Ivonne Hall

**VIII. Adjournment.** A motion was made by Mac Richardson and seconded by Susan Sullivan to adjourn the meeting at 3:14 PM. **MOTION CARRIED.**