



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA with All Committee Chairs
Wednesday, April 4, 2018, 9:30 AM**

Hilton Garden Inn - Garden AB, Worcester, MA

- I. **Call to Order, Establishment of Quorum – Introductions and Welcome** – Janine Burke-Wells, President
- II. **Approval of the Agenda** – Janine Burke-Wells, President
- III. **Approval of the Minutes and Announcements of Notices** – Janine Burke-Wells, President
- IV. **Key Officers Report**
 - A. President – Janine Burke-Wells
 - B. President-Elect – Ray Vermette
 - C. Vice President – Jenn Lachmayr
 - D. Past President – Jim Barsanti
 - E. WEF Delegates – Susan Sullivan/Fred McNeill/Matt Formica/Susan Guswa
 - F. Treasurer – Priscilla Bloomfield
 - G. State Directors
 - Connecticut – Virgil Lloyd
 - Maine – Mac Richardson
 - Massachusetts – Justin deMello
 - H. Executive Director – Mary Barry

New Hampshire – Sean Greig
Rhode Island – Scott Goodinson
Vermont – Chris Robinson
- V. **Council Directors and Committee Reports**
 - A. Ad Hoc Committee Council – Jenn Lachmayr, Vice President
ASA/State Director – Jenn Lachmayr
Innovation TF – Howard Carter
Veterans Workforce Development – Dustin Price
Voluntary Certification TF – Tom Groves
 - B. Collection Systems and Water Resources Council – John Digiacommo, Director
Collection Systems – Peter Garvey
CS Certification – Greg Kidd
CSO/Wet Weather Issues – Ivonne Hall
Industrial Wastewater – Sarah White
Stormwater – Angela Blanchette
Sustainability – Courtney Eaton/Rob Montenegro
Water Reuse – Nick Ellis
Watershed Management – Jennifer Johnson
 - C. Communications Council – Meg Tabacsko, Director
Journal – Joe Boccadoro
Newsletter – Ashley Dunn
Public Awareness – Kate Biedron
Website – Rob Musci
 - D. Management Review Council – Jim Barsanti, Past President
Assessment and Development – Charlie Tyler
Awards – Mike Wilson
Bylaws – Doug Miller
Com. Member Appreciation – Denise Descheneau
Nominating – Matt Formica
Sponsor – Dennis Vigliotte
 - E. Meeting Management Council – Elena Proakis Ellis, Director
Conference Arrangements – Ron Tiberi
Exhibits – Paul P. Casey
Program – Amy Anderson
Registration – Kerry Reed
 - F. Public Outreach Council – Justin Skelly, Director
Government Affairs – Bob Fischer
Humanitarian Assist. & Grants – Tim Vivian
Membership – Dave Archard
Public Education – Geri Ciardelli
Safety – Dave Aucoin
Scholarships – Uday Karra
Student Activities – Nick Tooker
Water for People – Renie Jesanis
Young Professionals – Ben Stoddard

- G. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director
- | | |
|---------------------------------------|---------------------------------------|
| Asset Management – John Rogers | Plant Operations – Tom Hazlett |
| Energy – Denise Breitenicher | Residuals Management – Natalie Sierra |
| Laboratory Practices – Jim Galasyn | Small Community – Kurt Mailman |
| Microconstituents – Rachel Watson | Utility Management – Gary Zrelak |
| Operations Challenge – Travis Peaslee | |

VI. Action Items

- A. Action Item – 2018 Proposed Nominating Committee – Matt Formica, Past President
B. Action Item – FY18 Q2 (Cumulative) Report – Priscilla Bloomfield, Treasurer

VII. Items for Discussion

- A. NEWEA/NEWWA Partnership – Mike Wilson
B. WEFMAX 2021 or 2022 (potentially plan NY/NE Spring Meeting opposite year) – New England Host – Mary Barry
C. NEWEA Positions – Jim Barsanti
- a. Office Administrator – estimated Start Date 4/2019
 - b. Communications PR – estimated Start Date FY2018

VIII. Information Items/Schedule of Events – See Calendar

VIII. Adjournment



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING**

AGENDA - With Select Committee Chairs

Sunday, January 21, 2018, 12:00 Noon

Boston Marriott Place Hotel, Boston, MA

- I. Call to Order, Establish of Quorum – Introductions and Welcome** – President Jim Barsanti called the meeting to order at 12:13 PM. It was established that a quorum was present. The following were in attendance: Linda Austin, Mary Barry, Jim Barsanti, Shelby Beauchemin, David Bedoya, Kate Biedron, Angela Blanchette, Priscilla Bloomfield, Joe Boccadoro, Denise Breiteneicher, Janine Burke-Wells, Howard Carter, Justin deMello, Denise Descheneau, John Digiacomio, Courtney Eaton, Nick Ellis, Scott Firmin, Robert Fischer, Matt Formica, Jim Galasyn, Peter Garvey, Scott Goodinson, Sean Greig, Susan Guswa, Ivonne Hall, Tom Hazlett, Renie Jesanis, Jennifer Johnson, Uday Karra, Jonathan Kunay, Jennifer Lachmayr, Nathan Lavallee, Virgil Lloyd, Fred McNeill, Doug Miller, Brad Moore, Rob Musci, Annalisa Onnis-Hayden, Dan Ottenheimer, Dustin Price, Phyllis Arnold Rand, Mac Richardson, John Rogers, MaryLee Santoro, Natalie Sierra, Justin Skelly, Michael Spring, Susan Sullivan, Meg Tabacsko, Claudio Terneiden, Nick Tooker, Charles Tyler, Ray Vermette, Tim Vivian, Rachel Watson, Sarah White, Ray Willis, Michael Wilson, David Wright, Lenny Young, Gary Zrelak
- II. Approval of the Agenda** – A motion was made by Mr. Richardson and seconded by Mr. McNeill to approve the agenda. **MOTION CARRIED**
- III. Approval of the Minutes and Announcements of Notices** – A motion was made by Mr. Vermette and seconded by Mr. Richardson to approve the Minutes of the November 7, 2017 Executive Committee Meeting. **MOTION CARRIED**
- IV. Key Officers Report**
- A. President – Jim Barsanti. Present. Report submitted. Mr. Barsanti recounted his year as President and thanked all present for their support.
 - B. President Elect – Janine Burke-Wells. Present. Report submitted.
 - C. Vice President – Ray Vermette. Present. Report submitted.
 - D. Past President – Ray Willis. Present. Report submitted.
 - E. WEF Delegates – Susan Sullivan/Fred McNeill/Matt Formica. Mr. McNeill and Mr. Formica present. Ms. Sullivan joined the meeting late. No report submitted. Mr. McNeill reports that Ms. Sullivan and Mr. Carter are continuing their work with the WEF Steering Committee. Ms. Sullivan is also working with WEF Membership Relations; Mr. Formica with WEF Students and Young Professionals Committee and the House of Delegate Advisory Committee; Mr. McNeill with the WEF Operator Advisory Panel as well as working with Government Affairs for the DC Fly-in.
 - F. Treasurer – Priscilla Bloomfield. Present. Report submitted. Ms. Bloomfield defers to Item 6A.
 - G. State Directors
 - Connecticut* – Virgil Lloyd. Present. Report submitted. Mr. Lloyd reports that he is continuing work on student education programs as well as serving on the Legislative sub-committee to support the DC Fly-in.
 - Maine* – Mac Richardson. Present. Report submitted. Mr. Richardson reports that he attended the MeWEA Executive Committee Meeting on January 19. Mr. Richardson also reviewed past and upcoming events being held by MeWEA.
 - Massachusetts* – Justin deMello. Present. No report submitted. Mr. deMello reports on the Operator Exchange event recently held with Connecticut. He also announced that the Executive Director of the MWPCA was relocating out of state and, therefore, MWPCA would be hiring a replacement.
 - New Hampshire* – Sean Greig. Present. Report submitted.
 - Rhode Island* – Mike Spring. Present. Report submitted.
 - Vermont* – Nathan Lavallee. Present. No report submitted. Mr. Lavallee reports on upcoming events being held in Vermont including the Water Quality Day events in the spring.
 - H. Executive Director – Mary Barry. Ms. Barry announced that there would be three videographers at the Conference performing interviews with various attendees. The WEF Communications Director, Travis Loop, is also present and will be conducting interviews. Interviews will focus on what the Annual Conference is all about, volunteers and what they do, and educating the younger generation into possibly pursuing a career in the water quality industry.
- V. Council Directors and Committee Reports**
- A. Ad Hoc Committee Council – Ray Vermette, Vice President. Present. Report submitted.
 - ASA/State Director – Mr. Vermette reports that there will be a meeting with the ASA Presidents on Monday at 2:00 pm.
 - Veterans Workforce Development – Dustin Price. Present. Report submitted. Mr. Price reports that the committee currently has 17 members, and they are thinking of splitting into sub-committees for each state. MassDEP will be crediting veterans with two years of education credit for their service along with a \$2,000/month stipend. The Committee will be having their meeting on Tuesday at 11:00 am.



- Innovation Task Force – Howard Carter. Present. Report submitted. Mr. Carter reports that the planned Innovation Pavilion did not have enough interest and was cancelled. He asked for individuals to reach out to him with ideas.
- Voluntary Certification TF – Tom Groves. Not present. Report submitted.
- B. Collection Systems and Water Resources Council – John Digiacommo, Director. Present. Report submitted.
- Collection Systems – Peter Garvey. Present. Report submitted. Mr. Garvey noted that there will be four technical sessions at the Annual Conference and that membership in the Committee continues to grow.
- CS Certification – Greg Kidd. Not Present. Report submitted.
- CSO/Wet Weather Issues – Ivonne Hall. Present. Report submitted. Ms. Hall reports that the Committee will be holding their specialty conference in October in Portland, ME.
- Industrial Wastewater – Sarah White. Present. Report submitted. Ms. White reports that the Committee will be holding their specialty seminar at the end of June at the Redhook Brewery in Portsmouth, NH.
- Stormwater – David Bedoya/Vinta Varghese. Not present. Report submitted. Incoming Chair Angela Blanchette reports that the Stormwater Specialty Conference will be held on May 7-8 in Portsmouth, NH.
- Sustainability – Courtney Eaton/Rob Montenegro. Ms. Eaton reports that the Committee is seeking more participants and collaboration with other committees to help plan a specialty conference.
- Water Reuse – Nick Ellis. Present. Report submitted.
- Watershed Management – Jennifer Johnson. Present. Report submitted. Ms. Johnson reports that the Committee has a series of webinars upcoming.
- C. Communications Council – Jennifer Lachmayr, Director. No report submitted. Ms. Lachmayr defers to Action Item VI.B.
- Journal – Joe Boccadoro. Present. Report submitted. Mr. Boccadoro announces that Gail Lollis has agreed to be Vice Chair of the Journal Committee.
- Newsletter – Ashley Dunn. Not Present. Report submitted. Mr. Barsanti reports that Ms. Dunn would appreciate any interesting articles be sent to her for the newsletter.
- Public Awareness – Kate Biedron/Meg Tabacsko. Present. Report submitted. Ms. Biedron reports that the Committee procured four additional billboards during 2017. The Committee is also in need of a Vice Chair.
- Website – Rob Musci. Present. No report submitted. Mr. Musci reports that the Committee is in the process of redefining the Website Committee's charge.
- D. Management Review Council – Ray Willis, Past President. Present. Report submitted.
- Assessment and Development – Charlie Tyler. Present. Report submitted. Mr. Tyler reports on the highlights of the 2017 Committee reviews.
- Awards – Mike Wilson. Present. No report submitted. Mr. Wilson thanks the Awards Committee members for their assistance with the Awards process this past year.
- Bylaws – Doug Miller. Present. Report submitted. Mr. Miller reports that there was little activity with Bylaws during the past year. Phyllis Arnold Rand will be taking over as Chair.
- Com. Member Appreciation – Denise Descheneau. Present. No report submitted. Ms. Descheneau reports that they Committee will begin planning in February for this year's event. She also reports that she needs a Vice Chair.
- Nominating – Brad Moore. Present. No report submitted.
- Sponsor – Dennis Vigliotte. Not present. No report submitted.
- E. Meeting Management Council – Elena Proakis Ellis, Director. Present. No report submitted. Ms. Proakis reports on Conference attendance numbers. The Committee Fair will be held on Monday and Tuesday and will be organized by Council. She also reports that the members of the U.S. Coast Guard who were scheduled to speak in Session 11 will be unable to attend due to the government shutdown and replacement speakers are being sought. Mr. Formica reports that one of the speakers in the Government Affairs Session has also cancelled. Claudio Ternieden of WEF Government Affairs volunteers to speak during the Government Affairs Session.
- Conference Arrangements – Ron Tiberi. Not present. No report submitted.
- Exhibits – Paul P. Casey. Not present. No report submitted. Ms. Proakis reports that the exhibit area is sold out. Exhibit registrations were made using a new program called Map Dynamics and it proved to be very successful. The Final Program now has an Exhibitor Category Directory, which was created by Joe Nerden.
- Program – Amy Anderson. Present. Report submitted. Ms. Anderson reports that there will be 31 technical sessions during the Annual Conference and thanks the technical committee chairs for their assistance in helping to put the program together.
- Registration – Kerry Reed. Not present. Report submitted.
- F. Public Outreach Council – Jonathan Kunay, Director. Present. No report submitted. Mr. Kunay introduces the Incoming Public Outreach Council Director, Justin Skelly.



Government Affairs – Bob Fischer. Present. Report submitted. Mr. Fischer highlights the upcoming Government Affairs events that will be taking place in the coming months. He also reports that Claudio Ternieden of WEF will fill in for EPA speakers during the Monday Government Affairs session. Mr. Fischer also mentions that the EPA deadline is January 29 for the nutrients questionnaire.

Humanitarian Assist. & Grants – Tim Vivian. Present. Report submitted. Mr. Vivian reports that he would like to move the issuance of Humanitarian Grant to the Spring Meeting by changing the deadline for submission to May 15 and after review, have the grant presented at the Spring Meeting.

Membership – Dave Archard. Not present. Report submitted. Mr. Kunay reports that Peter Frick has agreed to become the new Vice Chair. He also reports that the Committee has begun discussion regarding a reduced membership rate for Public Officials.

Public Education – Geri Ciardelli. Not present. Report submitted. Lenny Young reports that Public Education will have a joint session on Tuesday with the Veterans Development Committee.

Safety – Dave Aucoin. Not present. No report submitted. Incoming Chair David Wright reports that the Committee will have a Session during the Conference.

Scholarships – Uday Karra. Present. Report submitted.

Student Activities – Annalisa Onnis-Hayden. Present. Report submitted. Ms. Onnis-Hayden reports that the Student Poster Competition will be held on Tuesday and asks for volunteers to judge. The Committee has organized a scavenger hunt for the students on Tuesday. She also introduces Nick Tooker as the incoming Chair.

Water for People – Anastasia Rudenko. Not present. Report submitted. Incoming Chair Renie Jesanis reports that the Committee is planning its biennial gala on May 5 with NEWWA.

Young Professionals – Ben Stoddard. Not present. Report submitted. Mr. Kunay reports that Mr. Stoddard is attending the YP Summit and asks members to stop by the reception being held after the summit. Mr. Vermette reports that there will be a YP Poo & Brew in February in Dover, NH.

G. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director. Present. Report submitted.

Asset Management – John Rogers. Present. Report submitted. Mr. Rogers reports that the Committee will be reviewing abstracts for the Joint Specialty Conference with Energy being held in April. They have also begun exploratory discussions with NEWWA for a joint conference for 2019. Mr. Rogers introduces Vice Chair Shelby Beauchemin.

Energy – Denise Breitenreicher. Present. Report submitted. Ms. Breitenreicher reports that the committee is reviewing abstracts for the Joint Specialty Conference with Asset Management being held in April.

Laboratory Practices – Jim Galasyn. Present. Report submitted.

Microconstituents – Justin Irving. Not present. Report submitted. Incoming Chair Rachel Watson reports that the Committee will hold a meeting on Monday. Laurel Schaider has agreed to become the Vice Chair.

Operations Challenge – Travis Peaslee. Not present. Report submitted. Scott Firmin reports that the Operations Challenge Training Day will be on April 6 in Dover, NH.

Plant Operations – Tom Hazlett. Present. Report submitted. Mr. Hazlett reports that two Committee members will be participating during the Ops Challenge Training Day.

Residuals Management – Natalie Sierra. Present. Report submitted. Mr. Sierra reports that the Committee had a successful conference in 2017 in Burlington, VT. Since NEBRA will be going to Halifax, Nova Scotia for their specialty conference in 2018, the Committee has decided to have a one-day conference on PFAS this coming fall.

Small Community – Dan Ottenheimer. Present. Report submitted.

Utility Management – Brian Armet. Not present. Report submitted.

VI. **Action Items**

A. Action Item – FY17 Q4 Report. Ms. Bloomfield goes over the details of the 4th Quarter report. She explains that five specialty conferences budgeted for FY17 did not take place; thus, resulting in less income for the year. A Motion was made by Mr. Richardson and seconded by Mr. Vermette to approve the FY17 Q4 Report. Discussion follows. **MOTION CARRIED**

B. Public Awareness – Jennifer Lachmayr. Ms. Lachmayr reports that the charge for the Public Awareness Committee has been updated during the past year to move the Committee from ad hoc to standing. A motion was made by Mr. Richardson and seconded by Mr. Vermette to move the Public Awareness Committee from ad hoc to standing status. Discussion follows. Ms. Biedron recaps the NEWEA Public Awareness session held at the 2017 WEFTEC Conference. She also states that the Committee has been approached by NYWEA regarding the Public Awareness campaign. **MOTION CARRIED**

VII. **Items for Discussion**



- A. WEF – Tom Kunetz. WEF President-Elect Tom Kunetz speaks regarding the workforce of the future. Some of the projects WEF is involved include: an online operators training manual; working with ABC to get reciprocity; and the STEM program with SDC, SJWP, and Scholarships.
- B. College Student Engagement – Jim Barsanti. Mr. Barsanti reports that work has been ongoing with students at various universities – URI, WPI, UVM, UNH, UMass/Lowell. He encourages each one to visit their alma mater and engage students and to advise him of any interest shown. Mr. Richardson reports that he has been involved with student engagement at the University of Maine and that students and teachers from Bangor High School are planning on attending the conference on Tuesday.
- C. NEWEA/NEWWA Partnership – Mike Wilson. Ms. Barry recaps the ongoing discussions with NEWWA the past year including sessions put together on Asset Management and Young Professionals. Mr. Wilson reports that very informal discussions have been taking place and NEWWA has shown interest in many of NEWEA's ideas and hopes to work on projects that can be done together. Discussions lean more towards collaboration vs. a merger. There has also been talk regarding a possible Joint Planning Session with NEWWA.
- D. WEFMAX 2021 – New England Host – Mary Barry. Ms. Barry reports that NEWEA has committed to WEFMAX in 2021 and is looking for people to help with planning.

VIII. Information Items/Schedule of Events

- A. FY2017
 - a. Report – Small Community Conference, **(September 26, 2017)**, Marriott Downtown, Keene, NH – Dan Ottenheimer
 - b. Report – Poo and Brew – Nashua, NH, **(Oct/Nov 2017)** – Ben Stoddard
 - c. Report – WFP Fund Raiser – Softball Tournament, Cambridge **(TBD)** - Anastasia Rudenko
 - d. Report – Industrial Wastewater - Industrial pretreatment processes and challenges at a local brewery **(FY2018)**, Red Hook Brewery, Newington, NH – Sarah White
 - e. Report – WEFTEC Sunday Reception, **(October 1, 2017)** Soldier Field, Chicago, IL – Mary Barry
- B. FY2018
 - a. Report – Golf Benefit Fund Raiser **(October 16, 2017)**, New Bedford Country Club, MA – Ray Willis
 - b. Report – North East Residuals & Biosolids Conference, Hilton Hotel, Burlington, VT **(October 25 – 27, 2017)** – Natalie Sierra
 - c. Executive Committee Meeting All Chairs, **(January 21, 2018)**, Boston, MA – Mary Barry
 - d. Status – Annual Conference – Boston Marriott **(January 21-24, 2018)** – Elena Proakis Ellis
 - e. Status – Joint Asset Management and Energy, 1.5 Day Seminar, Merrimack, NH **(April 11-12, 2018)** – John Rogers
 - f. Status – National Water Week DC Fly-In – **(April 16 – 19, 2018)** – Bob Fischer
 - g. Status – Safety Committee, Safety Impacts of Climate Change **(May 2018)** – Dave Aucoin
 - h. Status – Stormwater Committee Specialty Conference with WEF – **(May 2018)** – Vinta Varghese, David Bedoya, Angela Blanchette
 - i. Status – Spring Meeting – Gurney's Newport Hotel and Spa, Newport, RI **(June 3 – 6, 2018)**
- C. FY2019
 - a. Status – CSO/Wet Weather Conference, Portland, ME **(October 29-30, 2018)** – Ivonne Hall
 - b. Status – Annual Conference – Boston Marriott **(January 27-30, 2019)** – Elena Proakis Ellis

VIII. Adjournment – A motion was made by Mr. Richardson and seconded by Mr. Price to adjourn the meeting at 2:05 PM.

MOTION CARRIED

Subject: Committee/Officer Report Submission
Date: Wednesday, March 14, 2018 at 3:45:27 PM Eastern Daylight Time
From: Janine Burke-Wells
To: laustin@newea.org
Category: State Directors

Executive Committee Meeting Date

April

Name of Committee or Office

President

Activities/Decisions Since Last Executive Meeting

Worked with YP Committee to plan for Community Service Project as part of the June conference in Newport. The YP Committee is taking the lead on this.

Meetings/Conference Calls Held

Participated in the February and March conference calls for the Water Innovation Task Force
Led senior management team conference call meetings in February and March
Participated in numerous government affairs discussions in preparation for the Water Week Fly-In activities
Participated in conference call on NEWEA laboratory professionals certification
Attended the Maine legislative breakfast event on March 1st.

Action Plan Committee/Officer Assignments

VP to look at next steps for strategic plan implementation.
Delegating Water Warriors Rhode Island initiative to State Director Scott Goodinson

General Comments

"Water should be judged by its quality, not by its history."
Dr. Lucas Van Vuuren, South African water reuse pioneer

Report Submitted by

Janine Burke-Wells

Submitter's Email

Janine.Burke-Wells@warwickri.com

Date Submitted

03/14/2018

Subject: Committee/Officer Report Submission

Date: Friday, March 16, 2018 at 6:16:35 AM Eastern Daylight Time

From: Ray Vermette

To: laustin@newea.org

Category: SMT, Executive Committee, Council Directors, Exploratory Committee, Innovation Task Force, Finance Committee, Management Review Committee

Executive Committee Meeting Date

April

Name of Committee or Office

President Elect

Meetings/Conference Calls Held

I attended the Annual Conference and participated in the ASA, GAC and NEWEA-NEWWA-NEAPWA Leadership meetings. Two Innovative Technology calls on 2-7 and 3-7-2018. I represented NEWEA at the NH Legislative Breakfast in Concord, NH on 3-7-18 and participated in SMT monthly calls.

General Comments

I am finalizing the details with Travis (Ops Challenge Chair) for the Operations Challenge Day that will be held in Dover, NH on April 6th. I also plan on attending the May WEFMAX in Alaska.

Report Submitted by

Ray Vermette

Submitter's Email

sonnyvermette@yahoo.com

Date Submitted

03/16/2018

Subject: Committee/Officer Report Submission

Date: Tuesday, March 27, 2018 at 4:07:44 PM Eastern Daylight Time

From: Jennifer lachmayr

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Vice President and AdHoc Council Director

Activities/Decisions Since Last Executive Meeting

I am working on reaching out to all the ASA and State Directors
We have a doodle poll going to select a meeting time. Planning on the last week of April 2018 for a phone meeting.
Reviewed the Strategic Plan (Nice work Matt Formica)

Meetings/Conference Calls Held

serving on the Management Committee
will attend the NEWIN meeting on Thursday March 29 2018
attended 2 SMT calls

Action Plan Committee/Officer Assignments

Plan to include the Public Awareness/ Public Education element from the strategic plan as a theme in my NEWEA work.

Report Submitted by

Jennifer lachmayr

Submitter's Email

jennifer.lachmayr@arcadis.com

Date Submitted

03/27/2018

Subject: Committee/Officer Report Submission

Date: Thursday, March 8, 2018 at 11:52:53 AM Eastern Standard Time

From: James Barsanti

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Past President

Activities/Decisions Since Last Executive Meeting

My recent activities included participating in many activities at the Annual Conference, working with the Senior Management Team on NEWEA business, NEWEA and WEF committee conference calls, and transitioning into my role as Past President.

Meetings/Conference Calls Held

Attended the Annual Conference and Senior Management Team Conference calls. I have participated on conference calls with the WEF PCOC, New England Communications Collaborative, and will be attending a meeting on 3/13 with the NEWEA/NEWEA Partnership Exploratory Committee. I have also been participating in the Innovation Task Force conference calls.

Action Plan Committee/Officer Assignments

I am serving as Chair on the Management Review Committee and we are working on several initiatives this year including NEWEA office staffing, ASA management support, grant writing assistance, and fundraising.

Committee Member School Outreach Activities

I will be participating in the Walsh Middle School Career Day in late April. I am serving as a mentor for a Ph.D. student from the Colorado School of Mines who is competing in MIT's Water Innovation Prize contest, and serving as an adjunct advisor for a Tufts graduate student on her master's degree thesis.

General Comments

Well, we found a little place that really didn't look half bad, I had a whisky on the rocks and change of a dollar for the jukebox.

Well, I put the cold rock into that can, but all they played was disco man, come on, baby, baby, let's get out of here right away.

Report Submitted by

James Barsanti

Submitter's Email

jrb@framinghamma.gov

Date Submitted

03/08/2018

Subject: Committee/Officer Report Submission

Date: Tuesday, February 27, 2018 at 2:20:40 PM Eastern Standard Time

From: Priscilla Bloomfield

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Treasurer

Activities/Decisions Since Last Executive Meeting

Participated in numerous SMT and Management Advisory meetings. Had a call with Merrill Lynch on an update to NEWEA's investments.

Meetings/Conference Calls Held

See above

Action Plan Committee/Officer Assignments

Budget requests to go out in April, due back to NEWEA by the beginning of June. Finance Committee to develop the FY 19 budget over the summer. Finance Committee to also support NEWEA in looking at credit card fees and other misc finance related items.

Report Submitted by

Priscilla Bloomfield

Submitter's Email

cilbloomfield@gmail.com

Date Submitted

02/27/2018

Subject: Committee/Officer Report Submission

Date: Friday, March 23, 2018 at 5:52:48 PM Eastern Daylight Time

From: Virgil Lloyd

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

CT State Director

Activities/Decisions Since Last Executive Meeting

The past few months have been busy coordinating a number of CWPAA and CAWPCA activities:

-CWPAA and CAWPCA have jointly hired a lobbying firm to assist on several legislative fronts. Our State legislative outreach activity, which formerly was a breakfast event, was replaced by two days of focused visits with key legislators and committees. Our lobbying consultant is a big help in guiding our group of 6 or so members in arranging appointments, and often just meeting legislators in the hallways of the Legislative Office Building. On the first day, March 15, we met with 8 legislators with very fruitful conversations. The next date is March 29.

-Also on the legislative front, we have proposed legislation being heard which would require establishment of a Continuing Education requirement for Wastewater Operators. This legislation has cleared the Environment Committee, and we are discussing edits with the chairman.

-Washington DC Fly In: our group of six is set (Tom Sgroi, Sid Holbrook, Mike Bisi, Art Simonian, Serdar Umur, Virgil Lloyd). We are busy arranging appointments with our 7 senators and congressmen.

-CT will be conducting the Manager's Leadership Program class again, after a one-year hiatus. This is a 10-month long class, with 20 fortunate operators spending one day/month learning the skills to become leaders in their profession. Many thanks to Art Enderle and Kevin Schlatz for their time and dedication to this successful program!

-On Friday February 2, CWPAA held its eighth annual Ski Classic at Stratton Mountain in Vermont. The weather was sunny but cold. The ski conditions were great, with the first of the day breaking trail in the overnight snowfall of fresh powder. A group of 27 people attended the event, making it the largest Ski Classic! Many thanks go out to our sponsors, including Aqua Solutions, Blake Equipment, Momar Chemical, Homa Pump Technologies, Pond Technical Services, GA Fleet and Myers Pump.

Meetings/Conference Calls Held

The CWPAA board of directors established a Nominating Committee, which will be presenting a slate of officers at the April board meeting. This will include a successor as president to Mike Bisi, as well as vice president.

Action Plan Committee/Officer Assignments

Important upcoming meetings:

-The CWPAA Trade Show will be held on Thursday, April 26, 2018 at the New Life Church In Wallingford from 9:00 am to 3:00 pm.

-The CAWPCA Spring Workshop is scheduled for Friday May 4, 2018 at the AquaTurf Club in Plantsville, CT, from 8:00 am to 12:00 pm.

-The CWPAA will be hosting the second CT Wastewater Operators Appreciation Day event on May 18, 2018 at the Stony Creek Brew Pub in Branford, from 3:00 pm to 7:00 pm.

Committee Member School Outreach Activities

NA

General Comments

NA

Report Submitted by

Virgil Lloyd

Submitter's Email

vllloyd@fando.com

Date Submitted

03/23/2018

Subject: Committee/Officer Report Submission

Date: Tuesday, March 13, 2018 at 10:43:22 AM Eastern Daylight Time

From: Justin deMello

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

State Director Massachusetts

Activities/Decisions Since Last Executive Meeting

Management Training - NEIWPCC, MassDEP, and the MWPCA wrapped up their 2017 Massachusetts Wastewater Management Training Program. The current program has 28 registrants from facilities all over Massachusetts. The program encourages all wastewater operators interested in furthering their careers and one day assuming a management or superintendent position to consider joining a future management program. 2017 class graduates will be honored and receive their diplomas at our March Quarterly meeting scheduled for March 21st in Devens, MA.

Operator Exchange – This year, the NEWEA operator exchange happened between Massachusetts and Connecticut. MWPCA hosted Manchester WPCF operator Dave Geng and toured him around to a half dozen facilities over the course of two days.

Water Warriors Initiative – Spearheaded by our steering committee led by Jeremiah Murphy, Ben Smith, and Justin deMello has already reached out to local Veterans Affairs Committee and plans to attend one of their upcoming events to promote Water Jobs in Massachusetts.

Meetings/Conference Calls Held

MWPCA hosted another successful quarterly meeting on December 6th in Mansfield, MA. The event was attended by over 80 operators from across the state. The technical training presentation topics were focused around the ageing workforce in MA amongst WWTF operators led by John Murphy at MassDEP.

Action Plan Committee/Officer Assignments

Continue to promote and Water Warriors initiative

Continue to promote and Operator Exchange

Committee Member School Outreach Activities

We plan on sending a MWPCA representative to the Brockton Workforce Development Board's Youth Works Program. The Resource Day is for students to educate them on career opportunities and will be held on Wednesday April 4th from 8:00 am to 1:00 pm.

General Comments

Get posting out for new Executive Director. Lynn and Mike Foisy are relocating to SC this spring.

MWPCA to solicit volunteers for new committee focused on Operators Challenge

MWPCA is holding their Water Infrastructure Awareness Day in Boston, MA on May 15th. The event will be a collaboration between MWPCA, MWWA and ACEC/MA and include guest speakers, meetings with state representatives. Hot topics discussed at the meeting included I/I Regulation Changes, MS4, Aging Workforce, Lead in Drinking Water and Climate Resiliency.

Report Submitted by

Justin deMello

Submitter's Email

jdemello@woodardcurran.com

Date Submitted

Subject: Committee/Officer Report Submission

Date: Wednesday, March 14, 2018 at 10:14:08 AM Eastern Daylight Time

From: Clayton (Mac) Richardson

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Maine Director

Activities/Decisions Since Last Executive Meeting

On Thursday, March 1 we held our Legislative Breakfast at the Senator Inn in Augusta. While we would always like to have more state senators and representatives attend, we did get close to 20 legislators and a number of people from organizations we are partnering with in the effort to keep a clean water and drinking water bond in the mix for the next ballot. The keynote was delivered by EPA regional administrator Alexandra Dunn. Maine DEP commissioner, Paul Mercer also spoke. Perhaps the biggest "win" was that we had support from many diverse groups including Maine Rural Water, Maine Audubon, the Maine section of APWA, the Nature Conservancy, and the Associated General Contractors of Maine. We believe that building these diverse and broad coalitions will pay dividends going forward.

On Friday, March 2 we held our 11 annual MEWEA/NHWPCA ski day at Black Mountain of Maine (yes there is also a Black Mountain of New Hampshire). Unfortunately we held the ski day week before the last two big snow storms hit! IN any case we had almost 30 skiers hit the slopes for what was a congenial day.

Meetings/Conference Calls Held

Paula Drouin our 2018 President, Stacy Thompson, our Vice President and I have been working on arrangements for the Washington Fly In. WE will be bringing Jay town Manager Shiloh LaFreniere down with us this year to help give the perspective of small towns trying to juggle all the infrastructure needs of rural communities.

Committee Member School Outreach Activities

I am still working with Cary James, science teacher at Bangor High School to see if we can allow his students to attend the May 7 and 8 Stormwater Conference in Portsmouth as a replacement for the annual conference which they missed due to the snow and ice storm that hit on January 23 and kept them from being able to attend the annual conference in Boston.

General Comments

Our spring conference will be held On Friday, April 13 at the four Points Sheraton in Bangor. We look forward to seeing Ray Vermette on that day to represent WEF and NEWEA awards. Certainly all are invited. We will also have a planning session for the MEWEA executive committee on the preceding Thursday (April 12).

On April 21 we will again assemble a team of runners and walkers to participate in the Urban runoff 5K and Neighborhood family festival at Deering High School in Portland.

So, when added to the Washington Fly Inn (April 17 and 18) we have a busy month coming up!

Report Submitted by

Clayton (Mac) Richardson

Submitter's Email

mrichardson@lawpca.org

Date Submitted

03/14/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 28, 2018 at 9:11:08 AM Eastern Daylight Time

From: Sean Greig

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

New Hampshire State Director

Meetings/Conference Calls Held

There were 81 attendees at the New Hampshire Legislative Breakfast that took place on March 7, 2018 in Concord New Hampshire. The attendees listened to welcoming comments from Senator Martha Fuller Clark, Representative Tom Bucu, and U.S. Senator Jeanne Shaheen. A couple of our industry leaders Ray Vermette, NEWEA President Elect, and John Boisvert, Pennichuk Water works, spoke about the industry and the importance of clean water. The Keynote Speaker, Alex Ray, the founder of the Common Man Family, spoke about the importance of clean water for his business and others. Clark Freise, The Assistant Commissioner NHDES, spoke about and answered questions on pending legislation. It was a great event..

NHWPCA February Meeting was cancelled.

On March 9, 2018 I attended the NHWPCA Board of Directors Meeting. The Board had reports and discussions on the following:

- The success of the Legislative Breakfast
- DC Fly-In 4-17-2018
- NHWPCA Trade Fair 4-13-2018
- Wild New Hampshire Day
- Poster Contest
- NHWPCA Scholarship
- Fall Meeting
- Awards

The next NHWPCA meeting is scheduled May 11, 2018

Report Submitted by

Sean Greig

Submitter's Email

sgreig@newmarketnh.gov

Date Submitted

03/28/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, February 28, 2018 at 2:50:13 PM Eastern Standard Time

From: Scott Goodinson

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

State Director - Rhode Island (NWPCA)

Activities/Decisions Since Last Executive Meeting

The ASA (NWPCA) has had two monthly meetings since the beginning of the year. Our Awards committee has been combing through the State reports on all POTW's 2017 performance/violations in preparation for the annual Awards Banquet. All board members were asked to actively search out members that are outstanding in the wastewater field for both ASA and NEWEA individual awards. Details have been posted on the website.
The Golf and Bowling Leagues are gearing up for a new season.

Meetings/Conference Calls Held

1/25/18 - NEIWPC Training Ad-Hoc Committee Conference Call
2/7/18 - DC fly-in meeting to discuss this year's event.
2/9/18 – Call with Travis Peaslee (OC committee chair) to discuss January's meeting in Boston. We reviewed some notes and discussed some needed changes we'd like to see. These needed changes will be explained in detail in his OC report.
2/13/18 - ASA meeting. Board approved sending Janine Burke-Wells to DC to represent RI this year.
2/15/18 - Advocacy vs. Lobbying informational webinar.
2/22/18 - GAC Congressional Fly-In Conference Call w/ committee.

Action Plan Committee/Officer Assignments

April 17-18th NEWEA Congressional Briefing Fly-In.
May 15th NWPCA Legislative Luncheon at the RI State House (Water Infrastructure week).
Several POTW Open Houses are being planned during water infrastructure week. Dates, locations and times TBD.
May 24th NWPCA Annual Awards Ceremony & Awards Banquet at the Potowomut Golf Club (PGC).
The next NEIWPC Training Ad-Hoc Committee Meeting / Conference call will be on March 12.

Committee Member School Outreach Activities

The NWPCA will be attending the Johnston High School Career fair open house on April 4th for the 2nd time. This event went over very well last year and we are looking forward to speaking to the high school juniors about the many exciting opportunities in our field again.

Michael Spring will be working with NEIWPC & RIDEM again as the instructor for the Rhode Island Wastewater Grade 1 class. Dates for the upcoming classes TBD.

General Comments

Other notable fast-approaching events include-
June 3-6 NEWEA Spring Meeting in Newport, RI
June 23rd NWPCA PawSox Game in Pawtucket, RI
June 25th NWPCA Annual Golf Classic at the PGC (FYI - SOLD OUT last 3 years!)

The RI Operations Challenge Team has started training again.

Report Submitted by

Scott Goodinson

Submitter's Email

Scott.c.goodinson@warwickri.com

Date Submitted

02/28/2018

Subject: Committee/Officer Report Submission

Date: Tuesday, April 3, 2018 at 10:40:06 AM Eastern Daylight Time

From: Howard Carter

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Innovative Technology

Activities/Decisions Since Last Executive Meeting

Formed a Innovation Pravilion sub group

Working with Bristol CC on a possible session at the Spring conference

Will be interfacing with the Student Activities Committee. The University of Hartford and UNH both have facility members involved with the innovative Tech Committee.

Meet with the New England Water Innovation Network on the possibility of joining forces and working as one entity in the future

Meetings/Conference Calls Held

February 7th- Committee Conference call

March 7th - Committee Conference call

meet with WERF on March 29th in Boston on joint ventures

Newea/ Newin- March 29th meeting mixer in Boston

Action Plan Committee/Officer Assignments

Continue to Develop a relationship with WERF

Continue to grow our relationship with NEWIN

Develop a way to connect Students/Faculties/ and Companies

Connect in direct relationships with various NEW England colleges and universities.

Make the innovation pravilion a must see at the annual conference.

Committee Member School Outreach Activities

Bristol CC

UNH

University of Hartford

Report Submitted by

Howard Carter

Submitter's Email

hcarter@sacomaine.org

Date Submitted

04/03/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 14, 2018 at 8:18:14 AM Eastern Daylight Time

From: John Digiacomio

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Collection Systems & Water Resource Council

Activities/Decisions Since Last Executive Meeting

Emails and Calls with Committee Chairs discussing Annual Conference Initiatives, Specialty Conferences and 2018.

Action Plan Committee/Officer Assignments

Setting up Conference Call for all Committee Chairs to discuss 2018, collaboration and how all committees can work together. This meeting is proposed to occur prior to the meeting in April.

General Comments

My committees have a lot going on this year so 2018 is shaping up to being an exciting year!

Report Submitted by

John Digiacomio

Submitter's Email

jdigiacomio@natckma.org

Date Submitted

03/14/2018

Subject: Committee/Officer Report Submission

Date: Monday, April 2, 2018 at 11:58:42 AM Eastern Daylight Time

From: Peter Garvey

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Collection Systems Committee

Activities/Decisions Since Last Executive Meeting

Successful Annual Conference - 4 technical sessions with 4 presentations each

Meetings/Conference Calls Held

Committee meeting held at Annual Conference

Awards handed out

Volunteers accepted for 2018 initiatives

Regular conference calls being held for FOG initiative

Regular conference calls being held to support planning for Sept 2018 Specialty Conference

General Comments

3 main initiatives are

- 2018 specialty conference

- FOG research and white paper

- Private Inflow research and white paper

Report Submitted by

Peter Garvey

Submitter's Email

pgarvey@dewberry.com

Date Submitted

04/02/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 14, 2018 at 12:06:52 PM Eastern Daylight Time

From: Gregory Kidd

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Collection Systems Certification Committee

Activities/Decisions Since Last Executive Meeting

Finalized the updating of the the Grade 1-4 exams. Have new exams ready to go as of March, 2018.
A special thank you to the Collection System Exam Sub-Committee for their time and effort, Ken Conaty, Robert Kerry, Mary Jane Meier & Greg Kidd

General Comments

Next on our agenda is to meet and write questions for the Collection Systems Exam bank.

Report Submitted by

Gregory Kidd

Submitter's Email

gkidd@gwi.net

Date Submitted

03/14/2018

Subject: Committee/Officer Report Submission

Date: Friday, March 9, 2018 at 7:33:27 AM Eastern Standard Time

From: Ivonne Hall

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

CSO/WWI Committee

Activities/Decisions Since Last Executive Meeting

Submitted Call for Projects for upcoming tech conference. Reached out to Scott Firm at Portland Water Company to plan field trip to see plant and green infrastructure.

Meetings/Conference Calls Held

Conference call on 3/6 to discuss Call for Abstracts for upcoming tech conference, as well as field trip ideas.

Action Plan Committee/Officer Assignments

Follow up with Scott Firmin.

Report Submitted by

Ivonne Hall

Submitter's Email

ivonne.hall@ct.gov

Date Submitted

03/09/2018

Subject: Committee/Officer Report Submission
Date: Tuesday, March 13, 2018 at 9:44:59 AM Eastern Daylight Time
From: Sarah White
To: laustin@newea.org
Category: Committee Chairs, AC18 Moderators

Executive Committee Meeting Date

January

Name of Committee or Office

Industrial Wastewater Committee

Activities/Decisions Since Last Executive Meeting

We finalized the speakers and sessions for the Industrial Wastewater Seminar for June 25 2018 to be held at the Redhook Ale Brewery in Portsmouth, NH. The session will have speakers from Quantum Biopower, the City of Portsmouth, the local municipal wwtf and the Redhook Ale Brewery, lunch and brewery and pretreatment plant tours.

Meetings/Conference Calls Held

We met for lunch at the NEWEA Annual Conference.

Action Plan Committee/Officer Assignments

We put the word out for a vice chair and for people to start thinking about who wants to take over the Chair in January.

General Comments

Excited for the seminar in June!!

Report Submitted by

Sarah White

Submitter's Email

Sarah.White@UniFirst.com

Date Submitted

03/13/2018

Subject: Committee/Officer Report Submission

Date: Thursday, March 29, 2018 at 2:56:41 PM Eastern Daylight Time

From: Courtney Eaton

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Sustainability

Activities/Decisions Since Last Executive Meeting

We decided to propose a Innovation and Sustainability Award for the upcoming 2019 AC as a way to promote and highlight sustainable practices within our region. We have drafted the proposed eligibility requirements and evaluation criteria and are planning to present that to the SMT at this April 2018 meeting.

Courtney Eaton, chair, sat in on the YP committee meeting call in March to highlight our committee activities and garner support / interest in our committee.

Meetings/Conference Calls Held

Invite persons that showed interest at the committee fair table to join our March 2018 conference call

Held one call in March 2018 - only had 4 members participate (1 new person participate and 1 YP'er has shown interest as well)

Action Plan Committee/Officer Assignments

Continue to shepherd the Innovation and Sustainability award through the SMT / Executive Committee process.
Investigate with Newsletter: consider putting together a sustainability highlight in the WaterLink (need to reach out to Ashley Dunn, chair of the Newsletter committee)

Continue outreach within the YP community to see if we can get synergy between the committees and garner interest

Work with Public Education committee to get more of a sustainability message out to students

Collaborate with Sustainability Committees in NEWWA/NYWEA and possibly BASCE.

Committee Member School Outreach Activities

I presented a water filtration / water cycle discussion/demonstration at Alcott Elementary (Concord, MA) to a class of 2nd graders and will be doing the same to preschool classes at Amazing Grace Preschool in Lexington, MA

Report Submitted by

Courtney Eaton

Submitter's Email

ceaton@woodardcurran.com

Date Submitted

03/29/2018

Subject: Committee/Officer Report Submission

Date: Thursday, March 29, 2018 at 2:17:52 PM Eastern Daylight Time

From: Nicholas Ellis

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Water Reuse

Activities/Decisions Since Last Executive Meeting

We have moved forward with planning our specialty conference for August of 2018. Contact has been made with the venue and the facility for tours, and we've begun reaching out to potential presenters.

Meetings/Conference Calls Held

Calls to discuss the planning of the conference.

Report Submitted by

Nicholas Ellis

Submitter's Email

nellis@hazenandsawyer.com

Date Submitted

03/29/2018

Subject: Committee/Officer Report Submission

Date: Thursday, March 15, 2018 at 9:05:55 AM Eastern Daylight Time

From: Jennifer Johnson

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Watershed Management Committee

Activities/Decisions Since Last Executive Meeting

We are currently planning for two 2018 events: (1) a homebrewing initiative where volunteers brew with water from various watersheds (surface and groundwater sources) to highlight the importance of source water protection and (2) a series of webinars focusing on hot topics in New England watershed management, including quality, quantity, resilience.

Meetings/Conference Calls Held

Committee meeting - January 23
Call w/ Janice to discuss initiatives - March 1
Committee conference call - March 8

Action Plan Committee/Officer Assignments

- o Next Steps for Brewing Initiative
 - Reach out to Water Reuse Committee as potential partner – Jenn to discuss on upcoming Council phone call
 - Need a name - Blue and Brew? Brew with Blue? No Water, No Beer??? – Taking suggestions from committee until March 23
 - Develop flier for “Call for Brewers” – Steve will draft description and circulate to committee by March 23
 - Secure brewery sponsor for 2018 event – targeting \$100 donations from 5 sources – reach out to homebrew shops and local breweries (will use “Call for Abstract” summary once complete) – need to secure these in April/May – All Committee

- o Next Steps for Webinars
 - Prioritize three states for 2018 – Connecticut, Massachusetts, Rhode Island?
 - Find speakers – (1) Municipality, (2) Watershed Group, and (3) Regulatory – Phil, Sara, Greg to take the lead for CT, RI, and MA but committee to support and reach out to contacts
 - Develop series of questions (maybe 3-5) that will be answered during each webinar –Courtney to draft first pass by March 23
 - Develop flier for advertisement using speakers and questions – by May 2018

Committee Member School Outreach Activities

Will discuss at next committee meeting

Report Submitted by

Jennifer Johnson

Submitter's Email

jjohnson@nitscheng.com

Date Submitted

03/15/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 14, 2018 at 2:05:57 PM Eastern Daylight Time

From: Meg Tabacsko

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Communications Council Director

Meetings/Conference Calls Held

Web Site Committee Meeting on Feb. 20

Web Site Committee Meeting on March 2

Public Awareness Committee Meeting on March 13

Action Plan Committee/Officer Assignments

Public Awareness Committee Meeting scheduled for April 3 at 12:30 at NEWEA Office

General Comments

If anyone is interested in joining Website Committee, Public Awareness committee, or Newsletter Committee, please contact the Chair of the Committee.

Always on the lookout for newsletter and Journal articles any idea or suggestions, let us know!

Report Submitted by

Meg Tabacsko

Submitter's Email

meg.tabacsko@mwra.com

Date Submitted

03/21/2018

Subject: Committee/Officer Report Submission

Date: Tuesday, March 6, 2018 at 12:55:23 PM Eastern Standard Time

From: Joe Boccadoro

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Journal

Activities/Decisions Since Last Executive Meeting

Since the last Executive Committee meeting, the Journal Committee has been hard at work on the Spring Journal, which is nearing completion. Guest Editors Allie Bowen and Eric Staunton have been coordinating with the authors of feature articles. Several committee members also reviewed an initial draft of the Spring Journal. Gail Lollis (Vice Chair) contacted potential new members who expressed an interest in joining the Journal Committee. As a result we added three new members to our committee, two of whom expressed an interest at the Annual Conference and one of whom officially joined after monitoring us for a year. The committee also reached out to several potential candidates to provide feature content for the Summer Journal.

Meetings/Conference Calls Held

We held a meeting on January 23, 2018 at the annual conference. Discussion topics included: 2017 year in review, 2018 themes, status of winter and spring journals, status of ongoing initiatives and highlights of the Executive Committee meeting.

Action Plan Committee/Officer Assignments

In the coming months the Journal committee will: (1) draft minutes of the January meeting, (2) finish the Spring Journal and mail to members, (3) continue working on the Summer Journal, (4) devise a way to develop a shortlist of contributors from the hundreds of candidates indicating an interest on abstract forms, 5) continue to grow the committee, 6) continue to work on initiatives and 7) begin developing themes for 2019.

Committee Member School Outreach Activities

No outreach activities to report, though the outcome of the Student Poster Competition is due to be published in the Spring Journal.

General Comments

The Chair will continue to transition duties to the Vice Chair throughout 2018; the Vice Chair is due to assume the Chair position in 2019.

Report Submitted by

Joe Boccadoro

Submitter's Email

joe.boccadoro@aecom.com

Date Submitted

03/06/2018

Subject: Committee/Officer Report Submission

Date: Monday, April 2, 2018 at 4:08:09 PM Eastern Daylight Time

From: Katelyn Biedron

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Public Awareness

Activities/Decisions Since Last Executive Meeting

Mary Barry to follow up with LL Bean
Potential new Water Champion - Alex Ray, Common Man
Decided not to team with NEIWPC on the EPA Grant.

Meetings/Conference Calls Held

Multiple phone meetings with Mary Barry and Meg Tabasco.

Action Plan Committee/Officer Assignments

Move forward on LL Bean and Common Man as potential Partnerships.

Report Submitted by

Katelyn Biedron

Submitter's Email

biedronkm@cdmsmith.com

Date Submitted

04/02/2018

Subject: Committee/Officer Report Submission
Date: Monday, April 2, 2018 at 7:22:29 AM Eastern Daylight Time
From: Charles Tyler
To: laustin@newea.org
Category: Executive Committee, Committee Chairs

Executive Committee Meeting Date

April

Name of Committee or Office

Assessment and Development Committee

Activities/Decisions Since Last Executive Meeting

Busy season is about to begin - we will be finalizing the list of committees to be reviewed and sending out survey forms to lucky committee chairs in the very near future. The object is to review all ad hoc committees each year, and standing committees once every three years. We urge each committee receiving a committee evaluation survey to please return them promptly.

Action Plan Committee/Officer Assignments

Email correspondence and conference cal in April to kick off committee review for the year. Council Directors will again be asked to shepherd the review surveys through their respective council committees.

Org Manual update should also be completed in April. Committee may discuss streamlining the Org Manual update procedure.

Report Submitted by

Charles Tyler

Submitter's Email

charleswtyler@msn.com

Date Submitted

04/02/2018

Subject: Committee/Officer Report Submission

Date: Monday, March 26, 2018 at 11:47:56 AM Eastern Daylight Time

From: Phyllis Arnold Rand

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Constitution and Bylaws-Update of Previous Submittal

Activities/Decisions Since Last Executive Meeting

Phyllis Rand participated in a WEF Constitution and Bylaws (C&B) Subcommittee conference call on 3/26/2018. On the call the subcommittee learned that WEF received legal review of its C&B. Based on the legal review, and requests from the WEF Board of Trustees, the WEF C&B Subcommittee will dissect the current Constitution and Bylaws document and develop three "stand-alone" documents: WEF Articles of Incorporation, WEF Bylaws and WEF Policies. Moving forward with this task, the subcommittee will receive input from the WEF Board Trustees and House of Delegates.

Report Submitted by

Phyllis Arnold Rand

Submitter's Email

prand@gaud.ws

Date Submitted

03/26/2018

Subject: Committee/Officer Report Submission
Date: Tuesday, April 3, 2018 at 4:30:06 PM Eastern Daylight Time
From: dennis vigliotte
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

April

Name of Committee or Office

Sponsor Committee

Activities/Decisions Since Last Executive Meeting

I was unable to attend the ECM in January. We did add a new member to the Sponsor Committee. Colin O'Brien from Brown & Caldwell has joined and we welcome a fresh perspective from a new member. Colin is also a member of the Young Professionals Committee.

Annual sponsorship revenue for 2017 was off about \$3k...\$68k budgeted, \$64,950 actual. 2018 started off very slow as we were about 60% of previous year as of the deadline Friday Jan. 5th. We made some last minute phone calls to rally those that had forgotten their Annual Sponsorships and within a few days got the annual sponsorships up to \$3k over budgeted (\$67k budgeted, \$70k actual. So Annual Sponsorships are holding steady since George Harrington and Paul Casey revamped the program several years back. I think this year we may need to be more proactive with emails reminders, etc so we don't have the same frantic dash at the last minute to secure sponsorships.

Meetings/Conference Calls Held

Conference call with Mary and Ops Challenge chair to discuss Ops challenge participants changing their schedule to be able to participate in the Spring Meeting golf. Looks like that might be a viable change. We will be holding another call over the coming months to see what kind of ideas we can come up with to generate revenue for Ops Challenge from Spring Meeting golf tournament activities.

Action Plan Committee/Officer Assignments

Some re-wording on the Annual Sponsors form to alleviate some confusion we had regarding the selection of a la carte sponsorships that come as part of the Annual Sponsorship (gold, silver, etc).

Also looking at the possibility of monetizing ALL sponsorship opportunities as a la carte options. Currently the only way to sponsor the AC, for example, is to be an annual sponsor....the thought was to put a high dollar value on sponsorship of the large events like this to express the value proposition that an annual sponsorship delivers.

General Comments

This is my last time shaving until the Bruins playoff run is over.

Report Submitted by

dennis vigliotte

Submitter's Email

dvigliotte@flowassessment.com

Date Submitted

04/03/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 14, 2018 at 11:31:49 AM Eastern Daylight Time

From: Kerry Reed

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Registration

Activities/Decisions Since Last Executive Meeting

None

Meetings/Conference Calls Held

Annual Conference

Action Plan Committee/Officer Assignments

None

Committee Member School Outreach Activities

Kerry Reed - Gave a presentation to a 3rd grade class (about 20 students) on stormwater at Hopkinton's Elmwood Elementary School on January 4, 2018.

General Comments

Annual Conference registration numbers appeared to be similar to previous couple of years.
Registration for YP summit went well this year.

Report Submitted by

Kerry Reed

Submitter's Email

kr@framinghamma.gov

Date Submitted

03/14/2018

Subject: Committee/Officer Report Submission

Date: Thursday, March 8, 2018 at 2:36:48 PM Eastern Standard Time

From: Robert Fischer

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Government Affairs

Activities/Decisions Since Last Executive Meeting

Jan 22 GAC conducted Session 4 at Annual Conference
Mar 7 invite letters to DC fly-in sent to New England delegation

Meetings/Conference Calls Held

Jan 21 Attended NEWEA Executive Committee Meeting
Jan 22 interviewed by Water World Magazine on Gov't Affairs: <http://videos.waterworld.com/detail/videos/water-industry-news-interest/video/5726617421001/advocating-for-water-and-wastewater-infrastructure>
Jan 22 GAC meeting attended by WEF, NACWA and WERF representatives
Feb 12 teleconference with WEF, Mary Barry, Ray, Janine on viability of using CQ Roll call software: will test new version, issues were cost and staff resource limitations: :
Feb 16 NEWEA teleconference on CQ Roll call: <https://info.cq.com/advocacy-software/cq-ignite/>
Feb 20 teleconference NACWA State and Regional call
Feb 22 GAC teleconference on DC fly-in, other topics

Action Plan Committee/Officer Assignments

Jan 22 Sue Sullivan/Adam Yanulis will move forward on Regulator meetings; State Directors/State DC fly-in members will schedule individual State meetings and work on getting Sen/Rep to speak at lunch; asked EPA for representative to talk at lunch; Mary asking NPR representative to talk at lunch
Feb 22 GAC teleconference: gave individual States task of coordinating DC meeting with State NEWWA reps. Left it up to States if they also wish to coordinate with ACEC

Committee Member School Outreach Activities

None

General Comments

None

Report Submitted by

Robert Fischer

Submitter's Email

bfischer@sburl.com

Date Submitted

03/08/2018

Subject: Committee/Officer Report Submission
Date: Tuesday, April 3, 2018 at 3:48:15 PM Eastern Daylight Time
From: Lenny Young
To: laustin@newea.org
Category: AC18 Moderators

Executive Committee Meeting Date

April

Name of Committee or Office

Public Education Committees

Activities/Decisions Since Last Executive Meeting

Spring Meeting Public Outreach Session: highlighting resources and programs through the PEC and outside organizations to increase/improve our public outreach.

Teacher Training August 14th, Deer Island: workshops to help teachers and others utilize resources provided through WEF and NEWEA, school kits, World Water Monitoring Challenge, Water Palooza Toolkit, etc.

SJWP Contest Approaching, deadline for submissions April 15th, meeting at NEWEA April 25th to review and submit to WEF.

Meetings/Conference Calls Held

Tuesday January 23rd @ Annual Conference

February 28th @ NEWEA Office

upcoming April 25th @ NEWEA Office re: SJWP (rescheduled from April 12th)

Committee Member School Outreach Activities

October 2017 WWMD Linden School 100 students

MR and MRS Fish Annual Conference approx. 300 students

Nashua WWTP Poster Contest

Spring Session Outreach Training

Teacher Training August 14th @ DI

Assist w/ NE Water Communications Collaborative

Report Submitted by

Lenny Young

Submitter's Email

leonard.young@mwra.com

Date Submitted

04/03/2018

Subject: Committee/Officer Report Submission
Date: Wednesday, March 14, 2018 at 11:47:01 AM Eastern Daylight Time
From: David Wright
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

April

Name of Committee or Office

Safety

Activities/Decisions Since Last Executive Meeting

- New Chair, David Wright and Vice Chair, David Horowitz have taken office in 2018.
- Emailed out requests for Abstracts for the Spring Conference in June 3-6 in Newport, RI as we intend to hold our Specialty Meeting.
- The 2018 Safety Survey has gone out to all committee members asking them to share with their address book and are waiting for feedback. Results will be communicated to E.C. at June's Meeting.

Meetings/Conference Calls Held

The Committee primarily communicated via email and we do not have a Committee Meeting scheduled for the upcoming Spring Conference

Committee Member School Outreach Activities

We will be holding our Safety Logo Contest to raise awareness about safety in the workplace. The last Safety Logo Contest was held in 2015. An announcement flyer will be emailed out to State Directors in July 2018.

General Comments

We'd like to express our gratitude and for the continued help and patience from the NEWEA Office with our new Chairs.

Report Submitted by

David Wright

Submitter's Email

wrightd@wseinc.com

Date Submitted

03/14/2018

Subject: Committee/Officer Report Submission

Date: Friday, March 16, 2018 at 7:24:47 AM Eastern Daylight Time

From: Renie Jesanis

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Water for People Committee

Activities/Decisions Since Last Executive Meeting

Water for People/YP Meet and Greet at Aeronaut Brewery

Meetings/Conference Calls Held

Joint Planning calls with NEWWA WFP Committee in preparation for the Water for People Gala on May 5th.

Action Plan Committee/Officer Assignments

None

Committee Member School Outreach Activities

None

General Comments

Scheduling a call for volunteers/nominations for Vice-chair in the coming weeks and evaluating the schedule moving forward regarding the Water for People Deer Island Dash 5k.

Report Submitted by

Renie Jesanis

Submitter's Email

reniejesanis@gmail.com

Date Submitted

03/16/2018

Subject: Committee/Officer Report Submission
Date: Tuesday, April 3, 2018 at 8:50:21 AM Eastern Daylight Time
From: Ben Stoddard
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

April

Name of Committee or Office

Young Professionals Committee

Activities/Decisions Since Last Executive Meeting

YP Summit at AC
YP Day at AC
Dover, NH/7th Settlement Poo & Brew - 2/15
Celtics Game w/ NEWWA YPs - 2/28
Waterworks Museum Tour w/ NEWWA YPs - 3/14

Meetings/Conference Calls Held

Committee Lunch at the AC
Committee meeting - 3/23
Moving committee meetings to monthly instead of bi-monthly

Action Plan Committee/Officer Assignments

Making subcommittees more formal with subcommittee chairs:
Events/P&Bs Subcommittee - Colin O'Brien
Mentorship Program Subcommittee - Allison Fisher
Community Service Project - Marc Weller
Communications - Amanda Lade
YP Summit - TBD

General Comments

We are looking to incorporate a "committee spotlight" in to your committee meeting calls. If there are any committees that would like to be highlighted during our call please reach out to us.

Planning on holding another YP Summit next year in partnership with NEWWA YPs. Had a good turnout this year and have had good feedback. Will look to improve again next year based on feedback.

Mentorship Program - the application window for both mentors and mentees is now closed. We are setting up a call later this week or early next to choose pairings. 20 mentors and 18 mentees signed up. Thanks to everyone who signed up!

Community Service Project - subcommittee has formed to help design, plan and execute a project in conjunction with the Spring Meeting this year. We are partnering with the Eastern Rhode Island Conservation District who has a grant to install stormwater BMPs on private property in Newport, RI. We will be installing rain gardens, filter strips, and rain barrels. We will be organizing a volunteer day on Saturday June 2nd which is the weekend before the Spring Meeting (hoping to host BBQ, make t-shirts).

Will be setting up social media accounts for YP activities. More info to come.

Upcoming events:

- GlobalCycle (E. Taunton)/Shovel Town Brewery (with LSPA) – 4/5
- MASSTC – 5/3
- Greater New Haven WPCA/Stony Creek Brewery (with NYWEA) – 6/9 (Saturday)
- Nantucket – Spring/summer '18?
- Nashua, NH – Spring/summer '18?

Committee chair duration - change to 2 years?

Report Submitted by

Ben Stoddard

Submitter's Email

bstoddard@kleinfelder.com

Date Submitted

04/03/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 28, 2018 at 1:36:28 PM Eastern Daylight Time

From: John Rogers

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Asset Management, including Information Technology and Automation

Activities/Decisions Since Last Executive Meeting

Distributed meeting notes from AMC meeting at AC.

Completed details planning and approved flyer for April Joint AM and Energy Specialty Conference in Merrimack, NH.

Distributed announcement asking for AM Award nominations.

Began discussion with NEWWA about a joint AM/IT&A conference in late 2019.

Developed outlines of potential alternative AC technical session(s) approaches, including 1) grouped micro-presentations with combined Q&A and/or panel discussion, and 2) operator-focused on Tuesday (operator day)

Meetings/Conference Calls Held

Held committee call on 3/15, including welcome to a new (active) AMC member.

Report Submitted by

John Rogers

Submitter's Email

johnrogers626@gmail.com

Date Submitted

03/28/2018

Subject: Committee/Officer Report Submission

Date: Tuesday, April 3, 2018 at 2:19:06 PM Eastern Daylight Time

From: Denise Breiteneicher

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Energy

Activities/Decisions Since Last Executive Meeting

The Energy Committee has been singularly focused on it's joint conference with the Asset Management Committee, set for April 11 and 12. There was a lot of finalizing abstract selection, speaker topics, etc.

Meetings/Conference Calls Held

The Energy Committee will be holding a conference call later in April.

Report Submitted by

Denise Breiteneicher

Submitter's Email

denise.breiteneicher@mwra.com

Date Submitted

04/03/2018

Subject: Committee/Officer Report Submission

Date: Monday, March 5, 2018 at 7:29:12 AM Eastern Standard Time

From: James Galasyn

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Lab Practices Committee

Activities/Decisions Since Last Executive Meeting

None

Meetings/Conference Calls Held

Conference call to discuss laboratory certification program and the more-involved role the committee will be taking with the memorandum of understanding between NEWEA and the members involved in the exam writing and proctoring.

Report Submitted by

James Galasyn

Submitter's Email

jgalasyn@pwd.org

Date Submitted

03/05/2018

Subject: Committee/Officer Report Submission
Date: Thursday, March 29, 2018 at 3:28:47 PM Eastern Daylight Time
From: Rachel Watson
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

April

Name of Committee or Office

Microconstituents

Activities/Decisions Since Last Executive Meeting

We sent out a survey to all the members asking various questions about the future of the committee.

Meetings/Conference Calls Held

Meeting at the Annual Conference and a teleconference meeting on March 21st.

Action Plan Committee/Officer Assignments

Review survey and incorporate answers into the committee's future. Host a specialty conference at the end of 2018 with the Residuals Committee.

Committee Member School Outreach Activities

Potential outreach at the WHS Career Fair. Potential outreach during the Residuals/Microconstituents Committee Specialty Conference.

General Comments

We are excited to work with the Residuals Committee on this Specialty Conference!

Report Submitted by

Rachel Watson

Submitter's Email

rachel.watson@stantec.com

Date Submitted

03/29/2018

Subject: Committee/Officer Report Submission

Date: Friday, February 23, 2018 at 8:14:05 AM Eastern Standard Time

From: Travis Peaslee

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Operations Challenge

Activities/Decisions Since Last Executive Meeting

I have been communicating with VT, NH, and MA state coordinators to see how our committee can help ensure an ops challenge team is formed in each state. I have also been working with event coordinators to make sure all equipment is available for training day and competition. A new maintenance event is requiring extra effort and we are hoping to borrow this event equipment versus purchasing but finding proper contacts to answer these questions has been slow.

Meetings/Conference Calls Held

Call with Scott Goodinson (committee vice chair) to discuss follow up from meeting at AC, training day needs, committee succession planning, and thoughts on how to get all six states to compete annually.

Call with Alex Buechner from the Maine team to discuss how best to handle a flux in interest in competition within Maine. A proposal will be drafted by Alex and I and submitted to MEWEA proposing a "north" and "south" team that alternate every two years. The off years would allow for those team members to become active in this committee via judging, mentoring, etc.

Action Plan Committee/Officer Assignments

Scott Goodinson and I will be meeting with Ray Vermette on March 8th at the Dover WWTF to cover planning and logistics for training day which will be held on April 6th. A tour of the facility is being coordinated with the plant ops committee during this event. Between now and then I will continue to communicate (pressure) each state coordinator to ensure they have a team, continue coordinating with plant ops committee on the training day tour, and will also be working closely with each of the 5 event coordinators to ensure they have what they need for training day.

General Comments

I had a lengthy conversation with Scott Goodinson (ops challenge vice chair & RI state coordinator) about two goals I believe we should be pursuing to ensure future success of operation challenge. I believe Scott is in a unique position with his dual roles within NEWEA to take these on if the EC believes they would be beneficial and am happy to help in any way I can to move these initiatives forward. They are:

1- have each of the 5 event coordinators and their respective judges be provided by and part of an existing NEWEA committee. Collections, Lab, and Safety already do this to an extent but process and maintenance need a home. I believe plant operations might be the best home for them. If each of these NEWEA committees had these responsibilities in their bylaws then the ops challenge chair would work directly with the other respective chairs to ensure event coordinators and competition judges are available each year. For the most part this is not how it currently works and results in a lot of scrambling and stress each year to find these individuals. The new proposed method should provide consistency and continuity and would also expose more people to the competition.

2- There is always interest in getting all 6 NE states to have teams and to compete but each year we struggle to do so. My experience is that in Maine there is an ops challenge committee as part of MEWEA that has the charge of budgeting, promoting, and ensuring a team is formed annually. My understanding, and this is based on limited knowledge, is that the other states rely on the state coordinators to make ops challenge happen. Having spoken to many state directors over the years I always get the feel that they sincerely want to form a team and do put effort in but are juggling a pretty heavy NEWEA plate already which makes this difficult. A solution I think would grow our chances of having each state represented annually would be to ask each state association to form an operations challenge committee tasked with the same mission of that in Maine and remove this responsibility from the state coordinators. These local committees could focus their efforts on recruiting and selling operations challenge within

their state and could serve as the much needed resource when teams are wanting to form.

Report Submitted by

Travis Peaslee

Submitter's Email

tpeaslee@lawpca.org

Date Submitted

02/23/2018

Subject: Committee/Officer Report Submission
Date: Tuesday, March 13, 2018 at 9:48:02 AM Eastern Daylight Time
From: Tom Hazlett
To: laustin@newea.org
Category: Committee Chairs, AC18 Moderators

Executive Committee Meeting Date

April

Name of Committee or Office

Plant Operations

Activities/Decisions Since Last Executive Meeting

- Decided to explore new day and time for annual conference committee meeting. Target will be Tuesday at lunch.
- Formed sub-committee to work on specialty conference to be held in March of 2019
- Continued assisting Journal Committee and guest editors on article for operator exchange to appear in the Spring Journal.
- John Adie (vice chair) spearheaded posting of the New England reciprocity requirements on the NEWEA site with Janice.
- Coordinated with Travis from ops challenge and Ray Vermette for training day activities at Dover.

Meetings/Conference Calls Held

Committee meeting held at the annual conference in January

Action Plan Committee/Officer Assignments

- Tom to schedule call for specialty conference sub-committee
- Janice and Tom to finalize day and location of specialty conf.

Report Submitted by

Tom Hazlett

Submitter's Email

thazlett@woodardcurran.com

Date Submitted

03/13/2018

Subject: Committee/Officer Report Submission

Date: Friday, March 30, 2018 at 1:19:20 PM Eastern Daylight Time

From: Natalie Sierra

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Residuals

Activities/Decisions Since Last Executive Meeting

Specialty conference planning is underway. We are working with Microconstituents on a one-day PFAS conference; Janice is currently looking for locations and the call for abstracts should go out next week. We are collecting nominations for the biosolids award and have received four so far.

Meetings/Conference Calls Held

We had a meeting at the AC that was well attended and largely used to discuss/make major decisions on our annual specialty conference. We had a follow up call to finalize the conference decisions in March and are moving forward with planning.

Committee Member School Outreach Activities

Some committee members participated in Girls Technology Day in Manchester. When we settle on a specialty conference location, we will look to do an outreach event in coordination.

Report Submitted by

Natalie Sierra

Submitter's Email

nsierra@brwncald.com

Date Submitted

03/30/2018

Subject: Committee/Officer Report Submission
Date: Tuesday, March 13, 2018 at 9:39:18 AM Eastern Daylight Time
From: Kurt Mailman
To: laustin@newea.org
Category: AC18 Moderators

Executive Committee Meeting Date

April

Name of Committee or Office

Small Community

Activities/Decisions Since Last Executive Meeting

Updated roster and welcomed new member Derek Belanger
Tacitly decided to host Specialty Conference in Fall 2018
Elected new Chair Kurt Mailman and Vice Chair Ian Catlow, thanked Dan Ottenheimer for his tremendous service as former Chair.

Meetings/Conference Calls Held

Held meeting with nearly all members at Annual Conference in January

Action Plan Committee/Officer Assignments

Vice Chair to coordinate 6 member subcommittee for Fall 2018 Specialty Conference

Committee Member School Outreach Activities

None

Report Submitted by

Kurt Mailman

Submitter's Email

kmailman@fando.com

Date Submitted

03/13/2018

Subject: Committee/Officer Report Submission

Date: Wednesday, March 7, 2018 at 2:45:56 PM Eastern Standard Time

From: Gary Zrelak

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Utility Management Committee

Activities/Decisions Since Last Executive Meeting

Sent out an email to request applications for the Utility Management Award. Plan to have committee review and submit award nomination by the spring meeting.

Meetings/Conference Calls Held

The committee met at the Annual Conference in Boston. The committee will be holding a conference call on March 14 to discuss areas of interest for the committee to focus on.

Action Plan Committee/Officer Assignments

Art Simonian has volunteered for Vice Chair

Committee Member School Outreach Activities

What is school outreach activities for the Utility Management Committee?

General Comments

Developing a theme for the committee to focus on for a webinar or conference.

Report Submitted by

Gary Zrelak

Submitter's Email

gzrelak@gnhwpc.com

Date Submitted

03/07/2018



**New England Water Environment Association
Executive Committee
Meeting April 4, 2018
Worcester, MA**

PROPOSED ACTION ITEM: Appointment to Nominating Committee

Submitted By: Matthew Formica

Submitted by and Position: Nominating Committee Chair

Background/History:

Per the NEWEA Bylaws “Nominating Committee 14.2.1 Shall consist of the three immediate past presidents who are active in the ASSOCIATION and are eligible voting members of the ASSOCIATION, and two sitting ASSOCIATION officers, as appointed by the Nominating Committee Chair and approved by the Executive Committee. 14.2.2 The senior past president shall serve as Chair of the Committee.

Action Item:

I recommend that Meg Tabacsko (Council Director) and Priscilla Bloomfield (Treasurer), being experienced officers and by virtue of this appointment ineligible for nomination to other offices, be the appointed members of this year’s Nominating Committee.

Justification:

The chair has discussed the appointments with both the standing members of the committee as well as both nominees. Both nominees are willing and prepared to serve on the committee.

These appointments will allow the committee to move forward to identify viable and willing candidates to complete the slate of officers for 2019.

Motion/Action: That the Executive Committee approves the nomination and appointment of Meg Tabacsko and Priscilla Bloomfield for appointment to the Nominating Committee in accordance with Article 14.2 of the NEWEA Constitution and Bylaws.

Action: _____Approved _____Approved as Amended _____Denied



Oct '17 - Mar '18 Annual Budget Delta % of Budget

Ordinary Income/Expense			RED = Total Uneamed Budgeted Income	
Income				
Annual Conference Income				
Annual Conference - Exhibit Inc	268,815.00	266,000.00	2,815.00	101.1%
Annual Conference - General Inc	305,662.00	297,600.00	8,062.00	102.7%
Total Annual Conference Income	574,477.00	563,600.00	10,877.00	101.9%
Certification Income				
CS Certification	6,400.00	13,000.00	-6,600.00	49.2%
Lab Certification	100.00	3,000.00	-2,900.00	3.3%
Total Certification Income	6,500.00	16,000.00	-9,500.00	40.6%
Dues Income				
Total Dues Income	51,372.92	102,000.00	-50,627.08	50.4%
Interest/Dividend Income	0.00	2,500.00	-2,500.00	0.0%
Management Firm Income				
Total Management Firm Income	8,019.25	8,600.00	-580.75	93.2%
Misc. Income				
Committee Member Appreciation	0.00	875.00	-875.00	0.0%
Congressional Briefing	800.00	3,000.00	-2,200.00	26.7%
Directory Sales	0.00	0.00	0.00	0.0%
Other Misc. Revenue	270.00	750.00	-480.00	36.0%
Planning Session	0.00	0.00	0.00	0.0%
State Leg Breakfasts	0.00	0.00	0.00	0.0%
WEFTEC Reception	0.00	2,250.00	-2,250.00	0.0%
WFP Fundraising Event Income (Full income from ev	2,130.00	17,300.00	-15,170.00	12.3%
Total Misc. Income	3,200.00	24,175.00	-20,975.00	13.2%
Pub/WEB/Media/Sponsor INC				
Annual Sponsorships	70,450.00	67,000.00	3,450.00	105.1%
Fundraising	0.00	1,000.00	-1,000.00	0.0%
Golf Tournament Benefit	25,540.00	28,000.00	-2,460.00	91.2%
Humanitarian Sponsorship (Humanitarian Sponsorshi	0.00	0.00	0.00	0.0%
Journal Advertising	71,190.50	86,000.00	-14,809.50	82.8%
Journal Subscriptions	120.00	200.00	-80.00	60.0%
Misc. Sponsorship	0.00	0.00	0.00	0.0%
Ed Nazaretian Memorial Fund (Memorial Fund)	11,420.00			
Public Education Sponsorship	570.00	0.00	570.00	100.0%
Scholarship Sponsorship	0.00	0.00	0.00	0.0%
SJWP Sponsorship	0.00	3,000.00	-3,000.00	0.0%
Spring Meeting Speical Sponsor (Special Event Spon	0.00	0.00	0.00	0.0%
Student Design Comp Sponsorship (Student Design C	0.00	1,500.00	-1,500.00	0.0%
YP AC Summit & Lounge (YP AC Summit & Lounge)	7,370.00	3,250.00	4,120.00	226.8%
Total Pub/WEB/Media/Sponsor INC	186,660.50	189,950.00	-3,289.50	98.3%
Specialty Conferences Income				
Asset Management Seminar	0.00	0.00	0.00	0.0%
Collection Systems Seminar	0.00	22,000.00	-22,000.00	0.0%
CSO/Wetweather Issues Seminar	0.00	0.00	0.00	0.0%
Energy Seminar	0.00	0.00	0.00	0.0%
EPA PreTreatment	0.00	0.00	0.00	0.0%
Industrial Waste Seminar	0.00	9,560.00	-9,560.00	0.0%
Joint AM and Energy (Joint Speciatly Conference)	3,305.00	14,810.00	-11,505.00	22.3%
Joint Residuals/NEBRA Seminar (Joint Specialty Conf	34,291.00	25,780.00	8,511.00	133.0%
Lab Practices Seminar	0.00	0.00	0.00	0.0%
Microconstituents	0.00	0.00	0.00	0.0%
Plant Operations Seminar	60.00	0.00	60.00	100.0%
Plant Ops Tours	60.00	0.00	60.00	100.0%
Public Education-Teacher Train	35.00	1,400.00	-1,365.00	2.5%
Residuals Seminar	0.00	0.00	0.00	0.0%
Safety	0.00	7,025.00	-7,025.00	0.0%
Small Community Outreach	0.00	5,000.00	-5,000.00	0.0%
Stormwater Seminar	5,630.00	0.00	5,630.00	100.0%
Sustainability	0.00	0.00	0.00	0.0%
Water Reuse Seminar	0.00	0.00	0.00	0.0%
Utility Management	0.00	0.00	0.00	0.0%
Watershed Management Seminar	0.00	0.00	0.00	0.0%
YP Events	4,840.00	3,000.00	1,840.00	161.3%
Total Specialty Conferences Income	48,221.00	88,575.00	-40,354.00	54.4%
Spring Meeting Income				
Spring Meeting Exhibit Inc	0.00	10,000.00	-10,000.00	0.0%
Spring Meeting General Inc	0.00	60,000.00	-60,000.00	0.0%
Total Spring Meeting Income	0.00	70,000.00	-70,000.00	0.0%
Total Income	878,450.67	1,065,400.00	-186,949.33	82.5%



Oct '17 - Mar '18 Annual Budget Delta % of Budget

Ordinary Income/Expense			RED = Total Unspent Budgeted Expense	
Expense				
Annual Conference Exp. (Conference Expenses)	230,572.21	262,000.00	-31,427.79	88.0%
Capital Expenses (Expenses not categorized else)				
AMS Development Support	0.00	2,500.00	-2,500.00	0.0%
Consulting - Marketing	3,937.50	3,000.00	937.50	131.3%
Water Champions Campaign	1,350.00	4,000.00	-2,650.00	33.8%
Total Capital Expenses (Expenses not categorized else)	5,287.50	9,500.00	-4,212.50	55.7%
Committee Council Directors EXP				
Ad-Hoc Council				
Innovation Task Force	0.00	0.00	0.00	0.0%
Veterans Workforce Development	573.00	750.00	-177.00	76.4%
Total Ad-Hoc Council	573.00	750.00	-177.00	76.4%
Collection Syst/Water Resources				
Collections Systems	1,457.01	1,500.00	-42.99	97.1%
CS Certification	476.54	1,000.00	-523.46	47.7%
CSO/Wet Weather Issues	652.50	600.00	52.50	108.8%
Industrial Waste	108.00	200.00	-92.00	54.0%
Stormwater Committee	1,416.00	1,750.00	-334.00	80.9%
Sustainability Advisory	250.00	600.00	-350.00	41.7%
Water Reuse	0.00	200.00	-200.00	0.0%
Watershed Management	348.00	400.00	-52.00	87.0%
Total Collection Syst/Water Resources	4,708.05	6,250.00	-1,541.95	75.3%
Communications Council				
Journal	387.00	400.00	-13.00	96.8%
Newsletter	0.00	0.00	0.00	0.0%
Public Awareness Committee	290.50	500.00	-209.50	58.1%
Website	0.00	100.00	-100.00	0.0%
Total Communications Council	677.50	1,000.00	-322.50	67.8%
Management Review Council				
Assessment & Development	78.44	250.00	-171.56	31.4%
Awards and Trophies	10,359.51	11,500.00	-1,140.49	90.1%
Bylaws	0.00	50.00	-50.00	0.0%
Committee Member Appreciation	0.00	0.00	0.00	0.0%
Finance	0.00	100.00	-100.00	0.0%
Management Review	0.00	0.00	0.00	0.0%
Nominating	0.00	0.00	0.00	0.0%
Sponsor	180.00	400.00	-220.00	45.0%
Total Management Review Council	10,617.95	12,300.00	-1,682.05	86.3%
Meeting Management Council				
Conference Arrangements	0.00	200.00	-200.00	0.0%
Exhibits and Awards	0.00	1,400.00	-1,400.00	0.0%
Program	0.00	350.00	-350.00	0.0%
Registration	93.31	100.00	-6.69	93.3%
Total Meeting Management Council	93.31	2,050.00	-1,956.69	4.6%
Outreach Committee Council				
Government Affairs	0.00	250.00	-250.00	0.0%
Humanitarian Assistance	0.00	0.00	0.00	0.0%
Membership	12.45	150.00	-137.55	8.3%
Public Education	161.00	1,000.00	-839.00	16.1%
Safety	218.96	500.00	-281.04	43.8%
Scholarship Comm.	0.00	75.00	-75.00	0.0%
Student Activities & AC Events	150.00	850.00	-700.00	17.6%
Water For People Committee	152.76	300.00	-147.24	50.9%
YP	447.01	500.00	-52.99	89.4%
Total Outreach Committee Council	1,142.18	3,625.00	-2,482.82	31.5%
Treatment, System, Ops Managmt				
Asset Management	870.00	500.00	370.00	174.0%
Energy	652.50	845.00	-192.50	77.2%
Lab Practices	-5.21	750.00	-755.21	-0.7%
MicroCons	160.00	200.00	-40.00	80.0%
Operations Challenge	-61.00	3,000.00	-3,061.00	-2.0%
Plant Operations	645.00	750.00	-105.00	86.0%
Residuals Management	285.63	350.00	-64.37	81.6%
Small Community Outreach	381.00	400.00	-19.00	95.3%
Utility Management	0.00	175.00	-175.00	0.0%
Total Treatment, System, Ops Managmt	2,927.92	6,970.00	-4,042.08	42.0%
Total Committee Council Directors EXP	20,739.91	32,945.00	-12,205.09	63.0%
Dues Reimbursement Expense				
Total Dues Reimbursement Expense	18,650.33	32,500.00	-13,849.67	57.4%

NEWEA

Profit and Loss Budget vs. Actual
 FY18 Q2 - October 2017 through March 2018

11:49 AM
 04/03/18



Ordinary Income/Expense	Oct '17	Mar '18	Annual Budget	Delta	% of Budget
Management Firm Expense (Expenses Paid by NEWEA)					
Total Management Firm Expense (Expenses Paid by NEWEA)	5,232.91	650.00		4,582.91	805.1%
Misc. Expenses					
Committee Member Appr. Event	0.00	9,875.00		-9,875.00	0.0%
Congressional Briefing	40.00	8,000.00		-7,960.00	0.5%
Directory Sales (NEWEA Directory)	0.00	0.00		0.00	0.0%
Planning Session Exp.	0.00	0.00		0.00	0.0%
Special Projects	0.00	500.00		-500.00	0.0%
WEFMAX Hosting	0.00	0.00		0.00	0.0%
WEFTEC Reception	0.00	5,000.00		-5,000.00	0.0%
WFP Fundraising Expenses (Labor, Internal/External Exp)	322.08	11,300.00		-10,977.92	2.9%
Total Misc. Expenses	362.08	34,675.00		-34,312.92	1.0%
Pub/WEB/Media/Sponsors EXP					
Web IT Support & Graphics	0.00	1,000.00		-1,000.00	0.0%
Golf Tournament Benefit	21,083.33	20,000.00		1,083.33	105.4%
Journal-Edit, Desgn, Prnt, Post	37,998.00	74,000.00		-36,002.00	51.3%
Public Ed Outreach Materials	1,425.00	2,000.00		-575.00	71.3%
Student Design Comp (Student Design Comp)	0.00	1,500.00		-1,500.00	0.0%
YP AC Summit & Lounge (YP AC Summit & Lounge)	13,534.00	4,700.00		8,834.00	288.0%
Total Pub/WEB/Media/Sponsors EXP	74,040.33	103,200.00		-29,159.67	71.7%
Scholarship & Awards Expense					
Humanitarian	0.00	1,500.00		-1,500.00	0.0%
Kowsz Scholarship	0.00	250.00		-250.00	0.0%
Operations Challenge (WEFTEC)	0.00	16,400.00		-16,400.00	0.0%
Operator Exchange (Operator Exch Travel Exp)	70.00	1,800.00		-1,730.00	3.9%
Scholarships	3,150.00	3,000.00		150.00	105.0%
SJWP Expense	0.00	3,000.00		-3,000.00	0.0%
State Leg Briefings	0.00	3,500.00		-3,500.00	0.0%
WE&RF Contribution	0.00	500.00		-500.00	0.0%
WFP Donation Minus Expenses (Donation after expense)	0.00	5,200.00		-5,200.00	0.0%
Total Scholarship & Awards Expense	3,220.00	35,150.00		-31,930.00	9.2%
Specialty Conference Exp.					
Asset Management Seminar	0.00	0.00		0.00	0.0%
Collection Systems Seminar	0.00	7,300.00		-7,300.00	0.0%
CSO/Wet Weather Issues	0.00	0.00		0.00	0.0%
Energy Seminar	0.00	0.00		0.00	0.0%
EPA PreTreatment Exp.	0.00	0.00		0.00	0.0%
Industrial Waste Seminar	35.00	5,375.00		-5,340.00	0.7%
Joint AM and Energy (Joint Specialty Conference)	20.00	8,794.00		-8,774.00	0.2%
Joint Collection Sustainability (Joint Specialty Conference)	0.00	0.00		0.00	0.0%
Joint EPA UM Workshop	0.00	0.00		0.00	0.0%
Joint Residuals/NEBRA Seminar (Joint Specialty Conference)	26,605.86	19,700.60		6,905.26	135.1%
Lab Practices Seminar	0.00	0.00		0.00	0.0%
Microconstituents Seminar	0.00	0.00		0.00	0.0%
Plant Operations Seminar	0.00	0.00		0.00	0.0%
Plant Ops Tours	0.00	0.00		0.00	0.0%
Public Education -Teacher Train (Teacher Training)	0.00	1,200.00		-1,200.00	0.0%
Residuals Seminar	0.00	0.00		0.00	0.0%
Safety	0.00	5,324.00		-5,324.00	0.0%
Small Community Outreach	0.00	3,000.00		-3,000.00	0.0%
Stormwater Seminar	1,220.00	0.00		1,220.00	100.0%
Sustainability	0.00	0.00		0.00	0.0%
Utility Management Seminar	0.00	0.00		0.00	0.0%
Water Reuse Seminar	0.00	0.00		0.00	0.0%
Watershed Management Seminar	0.00	0.00		0.00	0.0%
YP Events	1,801.58	3,000.00		-1,198.42	60.1%
Total Specialty Conference Exp.	29,682.44	53,693.60		-24,011.16	55.3%
Spring Meeting Expense	6,059.00	65,000.00		-58,941.00	9.3%
Staff, Mngmt, Office & Officer					
General Office					
AMS Annual Software	4,800.00	4,800.00		0.00	100.0%
Bank Charges & Fees	18,539.24	25,000.00		-6,460.76	74.2%
Dues & Subscription	2,535.00	3,000.00		-465.00	84.5%
EC/Officer Extraordinary	0.00	0.00		0.00	0.0%
D&O/Disable/WorkmsComp/BusOwn	4,023.38	4,900.00		-876.62	82.1%
Ex Com Meetings & Chair Gifts	932.65	3,000.00		-2,067.35	31.1%
Equipment/Computers/Software	1,156.00	1,800.00		-644.00	64.2%
Postage & Delivery	209.05	3,000.00		-2,790.95	7.0%
Office Supplies	4,238.43	13,000.00		-8,761.57	32.6%
Utilities - Tel, Internet & Web	2,320.24	8,000.00		-5,679.76	29.0%

NEWEA

Profit and Loss Budget vs. Actual
 FY18 Q2 - October 2017 through March 2018

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Ordinary Income/Expense	Oct '17	Mar '18	Annual Budget	Delta	% of Budget
Professional Bus. Services					
Audit Fees & Taxers	0.00	8,500.00		-8,500.00	0.0%
CPA	0.00	4,000.00		-4,000.00	0.0%
Investment Fees	0.00	2,500.00		-2,500.00	0.0%
Legal Services	0.00	0.00		0.00	0.0%
Total Professional Bus. Services	0.00	15,000.00		-15,000.00	0.0%
Rent	22,055.41	42,000.00		-19,944.59	52.5%
Total General Office	60,809.40	123,500.00		-62,690.60	49.2%
Officer					
Total Officer	3,230.77	17,000.00		-13,769.23	19.0%
Staff					
Total Staff	116,205.29	290,232.31		-174,027.02	40.0%
WEF Delegate Expense					
Total WEF Delegate Expense	206.00	5,750.00		-5,544.00	3.6%
Total Staff, Mngmt, Office & Officer	180,451.46	436,482.31		-256,030.85	41.3%
Total Expense	574,298.17	1,065,795.91		-491,497.74	53.9%
Net Income	304,152.50	-395.91	304,548.41	-76,823.6%	

Fiscal Year Cash and Investments					
	DATE	10/1/17	3/31/18	\$ Delta	% Change
Merrill Lynch					
Current balance		\$575,925.59	\$583,582.00	\$7,656.41	1.33%
Citizens					
Checking		\$195,520.27	\$291,354.57	\$95,834.30	49.02%
Money Market Savings		\$151,637.48	\$151,655.11	\$17.63	0.01%
Total Cash and Investments		\$923,083.34	\$1,026,591.68	\$103,508.34	11.21%