



**NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA
With All Committee Chairs
Sunday, June 7, 2015, 1:00 PM
Mt. Washington Hotel, Bretton Woods, NH**

- I. Call to Order, Establishment of Quorum – Introductions and Welcome – President, Matt Formica
- II. Approval of Agenda – Matt Formica
- III. Approval of the Minutes – Matt Formica
 - A. Minutes – April 1, 2015 Executive Committee Meeting
- IV. Key Officers Reports
 - A. President Elect (2015 Planning Next Steps and SMT Report) – Ray Willis
 - B. Vice President– Jim Barsanti
 - C. Treasurer (Finance Review) – Frank Occhipinti
 - D. Past President (Management Review) – Brad Moore
 - E. WEF Delegates – Howard Carter/Mike Wilson/Dan Bisson
 - F. Secretary – Jerry Potamis
 - G. State Directors:
 - Connecticut – Jay Sheehan
 - Maine – Peter Goodwin
 - Massachusetts – Mike Moreau
 - New Hampshire – Fred McNeill
 - Rhode Island – Mike Spring
 - Vermont – Nathan Lavallee
 - H. Executive Director – Mary Barry
- V. Council Directors and Committee Reports:
 - A. *Meeting Management Council – Meg Tabacska, Director*
 - Conference Arrangements – Ron Tiberi
 - Exhibits – Amy Anderson
 - Manufacturers’ Rep – James DeLuca
 - Program – Jessica Cajigas
 - Registration – Kate Biedron
 - B. *Communications Council – Jennifer Lachmayr, Director*
 - Journal – Helen Gordon
 - Media Relations – TBD
 - Newsletter – Geri Ciardelli
 - Website – Rob Musci
 - C. *Public Outreach Council – Jonathan Kunay, Director*
 - Government Affairs – Peter Grose
 - Humanitarian Assistance and Grants – Tim Vivian
 - Membership – David Archard
 - Project Delivery Alternatives – Mike Curtis
 - Public Education – Elena Proakis Ellis
 - Safety Committee – David Aucoin
 - Scholarships Committee – Nick Schwartz
 - Student Activities – Annalisa Onnis-Hayden
 - Water for People – Anastasia Rudenko
 - Young Professionals – Justin Skelly



- D. *Collection Systems and Water Resources Council – Virgil Lloyd, Director*
- Collection Systems – John Digiacomio
 - CS Certification – Greg Kidd
 - CSO/Wet Weather Issues – Jim Drake
 - Industrial Wastewater – Lisa Andrews
 - Stormwater – Aubrey Strause
 - Sustainability – Elizabeth Watson
 - Water Reuse – Ed Whatley
 - Watershed Management – Phil Forzley
- E. *Treatment, Systems Operations, and Management Council – Priscilla Bloomfield, Director*
- Asset Management – John Jackman
 - Energy – Tom Schwartz
 - Lab Practices – Mary Lee Santoro
 - Micro constituents – Brian Braginton-Smith
 - Operations Challenge – Mike Burke
 - Plant Operations – Ray Vermette
 - Residuals Mgmt. – Elaine Sistare
 - Small Community – Dan Ottenheimer
 - Utility Management – Brian Armet
- F. *Ad Hoc Committee Council – Jim Barsanti (Vice President)*
- Info Tech & Automation – John Trofatter
 - Public Awareness – Clary Coutu
 - Utility Council – Adam Yanulis
- G. *Other Committees Council – Brad Moore (Past President)*
- Assessment & Development – Deb Mahoney
 - Awards – Chuck Applebee
 - Bylaws – Doug Miller
 - Committee Member Appreciation – Dan Roop
 - Nominating – Dan Bisson
 - Sponsor Committee – Glenn Haas
- VI. Action Items
- A. FY15 Q2 Financial Report Approval – Frank Occhipinti
- VII. Items for Discussion
- A. Awards Committee – Chuck Applebee
1. WEF MOMA Award Status
 2. Award criteria and description updates
- B. Voluntary Certification Task Force Update – Tom Groves
- C. Introduction of Regulator Membership Rate – Henry Albro
- D. Fiscal Year Change next Steps – Brad Moore
- VIII. Information Items
- A. Report – 2015 Annual Conference (January 25-28, 2015) - Meeting Management Council
- B. Status – 2015 NEWEA Spring Meeting, Mt. Washington Hotel, NH (June 7-10, 2015) – Meeting Management Council
- C. Report– Ops Challenge Training Day, Holyoke, MA (April 10, 2015) – Mike Burke
- D. Report – Water Reuse and Industrial Wastewater Conference, U Hartford (April 28, 2015) – Ed Whatley/Lisa Andrews
- E. Status – Committee Appreciation Event (July 16, 2015) Kimball Farms, Westford, MA - Dan Roop
- F. Status – Ops Challenge Golf Tournament, Brook Meadow, Canton, MA (August 24, 2015) – Glenn Haas
- G. Status – WWI/CSO Conference, UMass Lowell (October 26-27, 2015) - James Drake
- H. Status – Public Ed Seminar (August 2015) – Elena Proakis Ellis
- I. Status – North East Residuals Biosolids Symposium and BioCycle Reform15 (October 19 – 22, 2015) Danvers, MA – Elaine Sistare
- J. Status - Small Communities (November 18, 2015) Public House, Sturbridge, MA – Dan Ottenheimer
- IX. Adjournment



NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
DRAFT Minutes
With All Committee Chairs
Wednesday, April 1, 2015, 9:30 AM
Hilton Garden Inn - Garden AB, Worcester, MA

I. Call to Order, Establishment of Quorum – Introductions and Welcome – President, Matt Formica

Chuck Applebee; Dave Aucoin; Mary Barry; Dan Bisson; Priscilla Bloomfield; Jessica Cajigas; Clary Coutu; Matt Formica; Peter Goodwin; Peter Grose; John Jackman; Jonathan Kunay; Virgil Lloyd; Deb Mahoney; Fred McNeill; Bradley Moore; Frank Occhipinti; Jerry Potamis; Ginny Roach; Michael Spring; Aubrey Strause; Meg Tabacsko; John Trofatter; Charles Tyler; Ray Willis; Mike Wilson

II. Approval of Amended Agenda Items – Matt Formica, motion passed by unanimous consent.

III. Approval of Amended Minutes – Matt Formica

- A. Minutes – January 25, 2015 Executive Committee Meeting, motion passed by unanimous consent. Amended minutes included wording changes to approved votes and update to FY discussion.

IV. Key Officers Reports

- A. President Elect (2015 Planning Next Steps and SMT Report) – Ray Willis, Report submitted. Goal is to increase Op-eds, Newsletter and Journal articles. Planning Session discussion and update on request from John Hall deferred to Agenda Item VIII.
- B. Vice President (2016 Planning Session) – Jim Barsanti. Report submitted. Looking for ideas for 2016 Planning Session.
- C. Treasurer (Finance Review) – Frank Occhipinti. Written report submitted. NEWEA is in good financial shape and gearing up for FY Budget requests due by June 1, 2015.
- D. Past President (Management Review) – Brad Moore. Updated status of intra-state operator exchange program, requesting input from Maine DEP on technical credits for operators. It was noted that NH and ME have participating operators and goal is to have program in all 6 New England states.
- E. WEF Delegates – Howard Carter/Mike Wilson/Dan Bisson. Written report submitted. Oral review of significant activities - refer to written report for details. A lot activity on nominating process for Delegate at Large, NEWEA delegates will participate in WEFMAX, looking to work closer with utilities for a uniform message, messaging will evolve around the Value of Water campaign.
- F. Secretary – Jerry Potamis
- G. State Directors: Written report submitted by all, refer to written reports for details
- Connecticut – Jay Sheehan
 - Maine – Peter Goodwin. Continuing need to update legislature
 - Massachusetts – Mike Moreau. Oral report submitted by Ray Willis
 - New Hampshire – Fred McNeill. Legislature breakfast was successful, NHWPCA name change to NHWEA did not pass membership vote
 - Rhode Island – Mike Spring
 - Vermont – Nathan Lavallee
- H. Executive Director – Mary Barry. Update on implementation of Automated Management System (AMS). AMS worked well for AC15, this year (2015) will be the implementation year as we work through using the AMS for each NEWEA event. NEWEA WEB site was also launched in December and is the “front door” to the AMS as well as NEWEA’s public face. Now that we have it up and running we would like to move into phase 2 and makes fixes

to phase 1. Phase 2 includes: Chatter – for committee use in managing meetings, documents and committee activities, increase visibility of specialty conference and other activities as well as keeping the website fresh. The 2015 Yearly calendar of activities was distributed to all in your handouts.

V. Council Directors and Committee Reports:

- A. Meeting Management Council – Meg Tabacsko, Director. The Annual Meeting had several successes – Ambassador Program, Committee Fair, and Vendor Survey. Brad and others acknowledge the efforts provided by Mary and her staff, Meg, Ron and many others to keep the conference going despite the bad weather.
- Conference Arrangements – Ron Tiberi
 - Exhibits – Amy Anderson
 - Manufacturers’ Rep – James DeLuca
 - Program – Jessica Cajigas. Reviewed Spring Conference.
 - Registration – Kate Biedron
- B. Communications Council – Jennifer Lachmayr, Director
- Journal – Helen Gordon written report submitted
 - Media Relations – TBD
 - Newsletter – Geri Ciardelli
 - Website – Rob Musci/Ben Mosher
- C. Public Outreach Council – Jonathan Kunay, Director. Written Report Submitted by all less Humanitarian, Project Alternative Delivery, Water for People
- Government Affairs – Peter Grose. Written report submitted, Congressional briefing is scheduled for April 14-15, confirmation of invited speakers is pending, support joint efforts with NACWA in appeal to Congress to restore SRF funding, all six of the NEWEA affiliated state associations have held successful state legislative events
 - Humanitarian Assistance and Grants – Tim Vivian
 - Membership – Dave Archard
 - Project Delivery Alternatives – Mike Curtis
 - Public Education – Elena Proakis Ellis
 - Safety Committee – David Aucoin. Safety survey will be distributed soon and also included on web site.
 - Scholarships Committee – Nick Schwartz
 - Student Activities – Annalisa Onnis-Hayden
 - Water for People – Anastasia Rudenko
 - Young Professionals – Justin Skelly
- D. Collection Systems and Water Resources Council – Virgil Lloyd, Director. Written report submitted by all
- Collection Systems – John Digiacoimo
 - CS Certification – Greg Kidd
 - CSO/Wet Weather Issues – Jim Drake
 - Industrial Wastewater – Lisa Andrews
 - Stormwater – Aubrey Strause. Winners of Stormy Awards were announced.
 - Sustainability – Elizabeth Watson
 - Water Reuse – Ed Whatley
 - Watershed Management – Phil Forzley
- E. Treatment, Systems Operations, and Management Council – Priscilla Bloomfield, Director. Written report submitted by all less Energy
- Asset Management – John Jackman
 - Energy – Tom Schwartz
 - Lab Practices – Mary Lee Santoro
 - Micro constituents – Brian Braginton-Smith
 - Operations Challenge – Mike Burley
 - Plant Operations – Ray Vermette
 - Residuals Mgmt. – Elaine Sistare
 - Small Community – Dan Ottenheimer

- Utility Management – Brian Armet

F. Ad Hoc Committee Council – Jim Barsanti (Vice President). Reviewing all Ad Hoc Committees charges and asking for ideas on Planning Session.

- Info Tech & Automation – John Trofatter
- Public Awareness – Clary Coutu
- Utility Council – Adam Yanulis

G. Other Committees Council – Brad Moore (Past President).

- Assessment & Development – Deb Mahoney. Committee reviews underway, no organization manual updates at this time, asking all to submitted edits and corrections.
- Awards – Chuck Applebee –Differed
- Bylaws – Doug Miller
- Committee Member Appreciation – Dan Roop. Event will be held at Kimball Farms July 16.
- Nominating – Dan Bisson. Deferred
- Sponsor Committee – Glenn Haas

VI. Action Items

- 2016 Proposed Nominating Committee Members – Dan Bisson. In accordance with NEWEA Bylaws, the Nominating Committee, per Section 14.2.1 and 14.2.2, a motion was made and passed by unanimous vote to appoint Jennifer Lachmayr and Mike Wilson to this year’s Nominating Committee.
- FY15 Q1 Financial Report Approval – Frank Occhipinti. Encouraged all to explore ways to improve revenues. It is not unusual for revenues and expenses to be offset by a certain quarter’s activities. Motion made and passed unanimously to accept FY 15 Q1 financial report.

VII. Items for Discussion

- Jeanette Brown \$3,000 donation – It was note that it was decided that the donation would good to the student activities committee. The SMT reached out to the Student Activities Committee to let them know and expect a formal recommendation of how the funds are to be used to be submitted at the June ECM
- Fiscal Year Change – Brad Moore. This issue had robust discussions with well-articulated pros and cons voiced by the ECM. Previously, the FY change included items such as moving date of Annual Conference, Installation of Officers and their terms, Budget year, etc. This could have involved changes to Bylaws and Organization Manual. The current recommendation is to only change FY date to June–July. If approved, an interim budget is needed for a 6-month period since our budget is limited to 12 months. Additional input will be needed from the Finance Committee, Council and Committee Chairs and our Auditor. It is not anticipated that a FY change will trigger a Bylaw change. The FY change will be an action item at the June ECM.
- Role and Responsibly of Secretary – Deb Mahoney, A&D Chair. The Secretary role is primarily a Recording Secretary position. Some options include keep the position, shift responsibilities to NEWEA office, restructure position, and others. If the position is maintained, it could be restructured/rebranded. The position does provide an introduction to NEWEA for those that want to become more involved and does not require significant amount of time (attendance at 5 ECMs to record and distribute minutes) or knowledge of the NEWEA organization, policies etc. A&D will provide a recommendation at the next ECM.
- Awards Committee – Chuck Applebee. Written report submitted.
 - 1) WEF MOMA Award update- a great deal of effort was needed to get the WEF MOMA Award submitted on time.
 - 2) Award criteria and description updates. Working to formalize the proceeds to include membership requirements, standard forms and minor changes to award process.
- Voluntary Certification Task Force - Tom Groves. Written report submitted. Brad led the discussion due to Tom’s absence. This will be an ongoing activity, participation and input is still being solicited. Once complete, the results will be summarized. Other strategic planning recommendations will need to be developed once appropriate policies are put in place.
- 2015 Planning Session – Ray Willis. A comprehensive report was submitted on the Planning Session and it was reviewed in detail. Action plans will be developed to explore 3 focus areas: 1) Spring Meeting, Specialty Conferences/Seminars, 2) Membership rates, and 3) Fundraising activities.

- G. TMDL Limits (letter from John Hall) Request for Support. NEWEA was asked to participate in requesting that EPA convene a Science Advisory Board to review the TMDL limits for a client. The Government Affairs Committee and the Plant Operations Committee reviewed the request and both submitted a final recommendation that NEWEA decline to provide a letter of support. Our mission statement is clear that NEWEA is to 1) Advocate for sound public policy, 2) Advance Public Education, 3) Provide education & technical training, and 4) provide an open and interactive forum for industry professionals. The ECM was in agreement that water quality limits needed to be supported by sound science but it was inappropriate to participate in litigation of a specific permit. It was recommended that this issue be considered for a session for a future Annual/Spring Conference. Both NEIWPC and the NHWPCA declined to support the request. NEWEA will send a formal response to Mr. Hall and Massachusetts Coalition for Water Resources Stewardship (MCWRS) that we decline to participate.
- H. The New England Stormwater Collaborative presented its inaugural STORMY Awards, which recognize communities and utilities for their best stormwater ideas that increase efficiency, funding, or political support. The collaborative recognized and awarded five organizations: Lexington, MA, Bristol, CT and three regional coalitions — the Northern Middlesex Stormwater Collaborative in Massachusetts, the Chittenden County Regional Planning Commission in Vermont, and the Central Massachusetts Regional Stormwater Coalition.

VIII. Information Items

- A. Report – 2015 Annual Conference (January 25-28, 2015) - Meeting Management Council
- B. Status – 2015 NEWEA Spring Meeting, Mt. Washington Hotel, NH (June 7-10, 2015) – Meeting Management Council
- C. Status – Ops Challenge Training Day, Holyoke, MA (April 10, 2015) – Mike Burke
- D. Status – Water Reuse and Industrial Wastewater Conference, U Hartford (April 28, 2015) – Ed Whatley/Lisa Andrews
- E. Status – Ops Challenge Golf Tournament, Brook Meadow, Canton, MA (August 24, 2015) – Glenn Haas
- F. Status – WWI/CSO Conference, UMass Lowell (October 2015) - James Drake
- G. Status – Public Ed Seminar (TBD 2015) – Elena Proakis Ellis
- H. Status – Stormwater Collaborative – Ginny Roach

IX. Adjournment 12:30 PM

Respectively Submitted

Gerald Potamis
Secretary

Subject: Committee/Officer Report Submission

Date: Monday, June 1, 2015 at 8:16:28 PM Eastern Daylight Time

From: Ray Willis

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

President-Elect

Activities/Decisions Since Last Executive Meeting

Participated in Senior Management Team monthly calls, attended Green Mountain Water Environment Association and Narragansett Water Pollution Control Awards Banquets on behalf of NEWEA, attended Michael Ackerman classroom dedication, held conference calls and meetings associated with the 2015 Planning Session, attended the NEWEA Congressional Briefing in Washington, D.C.

Meetings/Conference Calls Held

See above category.

Action Plan Committee/Officer Assignments

Have been working with the various committees associated with the action items and fundraising efforts from the 2015 Planning Session. Will be attending NEWEA Finance Committee meetings to prepare 2015-2016 Budget.

Other Activities/Initiatives/Programs

Attending Executive Committee meeting at Spring Meeting, SMT meetings, Government Affairs, Assessment and Development, and Membership Committees over the next months. Will be attending MWPCA Quarterly Meeting, NWPCA Golf Tournament, MWPCA I/I Workshop, and MWPCA Golf Tournament.

Report Submitted by

Ray Willis

Date Submitted

06/01/2015

Subject: Committee/Officer Report Submission

Date: Tuesday, May 12, 2015 at 10:36:19 AM Eastern Daylight Time

From: Jim Barsanti

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Vice President

Activities/Decisions Since Last Executive Meeting

My activities have included participation in Senior Management Team Conference calls, the Congressional Briefing, ongoing coordination with the ad-hoc committees, and several NEWEA events as noted below. We have begun preliminary planning for the 2016 Planning Session.

Meetings/Conference Calls Held

At the April ECM, I participated in a Finance Committee meeting. At the 2014 NEWWA Spring Meeting, I participated in a joint meeting with representatives from NEWEA, NEWWA, and APWA. Discussions were focused on two topics: the ongoing desire of each organization to emphasize and coordinate messaging on public awareness of our industry and infrastructure resiliency. We will be meeting on May 20 to firm up our commitments of NEWEA representation for each initiative. At the Congressional Briefing, I participated in meetings with Massachusetts representatives, senators, and their staffs. I have also participated in Assessment and Development Committee conference calls.

Action Plan Committee/Officer Assignments

I have been working with the ad-hoc committees and the Assessment and Development Committee to prepare their committee evaluation questionnaires. I will be participating in a conference call with the Young Professionals Committee to solicit their assistance in developing a Planning Session topic focused on their perspectives and desires for the future growth and direction of our organization.

Other Activities/Initiatives/Programs

As we begin planning for the 2016 Planning Session, we are considering a Sunday and Monday schedule. This may provide more members an opportunity to participate as only one work day is affected. We are targeting Manchester, NH as the venue, and the NEWEA office has begun evaluating potential hotel locations. I attended the Operations Challenge Training Day in Holyoke and the Young Professionals Poo and Brew event in Chelsea.

Report Submitted by

Jim Barsanti

Date Submitted

05/12/2015

Subject: Committee/Officer Report Submission

Date: Tuesday, June 2, 2015 at 2:06:23 PM Eastern Daylight Time

From: Frank Occhipinti

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Treasurer

Activities/Decisions Since Last Executive Meeting

I have been participating in monthly Senior Management Team Conference calls and met with members of the finance committee at the last ECM to introduce new members and provide a brief outline of ongoing and anticipated activities for this year. In addition, we have met with financial institutions to discuss proposals for NEWEA's financial investments. FY2016 Budget request forms were sent out in April 2015 and are due to the NEWEA Office by June 12, 2015.

Action Plan Committee/Officer Assignments

The following action plan is proposed regarding working capital and long-term/short-term investments. It includes the following:

- Capital from expiring BOA short-term CDs will be placed in NEWEA's saving account for reinvesting;
- The checking and saving account should have approximately \$250,000 (\$150,000/\$100,000 respectively) for working capital and cash reserve;
- Approximately \$600,000 should be invested into mutual funds or index funds with a goal of approximately 5% annual return (approx. \$30,000) to fund scholarships and NEWEA grants.

We are still evaluating the types of investments and how to diversify the funds.

Other Activities/Initiatives/Programs

The finance committee will be meeting regularly, starting in July, to prepare the FY2016 budget. The second quarter finance report will be provided on the NEWEA website and presented at the Spring meeting.

Report Submitted by

Frank Occhipinti

Date Submitted

06/02/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 10:38:43 AM Eastern Daylight Time

From: Howard Carter

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

WEF Delegates

Activities/Decisions Since Last Executive Meeting

Howard has also been busy with the HOD Steering Committee. The committee reviews and prioritizes information received from committees and work groups, develops and summarizes the information, and provides advice and direction to the Speaker of the House and the House of Delegates. They also advise the Board of Trustees on strategic direction and public policy development.

Recently we just completed work with the Constitution and Bylaws Committee where we offered edits and suggestions on an upcoming revision.

We have also been reviewing the progress of the MA Financial Sustainability Committee, the MA Leadership Development Committee, the Water Advocate Committee, and the Operator of the Future Committee. I am pleased to announce all are making great progress this year.

This past month we have been reviewing the House Policies and Procedures manual hoping to have the edits ready for a vote by the entire house at WEFTEC Chicago.

Howard also attended WEFMAX Kansas city along with Dan Bisson and President Formica. Mike and Jenn attended WEFMAX in Coeur D' Alene, Idaho to meet with fellow WEF Delegates and other WEF members to discuss a number of important issues that WEF is working to address and develop plans for the future direction of the House of Delegates. Mike has been active on the HOD MA Sustainability Committee. Mike and Jenn participated in the HOD Meeting on Wednesday and on Thursday Mike presented "Show Me the Money" Revenue Generation ideas for MAs to the group. He is working on the Nominating Committee as Vice Chair to solicit new leaders for the various positions in the House of Delegates and has been talking to people about leadership opportunities. Jenn presented the next steps for the Leadership Development Workgroup. Jenn has been serving as the chair for this workgroup and this year they completed 5 webinars on leadership training for all members of WEF and member associations including NEWEA. The webinars can be found on the MA Resource page of the WEF website.

Mike is also supporting the leadership of the NEWEA Watershed Committee to provide guidance to the Committee Chair and to solicit new members and build support for the committee.

Dan Bisson is chair of the House of Delegates (HOD) Nominations Committee. The charge of the HOD Nominating Committee is to recruit and receive nominations and convene as necessary to evaluate and prepare its recommendations for each committee position and the Speaker- Elect by September 1 each year. The positions of the HOD members include Speaker Elect, WEF Nominating Committee, Steering Committee, Budget Committee, HOD Nominating Committee, and WEFMAX Committee. Recent bylaws changes are also being implemented to transfer the selection and recommendation of the Delegate-at-Large positions. The recommendations will be presented to the HOD prior to WEFTEC in order that all positions may be confirmed at WEFTEC. Representatives from the Nominations Committee attended all WEFMAX meetings to recruit the next leaders of the HOD. Dan attend the WEFMAX in Kansas City and in Quebec City.

Dan is also serving on the on the Value of Water Coalition Task Force. The Value of Water Coalition (VOW) is a U.S. water industry collaboration among national associations; engineering and construction firms; and private water companies and technology and service providers. These groups have come together to create a stronger, more united voice across the sector and to improve public awareness about the value of water. For details, visit www.thevalueofwater.org.

WEF just released its selection of officer nomination for the coming year and are as follows:
2015 WEF Nominating Committee Recommendations

WEF Vice President - Jenny Hartfelder

WEF Treasurer - Ralph Exton

WEF Board of Trustees:

- Three-Year Trustee - Lynn Broaddus

- Three-Year Trustee - Claus Homann

- Two-Year Trustee - Karen Kubick

- One-Year Trustee - Joan Hawley
WEF House of Delegates Delegate-at-Large: (4 positions)
Todd Boling, Tracy Ekola, Saya Qualls, and Brian Villacorta

Report Submitted by

Howard Carter

Date Submitted

06/04/2015

Subject: Committee/Officer Report Submission

Date: Wednesday, June 3, 2015 at 1:27:46 PM Eastern Daylight Time

From: Dan Bisson

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

WEF Delegate

Activities/Decisions Since Last Executive Meeting

Prepared and issued the call for Nominations for the HOD Committees. The position assignments include Speaker Elect, WEF Nominating Committee, Steering Committee, Budget Committee, HOD Nominating Committee, and WEFMAX Committee. Recent bylaw changes have been proposed to transfer the selection and recommendation of the Delegate-at-Large positions. The recommendations will be presented to the HOD prior to WEFTEC in order that all positions may be confirmed at WEFTEC. The deadline for submittals is July 31.

Participated in the WEFMAX in Kansas City and Quebec City.

Meetings/Conference Calls Held

Held two committee conference calls and several email correspondence in preparation for WEFMAX meetings to get organized and prepare to recruit members.

Coordinated with the Chair of the WEF Nominations Committee Sandra Ralston and Speaker of the HOD Duyen Tran and Speaker-Elect Jamie Eichenberger.

Action Plan Committee/Officer Assignments

Dan Bisson is chair of the House of Delegates (HOD) Nominations Committee. The charge of the HOD Nominating Committee is to recruit and receive nominations and convene as necessary to evaluate and prepare its recommendations for each committee position and the Speaker-Elect by September 1 each year. Representatives from the Nominations Committee attended all WEFMAX meetings to recruit the next leaders of the HOD

Other Activities/Initiatives/Programs

Dan is also serving on the on the Value of Water Coalition Task Force. The Value of Water Coalition (VOW) is a U.S. water industry collaboration among national associations; engineering and construction firms; and private water companies and technology and service providers. These groups have come together to create a stronger, more united voice across the sector and to improve public awareness about the value of water. For details, visit www.thevalueofwater.org.

Attended two conference calls to discuss progress of the VOW, which right now is in redesign mode. Expecting follow on meetings later this summer.

General Comments

The collaboration among MAs and WEF is very strong right now. This collaboration is very apparent at the WEFMAX meetings held across the country. NEWEA remains a lead MA in WEF and should continue this tradition by volunteering to present at WEFMAXs.

Report Submitted by

Dan Bisson

Date Submitted

06/03/2015

From: Jay Sheehan jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 25, 2015 at 11:37 PM
To: laustin@newea.org



Executive Committee Meeting Date

June

Name of Committee or Office

Connecticut State Director

Activities/Decisions Since Last Executive Meeting

- CWPAA Annual Meeting & Tradeshow was a success - more than 200 people attended. Special thanks to Ray Vermette & Mary Barry for attending in behalf of NEWEA!
- CAWPCA Spring Meeting was a success - approximately 125 people attended. Special thanks to Matt Formica & Mary Barry for attending in behalf of NEWEA! CAWPCA professionally videotaped the event and will be posting it to their website soon (www.CAWPCA.org)
- CWPAA / NEIWPCW Wastewater Managers Training Program classes continued during March, April & May. There are 20 students this year for the 10 month program.
- CWPAA received 2 nominations for Pelouin Award and 2 nominations for Operator Award. Board voted on which candidates to move forward to NEWEA. Still need to ensure formal applications for all are officially submitted to NEWEA.

Meetings/Conference Calls Held

- Connecticut Water Pollution Abatement Association
- 3/12/15 CWPAA Board Meeting
 - 4/9/15 CWPAA Board Meeting
 - 5/14/15 CWPAA Board Meeting
- Connecticut Association of Water Pollution Control Authorities
- 5/8/15 CAWPCA Spring Meeting

Action Plan Committee/Officer Assignments

- Action Plan Committee/Officer Assignments
- April 28th, 2015 - NEWEA Reuse Seminar in Windsor Locks, CT
 - April 23rd, 2015 - CWPAA Annual Meeting & Tradeshow, New Life Church, Wallingford, CT
 - May 8th, 2015 - CAWPCA Spring Meeting at the Marriott-Courtyard in Cromwell, CT
 - May 14th, 2015 - CWPAA Strategic Plan Review & Check-in - POSTPONED
 - May 20th, 2015 - Connecticut Wastewater Appreciation Day
 - June 19th, 2015 - CWPAA Sewer Open, Skunkamaug CC in Coventry, CT
 - June/July 2015, CWPAA Scholarship Awards
 - June 24th, 2015 - Plant Tour (Mattabasett District)
 - September X, 2015 - Plant Tour (Manchester WWTF or Shelton WWTF)

Other Activities/Initiatives/Programs

- CWPAA / CAWPCA co-supporting legislative review and response

CWPAA

- Considering additional public education opportunities (plant tours, public events, etc.)
- Considering Wastewater Managers Training Program graduate reunion event
- ConnOSHA wants to team with CWPAA on training issues
- Postponed the CWPAA Strategic Plan Review & Check-in - date TBD

CAWPCA

- Considering a Summer membership event
- Evaluating a legislative tracking software that will post relevant wastewater legislation and updates to the CAWPCA website

General Comments

- None

Report Submitted by

Jay Sheehan

Date Submitted

05/25/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 11:45:07 AM Eastern Daylight Time

From: Fred McNeill

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

NH State Director

Activities/Decisions Since Last Executive Meeting

Conducted a legislative tour of City of Manchester's WTP and WWTP. Had a dozen legislators and Commissioner of NH Department of Environmental Services

Selected our "Operator of the Year" and "Peliquin Award" winners. Will be submitting a "Young Professional" nomination.

Invested in new trade show display,

Meetings/Conference Calls Held

NHWPCA Board of Directors meet monthly.

Action Plan Committee/Officer Assignments

Planning for NHWPCA's 50th anniversary in 2017.

Supporting NHDES "FOG" training on August 18th

Supporting NHDES advanced activated sludge training class on October 20th and 21st in Concord

"Operator Exchange" with MA this year

Other Activities/Initiatives/Programs

Summer Outing at Ellocoya State Park on June 26th

Golf outing at Beaver Meadows in Concord on August 6th

Fall meeting on October 8th at TBD

Winter meeting on December 10th at Merrimack WWTP

Report Submitted by

Fred McNeill

Date Submitted

06/04/2015

From: Meg Tabacsko jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 20, 2015 at 11:53 AM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Meeting Management Council
Activities/Decisions Since Last Executive Meeting
Working on financials related to 2015 AC Planning for Spring Meeting
Meetings/Conference Calls Held
Meeting Management Council Meeting held April 1, immediately following ECM Strategic Planning Follow Up Conference Call on May 11 Council Directors Conference Call on May 19
Other Activities/Initiatives/Programs
Program Committee has sent out Call for Abstracts for 2016 AC Registration Committee working on Exhibitors' Prospectus
General Comments
Special thanks to Jessica for all her hard work preparing for the Spring Meeting!
Report Submitted by
Meg Tabacsko
Date Submitted
05/20/2015

From: Jessica Cajigas jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 22, 2015 at 8:15 AM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Program
Activities/Decisions Since Last Executive Meeting
Completed development of technical program for 2015 Spring Meeting. Notifications sent out to all abstract authors. All moderators contacted and provided with a summary of their responsibilities before and during the Spring Meeting. Finalized tour for the Spring Meeting. Finalized Operator Forum Session. Preliminary Program sent out to membership. Participated in conference call of the Spring Meeting Task Force.
Report Submitted by
Jessica Cajigas
Date Submitted
05/22/2015

From: Helen Gordon jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 20, 2015 at 3:37 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Journal Committee
Activities/Decisions Since Last Executive Meeting
<ol style="list-style-type: none">1. Begun to include some of the WEF articles they are sending to the MAs for potential publication.2. Worked with incoming Chair, current Vice Chair Joe Boccadoro on budget for FY16 since that will be some of his budget.
Meetings/Conference Calls Held
Held conference call to discuss status of the remaining years topics and confirm potential feature articles.
Action Plan Committee/Officer Assignments
<ol style="list-style-type: none">1. By November we should identify who will be Vice Chair to the New Chair in January2. Schedule a committee conference call in September to begin discussions of themes for Spring 2016, Summer 2016, Fall 2016 and Winter 2016.
Other Activities/Initiatives/Programs
Discussing potential incentives to get people to submit papers. One idea from a committee member is a \$100 gift card for each paper published. Another idea from the Awards committee is create a Best Paper of the Year Award.
Report Submitted by
Helen Gordon
Date Submitted
05/20/2015

From: Robert Musci jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 20, 2015 at 4:08 PM
To: laustin@newea.org



Executive Committee Meeting Date

June

Name of Committee or Office

NEWEA Website Committe

Meetings/Conference Calls Held

1. The NEWEA website committee met at 3:00PM on April 29th at the NEWEA office to discuss the next phase of the website.
2. The NEWEA website committee met via telephone on 4/2 to discuss Rob Muscis transition as the new chair.

Action Plan Committee/Officer Assignments

The Website Committee officially kicked off Phase II.

The Phase II suggested Items Include the Following list that will be modified and refined as the process moves forward:

- a. Upgrade content on committee pages.
- b. Standardize Committee Pages

Work to define a front page committee template

State the mission of the committee

Check the writing style of all submissions

Rob Musci will be prompting all committee chairs for updated information

- c. Increase social media interaction

This is on hold but we the committee is working to define a policy / approach for this.

- d. Fill in all the holes on the website

This will be the subject of the next meeting – Date TBD

Discuss sponsors with sponsorship committee.

Consider displaying sponsors more on the website (Scrolling, etc.)

- e. Fill in all the holes on the AMS webhosting site.

Additional committee collaboration is needed.

Once committee lists are complete, we can transfer to the AMS for a more seamless membership master list that should ease the membership/query process.

- f. Develop a Maintenance plan for Refreshing Content
- g. Investigate committee collaboration tools within AMS system
- h. Update RSS feed

- i. Determine if we need it and act accordingly

Specialty conference reminders

- i. Add a place to the website, box , banner , announcements, etc

Other Activities/Initiatives/Programs

None.

General Comments

See above

Report Submitted by

Robert Musci

Date Submitted

05/20/2015

From: Peter Grose jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 21, 2015 at 5:25 PM
To: laustin@newea.org



Executive Committee Meeting Date

June

Name of Committee or Office

Government Affairs

Activities/Decisions Since Last Executive Meeting

We had a successful Congressional Briefing trip to Washington DC April 13-15 in conjunction with the NACWA/WEF/WERF/WateReuse National Water Quality Forum Fly-in. Activities included:

- NEWEA's 2015 Congressional Breakfast on April 15 - Speakers included Representative Seth Moulton (MA), Representative Jim McGovern (MA, and our event sponsor), Senator Sheldon Whitehouse (RI), Curt Spalding - EPA Region I Administrator, Sid Holbrook - Executive Director of Greater New Haven Water Pollution Control Authority, Susan Sullivan - Deputy Director of NEIWPCC, Rick Warner - WEF Vice President and Matt Formica - NEWEA President
- We met with 25 senators, representatives and aides at their offices on Capitol Hill to push for support of our water environment. Using a set of NEWEA talking points we spoke about the importance of stronger funding to meet the needs of our aging infrastructure, specifically pushing for the funding level for the Clean Water State Revolving Fund to stay at least at the level it's been the last few years.
- We participated in the NACWA/WEF Congressional Reception, at which several US Representatives spoke. Some NEWEA members also attended the Water Alliance awards ceremony, and four of us attended the NACWA/WEF legislative briefing.

Action Plan Committee/Officer Assignments

We will have a Government Affairs Committee meeting on Sunday afternoon following the Executive Committee meeting.

I will be presenting a brief summary of the Washington water policy events at the Spring Meeting opening session, using photos from the trip as a backdrop.

Other Activities/Initiatives/Programs

The GAC worked with the SMT to:

- Have NEWEA co-sign a letter to congressional leaders in support of funding for the CWSRF (described above), WIFIA and Integrated Planning.
- Make a similar letter available for NEWEA members to use personally to add their voices in support of reasonable funding levels

Report Submitted by

Peter Grose

Date Submitted

05/21/2015

Subject: Committee/Officer Report Submission

Date: Tuesday, June 2, 2015 at 1:33:27 PM Eastern Daylight Time

From: Tim Vivian

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Humanitarian Assistance and Grants

Activities/Decisions Since Last Executive Meeting

Request for Proposals was sent out to our community in the middle of May. This RFP asks for a description of programs or projects that are seeking funds from NEWEA.

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

We will be meeting via conference calls and email after the proposals are received, sometime towards the end of July or early August. These meetings/discussions will be to determine the winners of this year's grants.

Report Submitted by

Tim Vivian

Date Submitted

06/02/2015

Subject: Committee/Officer Report Submission

Date: Wednesday, June 3, 2015 at 11:31:45 AM Eastern Daylight Time

From: David Archard

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Membership

Activities/Decisions Since Last Executive Meeting

Update on UPP

Mary gave an excellent description of the meeting Mary and Mike Bonomo had with John Sullivan, Chief Engineer with the Boston Water and Sewer Commission pertaining to the UPP. The key take-away was there are not enough attractive incentives built into the program for the Commission to sign-up. Mary's debriefing memo is attached.

John made a great point comparing NEWEA to NEWWA and how NEWWA allows non-members free "show room floor" access to their annual conference. This topic was discussed and determined that we need more information from NEWWA about this topic prior to bringing a recommendation to the Executive Board.

Action: Bob Drake, Vice Chairman will talk with NEWWA about their program and report to the Committee for further discussion.

As part of this plan we also discussed adding a morning session to the Annual Conference focused towards to new potential members where speakers will discuss the benefits of our Association and possibly having a "Key Note" speaker to draw attention to the Session. We also discussed when the Session would be held and how it would align with the Mentoring Program.

We also discussed looking into asking WEF for additional benefits to be added to the UPP. When the UPP was being developed, there were many benefits for the MA's that were not included in the Program that should be re-evaluated. Our Committee will go back and evaluate asking WEF for additional benefits.

Action: David Archard will discuss the initial program recommendation with George Vercelli and bring finds back to the Committee.

Update on the "Regulator" Membership Category

The Committee discussed Regulator membership category again. We again discussed Mike Bonomo's recommendation to initialize a "Regulatory" membership category that would fall under the PWO membership cost structure of \$96 per year.

Action: Motion by Henry Albro: " Recommendation to the Executive Committee establishing a "Regulator" membership category where the membership fee will be the same as the PWO membership rate."

Further discussion: The definition of "Regulator" is necessary before proceeding. Also, should we include Pre-treatment programs into this membership category

Action: Motion by Henry Albro: " Recommendation to the Executive Committee establishing a "Regulator" membership category where the membership fee will be the same as the PWO membership rate with a clear definition of what a "Regulator" is."

Roll call vote: In favor: unanimous, Not in favor: zero

Action: Roger Janson will research the potential synergies with the Pre-treatment community and associations.

Regulator definition for discussion: State and Federal Agencies that regulate common-law water and wastewater principles. The Agencies are as follows: USEPA, Connecticut Department of Environmental Protection, Maine

Department of Environmental Protection, Massachusetts Department of Environmental Protection, New Hampshire Department of Environmental Services, Rhode Island Department of Environmental Services and the Vermont Department of Environmental Conservation.

Student Membership Rate Structure

The Committee discussed Mary's proposal to raise the "Student" membership fee from \$10 per year to \$20 per year. As of today the student pays \$10, NEWEA subsidizes the payment to WEF by adding \$10 and NEWEA receives nothing. By raising it to \$20, WEF will receive their required amount and NEWEA (while making nothing) will not have to subsidize the Student fee. Also, this will affect the "shared" "3 for 1" membership rate including APWA New England Chapter and NEWWA.

Action: Bob Drake will discuss the potential impact with NEWWA and Dave Archard will do the same with APWA New England Chapter and report to the Committee.

Lapsed Members Discussion

NEWEA Staff will continue to send the Lapsed Member list to the Membership Committee on a regular basis. The list will be distributed to the Membership Committee and members of the committee can call people they know for retention. Roger Janson has volunteered to vet and call the lapsed members on the "90 Day" list.

Meetings/Conference Calls Held

April and May

Action Plan Committee/Officer Assignments

See above

Other Activities/Initiatives/Programs

See above

General Comments

See above

Report Submitted by

David Archard

Date Submitted

06/03/2015

Subject: Committee/Officer Report Submission

Date: Monday, June 1, 2015 at 11:28:04 AM Eastern Daylight Time

From: Elena Proakis Ellis

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Public Education

Activities/Decisions Since Last Executive Meeting

We have been working on organizing a teacher training for summer 2015 at the Waterworks Museum in Boston. The date has now been selected - August 11, 2015 - and we are working on the details. In addition, 2015 Stockholm Junior Water Prize winners from New England were selected and will be going to the national competition this month in Virginia. In 2015, we had entries from all six New England states!

Meetings/Conference Calls Held

We held a meeting at the waterworks museum in April and a conference call in May.

Action Plan Committee/Officer Assignments

None.

Other Activities/Initiatives/Programs

The NEWEA schoolkit program continues to gain interest and we've had several requests recently for materials. We are working on a plan to make the program more sustainable in terms of funding and being able to fulfill large requests. We are also working on updating the careers brochure in order to include it in the giveaway bags for high school and middle school students.

Report Submitted by

Elena Proakis Ellis

Date Submitted

06/01/2015

From: Dave Aucoin jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 22, 2015 at 3:40 PM
To: laustin@newea.org



Executive Committee Meeting Date

June

Name of Committee or Office

Safety

Activities/Decisions Since Last Executive Meeting

Emailed out the Annual Safety Survey to all WWTFs in New England in early April. We had a LOT of help from the state wastewater associations with spreading the word and getting the survey distributed. The requested response deadline was May 15th. This was only the second year that the surveys were sent out electronically, and we slightly improved our response rate from 7% last year to 9% this year.

This was also the first year that members had the option to complete the Safety Survey online, directly through the NEWEA website. 62% of all surveys were submitted online.

We will be conducting a random drawing in the coming weeks to reward 3 of the facilities that responded each with a \$100 gift card.

Results of the survey should be ready for posting to the website this summer. NEWEA Intern is assisting with compiling this year's results, which is much appreciated.

Meetings/Conference Calls Held

During the second quarter, the Committee communicated mainly through email. We do not have a Committee meeting scheduled for the upcoming Spring Conference.

Other Activities/Initiatives/Programs

Every 3 years, the Safety Committee holds a "Safety Logo Contest" to raise awareness about safety in the workplace and in our daily lives. The previous one was in 2012. An Announcement flyer will be emailed to the State Directors in July. The winning entry will receive a one-night stay at the NEWEA Annual Conference in January, a ticket for personal recognition at the Awards Luncheon, his/her logo idea printed on a shirt for three years, and a free T-shirt.

General Comments

We'd like to express our gratitude to Janice Moran for helping to format the online version of this year's Safety Survey. It has proved to be a much easier option for participants.

Safety Committee Vice-Chair James LaLiberte will be at the Spring Meeting helping to coordinate Operations Challenge activities.

Report Submitted by

Dave Aucoin

Date Submitted

05/22/2015

From: Nick Schwartz jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 20, 2015 at 12:14 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Scholarship Committee
Activities/Decisions Since Last Executive Meeting
None
Meetings/Conference Calls Held
None
Action Plan Committee/Officer Assignments
VP - Udayarka Karra
Other Activities/Initiatives/Programs
None
General Comments
No Kowsz Scholarship applications this year to date. No committee activities expected until August.
Report Submitted by
Nick Schwartz
Date Submitted
05/20/2015

From: Anastasia Rudenko jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 20, 2015 at 3:27 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Water for People
Activities/Decisions Since Last Executive Meeting
Coordinating with the Young Professionals Committee to organize a spring hike as a fundraiser for the Water for People spring campaign during the NEWEA spring conference.
Meetings/Conference Calls Held
Conference calls held to organize NEWEA spring meeting hike.
Other Activities/Initiatives/Programs
Soliciting abstracts for annual NEWEA meeting.
Report Submitted by
Anastasia Rudenko
Date Submitted
05/20/2015

From: Justin Skelly jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 22, 2015 at 2:04 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Young Professionals Committee
Activities/Decisions Since Last Executive Meeting
- The 1st "Poo & Brew" event was held, and it was a great success! This event included a tour of Deer Island followed by a tour and some libations from Mystic Brewery in Chelsea. We are planning to continue to "Poo & Brew" series a few times a year at various treatment plants around New England!
Meetings/Conference Calls Held
- Conference call is scheduled for June 4, 2015. At the time of this submission, the meeting has not been held. - Items for discussion include our next event, social activities, etc. Jim Barsanti plans to partake in the call to get the word out and start to collect input from YPs regarding the direction of the Association for the planning session.
Action Plan Committee/Officer Assignments
Nothing new to report.
Other Activities/Initiatives/Programs
- Continue coordination with the NEWWA YP Committee for joint activities, social events, etc.
General Comments
- The planning and execution of the 1st Poo & Brew took place in very short order and was a great success! Special thanks to Charlie Tyler, Leonard Young, Meg Tabacsko, and Janice Moran for helping to pull this off. - Be on the lookout for future "Poo & Brews!"
Report Submitted by
Justin Skelly
Date Submitted
05/22/2015

From: John Digiacomio jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 22, 2015 at 7:57 AM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Collection Systems Committee
Activities/Decisions Since Last Executive Meeting
Discussions have occurred in regards to 2016 Specialty Conference but no decisions have been made. Subcommittee will be created internally to plan the Specialty Conference.
Action Plan Committee/Officer Assignments
<ol style="list-style-type: none">1) Meeting/Conference Call with Sustainability Committee to discuss proposed Joint conference in 2016.2) Committee Conference Call to discuss Collection Systems Committee endeavours and our own specialty conference. Subcommittee will be created at this time.3) Working with Awards Committee to select an awards recipient for the Courchaine Award.
General Comments
This summer the committee will be very busy working to outline and plan two specialty conferences next year (one on our own and one proposed in collaboration with another committee). Hopefully at the next EC Meeting we will have more of an update on both of these endeavours.
Report Submitted by
John Digiacomio
Date Submitted
05/22/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 11:29:39 AM Eastern Daylight Time

From: Virgil Lloyd

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Collection Systems/Water Resources Council

Activities/Decisions Since Last Executive Meeting

Participated in conference calls of several committees, and assisted with various committee activities. Supported A&D with committee assessments.

Meetings/Conference Calls Held

Participated in council director conference call May 18. Participated in call with chair of Wastershed committee and others regarding re-invigoration of committee involvement.

Action Plan Committee/Officer Assignments

Will conduct conference call of council committee chairs in June (post-ECM). Will continue collaborating with Tom Groves and team on certification programs. Will coordinate with other council directors for development of draft specialty conference calendar.

Report Submitted by

Virgil Lloyd

Date Submitted

06/04/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 10:05:45 AM Eastern Daylight Time

From: James Drake

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

CSO/Wet Weather Issues Committee

Activities/Decisions Since Last Executive Meeting

Continued Planning for Specialty Conference in October at Lowell MA
Issued Call for Abstracts

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

Review Abstracts
Develop Conference Program
Issue Exhibit Prospectus
Issue Program

Report Submitted by

James Drake

Date Submitted

06/04/2015

Subject: Committee/Officer Report Submission

Date: Wednesday, June 3, 2015 at 3:02:15 PM Eastern Daylight Time

From: Lisa Andrews

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Industrial Wastewater

Activities/Decisions Since Last Executive Meeting

Held joint conference with Water Reuse Committee on April 28th

Meetings/Conference Calls Held

Several conference planning calls were held this spring.

Other Activities/Initiatives/Programs

- Update brochure for next year's committee fair
- Succession planning for current chair's term ending Jan 2016
- Brainstorming on committee activities for the year, now that specialty conference has been completed

Report Submitted by

Lisa Andrews

Date Submitted

06/03/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 11:57:08 AM Eastern Daylight Time

From: Aubrey Strause

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Stormwater Committee

Activities/Decisions Since Last Executive Meeting

Finalized roster (48 official members!)

Coordinated with Janice Moran to add resources to Stormwater Committee page on NEWEA website. URL for page will be changed from "<http://www.newea.org/about-us/committees/stormwater-committee-ad-hoc/>" to "<http://www.newea.org/about-us/committees/stormwater-committee/>" to reflect that the committee is no longer ad-hoc.

Sent first monthly e-newsletter on June 2 (included at bottom)

Meetings/Conference Calls Held

None this period. Committee members will gather informally at Spring Meeting at Mt. Washington.

Action Plan Committee/Officer Assignments

I have received responses from two people willing to serve as Co-Chair. I will have more discussions with those people in the near future.

Seeking feedback from members interested in helping plan the ASCE Low-Impact Design Specialty Conference, to be held in Boston (or nearby) in late summer 2016.

General Comments

E-Newsletter (June 2, 2015)

From: Aubrey Strause

Sent: Tuesday, June 02, 2015 10:33 AM

To: Amy Schofield; Angela Blanchette; Anthony Maressa; Betsy Frederick; Brad Moore; Charles Wilson; Cynthia Baumann; Darwin Cevallos; David Bedoya; Dianne Velardocchia; Emily Scerbo; Erik Mas; Glenn Haas; Heidi Lemay; Iulia Barbu; James Drake; James Laurila; Janet Moonan; Jeff Cantwell; Jennifer Burke; Jennifer Doyle-Breen; John Digiacomo; Katherine Weeks; Kathryn Edwards; Kerri Brennan; Kerry Reed; Laurie Perkins; Maria Rose; Matthew Formica; Matthew St. Pierre; Michael Masztal; Michael Schramm; Michael Wilson; Monica Kacprzyk; Paul Hogan; Rebecca Weig; Richard Claytor; Robert (Brutus) Cantoreggi; Robert Robinson; Rosalie Starvish; Sandra Tripp; Stacey DePasquale; Thomas DiPietro; Vincent Roy; Vinta Varghese; Virgil Lloyd; Virginia Roach; Vonnie Reis

Cc: Aubrey Strause; Aubrey Strause

Subject: NEWEA Stormwater Committee: Greetings, news, and upcoming events!

Good morning, members of the NEWEA Stormwater Committee!

On this most excellent day for stormwater, I wanted to take a moment to formally introduce myself and to thank you for your membership in the NEWEA Stormwater Committee!

For those I haven't met yet, I work with Fuss & O'Neill on municipal stormwater compliance, have my own Maine-based firm (Verdant Water), and was the 2014 President of the Maine Water Environment Association (formerly Maine WasteWater Control Association). I am one of two facilitators (along with Stormwater Committee member Matt St. Pierre) of the Central MA Regional Stormwater Coalition. For non-stormwater fun, I am active in efforts with WEF, NACWA, and utilities across the country to reduce the burden of wipes ("flushable" wipes, baby wipes, etc...) in municipal sewer systems. I live on a farm in coastal Maine and spend too much time driving, but it's a MINI Cooper so that makes it somewhat better.

I also drink a lot of coffee.

Below sections:

- Thanks to our Outgoing Chair
- New Members
- Vice Chair Position
- Upcoming Stormwater Events
- Small MS4 Permit Update
- NEWEA Award Nominations due
- New England Stormwater Collaborative
- NEIWPCC Stormwater Resources
- Projects in the Works
- Staying in Touch/ Contact Information

Thanks to Our Outgoing Chair

I am just beginning my term as the Chair of this Committee, and the best and most appropriate way to start off right is by thanking our past Chair, Virginia (Ginny) Roach, for her leadership over the past few years.

If you don't know Ginny personally, you most certainly know her work. She did a great job growing this Committee, coordinating information, and creating an active network of professionals. I'm starting out a little slow, but I hope that I can live up to the standards Ginny set.

She will continue to be an active member of the Committee, and is still representing NEWEA on the New England Stormwater Collaborative.

New Members

I've known many of you for years and through a variety of groups and projects, others are new to me, and some are new to this Committee!

Please join me in welcoming the following new members of the Stormwater Committee (in alphabetical order):

1. David Bedoya (MWH Global)
2. Betsy Frederick (Kleinfelder)
3. Heidi Lemay (Hoyle-Tanner)
4. Anthony Maressa (City of Fitchburg, MA)
5. Robert Robinson (City of Manchester, NH)
6. Vinta Varghese (CH2M Hill)
7. Charles Wilson (Hazen & Sawyer)

At least two more people are in the process of joining and a few others are (hopefully) renewing their memberships, so we're a rapidly growing Committee. We're also one of the largest: 48 official members.

Vice Chair Position

If you're looking to get more networked in stormwater in New England, I would love to have a Vice Chair.

Contact me any time - by email or phone (207 641-7704)- and we'll figure out what that means.

Upcoming Stormwater Events

All NEWEA events are posted on the calendar (<http://www.newea.org/events/calendar/>) and I can't possibly cover them all here. Below are a few highlights.

NEWEA 2015 Spring Meeting

Most of you have been receiving emails about the NEWEA Spring Meeting, which will be held next week (June 7-10) at the Mt. Washington Resort in Bretton Woods, New Hampshire. Tom Burack, Commissioner of the NH Department of Environmental Services (NH DES) will be the Keynote speaker on Monday morning.

Sessions with a stormwater management element include the following:

- Session 2 (AM; Monday June 8): STORMWATER—PRE-DESIGN PLANNING, MODELING AND ASSESSMENT
- Session 4 (AM; Tuesday June 9): INSIGHTS INTO MEETING WATER QUALITY STANDARDS
- Session 6 (PM; Tuesday June 9): STORMWATER—DESIGNS FOR WATERSHED PROTECTION

...but there's so, so, so many more great sessions. I've attached the full Program, and you can find more information at: <http://springmeeting.newea.org/>

I will be there Sunday and Monday, only. If you'd like to get together for a drink Sunday night or lunch on Monday, please contact me at information provided!

NEWEA CSO/Wet Weather Issues Specialty Conference

This event will be on October 26 and 27 at the University of Massachusetts-Lowell Conference Center. The Draft program has not yet been posted, so watch the NEWEA website.

2015 Maine Stormwater Conference

While not a NEWEA event, the Maine Stormwater Conference will be held November 16-18 at the Portland Marriott at Sable Oaks in South Portland, Maine. Visit <http://mainestormwaterconference.org/> to learn more and see the Conference Schedule, or <https://swc15.eventbrite.com/> to register.

2016 NEWEA Annual Conference

The Call for Abstracts is already out for next January's Annual Meeting, which will be January 24-27, 2016 at the Boston Marriott Copley Place.

In addition to traditional session themes, "Hot Topics" include: Stormwater Harvesting and Beneficial Reuse; Innovative Treatment Technologies; On-site Power Generation and Energy Conservation; Watershed Nitrogen Tracking and Accounting; Regulatory Challenges (e.g., Air Quality Regulations for Stationary Engines, MS4, WQSS); and Innovative Solutions to Equipment/Operational Challenges.

Visit <http://annualconference.newea.org/program/call-for-abstracts/> to submit an abstract.

If you're aware of a regional or local conference or meeting that I should include in the next update, please let me know!

Small Municipal Stormwater Permits in New England

USEPA recently posted comments it received on the 2014 Draft Massachusetts MS4 Permit on its Permit page, or click the following to download the whole file (warning: big file!):

www.epa.gov/region1/npdes/stormwater/ma/2014MAMS4CommentsReceived.pdf

Similarly, you can read comments submitted on USEPA's 2013 Draft New Hampshire MS4 Permit on its Permit page, or click the following to download the whole file (!):

www.epa.gov/region1/npdes/stormwater/nh/2013/2013NHMS4CommentsReceived.pdf

Estimates for the next version of either range from "early 2016" to "mid-2017", so we'll have to wait and see.

Connecticut is also in the process of updating its MS4 Permit. Fact sheets and presentations on the biggest proposed changes are on its Permit page, or download the comments (!) at www.ct.gov/deep/lib/deep/water_regulating_and_discharges/stormwater/141106_ms4_comments.pdf

Maine, Rhode Island, and Vermont MS4 Permits are current and in effect.

NEWEA Award Nominations Due

NEWEA and its Committees have a number of awards intended to honor members in categories ranging from safety to operations to management and well beyond. The deadline for nominations for many awards is July 1. Visit www.newea.org/about-us/awards/ to read the full criteria for each award, how the recipient is selected, and how to submit a nomination.

Please note that the Golden Raindrop award, the Stormwater Committee's own recognition, is decided directly by our committee and is separate from other NEWEA awards. More information on the Golden Raindrop will be provided in Fall 2015.

New England Stormwater Collaborative

The New England Stormwater Collaborative was formed by the New England Water Works Association (NEWWA), New England Water Environment Association (NEWEA) and the New England Chapter of the American Public Works Association (APWA) in 2013.

NEWEA Stormwater Committee members Ginny Roach and Rob Robinson represent NEWEA and New England APWA, respectively. Zach Henderson of Woodard & Curran represents NEWWA.

The Collaborative awarded 2015 STORMY Awards to the following projects/groups in April 2015:

- Lexington, MA (Department of Public Works - Engineering Division): "Developing Municipal IDDE Partnerships"
- City of Bristol, CT: "Unique Stormwater Program Funding for Proactive Operations"
- "Regional Collaboration for Enhanced Stormwater Program Efficiency": Northern Middlesex Stormwater Collaborative, MA; Chittenden County Regional Planning Commission, VT; and the Central Massachusetts Regional Stormwater Coalition, MA

Learn more about the Collaborative here:

www.newwa.org/Resources/UtilityResources/NewEnglandStormwaterCollaborative.aspx

NEIWPCC Stormwater Resources

NEIWPCC has posted presentations from its March 25, 2015 Stormwater Utility Workshop (Chelmsford, MA) at www.neiwpcc.org/stormwaterutilityworkshop/presentations.asp. Many members of this Committee were among the presenters. I couldn't attend, but I heard it was excellent.

Similarly, presentations from the 26th Annual Nonpoint Source Conference, held on April 28 & 29 (Freeport, ME) are available: <http://www.neiwpcc.org/npsconference/>

Lots more resources are available on the NEIWPCC website.

Projects in the Works

The American Society of Civil Engineers (ASCE) is currently planning a Low-Impact Design Specialty Conference to be held in Eastern Massachusetts or southern New Hampshire in late summer 2016. NEWEA is considering co-sponsoring this event, with the Stormwater Committee being an active participant in the planning. This is in the conceptual planning stages now: if you'd like to help coordinate this event, please contact me directly.

Staying in Touch/ Contact Information

Roster

It took me some time to sort through the previous roster, delete lapsed or retired members, add new members, and update emails. I'm using the email provided on your Committee Application form (or a newer address, in some cases). If you want me to use a different email address for you, please let me know. My goal is to do an email to this group every month and I want to make sure you get it. If you don't want to receive these emails, also let me know.

NEWEA Website

I will be working with NEWEA's Janice Moran to build the NEWEA Stormwater Committee page to add the Committee roster and useful links.

If there are other non-commercial resources we should add, please send them to me.

Social Media

In addition to email and the NEWEA website, Twitter will be one of the tools I use to communicate with Committee members (and other people who may be interested in joining). I tweet at @VerdantWater and will use the hashtag #NEWEA_SW for information about Committee events and other activities that may be of interest to its members, and will also tag NEWEA (@NEWaterEnv) in those tweets.

Contact me regarding errors or omissions.

Most importantly, have a great day.

-als

Report Submitted by

Aubrey Strause

Date Submitted

06/04/2015

Subject: Committee/Officer Report Submission

Date: Tuesday, June 2, 2015 at 5:48:23 PM Eastern Daylight Time

From: Ed Whatley

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Water Reuse

Activities/Decisions Since Last Executive Meeting

Successful running of a joint conference with Industrial Wastewater in Hartford. The conference speakers brought a great deal of variety and experience to the attendees and the quality of the talks was excellent. There were 74 attendees, including 16 non-members. The location at University of Hartford was not perfect in its setup, but the expenses were very low and the food was much better than expected. The net revenue over expenses was \$12,000 thanks in great part to Janice Moran's work.

Meetings/Conference Calls Held

Periodic conference calls.

Action Plan Committee/Officer Assignments

Next goal is to seek paper from the Water reuse conference participants to support an issue of the Journal.

Report Submitted by

Ed Whatley

Date Submitted

06/02/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 12:05:51 PM Eastern Daylight Time

From: Phil Forzley

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Watershed Management

Activities/Decisions Since Last Executive Meeting

Conference call with management team to discuss strategy for Watershed Management Committee. Requested volunteers from the committee who are willing to help re-build and re-define the committee, and got 5 affirmative, enthusiastic responses, two of those being Priscilla Bloomfield and myself. We plan to re-build and re-brand the committee to address current (i.e., climate change and flooding and coastal resiliency) that other committees are not to any significant degree.

Meetings/Conference Calls Held

Conference call / meeting scheduled for Monday June 8

Action Plan Committee/Officer Assignments

Phil Forzley will likely chair the committee for one more year with permission from NEWEA management (term is up this year) and with concurrence with the other committee members. Priscilla Bloomfield has offered to be Vice-Chair if necessary but would prefer, as I do, that new members start on the leadership path. At least one of the 3 others that responded to my call to action would be interested in being Vice Chair for this coming year.

Other Activities/Initiatives/Programs

Immediate goal is for a specialty conference in 2016. Others may develop in the coming months.

General Comments

The committee needs to change in order to be relevant and viable. The changes we envision will provide value to NEWEA and the environmental community.

Report Submitted by

Phil Forzley

Date Submitted

06/04/2015

From: Priscilla Bloomfield jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 15, 2015 at 1:42 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Treatment, System Operations, & Mgmt Council
Activities/Decisions Since Last Executive Meeting
Supported various committee activities including A&D assessment forms.
Meetings/Conference Calls Held
Held a conference call with Council week of May 25. Participated in Council Director's conference call. Participated in Council Committee's conference calls.
Report Submitted by
Priscilla Bloomfield
Date Submitted
05/15/2015

From: marylee santoro jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 29, 2015 at 2:47 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Lab Practices
Activities/Decisions Since Last Executive Meeting
<p>Monkey Survey Poll to determine if there was an interest in having a Workshop at the Boston Annual Conference, on Sunday before the conference began. The idea was to increase the attendance and presence of Laboratory professionals as well as Operators. Phyllis Rand spearheaded this effort. The results were mixed about 50/50. The committee will have to decide if they will continue to persue this idea or schedule a different Specialty Seminar.</p> <p>Work continues on Operations Challenge Lab Event. Many members are planning on being judges and will be attending the conference</p>
Meetings/Conference Calls Held
<p>Conference call for Certification Task Force participation Conference Call for Ops Challenge Lab Judges on 6/3/2015</p>
Action Plan Committee/Officer Assignments
<p>Prepare for transition of new Committee Chairperson to take over, Jim Galasyn from Portland ME Need to prepare the budget and include Ops Challenge equipment as well as Crystal Crucible Pins Determine the course of the Specialty Seminar assignment</p>
Report Submitted by
marylee santoro
Date Submitted
05/29/2015

From: Michael Burke jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 19, 2015 at 9:34 AM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Operations Challenge
Activities/Decisions Since Last Executive Meeting
Operations Challenge Training Day was held in Holyoke Massachusetts on April 20th. we had 30 plus attendees so overall the turnout was excellent. All provisions have been made for the Competition on Tuesday the 9th of June.
General Comments
There will be 4 teams competing this year for three spots to attend the nationals in October. The teams are from ME, MA, NH, RI. The newest team is from Mass. Each team was allotted approximately 2 weeks to practice on each event so it should be a great competition. The events will begin Monday afternoon June 8th with a question and answer session followed by the Process Control Event. on Tuesday the events begin at 9AM. I would encourage anyone attending the conference to attend the Operations Challenge Competition on Tuesday and cheer on your favorite team or all of the teams for that matter.
Report Submitted by
Michael Burke
Date Submitted
05/19/2015

From: Ray Vermette jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: June 1, 2015 at 7:51 AM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Plant Operations
Activities/Decisions Since Last Executive Meeting
I have been working with State Directors to get State Awards submitted.
Other Activities/Initiatives/Programs
I will be participating in Session #1 Operators Forum at the Spring Meeting on June 8th. The Plant Operations Committee in conjunction with the Connecticut Water Pollution Abatement Association will conduct a facility tour and technical presentation at The Mattabassett District Water Pollution Control Facility on Wednesday, June 24.
General Comments
I am planning on attending the ECM on Sunday June 7th.
Report Submitted by
Ray Vermette
Date Submitted
06/01/2015

From: Elaine Sistare jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 28, 2015 at 12:14 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Residuals
Activities/Decisions Since Last Executive Meeting
Set date for Residuals Conference, October 19, 2015. Executed contract with BIOCYCLE to share location and conference logistics as a joint conference. Received one nomination for the 2015 Biosolids Management Award (Ned Beecher), committee supports this qualified candidate. If additional nominations are submitted before the July 1st deadline, the committee will consider/vote if applicable.
Meetings/Conference Calls Held
May 28th Conference Call to discuss Fall Conference, Award and other ongoing efforts.
Report Submitted by
Elaine Sistare
Date Submitted
05/28/2015

From: Dan Ottenheimer jon.dipietro@domesticatingit.com
Subject: Committee/Officer Report Submission
Date: May 21, 2015 at 12:55 PM
To: laustin@newea.org



Executive Committee Meeting Date
June
Name of Committee or Office
Small Community
Activities/Decisions Since Last Executive Meeting
Continued planning for fall specialty conference. Selected mid November in Sturbridge, MA. Morning talks and afternoon site visit. Topic will be "Nutrient Removal Systems for Flows < 1 MGD".
Other Activities/Initiatives/Programs
Beginning to think about Fall 2016 Specialty Conference as a number of good subjects came out of planning for 2015 event.
Report Submitted by
Dan Ottenheimer
Date Submitted
05/21/2015

Subject: Committee/Officer Report Submission

Date: Wednesday, May 13, 2015 at 8:28:06 AM Eastern Daylight Time

From: John Trofatter

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Information Technology & Automation

Activities/Decisions Since Last Executive Meeting

Submission of Sunset Review with recommendations for future path of the Committee.

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

John Sykora appointed as Committee Vice-Chair,

Other Activities/Initiatives/Programs

None

General Comments

Refer to Sunset Review for recommendations. Will discuss these recommendations with the Council Director during the Spring Conference.

Report Submitted by

John Trofatter

Date Submitted

05/13/2015

Subject: Committee/Officer Report Submission

Date: Wednesday, June 3, 2015 at 3:49:19 PM Eastern Daylight Time

From: Douglas Miller

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Bylaws Committee

Activities/Decisions Since Last Executive Meeting

WEF has prepared some changes to their Bylaws. Members of the Bylaws Committee will address the impact of WEF changes to NEWEA Bylaws. A notice was distributed to the NEWEA Bylaws Committee members to consider the impact. More to follow.

Meetings/Conference Calls Held

None

Action Plan Committee/Officer Assignments

We will discuss the WEF Bylaws changes, if approved by WEF, and assess the impact on NEWEA Bylaws. Time frame is by the end of this year.

Report Submitted by

Douglas Miller

Date Submitted

06/03/2015

Subject: Committee/Officer Report Submission

Date: Thursday, June 4, 2015 at 9:38:10 AM Eastern Daylight Time

From: Daniel Roop

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Committee Member Appreciation Committee

Activities/Decisions Since Last Executive Meeting

The 27th Annual NEWEA Committee Member Appreciation Event will be held for the 3rd straight year at Kimball Farm in Westford, MA on Thursday July 16 from 4-10pm. Electronic invitations were sent out this week and you can now register online. Tickets are free to NEWEA committee members and varying priced discounted tickets for guests that can be paid for online. We are looking forward to a fun evening with family and friends filled with BBQ, Ice Cream, Bumper Boats, Mini Golf, Driving Range, Batting Cages, and more!!

The 2015 Thanks-A-NEWEA nominees will also be recognized! Please nominate today using the link on the Event Invite!

General Comments

Please Register for the Appreciation Event by Thursday July 2nd.
Please nominate your Thanks-A-NEWEA recipients by July 3rd.

Report Submitted by

Daniel Roop

Date Submitted

06/04/2015

Subject: Committee/Officer Report Submission

Date: Wednesday, June 3, 2015 at 1:47:49 PM Eastern Daylight Time

From: Dan Bisson

To: laustin@newea.org

Executive Committee Meeting Date

June

Name of Committee or Office

Nominating Committee

Activities/Decisions Since Last Executive Meeting

Recruited two officers to join the committee of Ex Presidents for the Nominations Committee. Jennifer Lachmyer and Mike Wilson agreed to join.

Prepared and Issued the Call for Nominations for the following positions:

- Vice President
- Treasurer
- WEF Delegate (October 2016 - October 2019)
- Director - Maine
- Director - New Hampshire
- Meeting Management Council Director
- Director - Treatment, System Operations, & Management Council

Meetings/Conference Calls Held

Communicated via email. Committee will meet during the Spring Meeting.

Action Plan Committee/Officer Assignments

Deadline for nominations is June 26. The committee will convene and review the nominations.

Other Activities/Initiatives/Programs

N/A

General Comments

Please contact me with any questions on the open leadership positions.

Report Submitted by

Dan Bisson

Date Submitted

06/03/2015

**New England Water Environment Association
Executive Committee Meeting
June 7, 2015**

ACTION ITEM: APPROVE FY2015 Q2 FINANCIAL STATEMENT

By vote of the Finance Committee, I submit the following FY 2015 Q2 Financial Statement, which was accepted by vote during the NEWEA Executive Committee Meeting on June 7, 2015.

Respectfully Submitted June 7, 2015 by the NEWEA Finance Committee

Frank Occhipinti, Treasurer
Marry Barry
Jim Barsanti
Ray Willis
Brad Moore
Meg Tabacsko

ACTION ITEM

The NEWEA Finance Committee recommends that the Executive Committee accept the FY 2015 Q2 Financial Statement as described above.

Action: _____ Approved _____ Approved as Amended _____ Denied

NEWEA FY2015 Q2 Financial Report

Profit and Loss Budget Overview

October 1, 2014 through March 30, 2015

10:31 AM

05/26/15



	Actual	Budget	\$ Budget Diff.	% of Budget
Ordinary Income/Expense				
Income				
Annual Conference				
Annual Conference - Exhibit	265,306.90	292,500.00	-27,193.10	90.7%
Annual Conference - General	258,879.81	247,300.00	11,579.81	104.7%
Total Annual Conference	524,186.71	539,800.00	-15,613.29	97.1%
Certification				
CS Certification	2,765.00	8,500.00	-5,735.00	32.5%
Lab Certification	1,505.00	2,500.00	-995.00	60.2%
Total Certification	4,270.00	11,000.00	-6,730.00	38.8%
DUES				
Joint Student Membership	110.00			
NEWEA Membership Dues	6,291.00			
WEF Dues Income	39,961.66			
DUES - Other	0.00	69,850.00	-69,850.00	0.0%
Total Annual Conference	46,252.66	69,850.00	-23,597.34	66.2%
Total DUES	46,362.66	69,850.00	-23,487.34	66.4%
Management Firm				
MaOWP (YOWA) Management	906.49	4,300.00	-3,393.51	21.1%
Total Management Firm	906.49	4,300.00	-3,393.51	21.1%
Misc. Income				
Committee Member Appreciation	0.00	1,100.00	-1,100.00	0.0%
Congressional Breakfast	0.00	1,500.00	-1,500.00	0.0%
Other Misc. Revenue	85.00	40.00	45.00	212.5%
WEFTEC Lunch	0.00	4,825.00	-4,825.00	0.0%
WFP Fund Raising Event	1,300.00	2,500.00	-1,200.00	52.0%
Total Misc. Income	1,385.00	9,965.00	-8,580.00	13.9%
Publications/WEB/Sponsorships				
Annual Sponsorships	58,200.00	55,000.00	3,200.00	105.8%
Journal Advertising	8,820.00	93,075.00	-84,255.00	9.5%
Journal Subscriptions	20.00			
Ops Challenge Golf Tournament	0.00	13,000.00	-13,000.00	0.0%
SJWP Sponsorship	0.00	3,000.00	-3,000.00	0.0%
Total Publications/WEB/Sponsorships	67,040.00	164,075.00	-97,035.00	40.9%
Specialty Conferences Revenue				

RED = Under Income Budget or Over Expense Budget

NEWEA FY2015 Q2 Financial Report

Profit and Loss Budget Overview

October 1, 2014 through March 30, 2015

10:31 AM

05/26/15



	Actual	Budget	\$ Budget Diff.	% of Budget
Ordinary Income/Expense				
			RED = Under Income Budget or Over Expense Budget	
Microconstituents	4,525.00	8,825.00	-4,300.00	51.3%
Public Ed	0.00	1,200.00	-1,200.00	0.0%
Residuals Seminar	27,740.00	19,910.00	7,830.00	139.3%
Small Communities/Plant Ops	2,605.00	3,920.00	-1,315.00	66.5%
Water Reuse/Industrial	0.00	22,725.00	-22,725.00	0.0%
Watershed Management	18,320.00	19,890.00	-1,570.00	92.1%
Total Specialty Conferences Revenue	53,190.00	76,470.00	-23,280.00	69.6%
Spring Meeting				
Spring Meeting Exhibit	0.00	6,500.00	-6,500.00	0.0%
Spring Meeting General	0.00	60,000.00	-60,000.00	0.0%
Total Spring Meeting	0.00	66,500.00	-66,500.00	0.0%
Total Income	697,340.86	941,960.00	-244,619.14	74.0%
Expense				
Annual Conference Exp.	232,559.60	251,320.00	-18,760.40	92.5%
Committee Council				
Communications Council	472.13	750.00	-277.87	63.0%
Meeting Management Council	978.11	750.00	228.11	130.4%
OutReach Committee Council	0.00	750.00	-750.00	0.0%
Total Committee Council	1,450.24	2,250.00	-799.76	64.5%
Committee Expenses				
Assessment And Development	0.00	50.00	-50.00	0.0%
Asset Management	0.00	350.00	-350.00	0.0%
Awards	10,582.83	12,540.00	-1,957.17	84.4%
Bylaws	0.00	50.00	-50.00	0.0%
Collections Systems	1,550.00	1,500.00	50.00	103.3%
Committee Member Appreciation	0.00	50.00	-50.00	0.0%
Conference Arrangements	266.64	500.00	-233.36	53.3%
CS Certification	164.57	800.00	-635.43	20.6%
CSO/Wet Weather Issues	160.00	600.00	-440.00	26.7%
Energy	804.00	1,100.00	-296.00	73.1%
Exhibits	0.00	50.00	-50.00	0.0%
Finance	60.80	250.00	-189.20	24.3%
Government Affairs	158.35	500.00	-341.65	31.7%

NEWEA FY2015 Q2 Financial Report

Profit and Loss Budget Overview

October 1, 2014 through March 30, 2015

10:31 AM

05/26/15



	Actual	Budget	\$ Budget Diff.	% of Budget
Ordinary Income/Expense				
			RED = Under Income Budget or Over Expense Budget	
Humanitarian Assistance	0.00	5,000.00	-5,000.00	0.0%
I&A	0.00	150.00	-150.00	0.0%
Industrial Waste	71.41	400.00	-328.59	17.9%
Journal	395.00	250.00	145.00	158.0%
Lab Practices	1,906.52	2,040.00	-133.48	93.5%
Management Review	0.00	50.00	-50.00	0.0%
Manufacturers' Representatives	0.00	0.00	0.00	0.0%
Media Relations	0.00	0.00	0.00	0.0%
Membership	139.57	400.00	-260.43	34.9%
MicroCons	0.00	250.00	-250.00	0.0%
Newsletter	0.00	0.00	0.00	0.0%
Nominating	0.00	0.00	0.00	0.0%
Operations Challenge	0.00	4,150.00	-4,150.00	0.0%
Planning	0.00	50.00	-50.00	0.0%
Plant Operations	480.00	3,000.00	-2,520.00	16.0%
Project Delivery Alternative	0.00	200.00	-200.00	0.0%
Program	248.73	200.00	48.73	124.4%
Public Education	853.00	9,430.00	-8,577.00	9.0%
Public OutReach Committee	158.86	4,025.00	-3,866.14	3.9%
Registration	0.00	0.00	0.00	0.0%
Residuals Management	0.00	350.00	-350.00	0.0%
Safety	0.00	940.00	-940.00	0.0%
Scholarship Comm.	0.00	50.00	-50.00	0.0%
Small Community Outreach	285.88	400.00	-114.12	71.5%
Sponsor	35.00	50.00	-15.00	70.0%
Stormwater Committee	2,164.00	1,500.00	664.00	144.3%
Student Activities	0.00	4,600.00	-4,600.00	0.0%
Sustainability Advisory	214.82	500.00	-285.18	43.0%
Utility Council Committee	0.00	600.00	-600.00	0.0%
Utility Management	0.00	300.00	-300.00	0.0%
Water For People Comm.	0.00	810.00	-810.00	0.0%
Water Reuse	71.41	500.00	-428.59	14.3%
Watershed Management	160.00	150.00	10.00	106.7%
Web Design	28.88	100.00	-71.12	28.9%

NEWEA FY2015 Q2 Financial Report

Profit and Loss Budget Overview

October 1, 2014 through March 30, 2015

10:31 AM

05/26/15



	Actual	Budget	\$ Budget Diff.	% of Budget
Ordinary Income/Expense				
Young Professionals	2,926.00	2,750.00	176.00	106.4%
Total Committee Expenses	23,886.27	61,535.00	-37,648.73	38.8%
Dues Reimbursement				
Joint Student Dues	120.00			
Student Dues Subsidy by NEWEA (\$10 paid to cc)	190.00			
WEF Dues Reimbursement	15,277.00			
Dues Reimbursement - Other	0.00	400.00	-400.00	0.0%
Total Dues Reimbursement	15,587.00	400.00	15,187.00	3,896.8%
Misc. Expenses				
Committee Member Appr. Event	0.00	7,000.00	-7,000.00	0.0%
Congressional Briefing Brkfst	35.00	7,000.00	-6,965.00	0.5%
Directory Sales (NEWEA Directory)	0.00	600.00	-600.00	0.0%
MaOWP (YOWA) Expenses	9.51	300.00	-290.49	3.2%
Misc. Meeting Expenses	110.91	6,390.00	-6,279.09	1.7%
Operations Challenge (WEFTEC)	0.00	16,400.00	-16,400.00	0.0%
Planning Session Exp.	6,278.83	6,200.00	78.83	101.3%
SJWP Expense	725.60	3,000.00	-2,274.40	24.2%
State Leg Breakfasts	808.25	4,800.00	-3,991.75	16.8%
WEF Reception	1,875.57			
WEFTEC Lunch	0.00	6,650.00	-6,650.00	0.0%
WERF Contribution	0.00	500.00	-500.00	0.0%
WFP Contribution (thru FundRais	970.00	2,050.00	-1,080.00	47.3%
WFP Fund Rasing Events	257.04	4,500.00	-4,242.96	5.7%
Total Misc. Expenses	11,070.71	65,390.00	-54,319.29	16.9%
Publications/WEB/Media/Sponsors				
Consulting - Media/Web	4,213.75	15,000.00	-10,786.25	28.1%
Journal-Edit, Desgn, Prnt, Post	27,650.00	64,000.00	-36,350.00	43.2%
Operations Challenge Golf Tourn	0.00	10,205.00	-10,205.00	0.0%
Web Redesign - IT Support	5,911.00	4,000.00	1,911.00	147.8%
Total Publications/WEB/Media/Sponsors	37,774.75	93,205.00	-55,430.25	40.5%
Scholarship & Awards				
Kowsz Scholarship	0.00	1,500.00	-1,500.00	0.0%
NEWEA Scholarship	9,000.00	9,000.00	0.00	100.0%
Total Scholarship & Awards	9,000.00	10,500.00	-1,500.00	85.7%

RED = Under Income Budget or Over Expense Budget

NEWEA FY2015 Q2 Financial Report

Profit and Loss Budget Overview

October 1, 2014 through March 30, 2015

10:31 AM

05/26/15



	Actual	Budget	\$ Budget Diff.	% of Budget
Ordinary Income/Expense				
Specialty Conference Exp.				
Collection Systems Seminar	6,519.34			
Microconstituents Seminar	4,991.98	4,914.34	77.64	101.6%
Public Ed (Teacher Training)	0.00	991.00	-991.00	0.0%
Residuals Management Seminar	18,795.28	19,531.00	-735.72	96.2%
Small Community Outreach	739.80	2,232.07	-1,492.27	33.1%
Water Reuse/Industrial Seminar	60.00	19,050.45	-18,990.45	0.3%
Watershed Seminar	13,432.90	13,705.20	-272.30	98.0%
Total Specialty Conference Exp.	44,539.30	60,424.06	-15,884.76	73.7%
Spring Meeting Exp.				
Staff, Office & Officer				
AMS Software and Implementation	14,940.00	20,000.00	-5,060.00	74.7%
Audit Fees	0.00	7,500.00	-7,500.00	0.0%
Staff Travel	4,233.00	9,000.00	-4,767.00	47.0%
Dues & Subscription	430.00			
Prof. Development	0.00	1,000.00	-1,000.00	0.0%
Rent	21,037.36	36,890.00	-15,852.64	57.0%
Officer Expense	4,102.86	15,250.00	-11,147.14	26.9%
Total Staff, Office & Officer	199,678.21	383,770.00	-184,091.79	52.0%
Total Expense	581,781.07	988,794.06	-407,012.99	58.8%
Summary				
Total Income	697,340.86	941,960.00		
Total Expense	-581,781.07	-988,794.06		
Net Ordinary Income/Expense	115,559.79	-46,834.06		
Other Income - From Reserves	50,830.26	50,830.26		
Net Income	166,390.05	3,996.20		

RED = Under Income Budget or Over Expense Budget



Actual	Budget	\$ Budget Diff.	% of Budget
--------	--------	-----------------	-------------

RED = Under Income Budget or Over Expense Budget

Ordinary Income/Expense

Investments/Bank Statements

	DATE 9/30/14	12/31/14	3/31/15
<u>BOA</u>			
18 MONTH OPT-UP CD - 1805			
Current balance	\$104,734.67	\$104,760.93	\$104,813.04
<u>BOA</u>			
18 MONTH OPT-UP CD - 8554			
Current balance	\$107,093.43	\$107,120.28	\$107,173.57
<u>Citizens</u>			
Checking	\$148,081.79	\$150,028.48	\$114,382.79
Money Market Savings	\$151,563.59	\$151,548.05	\$151,559.26
<u>Fidelity</u>			
FIDELITY CASH RESERVES	\$40,423.46	\$40,424.49	\$40,425.63
FIDELITY INVESTMENT GRADE	\$111,247.89	\$112,104.65	\$113,584.31
FIDELITY INTERM GOV'T INCOME	\$124,800.80	\$125,782.25	\$126,160.61
Total Investments	\$787,945.63	\$791,769.13	\$758,099.21

NEWEA Voluntary Certification Task Force

June 3, 2015

Submitted by Tom Groves, Task Force Chair for the June 7, 2015 ECM

Activities since the last ECM:

The recommendations from the November 2014 Voluntary Certification Policies and Procedures draft document were pulled out and put into an online survey. This survey was generated to gauge from the Task Force members how much of a priority each item is, as well as our ability to complete the task.

The survey was done using Survey Monkey and was sent out on March 20, 2015 with Task Force replies due by April 3, 2015. After the close of the survey, a conference call was held in early May of the Task Force members to review the results and prioritize the next actions. The call wasn't overwhelmingly attended, but we had a good core group that proceeded to review all recommendations. Our plan was to chip away at some of the lower hanging fruit while beginning to prioritize and devote resources to some of the larger, underlying issues that may need more time to develop/flush out. The survey results showed the trends of what we were hoping to accomplish – some quick, relatively easily accomplishable tasks (i.e., standardizing forms, applications, protocols, etc.) that will keep the momentum moving forward while charting a long-term strategy. There is still a lot of work that needs to get done.

Meetings Held:

Conference call held on May 11, 2015 with some members of the task force. Also had some phone call discussions with individual SMT and TF members on some of the potential roadblocks, i.e., exam ownership.

Action Plan:

Beginning to work with task force members to move ahead some of the items, including forms, applications, etc. One item that was quickly suggested to begin work on was to contact the Collection Systems Certification Committee and ask them to begin to work towards the transition of the exam to multiple choice. This isn't as easy as it seems as you need to convert fill in the blank or essay answers to multiple choice, but also need to provide the correct detractor answers. Members of the Lab Exam subcommittee offered to work with the CS Cert committee on this.

An additional item that we'd like to move ahead is the development of a standard NEWEA PowerPoint that can be used (required) for all training providers who are training then administering a NEWEA Voluntary exam. I have reached out to Public Education Committee on this and plan to meet with Elena at the Spring Meeting. This might not be the best committee for this as membership, public awareness, and others may need to provide input. This would be a good question to float to the ECM – what committee can take this item on? Obviously input would be provided by multiple committees.

Other Activities:

N/A

General Comments:

One item that is consistently coming up is the issue of Certification vs. Certificate. This may take the place of “Voluntary.” Our program may be more of a certificate than a certification. This needs to be discussed more.

I am still looking for and welcoming members to this Task Force. We identified a lot of work and with people’s existing commitments, we could definitely use some more help. If anyone is interested, contact me by email at tgroves@neiwppcc.org . There are also two other parts of the original strategic planning recommendation that are waiting to move forward – Marketing and Training. We will need to make more progress with the Policies document before we can move them forward.