I. Call to Order, Establishment of Quorum – Introductions and Welcome – President, Ray Willis

II. Approval of Agenda – Ray Willis

III. Approval of the Minutes – Ray Willis
   A. Minutes – September 21, 2016 Executive Committee Meeting

IV. Key Officers Reports
   A. President Elect (2016 Planning Next Steps and SMT Report) – Jim Barsanti
   B. Vice President – Janine Burke-Wells
   C. Treasure (Finance Review) – Priscilla Bloomfield
   D. Past President (Management Review) – Matt Formica
   E. WEF Delegates – Mike Wilson/Dan Bisson/Susan Sullivan
   F. Secretary – Jerry Potamis
   G. State Directors:
      • Connecticut – Jay Sheehan
      • Maine – Mac Richardson
      • Massachusetts – Mike Moreau
   H. Executive Director – Mary Barry

V. Council Directors and Committee Reports
   A. Meeting Management Council – Elena Proakis Ellis, Director
   B. Communications Council – Jenn Lachmayr, Director
      • Public Awareness – Kate Biedron/Meg Tabacsko
   C. Public Outreach Council – Jonathan Kunay, Director
      • Government Affairs – Peter Grose
      • Young Professionals – Justin Skelly
   D. Collection Systems and Water Resources Council – Virgil Lloyd, Director
   E. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director
   F. Ad Hoc Committee Council – Janine Burke-Wells (Vice President)
      • ASA and State Directors Meetings – Janine Burke-Wells
      • Voluntary Certification TF – Tom Groves
   G. Management Review Council – Matt Formica (Past President)
      • Assessment & Development – Charlie Tyler
VI. Action Items
   A. A&D – Approval of Changes to Applicable Standing Committee Charges in the NEWEA Organizational Manual – Charlie Tyler, A&D Chair
   B. A&D - Approval of Changes to the Secretarial Duties Section in the NEWEA Organizational Manual - Charlie Tyler, A&D Chair
   C. A&D - Approval of Changes to the Utility Management Committee charge in the NEWEA Organizational Manual - Charlie Tyler, A&D Chair
   D. FY17 Proposed Budget Amendment - CAWPCA Administrative Services - Priscilla Bloomfield, Treasurer

VII. Items for Discussion
   A. Regulator membership roll-out – Dave Archard, Membership Chair
   B. GAC Legislative Events – Peter Gross, GAC Chair
   C. YP Summit at AC – Anthony Giovannone, YP Summit
   D. New Officer Training at AC – Charlie Tyler, A&D Chair
   E. NEWEA/NEWWA Partnership – Ray Willis, President
   F. YP Presentations at Conferences – Helen Gordon, Program Committee

VIII. Information Items – FY16 and FY17
   D. Report – 2017 POO & Brew Networking – RI, NBC, RI (Field’s Point WWTF and Foolproof Brewery) – Justin Skelly/Ben Stoddard
   G. Status – 2017 Washington DC Fly In (March 20 – 24, 2017) – Peter Grose
   I. Status – 2017 Collection Systems and Sustainability Conference (May 2017) - Rob Montenegro

IX. Adjournment
NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
Minutes
Wednesday, September 21, 2016, 9:00 AM
University of RI - The 95 Clubs, URI, 95 Upper College Rd, Kingston, RI

I. Call to Order, Establishment of Quorum – Introductions and Welcome – President, Ray Willis

Attendance: Mary Barry; Jim Barsanti; Priscilla Bloomfield; Mike Bonomo; Janine Burke-Wells; Matt Formica; Jim Galasyn; Helen Gordon; Jonathan Kunay; Nathan Lavallee; Virgil Lloyd; Mike Moreau; Jerry Potamis; Jay Sheehan; Mike Spring; Sue Sullivan; Nick Tooker; Charles Tyler; Ray Vermette; Dennis Vigliotte; Ray Willis; Mike Wilson

The following minutes reflect all motions, action items and significant discussions or oral updates from submitted electronic reports, which are on file at the NEWEA Office. For the sake of brevity, items in written reports are not repeated here.

II. Approval of Agenda – Ray Willis; Passed by unanimous consent

III. Approval of the Minutes – June 5, 2016 ECM Minutes passed by unanimous consent

IV. Key Officers Reports

State Director – all six state directors either submitted reports or reported orally at the meeting

- Maine – MeWEA will be celebrating their 50th anniversary next year
- Massachusetts
  MWPCA is re-establishing outreach at vocational technical schools; in 2016 there were over 5,000 renewals for Wastewater Treatment Plant Operators; Bristol College Community College received a $602,000 grant from the National Science Foundation Advance Technology Fund for Water & Wastewater curriculum Development Workshops

Executive Director – Investigating using smart phone or badge scanners for Annual Conference TCHs and Registrations

V. Council Directors and Committee Reports

Meeting Management Council

- Program – 177 abstracts submitted for 2017 Annual Conference. As a result of planning session, a YP only session is being considered; however, there is concern that if a YP paper is selected, the YP's employer management may send a more senior seasoned employee instead. Also, YPs may prefer to participate in a pertinent technical session. A suggestion was made to consider offering a registration scholarship exclusively for the YP making the presentation. Need to consider session placement of alternative delivery projects, since the Alternative Delivery Committee is being sunsetted.

- Communications Council
- Journal – Topics selected for 2017 Journal issues, and the list will be printed in the December Journal
- Public Awareness – ongoing efforts to support Water Champions and to attract celebrity speakers and focus on public awareness of common themes (e.g., water quality, water for life).

Public Outreach Council
- Scholarship
  The following tasks were identified for future action: 1) update NEWEA Scholarship Web page, 2) Review online version of scholarship application forms, and 3) re-evaluate KOWSZ scholarship criteria, requirements and award process.
- Safety Committee
  Summary of Safety Survey:
  - Annual surveys started in 2004 with surveys mailed to WWTFs; average 26% return rate; committee would come to NEWEA office with surveys in hand where they would stuff, stamp, and take to post office. The original goal of the survey was to provide valuable information back to the membership allowing them to judge where they stand in relation to others; getting the Safety Committee active within the membership rather than just within NEWEA; and increasing knowledge/information regarding possible Burke and Operator Safety Award candidates.
  - In 2014, it was decided to send the survey electronically instead. The Committee asked the NEWEA office to send out, but as NEWEA did not have email addresses for all WWTFs, the Committee asked the State Directors to obtain email addresses. Since some states were not willing to provide the NEWEA office with emails, it was decided to ask the State Directors to distribute the surveys in their respective states. Three $100 gift cards were promised in a drawing from participating plants as an incentive to get the surveys filled out. Surveys were emailed in April 2015 and there was a 9% return rate that year. For 2016, 62 surveys were completed (6% response rate) and only by RI, CT and NH facilities. Three $50 gift cards were awarded this year.
  - Results - Up until last year, the surveys were mailed to the Safety Committee Chair for tabulation. Since 2015, the NEWEA Intern has tabulated results. The results are posted on the Safety Committee page of the NEWEA website and mention of that is made in the NEWEA Water Link email. A link to the previous year’s results is also included in the email, which accompanies the survey.
  - Hand and back injuries were the most commonly reported.
  - Now considering a strategy to better publicize survey results (e-blast, newsletter, journal)

Treatment, Systems Operations, and Management Council
- Plant Operations – Made $1,000 on last treatment plant tour, with food and rental equipment paid by event sponsors.

Ad Hoc Committee Council
- Voluntary Certification Task Force
  Developed a PPT presentation that can be used by trainers offering the training prep for Voluntary Certification exams. The content includes info on NEWEA (as many candidates are not NEWEA members) as well as the advantages of voluntary certification. Worked with some selected trainers and the Task Force on this. Next steps are to refine the presentation based on feedback from the Membership Committee and others, and then get it into the hands of trainers, as they will begin training in the near future for Voluntary Exams.
VI. Action Items

A. FY16 Q3 (4/1/16 – 6/30/16) Financial Report Approval
   
   **Motion passed unanimously to accept FY 16 Q3 Financial Report**

B. Proposed FY 17 Budget Approval
   
   **Motion Passed unanimously to accept the proposed FY17 Budget**

Discussion on FY16 Annual Report and Proposed FY17 Annual Budget

- The FY 3rd Quarter report indicated NEWEA is under budget by $\textbf{97,277.60}$ after Reserve transfer compared to approved FY 16 budget.

- Total cash and investment balance is $\textbf{783,947.53}$

- **Proposed FY Budget of $1,010,207.74 reflects a budget deficit of $422.74$.** It was noted that a proposed budget deficit is uncommon and undesirable unless driven by exigencies, such as short-term management expenses without associated income.

C. 2017 Membership Rates – Motion **passed unanimously to approve the proposed NEWEA 2017 membership rates.** The new rate reflects 5% WEF increase which is beyond NEWEA control, and also includes a $4 NEWEA increase for professional categories, but no NEWEA increase for the Student category

D. FY17 Awards Nominations – Motion **passed unanimously to approve the proposed NEWEA 2017 Award nominees**

E. FY17 Slate of Officers – Motion **passed unanimously to approve the proposed NEWEA 2017 slate of officers in accordance with Articles 9.3.1 and 9.3.2 of the NEWEA Bylaws.**

- The following new nominations were recommended: Ray Vermette, Vice President; John Digiacomo Council Director, Collection Systems and Water Resources; Matthew Formica WEF Delegate; Virgil Lloyd, Connecticut State Director; and Justin DeMello, Massachusetts State Director.

- No nomination for Secretary was submitted since that position is slated for elimination through bylaws change approval at the FY2017 Business Meeting, after which recording duties will be assumed by the Executive Director's office.

VII. Items for Discussion

- **Alternative Delivery Committee** – This committee is being sunsetted based on approval at the January meeting with mission & activities to be subsumed within another appropriate committee, with pertinent Organization Manual changes to be presented (by Assessment & Development Committee) for approval at a future Executive Committee Meeting.

- **2016 Planning Session** -- As part of the 2016 Planning Session effort for Student Engagement, it was determined that the efforts for reaching students should be expanded to High School students through efforts that include sponsorship and support of Science Clubs, Engineering Clubs, Environmental Clubs; Career Fairs, Science Fairs; Community involvement through Earth Day, International Toilet Day, Climate Week, World Water Day, etc.; and involvement with national teachers' associations. Specific action items determined are to initially create involvement from the existing committee members to spread the word with student outreach activities similar to what was initiated with the President's Challenge. The overall goal is to "initiate and participate" with all NEWEA existing structure and resources.

   **A&D Actions** – develop interface/liaison language to be added to all committee charges in organizational manual, directing committees to plan and emphasize annual student/public outreach activities.
• Utility Council Committee – Consider moving UCC out of the Ad Hoc Council and into the Utility Management Committee as a perpetual organizational task or as a subcommittee, to ensure that the opportunity for Utility leaders to meet and share ideas is promulgated and perpetuated. The Utility Council as an entity has been sunsets in accordance with our Organizational Manual (i.e., recommendation by A&D and no objection from the President).

• NEWEA/NEWWA Partnership
There is continuing interest to increase the understanding on common goals of water organizations among regulators and citizens. Although the concept of merging of NEWEA and NEWWA is not currently being proposed, such mergers are not uncommon within some other state and regional associations. The MWRA has worked to merge its Water and Wastewater Departments as far as possible. It was agreed that NEWEA and NEWWA would assemble a small committee to consider merging and/or joint collaboration efforts such as public education, operator training and specialty conferences, such as stormwater, water reuse, watershed planning, etc.

VIII. Information Items – FY16 and FY17
B. Report – 2016 NEWEA/NYWEA Joint Spring Meeting, Marriott Mystic Hotel, CT (June 4-8, 2016) – Meeting Management Council
C. Report – 2016 Small Community Specialty Conference, Falmouth, MA (July 15, 2016) Dan Ottenheimer
F. Status – 2017 Golf Benefit Fund Raiser (October 3, 2016) – Mary Barry
H. Status – 2017 POO & Brew Networking – RI, NBC, RI (Field’s Point WWTF and Foolproof Brewery) – Justin Skelly/Ben Stoddard
K. Status – 2017 ECM - Executive Committee Meeting with Select Chairs - AECOM Training Room, 250 Apollo Drive, Chelmsford (November 16, 2016) – Ray Willis
M. Status – 2017 Washington DC Fly In (March 20 – 24, 2017) – Peter Grose/Bob Fischer
N. Status – 2017 Asset Management and Energy (Spring 2017) – John Rogers
O. Status – 2017 Watershed Management Specialty Conference (Spring 2017) – Utility Resiliency – Phil Forzley
P. Status – 2017 ECM - Executive Committee Meeting with all Chairs – NEWWA Tradeshow, Worcester, MA (April 5, 2017) – Jim Barsanti

IX. Adjournment

X. URI Student Engagement – 12:30 Noon – 2:00 PM

Respectively Submitted

Gerald C Potamis
Secretary
Executive Committee Meeting Date

November

Name of Committee or Office

President Elect

Activities/Decisions Since Last Executive Meeting

My recent activities included participating in the student outreach event after the September ECM at URI, attendance at WEFTEC in New Orleans, and the Golf Tournament in New Bedford.

Meetings/Conference Calls Held

In addition to our monthly Senior Management Team conference calls, I participated in conference calls with the Young Professionals Committee to assist with the planning of the YP Summit for the 2017 Annual Conference and with the Program Committee for the planning and scheduling of the AC Technical Sessions.

Action Plan Committee/Officer Assignments

None.

Other Activities/Initiatives/Programs

I am participating on the Strategic Planning Work Group. We have completed our initial draft and will be reporting out at the November ECM. I will be in Burlington, VT to attend the Poo and Brew on November 9th and the GMWEA Fall Tradeshow on November 10th. On November 11th, I have a student outreach session scheduled with the University of Vermont Civil and Environmental Engineering Department.

General Comments

Well those drifter's days are past me now, I've got so much more to think about. Deadlines and commitments, what to leave in, what to leave out.

Report Submitted by

Jim Barsanti

Submitter's Email

jrb@framinghamma.gov

Date Submitted

10/24/2016
Subject: Committee/Officer Report Submission  
Date: Monday, November 7, 2016 at 1:27:43 PM Eastern Standard Time  
From: Priscilla Bloomfield  
To: laustin@newea.org

Executive Committee Meeting Date

November

Name of Committee or Office

Treasurer

Activities/Decisions Since Last Executive Meeting

Update to FY 2017 budget per addition of other association work for NEWEA staff

Meetings/Conference Calls Held

Participated in SMT calls

Report Submitted by

Priscilla Bloomfield

Submitter's Email

priscilla.bloomfield@ch2m.com

Date Submitted

11/07/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, November 8, 2016 at 7:46:57 AM Eastern Standard Time
From: Matt Formica
To: laustin@newea.org
Category: SMT

Executive Committee Meeting Date
November

Name of Committee or Office
Past President

Activities/Decisions Since Last Executive Meeting
Had a follow up call with the four workgroups on the NEWEA long term planning effort. Working to finalize the workgroup efforts to include in a draft long term plan for SMT and ECM distribution in the next few months.

Participated in SMT calls.

Attended WEFTEC in New Orleans and numerous related and unrelated events on behalf of NEWEA.

Worked with CAWPCA and the office to start providing administrative services for the CAWPCA for a fee.

Participated in conference calls/meetings with the sponsorship committee. Many thanks to Dennis V.

Completed the A&D committee review forms for the committees to be review this year under the management council.

Participated in a council directors call. Thank you Mary Lee for setting this up.

Completed the lease review with the management committee.

Working with Mary to complete the NEWEA staff annual reviews.

Meetings/Conference Calls Held
See above

Action Plan Committee/Officer Assignments
See above

General Comments
1. The healthiest thing you can do in New Orleans is leave.

2. A two year old can walk for miles, keep up with their older brother, and potentially out last their parents if enough Halloween candy is consumed.

Report Submitted by
Matt Formica

Submitter's Email
matthew.formica@aecom.com

Date Submitted
11/08/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, October 11, 2016 at 3:49:11 PM Eastern Daylight Time
From: Susan Sullivan
To: laustin@newea.org
Category: Government Affairs Committee

Executive Committee Meeting Date

November

Name of Committee or Office

WEF Delegate

Activities/Decisions Since Last Executive Meeting

Susan Sullivan attended WEFTEC. She signed up for the Strategic Planning Committee and the Outreach Committee.

Meetings/Conference Calls Held

none to date

Action Plan Committee/Officer Assignments

none to date

Other Activities/Initiatives/Programs

none to date

Report Submitted by

Susan Sullivan

Submitter's Email

ssullivan@neiwpcc.org

Date Submitted

10/11/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, November 15, 2016 at 9:54:20 AM Eastern Standard Time

From: Jay Sheehan

To: laustin@newea.org

Category: Government Affairs Committee

Executive Committee Meeting Date

November

Name of Committee or Office

Connecticut State Director

Activities/Decisions Since Last Executive Meeting

NEWEA did a terrific job on the CAWPCA meeting coordination. First time was challenging and went well...thanks!

CWPAA / CAWPCA need to initiate legislative action on Operator Training requirements. Meeting being coordinated with State Rep to sponsor bill.

Meetings/Conference Calls Held

11/4/16 CAWPCA Fall Meeting - Aquaturf
11/1016 CWPAA monthly Board meeting - Manchester, CT

Action Plan Committee/Officer Assignments

NEIWPCC / CWPAA / CAWPCA Fall Manager's Forum will be Thursday 11/17 (tomorrow) at the MDC Training Center on Maxim Road in Hartford, CT

Other Activities/Initiatives/Programs

Discussions with CT River Watershed - co-branding / collaboration events to come.

Report Submitted by

Jay Sheehan

Submitter's Email

Jsheehan@woodardcurran.com
Subject: Committee/Officer Report Submission

Date: Thursday, November 10, 2016 at 11:37:59 AM Eastern Standard Time

From: Mac Richardson

To: laustin@newea.org

Executive Committee Meeting Date

November

Name of Committee or Office

Clayton (Mac) Richardson

Activities/Decisions Since Last Executive Meeting

The Annual conference and 50th anniversary celebration of the Maine Water Environment Association was held at Sugarloaf USA on September 15 and 16. The conference was preceded by the annual golf tournament on the Sugarloaf course on Wednesday September 14. The conference was very well attended and included two full days of technical sessions and presentations as well as a full complement of vendor displays. On Thursday evening there was a social gathering with corn hole games and a giant jinga game that many attendees enjoyed.

Meetings/Conference Calls Held

On Thursday, October 20 a regular executive committee meeting was held in Portland followed by a past president's luncheon. The luncheon, which was supported by the Portland Water District, was attended by 25 of the 40 people who have served as MWWCA/MEWEA president over the fifty year history of the association including a number of people who have retired from active employment in our field. It was a huge success and recommended to any association. Steve Broadbent was mentioned by many of the past presidents as the person that reached out and invited them to attend an event and, in so doing, got them involved in the organization. So one take home lesson was each of us should keep our eyes open and invite people to attend various events held by professional associations, otherwise getting involved can seem intimidating.

Action Plan Committee/Officer Assignments

Scott Firmin will be stepping down as President in January. His energy and leadership have been great for the association. Matt Timberlake, of the Ted Berry Co. will be the new President starting January 1. Matt is leading an effort spurred in part from the long term planning session held last spring to consolidate some of our current committees into a smaller number.

Other Activities/Initiatives/Programs

MEWEA will be holding a second "green drinks" event at the Vault in Lewiston on Wednesday November 16 from 5 to 7 pm. the first even in Portland was a big success over $1,000 was raised to support the young professionals scholarship fund. These evens are somewhat similar to the Poo and Brew events NEWEA has sponsored.

WE were happy to host the Connecticut Exchange Operator Rian Savage from the Mansfield/ UConn wastewater treatment facility September 27 and 28. Rian got to see a wide variety of plants and was a joy to host. Connecticut has every reason to be proud of their representative. Maine's exchange operator, Riley Cobb, from the Saco Water Resource Recovery Facility is expected to tour plants in Connecticut from November 16 to 18.

General Comments

We have set our legislative breakfast date and are starting to consider the Washington fly in, The MEWEA newsletter should be out around the end of November, if you are not currently recieving a copy and would like to be on the email distribution list, let me know.

Keep you eyes open for further word on the NHWPCA/MEWEA ski day which will be held at Attitash, NH this year in March. It is a great time, and usually at a great discount ticket price. If you are a skier, you need to check it out.

Report Submitted by

Mac Richardson

Submitter's Email

mrichardson@lawpca.org
Subject: Committee/Officer Report Submission

Date: Tuesday, November 15, 2016 at 8:58:38 AM Eastern Standard Time

From: Sean Greig

To: laustin@newea.org

Executive Committee Meeting Date

November

Name of Committee or Office

Sean Greig

Activities/Decisions Since Last Executive Meeting

The Association had another great golf outing in Concord NH. In October, the association started its 50th celebration by having a past presidents dinner at Brown's restaurant in Hampton NH. The event was very successful with most of the past presidents in attendance. New Hampshire Operator Exchange was with Rhode Island this year. The Rhode Island operator Peter Rojas toured plants in Concord, Nashua, Manchester, and Merrimack, and Lebanon NH. Corey Mello from NH toured several plants in Rhode Island and said he had a great time and learned a lot. The NH operations challenge team competed in New Orleans this year. The team finished 20th overall with a third place finish in process control. The team had a great experience with a couple of new members. They look forward to competing next year.

Meetings/Conference Calls Held

<table>
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<tr>
<th>Board of Directors Meetings</th>
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<td>August 12, 2016</td>
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<td>September 16, 2016</td>
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<td>October 7, 2016</td>
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<tr>
<td>November 4, 2016</td>
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The NHWPCA winter meeting will be on December 8, 2016. The meeting will begin with a tour of the City of Dover Wastewater Treatment Facility, followed by a presentation and lunch. The agenda includes an election of Board of Directors for 2017.

Action Plan Committee/Officer Assignments

The Nominations Committee has nominated the following for the NHWPCA Board of Directors:

- Past President Andrea Martel
- President Kevin MacLean
- Vice President Tim Vadney
- 1st Director Kurt Robichaud
- 2nd Director Ken Conaty
- 3rd Director Mike Carle
- Director at Large Dustin Price
- Director at Large Amy Pollock

Other Activities/Initiatives/Programs

The NHWPCA Legislative committee is working on the 2017 Legislative Breakfast. The Breakfast is schedule to take place on Wednesday March 8, 2017 from 7:00 to 8:30 am at the Holiday in Concord NH. The committee is working on finalizing speakers and sponsors for the event.

The NHWPCA 50th Anniversary Committee has finalized the schedule of events for next year, and will be distributing a calendar of events to its members shortly. 2017 will be a fun filled year for the NHWPCA and its members.

Report Submitted by

Sean Greig

Submitter's Email

sgreig@newmarketnh.gov
Executive Committee Meeting Date

November

Name of Committee or Office

Michael Spring, Rhode Island director report

Activities/Decisions Since Last Executive Meeting

The Rhode Island Operations Challenge team participated in WEFTEC New Orleans. Although they did not return with a trophy they have been increasing their scores over the past 3 years.

NWPCA members joined NEWEA for the First Annual Golf outing in New Bedford Ma.

On October 20th NWPCA supported the Poo @ Brew in Providence Rhode Island at Fields Point. We are looking forward to supporting this event again next year.

Meetings/Conference Calls Held

Board meeting held on Oct 13th.

December 7th NWPCA will be holding a 3hr workshop focusing on Wastewater Treatment Facility.

Action Plan Committee/Officer Assignments

Fundraising, Operation Challenge and the Entertainment committees have held several meetings.

Other Activities/Initiatives/Programs

The date and location for the Holiday party / Election of NWPCA Officers has been changed to December 8th at Potowomut Golf Club. This is free to all NWPCA members with a non-perishable food donation that will be delivered to the Rhode Island food bank.

General Comments

The Rhode Island wastewater community is mourning the loss of one of our longtime colleagues and friends, Carmine Goneconte. Carmine started his wastewater career in May of 1982 and was NBC's longest serving employee for nearly 34+ years. Carmine has trained, mentored, and shared his love for this industry with an uncountable number of students, employees, colleagues, and dignitaries. He was an important part of the Rhode Island wastewater community. Our thoughts are with him and his family.

Report Submitted by

Michael Spring

Submitter's Email

mspring@narrabay.com

Date Submitted

11/09/2016
Subject: Committee/Officer Report Submission
Date: Thursday, November 10, 2016 at 10:53:11 PM Eastern Standard Time
From: Elena Proakis Ellis
To: laustin@newea.org

Executive Committee Meeting Date
November

Name of Committee or Office
Meeting Management Council

Activities/Decisions Since Last Executive Meeting
Continued coordination for the 2017 Annual Conference in January

Meetings/Conference Calls Held
Conference call held on 11/8/16.

Action Plan Committee/Officer Assignments
All committees on this council continue to work toward the successful preparation of the items required for the AC.

General Comments
The planning is progressing well and 2017 is sure to be a success.

Report Submitted by
Elena Proakis Ellis

Submitter's Email
eproakis@cityofmelrose.org

Date Submitted
11/10/2016
Subject: Committee/Officer Report Submission
Date: Monday, November 7, 2016 at 11:33:18 AM Eastern Standard Time
From: Meg & Kate Tabacsko & Biedron
To: laustin@newea.org

Executive Committee Meeting Date
November

Name of Committee or Office
Public Awareness

Activities/Decisions Since Last Executive Meeting
- continued working to secure Lt. Gov. as speaker at conference
- contract signed with MBTA to kick off Water Champion Campaign
- will offer free one-day pass to the conference for general public
- asking NEWEA members to take selfies or simple pic anytime they see campaign

Meetings/Conference Calls Held
Multiple conf. calls to finalize pitch packet and campaign

General Comments
Kate will be doing a power-point presentation at the ECM detailing all efforts to date.

Report Submitted by
Meg & Kate Tabacsko & Biedron

Submitter's Email
meg.tabacsko@mwra.com

Date Submitted
11/07/2016
Subject: Committee/Officer Report Submission
Date: Friday, November 11, 2016 at 8:34:53 AM Eastern Standard Time
From: Peter Grose
To: laustin@newea.org

Executive Committee Meeting Date
November

Name of Committee or Office
Government Affairs Committee

Activities/Decisions Since Last Executive Meeting
Review of software services to report on legislative developments at the federal level. While there are powerful reporting and advocacy systems available, they come with substantive price tags, and those costs do not outweigh the added benefits to NEWEA over the practice of relying on communications from WEF and NACWA. Both those organizations have staff to track and report on federal legislative and regulatory developments.

Action Plan Committee/Officer Assignments
The GAC will hold a meeting in the first half of December to kick off planning for this spring's trip to Washington, DC. We will once again be coordinating with WEF, NACWA and WERF on the National Water Policy Fly-in, which will be March 21-22, 2017. We expect to hold our traditional Congressional Briefing Breakfast on March 22, and are soliciting suggestions for speakers (Senators, Representatives, municipal officials and regulators). There is likely to be a fair amount of change in the EPA's focus under President Trump's administration, and our discussions in Washington take on a heightened importance as a result.

Other Activities/Initiatives/Programs
The NEWEA-affiliated state associations are planning their state legislative events for 2017. New Hampshire and Maine have set Legislative breakfasts for March 8 and 9, respectively.

General Comments
I submitted a response to the Assessment and Development Committee regarding the GAC.

Report Submitted by
Peter Grose

Submitter's Email
pgrose@fando.com

Date Submitted
11/11/2016
Subject: Committee/Officer Report Submission
Date: Friday, November 11, 2016 at 11:11:17 AM Eastern Standard Time
From: Anthony Giovannone
To: laustin@newea.org

Executive Committee Meeting Date

November

Name of Committee or Office

Young Professional

Activities/Decisions Since Last Executive Meeting

Poo & Brew Rhode Island: Another successful Poo & Brew networking event was held at the NBC Fields Point WWTF in Rhode Island
Poo & Brew Vermont: Another successful Poo & Brew networking event was held at the Airport Parkway WWTF in Vermont.

Meetings/Conference Calls Held

YP Summit Kickoff: A call was held on October 14th to discuss the YP summit planned for the Sunday before the annual conference. The discussion consisted of these main topics:
- Overview of YP Summit (using WEF YP summit as example)
- Planning Discussion (Scheduling and Sequencing): Decided on a half day event beginning with lunch and ending, followed by talks and panel discussion, followed by a networking session.
- Budget Discussion: Suggesting $40 cost of event. Main costs include lunch and reception food and drinks.
- Program Planning Discussion: The tentative program is as follows:
  • 12:30 Lunch/Introduction
  • 1:30-2:30 Industry Related Topics (Speakers)
  • 3:00-3:45 Professional Development- Panel Discussion
  • 3:45-4:30 Mentor Meet and Greet (Speed Mentoring)
  • 4:30-5:00 Reception with Executive Committee
- Securing Guests Discussion: Ideas for securing guests included: sending a save the date, sending emails, and reaching out to the State Associations.

Follow up call was held on November 4th to further discuss these items.

Action Plan Committee/Officer Assignments

Task/Milestone Completion Date
Complete Save the Date Draft November 9th
Complete Draft YP Summit Program Draft November 9th
Make contact with and get speakers/presenters on board November 23th
Send out Program and Registration Details December 1st
Finalize Program and Confirm Guest Speakers/Presenters December 9th

Report Submitted by

Anthony Giovannone

Submitter's Email

giovannonead@cdmsmith.com

Date Submitted

11/11/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, November 15, 2016 at 8:29:02 AM Eastern Standard Time
From: Charles Tyler
To: laustin@newea.org
Category: Executive Committee, Committee Chairs

Executive Committee Meeting Date

November

Name of Committee or Office

Assessment and Development Committee

Activities/Decisions Since Last Executive Meeting

Submitted action Items to Executive Committee for Organizational Manual Changes regarding: Utility Management Committee changes to incorporate important items from the discontinued Utility Council ad hoc committee; addition of student/public outreach task and action item to each standing committee charge; and change of secretarial duties from Secretary position to Executive Director office.
Committee review forms have been distributed and many have been returned, although some are still in process; once all are received, A&D discussion and recommendations will occur for presentation to Senior Management Team and Executive Committee.

Meetings/Conference Calls Held

Committee conference call was held to kick off review cycle, and email correspondence has been mounted in order to review/approve Org Manual changes.

Report Submitted by

Charles Tyler

Submitter's Email

charleswtyler@msn.com

Date Submitted

11/15/2016
Subject: Committee/Officer Report Submission
Date: Thursday, November 10, 2016 at 7:21:30 AM Eastern Standard Time
From: Ray Vermette
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date
   November

Name of Committee or Office
   Plant Operations

Activities/Decisions Since Last Executive Meeting
   The committee completed abstract reviews and submitted four sessions for the 2017 AC in January.

Meetings/Conference Calls Held
   An Abstract Review conference call was held on 10/5/16.

Report Submitted by
   Ray Vermette

Submitter's Email
   sonnyvermette@yahoo.com

Date Submitted
   11/10/2016
Subject: Committee/Officer Report Submission
Date: Wednesday, November 16, 2016 at 7:55:34 AM Eastern Standard Time
From: Tim Vivian
To: laustin@newea.org
Category: Committee Chairs

Executive Committee Meeting Date

November

Name of Committee or Office

Humanitarian Assistance and Grants

Activities/Decisions Since Last Executive Meeting

We have read and selected this year's recipients of the annual grants. They went to:

- $2500 -- UMASS Lowell/Merrimack River Watershed Council -- Vegetation as Infrastructure
- $1500 -- City of Salem/Salem Sound Coastwatch -- Stormwater Monitoring Kits for Educational Opportunities
- $1000 -- Natural Systems Utilities/Charles River Watershed Association -- Volunteer Water Quality Monitoring

Meetings/Conference Calls Held

No meetings.

Conference call held in August

Action Plan Committee/Officer Assignments

None

Other Activities/Initiatives/Programs

None

General Comments

I think since the funding of Humanitarian Assistance and Grants is being cut to $1500/year that this committee should be sun-setted or folded into another committee. $1500, if it goes to one organization could make a difference but splitting this amount three ways will not have the impact NEWEA desires.

None on the committee want to do fund raising and feel the light load that it does carry can be handle under another committee.

Report Submitted by

Tim Vivian

Submitter's Email

tim@greenmountainpipe.com

Date Submitted

11/16/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, November 15, 2016 at 5:20:13 PM Eastern Standard Time
From: Uday Karra
To: laustin@newea.org

Executive Committee Meeting Date
November

Name of Committee or Office
Scholarship Committee

Activities/Decisions Since Last Executive Meeting
1. The 2016-2017 NEWEA Student Scholarships have been announced on the scholarships webpage. All the student scholarships this year will be processed electronically.

2. Due to budget changes, the committee has decided to allocate the total scholarship amount of $3,000 in the following manner:
   (a) One $600 Non-Environmental Major Scholarship
   (b) Two $1,200 Environmental Major Scholarships (One each for Undergraduate and Graduate)

3. The Kowsz Scholarship for Operators has also has budget changes. There is only ONE $250 award being offered per fiscal year. This scholarship has already been made awarded for this fiscal year.

4. The webpage content has been modified to be more user friendly and provide all the necessary information pertaining to the scholarship guidelines, past winners and as well other funding sources for STEM students. A lot of effort and coordination went into this on part of the scholarship committee.

General Comments
One of the future goals is check how many schools and colleges in New England are receiving the scholarship announcements. How are they managing this information in being available to the students in their schools/programs. Thanks!

Report Submitted by
Uday Karra

Submitter's Email
udayarka.karra@wright-pierce.com

Date Submitted
11/15/2016
Executive Committee Meeting Date

November

Name of Committee or Office

Annalisa Onnis-Hayden

Activities/Decisions Since Last Executive Meeting

Created a student newsletter which was sent out yesterday to all members;
Updated all the material for the NEWEA website for
1. student design competition;
2. activities for the AC (call for abstract for graduate session and poster competition).

Created an email to send out to all member for sponsorship/mentorship opportunities (please share this with the EC):

STUDENT DESIGN COMPETITION ANNOUNCEMENT

Announcing the NEWEA student design completion for the year 2017

The NEWEA-SAC is happy to announce the Student Design Competition (SDC) for the year 2017, after a first successful competition.
The first edition of the SDC took place in April of 2016, and saw the participation of three competing teams: Northeastern University (NU), Wentworth Institute of Technology (WIT), and University of Rhode Island (URI). The NU team took home the prize, which allowed them to fly to New Orleans to compete in the national SDC during WEFTEC this past September.
For the second edition, the SAC is hoping to get even higher participation of students and is hoping to get facilities, consulting companies and municipalities involved as well!
If you are a Facility/Utility/Consulting Consultant/Consulting Firm, here is how to get involved:

1. Facility/Utility/Consulting Sponsorship: Competition can be sponsored by a participating facility/utility/consultant/consulting company. The participating facility/utility/consultant/consulting firm provides the problem statement for the competition, then participates in the project plan, final design reviews, and judging, and provides a monetary prize for the winning team.

2. Facility/Utility/Consulting Mentorship: Competition can be mentored by a participating facility/utility/consultant/consulting company firm. The participating facility/utility/consultant/consulting firm provides the problem statement for the competition, then participates in the project plan, final design reviews, and judging.

There will be two design competition categories, wastewater design (WW) or environmental design (ENV). The wastewater design is intended to include the traditional wastewater collection and treatment design projects, such as hydraulic capacity design, upgrades to existing systems, biosolids handling, etc. The environmental design is intended to include the current contemporary engineering topics, including sustainability, water reuse, wetland construction, etc. If your Facility/Utility/Consulting firm has a project you would like student to tackle, please consider becoming a sponsor or mentor.

SDC sponsors and mentors are greatly appreciated to ensure the sustainability of this important program. View the 2017 Sponsorship form for student engagement opportunities and please contact the SAC Chair if your organization is interested in being a sponsor and/or mentors. All sponsors and mentors will receive recognition for their support and their name or logo will appear on all SDC materials and the NEWEA webpage.

If you are a Student/student group/faculty advisor here is how to get involved:
The NEWEA Student Design Competition (SDC) is intended to promote a “real world” design experience for students interested in pursuing an education and/or career in water engineering and sciences. This competition tasks teams of student members within NEWEA to design and present a project solution meeting the requirements of a problem statement that they have worked on together as a team. This competition is intended for both undergraduate and graduate students, typically completing a capstone project, but any student group or club may
compete.
For More Information, contact: Annalisa Onnis-Hayden chair for the NEWEA Student Activity Committee (SAC):
(617) 373-2005 or Email aonnis@coe.neu.edu, or check related information

Meetings/Conference Calls Held

conference call and various email treads

General Comments

Boston

Report Submitted by

Annalisa Onnis-Hayden

Submitter's Email

aonnis@coe.neu.edu

Date Submitted

11/15/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, November 8, 2016 at 9:35:53 AM Eastern Standard Time
From: Anastasia Rudenko
To: laustin@newea.org

Executive Committee Meeting Date

November

Name of Committee or Office

Water for People

Activities/Decisions Since Last Executive Meeting

11th annual Water for People Softball tournament held in October 2016.

Meetings/Conference Calls Held

Planning calls for Water for People Softball event.

Action Plan Committee/Officer Assignments

Due to a job change Jaclyn Harrison has stepped down from the vice chair position.

Renie Jesanis will be the new vice chair for the committee.

Other Activities/Initiatives/Programs

Initiating planning for a new Water for People 5k at Deer Island with NEWWA Water for People Committee.

Report Submitted by

Anastasia Rudenko

Submitter's Email

anastasia.rudenko@ghd.com

Date Submitted

11/08/2016
New England Water Environment Association
Executive Committee Meeting
November 16, 2016

ACTION ITEM: Approval of Changes to Applicable Standing Committee Charges in the NEWEA Organizational Manual

By order of the Executive Committee, the Assessment and Development Committee has drafted the following changes to the indicated portions of the NEWEA Organizational Manual:

Each standing committee description, as appropriate, shall have the following language added to its charge in order to promote student and public outreach activities within the organization. These activities shall be included as a consideration in the triennial review of the committees.

Under Specific Duties:
To participate in at least one existing or new student (of any age group) and/or public outreach activity (e.g., a presentation at a school classroom, a participating visit at a student chapter meeting, presenting before a community service club meeting) each year to promote academic and public awareness of technical challenges and occupational opportunities in the water and wastewater community.

Under Tasks:
Participate in a minimum of one existing or new student (of any age group) and/or public outreach activity (e.g., a presentation at a school classroom, a participating visit at a student chapter meeting, presenting before a community service club meeting) each year to promote academic and public awareness of technical challenges and occupational opportunities in the water and wastewater community.

If approved, these changes will be incorporated into the NEWEA Organizational Manual for a final update approval vote at the next Executive Committee Meeting.

Respectfully submitted November 15, 2016 by the NEWEA Assessment and Development Committee: Matt Formica, Jim Barsanti, Michael Bonomo, Janine Burke-Wells, Tom Groves, Jennifer Lachmayr, Deborah Mahoney, Brad Moore, Jerry Potamis, and Charles Tyler (chair)

_________________________

ACTION ITEM

The NEWEA Assessment and Development Committee recommends that the Executive Committee accept the proposed Organizational Manual Secretarial Duties language changes indicated above.

Action: ___________Approved ___________ Approved as Amended ___________ Denied
New England Water Environment Association  
Executive Committee Meeting  
November 16, 2016

ACTION ITEM: Approval of Changes to the Secretarial Duties section in the NEWEA Organizational Manual

By order of the Executive Committee, the Assessment and Development Committee has drafted the following changes to the indicated portion of the NEWEA Organizational Manual:

The section of the Organizational Manual that now lists Secretary Duties shall be replaced by the following:

Executive Director Secretarial Duties

1. The Executive Director or a staff designee shall serve as the recording secretary for meetings of the Executive Committee, and shall be responsible for recording, finalizing and distributing minutes of all Executive Committee meetings and the Annual Business Meeting.
2. Draft minutes of Executive Committee meetings should be produced as soon as possible after a meeting, but no later than 30 days prior to any subsequent meeting of the Executive Committee so that members may review and offer informed comments to the minutes prior to their formal approval.
3. Final minutes will be approved at a subsequent Executive Committee meeting and will reflect all motions, action items and significant discussion items. Minutes do not need to reflect items submitted in electronic reports.
4. Approved minutes along with agenda and all meeting reports material will be filed electronically and available on the NEWEA web page.

If approved, these changes will be incorporated into the NEWEA Organizational Manual for a final update approval vote at the next Executive Committee Meeting.

Respectfully submitted November 15, 2016 by the NEWEA Assessment and Development Committee: Matt Formica, Jim Barsanti, Michael Bonomo, Janine Burke-Wells, Tom Groves, Jennifer Lachmayr, Deborah Mahoney, Brad Moore, Jerry Potamis, and Charles Tyler (chair)

ACTION ITEM

The NEWEA Assessment and Development Committee recommends that the Executive Committee accept the proposed Organizational Manual Secretarial Duties language changes indicated above.

Action: ___________Approved  ___________ Approved as Amended  ___________ Denied
New England Water Environment Association
Executive Committee Meeting
November 16, 2016

ACTION ITEM: Approval of Changes to the Utility Management Committee Charge
in the NEWEA Organizational Manual

By order of the Executive Committee, the Assessment and Development Committee has drafted the following changes to the indicated portion of the NEWEA Organizational Manual:

Changes to the Utility Management Committee, in order to retain some essential functions of the previously discontinued ad hoc Utility Council, as follows in red:

Under Overall Charge:
6. To serve as a management resource for the wastewater, storm water and drinking water industries, professionally and responsibly promoting environmental protection and compliance through support of legislation and regulations.

Under Membership:
1. The committee should consist of members from each state to reflect regional issues. Leaders of major utilities and municipal managers should be encouraged to become active members, but membership is not limited. The Chair shall be appointed by the President.

Under Specific Duties:
4. To provide a forum for the exchange of information on utility management and for the betterment of the wastewater, storm water and drinking water industries.

Under Tasks:
8. Through communications with utility managers, determine major utility issues, determine actions and resolution paths for helping to resolve them.
9. Provide a means for electronic solicitation and discussion of current utility management issues through blogging or other methods available on the NEWEA web site.

The Utility Management Committee chair has indicated his committee's approval of these changes. If approved by the Executive Committee, these changes will be incorporated into the NEWEA Organizational Manual for a final update approval vote at the next Executive Committee Meeting.

Respectfully submitted November 15, 2016 by the NEWEA Assessment and Development Committee: Matt Formica, Jim Barsanti, Michael Bonomo, Janine Burke-Wells, Tom Groves, Jennifer Lachmayr, Deborah Mahoney, Brad Moore, Jerry Potamis, and Charles Tyler (chair)

ACTION ITEM

The NEWEA Assessment and Development Committee recommends that the Executive Committee accept the proposed Organizational Manual Secretarial Duties language changes indicated above.

Action: ___________Approved  ___________ Approved as Amended  ___________ Denied
With the anticipated bylaws change removing the office of Secretary, the section of the Org Manual that now lists Secretary Duties shall be replaced by the following passage, clarifying this portion of the role of the Executive Director’s office:

**Executive Director Secretarial Duties**

1. The Executive Director or a staff designee shall serve as the recording secretary for meetings of the Executive Committee, and shall be responsible for recording, finalizing and distributing minutes of all Executive Committee meetings and the Annual Business Meeting.
2. Draft minutes of Executive Committee meetings should be produced as soon as possible after a meeting, but no later than 30 days prior to any subsequent meeting of the Executive Committee so that members may review and offer informed comments to the minutes prior to their formal approval.
3. Final minutes will be approved at a subsequent Executive Committee meeting and will reflect all motions, action items and significant discussion items. Minutes do not need to reflect items submitted in electronic reports.
4. Approved minutes along with agenda and all meeting reports material will be filed electronically and available on the NEWEA web page.

By order of the Executive Committee, and following a recommendation developed at the spring 2016 Planning Session, each standing committee, as practical, shall have the following language added to its charge in order to promote student and public outreach activities within the organization. These activities shall be included as a consideration in the triennial review of the committees.

**Under Specific Duties**

To participate in at least one existing or new student (of any age group) and/or public outreach activity (e.g., a presentation at a school classroom, a participating visit at a student chapter meeting, presenting before a community service club meeting) each year to promote academic and public awareness of technical challenges and occupational opportunities in the water and wastewater community.

**Under Tasks**

Participate in a minimum of one existing or new student (of any age group) and/or public outreach activity (e.g., a presentation at a school classroom, a participating visit at a student chapter meeting, presenting before a community service club meeting) each year to promote academic and public awareness of technical challenges and occupational opportunities in the water and wastewater community.
The “Utility Council Committee” shall be removed from the Organizational Manual, and the following proposed changes made to the Utility Management Committee, in order to fit some essential Utility Council functions, as follows in red:

**UTILITY MANAGEMENT COMMITTEE**
(Standing)

**Overall Charge**
1. To provide a focal point for utility managers, superintendents, collection system managers and engineers as a means to promote effective leadership and public awareness of the critical roles these persons/facilities serve in their communities.
2. To supply a means of awareness of changes in state and federal regulations.
3. To provide a discussion forum for emerging technologies and the roles they may play in each facility.
4. To focus on broad strategic issues of interest to the utility manager, such as Capital Improvements Programs (CIP) change management, strategic partnerships, labor/management relation issues, employee development, privatization and outsourcing.
5. To supply information and guidance on finance and administrative issues, such as capital programs, debt instruments, private and public accounting procedures, IT management, risk management and salary and benefits administration. Included will be construction management related issues as well as infrastructure security.
6. To serve as a management resource for the wastewater, storm water and drinking water industries, professionally and responsibly promoting environmental protection and compliance through support of legislation and regulations.

**Membership**
1. The committee should consist of members from each state to reflect regional issues. Leaders of major utilities and municipal managers should be encouraged to become active members, but membership is not limited. The Chair shall be appointed by the President.

**Specific Duties**
1. To monitor changes and distribute information in federal and state environmental regulations effecting utility managers.
2. To solicit technical presentations for Association meetings that focus on management, regulations and labor issues that affect the utility managers.
3. To disseminate information related to organizational planning, facility management, finance, administration, and public outreach.
4. To provide a forum for the exchange of information on utility management and for the betterment of the wastewater, storm water and drinking water industries.
5. To coordinate nominations for the NEWEA Utility Management Award.

**Liaison with Others**
1. Plant Operations Committee
2. Asset Management Committee
3. Collection Systems Committee
4. Program Committee
5. Government Affairs Committee
6. Federation’s Utility Management Committee
7. Other Professional Organizations (including: APWA, NEWWA, Affiliated State Associations)
8. Media Relations Committee
9. Awards Committee
Committee Activity
1. To develop and implement processes that will provide the utility manager with the tools required to obtain cost efficiencies, strategic management and facility management and the successful development of their respective charges.

Tasks
1. Plan, organize and execute specialty conferences related to utility management at least once during a two-year cycle.
2. Solicit technical papers for Association’s Annual Conference and Spring Meeting.
3. Promote benchmarking and metrics implementation using Qual-serve program and others.
4. Promote public outreach programs to emphasize the importance of these facilities.
5. Showcase the industry to attract new persons to our water quality industry.
6. Submit recommendations to the Awards Committee for the NEWEA Utility Management Award prior to the Spring Meeting. Refer to the Awards Committee description for the awards program schedule and process.
7. Annually review the procedure uses to select the nominee for the NEWEA Utility Management Award. Establish or update the procedure in coordination with the Awards Committee.
8. Through communications with utility managers, determine major utility issues, determine actions and resolution paths for helping to resolve them.
9. Provide a means for electronic solicitation and discussion of current utility management issues through blogging or other methods available on the NEWEA web site.
Charge for the “unsettled” ad hoc Utility Council Committee, furnished for reference.

UTILITY COUNCIL COMMITTEE  
(ad hoc)

Overall Charge
1. This council is formed to be a resource for the wastewater, storm water and drinking water industries. With this resource, the council will professionally and responsibly promote environmental protection through support of legislation and regulations. The council will strive to find an economically and environmentally beneficial solution to the industries needs through the use of resources developed by the council.

Membership
1. The council is to be made up of municipal management that meets to focus on issues that effect wastewater, storm water and the drinking water industries. These issues may be political, financial and permit related.

Specific Duties
1. To meet at least quarterly to discuss, determine major issues that effect wastewater, storm water and drinking water industries.
2. To determine a means of how to support issue in specific fields and the implementation of support.
3. To promote the council and assure its sustainability.
4. To disseminate information related to the council and outreach to municipal utilities.
5. Provide a forum of the exchange of information for the betterment of the wastewater, storm water and drinking water industries.

Tasks
1. Through correspondence and meeting, determine issues and scope of issues that need support by the Utility Council
2. To determine, approve and support actions for the resolution(s) of defined issue(s).
3. To provide and maintain a means of discussing and posting of issue that are current to the Utility Councils through blogs on the NEWEA web site.

Liaison with Others
1. Plant Operations Committee
2. Asset Management Committee
3. Collection Systems Committee
4. Program Committee
5. Government Affairs Committee
6. Federation’s Utility Management Committee
7. Other Professional Organizations (including: APWA, NEWWA, affiliated state associations)
8. Media Relations Committee
New England Water Environment Association  
Executive Committee Meeting  
November 16, 2016

ACTION ITEM: APPROVE PROPOSED AMENDED FY2017 BUDGET

By vote of the Finance Committee, I submit the following proposed amended FY 2017 budget, to be accepted by vote during the NEWEA Executive Committee Meeting on November 16, 2016.

Respectfully submitted November 16, 2016 by the NEWEA Finance Committee

Priscilla Bloomfield, Treasurer  
Mary Barry  
Matt Formica  
Janine Burke-Wells  
Elena Proakis Ellis  
Jim Barsanti

ACTION ITEM

The NEWEA Finance Committee recommends that the Executive Committee accept the proposed amended 2017 budget as described above.

Action: ___________Approved ___________ Approved as Amended ___________ Denied
## Ordinary Income/Expense

### Income

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<th>Description</th>
<th>Amount</th>
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<td><strong>Annual Conference</strong></td>
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<td>Annual Conference - Exhibit</td>
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<td>Management Firm - Other</td>
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<td>YP Sunday Summit &amp; Mon Breakfast</td>
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<td>Total Publications/WEB/Sponsorships</td>
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<td><strong>Specialty Conferences Revenue</strong></td>
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<td>Lab Practices Seminar</td>
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## Proposed Budget Overview

### October 2016 through September 2017

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# Proposed Budget Overview

**October 2016 through September 2017**

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