NEW ENGLAND WATER ENVIRONMENT ASSOCIATION
EXECUTIVE COMMITTEE MEETING
AGENDA
With All Committee Chairs
Wednesday, March 30, 2016, 9:30 AM
Hilton Garden Inn - Garden AB, Worcester, MA

I. Call to Order, Establishment of Quorum – Introductions and Welcome – President, Ray Willis

II. Approval of Agenda – Ray Willis

III. Approval of the Minutes – Ray Willis
   A. Minutes – January 24, 2016 Executive Committee Meeting

IV. Key Officers Reports
   A. President Elect (2016 Planning Next Steps and SMT Report) – Jim Barsanti
   B. Vice President – Janine Burke-Wells
   C. Treasurer (Finance Review) – Priscilla Bloomfield
   D. Past President (Management Review) – Matt Formica
   E. WEF Delegates – Mike Wilson/Dan Bisson/Susan Sullivan
   F. Secretary – Jerry Potamis
   G. State Directors: -
      • Connecticut – Jay Sheehan
      • Maine – Mac Richardson
      • Massachusetts – Mike Moreau
      • New Hampshire – Sean Greig
      • Rhode Island – Mike Spring
      • Vermont – Nathan Lavallee
   H. Executive Director – Mary Barry

V. Council Directors and Committee Reports
   A. Meeting Management Council – Elena Proakis Ellis, Director
      • Conference Arrangements – Ron Tiberi
      • Exhibits – Paul P. Casey
      • Manufacturers’ Rep – James DeLuca
      • Program – Helen Gordon
      • Registration – Kerry Reed
   B. Communications Council – Jenn Lachmayr, Director
      • Journal – Joe Boccadoro
      • Media Relations – TBD
      • Newsletter – Ashley Dunn
      • Public Awareness – Kate Biedron/Meg Tabacsko
      • Website – Rob Musci
   C. Public Outreach Council – Jonathan Kunay, Director
      • Government Affairs – Peter Grose
      • Humanitarian Assist. and Grants – Tim Vivian
      • Membership – Dave Archard
      • Project Delivery Alternatives – Mike Curtis
      • Public Education – Geri Ciardelli
      • Safety Committee – Dave Aucoin
      • Scholarships Committee – Nick Schwartz
      • Student Activities – Annalisa Onnis-Hayden
      • Water for People – Anastasia Rudenko
      • Young Professionals – Justin Skelly
   D. Collection Systems and Water Resources Council – Virgil Lloyd, Director
      • Collection Systems – John Digiacomo
      • CS Certification – Greg Kidd
      • CSO/Wet Weather Issues – Ivonne Hall
      • Industrial Wastewater – Sarah White
      • Stormwater – David Bedoya/Vinta Varghese
      • Sustainability – Elizabeth Watson Keddy
      • Water Reuse – Nick Ellis
      • Watershed Management – Phil Forzley
E. Treatment, Systems Operations, and Management Council – Marylee Santoro, Director
   • Asset Management – John Rogers
   • Energy – Denise Breiteneicher
   • Lab Practices – Jim Galasyn
   • Micro constituents – Justin Irving
   • Operations Challenge – Mike Burke
   • Plant Operations – Ray Vermette
   • Residuals Mgmt. – Elaine Sistare
   • Small Community – Dan Ottenheimer
   • Utility Management – Brian Armet

F. Ad Hoc Committee Council – Janine Burke-Wells (Vice President)
   • Utility Council – Adam Yanulis

G. Other Committees Council – Matt Formica (Past President)
   • Assessment & Development – Charlie Tyler
   • Awards – Chuck Applebee
   • Bylaws – Doug Miller
   • Committee Member Appreciation – Dan Roop
   • Nominating – Mike Bonomo
   • Sponsor Committee – Steve Buckley

VI. Action Items
   A. 2016 Proposed Nominating Committee – Mike Bonomo
   B. Proposed Bylaws Change – Amend Bylaws to remove the Office of Secretary – Doug Miller
   D. Approval of GAC/Sustainability Committee Position Paper – Peter Grose

VII. Items for Discussion
   A. Regulatory Affiliated Member Category – Dave Archard
   B. Move Utility Council from AD Hoc to a different Council – Jim Barsanti

VIII. Information Items – FY16
   A. Report – 2016 Annual Conference – Boston Marriott – Meeting Management Committee
   B. Status – 2016 Washington DC Fly In (April 12 – 13, 2016) – Peter Grose
   E. Status – 2016 Water for People Gala – Kentucky Derby – (May 7, 2016) Anastasia Rudenko
   G. Status – 2016 NEWEA/NYWEA Joint Spring Meeting, Marriott Mystic Hotel, CT (June 4-8, 2016) – Meeting Management Council
   H. Status – 2016 Small Community Specialty Conference, Cape Cod (June 24, 2016) Dan Ottenheimer
   I. Status – 2016 Ops Challenge Golf Tournament Fund Raiser – Steve Buckley
   K. Status – 2016 North East Residuals & Biosolids Conference (October 2016) – Elaine Sistare
   L. Status – Asset Management and Energy (Spring 2017) – John Rogers
   M. Status – 2016 Collection Systems Specialty Conference, Boxborough, MA (Spring 2017) John Digiacomo
   N. Status – 2016 Watershed Management Specialty Conference (Spring 2017) – Utility Resiliency – Phil Forzley

IX. Adjournment
I. Call to Order, Establishment of Quorum – Introductions and Welcome – President, Matt Formica
Lisa Andrews, Chuck Applebee, David Archard, Brian Armet, Mary Barry, Jim Barsanti, David Bedoya, Ned Beecher,
Dan Bisson, Priscilla Bloomfield, Joe Boccadoro, Mike Bonomo, Denise Breiteneicher, Janine Burke-Wells, Howard
Carter, Geri Ciardelli, John Digiacomo, Jim Drake, Ashley Dunn, Nicholas Ellis, Scott Firmin, Matt Formica, Phil Forzley,
Jim Galasyn, Peter Goodwin, Helen Gordon, Sean Greig, Peter Grose, Ivonne Hall, Jaclyn Harrison, Justin Irving, John
Jackman, Jennifer Johnson, Udayarika Karra, Jonathan Kunay, Jennifer Lachmayr, Nathan Lavallee, Deb Mahoney,
Fred McNeill, Douglas Miller, Rob Montenegro, Brad Moore, Rob Musci, Frank Occhipinti, Annalisa Onnis-Hayden,
Dan Ottenheimer, Walter Palm, Gerald Potamis, Elena Proakis Ellis, Phyllis Rand, Mac Richardson, John Rogers,
MaryLee Santoro, Nick Schwartz, Jay Sheehan, Elaine Sistare, Justin Skelly, Mike Spring, Susan Sullivan, Meg
Tabacsko, Vinta Varghese, Ray Vermette, Tim Vivian, Ed Whatley, Sarah White, Ray Willis, Mike Wilson, Lenny Young

II. Approval of Agenda – Matt Formica Motion Passed by unanimous consent

III. Approval of the Minutes – Matt Formica
   A. Minutes – November 3, 2015 Executive Committee Meeting Motion Passed by unanimous consent

IV. Key Officers Reports
      Committee Chairs that they are not voting members of ECM, incoming ECM and Chairs term begins on
      Wednesday and reviewed role and membership of SMT
   B. Vice President– Jim Barsanti report submitted. Discussed the 2016 Planning Sessions efforts to recruit and
      actively engaged younger members
   C. Treasurer (Finance Review) – Frank Occhipinti discussion differed
   D. Past President (Management Review) – Brad Moore discussion differed
   E. WEF Delegates – Mike Wilson/Dan Bisson/Susan Sullivan reports submitted. Dan provided overview of
      Delegates roles and responsibility in representing NEWEA. NEWEA also continues to maintain leadership
      roles at WEF activities, Charlie Taylor requested assistance for Public Outreach poster image ideas to
      support Value of Wastewater
   F. Secretary – Jerry Potamis - Minutes submitted and approved
   G. State Directors:
      ● Connecticut – Jay Sheehan report submitted
      ● Maine – Peter Goodwin report submitted - Association met with Governor on a number of important
        issues. This is their 50th Anniversary
      ● Massachusetts – Mike Moreau report submitted - Seeking candidates for meeting and education
        coordinators
● New Hampshire – Fred McNeill report submitted – Association is pleased with NEWEA new initiatives
● Rhode Island – Mike Spring report submitted
● Vermont – Nathan Lavallee Oral update provided
● Executive Director – Mary Barry provided update on AC 16 and noted that this is first year of conference agenda being available on mobile devices and availability of Internet. Outreach and one day reduced registration to State/EPA regulators resulted in approximately 90 attendees for that sector, also acknowledged presence and retirement of Ray Rapossa, Executive Director New England Water Works for 30 years

V. Council Directors and Committee Reports:
   A. Meeting Management Council – Meg Tabacsko, report submitted and provided brief update for exhibits and registration
      ● Conference Arrangements – Ron Tiberi no report submitted
      ● Exhibits – Amy Anderson no report submitted
      ● Manufacturers’ Rep – James DeLuca no report submitted
      ● Program – Helen Gordon report submitted, Helen assumed remaining term as Committee Chair due to employment relocation of former Chair
      ● Registration – Kate Biedron no report submitted

   B. Communications Council – Jenn Lachmayr, Director Report Submitted
      ● Journal – Helen Gordon report submitted
      ● Media Relations – TBD
      ● Newsletter – Geri Ciardelli report submitted
      ● Public Awareness – Kate Biedron/Meg Tabacsko report submitted - outline new engagement program
      ● Website – Rob Musci report submitted - in process of updating committee pages to allow email/minutes exchange

   C. Public Outreach Council – Jonathan Kunay, Director
      ● Government Affairs – Peter Grose report submitted – Noted success of the legislative breakfast and reviewed upcoming Washington fly-in
      ● Humanitarian Assistance and Grants – Tim Vivian report submitted
      ● Membership – Dave Archard report submitted
      ● Project Delivery Alternatives – Mike Curtis no report submitted
      ● Public Education – Elena Proakis Ellis report submitted
      ● Safety Committee – Dave Aucoin report submitted
      ● Scholarships Committee – Nick Schwartz report submitted
      ● Student Activities – Annalisa Onnis-Hayden report submitted
      ● Water for People – Anastasia Rudenko report submitted
      ● Young Professionals – Justin Skelly report submitted

   D. Collection Systems and Water Resources Council – Virgil Lloyd, Director
      ● Collection Systems – John Digiacomo report submitted
      ● CS Certification – Greg Kidd report submitted
E. Treatment, Systems Operations, and Management Council – Priscilla Bloomfield, Director
   ● Asset Management – John Jackman report submitted
   ● Energy – Tom Schwartz report submitted
   ● Lab Practices – MaryLee Santoro report submitted
   ● Microconstituents – Brian Braginton-Smith report submitted – looking for Vice Chair
   ● Operations Challenge – Mike Burke report submitted
   ● Plant Operations – Ray Vermette report submitted
   ● Residuals Mgmt. – Elaine Sistare report submitted
   ● Small Community – Dan Ottenheimer report submitted
   ● Utility Management – Brian Armet reported submitted – looking for Vice Chair

F. Ad Hoc Committee Council – Jim Barsanti (Vice President) report submitted
   ● Info Tech & Automation – John Trofatter report submitted – discussion differed
   ● Utility Council – Adam Yanulis report submitted, meeting to be held during conference

G. Other Committees Council – Brad Moore (Past President) discussion differed
   ● Assessment & Development – Deb Mahoney report provided and discussion differed
   ● Awards – Chuck Applebee report submitted
   ● Bylaws – Doug Miller report submitted
   ● Committee Member Appreciation – Dan Roop report provided
   ● Nominating – Dan Bisson reviewed slate of officer nominations for business meeting
   ● Sponsor Committee – Glenn Haas—no report submitted, Mary Barry reported initiative to increase sponsorship opportunities

VI. Action Items
   A. IT&A Committee Change – report submitted by IT&A Chair and the Vice President. **Motions made and passed unanimously to change the status of the Information and Technology Automation (IT&A) Committee to a subcommittee of the Asset Management Committee and to have members of these committees revise the Asset Management charge to incorporate relevant aspects of the IT&A charge**

   B. Finance and Accounting Procedures Manual – Frank Occhipinti report submitted; reviewed proposed revisions to the Accounting and Financial Policies Manual recommended by the Finance Committee. Revisions include: 1) new investment strategies discussed and approved at the November 3, 2015 ECM and outlined in the Treasure’s memorandum entitled **NEWEA Financial Investment Strategies dated July 11, 2016** 2) minor edits to the Accounting and Financial Policies Manual can be made by the Finance Committee without Executive Committee approval 3)
miscellaneous revisions to clarify actual accounting procedures performed by NEWEA. **Motions made and passed unanimously to accept all recommended changes to Finance and Accounting Procedures Manual**

C. FY15 Q4 Report – Frank Occhipinti Detail Q4 Report Submitted; NEWEA had total income of $1,013,384.92 and total expenses of $984,147.00 with excess revenue of $29,237.92 with no transfer needed from reserve fund, with total Investments valued at $808,308.73 as of 9/31/2015. **Motions made and passed unanimously to accept the FY 2015 Q4 Report**

VII. Items for Discussion

A. Bylaws Change--Transfer of Secretary Responsibilities to NEWEA Executive Office – Doug Miller report submitted. This recommendation is consistent with previous recommendations of the SMT, ECMs, and the A&D Committee. There was a consensus that the Secretary position should be eliminated and it be added to the January 2017 agenda as an action item. The Committee will work with Mary to ensure compliance with state law regarding requirement for Corporate Secretary Background. The position was established when the NEWEA Office was a lot smaller, the position is part of the Executive Management Committee (ECM) and responsibility is limited to recording secretary for ECM. This would also result in a budget savings of $750.

B. Request of WEF to add a Federal/State/Municipal employee Membership Rate – Dave Archard Request of WEF to add a Federal/State/Municipal employee Membership Rate – Report Submitted: To encourage participation of New England of New England Regulatory and Public Officials in NEWEA the committee investigate options of reducing the costs of membership by establishing a membership category of Regulator/Public Official. Membership options include 1) forming a NEWEA Affiliated Regulator/Public Official Option, that is not a WEF category and establish an appropriate membership rate 2) Ask WEF for assistance in forming a Regulator/Public Official Membership Category or 3) ask WEF to redefine the Professional Wastewater Category. Some did not like option 3 since the PWO category is unique and the eligibility for this category should not be changed. WEF will be discussing increase participation by Regulator/Public Officials and it was recommended that this be a discussion or action item for a future ECM. Mary Indicated that Monday’s session had a significant increase in regulators based upon a reduced registration fee for regulators.

C. 2014 Planning Session – Volunteer Recruitment and Engagement and Voluntary Certification – Final Report – Matt Formica Volunteer Recruitment, Engagement and NEWEA Certifications comprehensive final report was submitted by Matt Formica with the following recommendations:

- The Committee Recruitment Fair should be held and organized every year at the AC or every other year at the AC (based on the results of the 2016 AC) and at the discretion of the Conference Arrangements Committee and the Meeting Management Council Director.
- The Ambassador Program should be evaluated (based on the results of the 2016 AC) by the Meeting Management Council Director and reported to the SMT and modified as deemed necessary for subsequent events/years.
- The NEWEA Certifications Programs Task Force continue their efforts for another year to address the priority and other subtasks laid out to improve the NEWEA Certification Policies and Procedures. Tom Groves expressed his willingness to serve as Task Force Chair for another year. This task force should report their progress at each Executive Committee Meeting in 2016 and provide recommendations at the November 2016 ECM on how they should proceed in 2017.
Interim progress reports provided or requests for guidance requested through 2016, as needed at monthly SMT calls.

   ● Spring Meeting Task Force--Although no major changes to the annual Spring Meeting are needed, a task force will reconvene after the Spring Meeting 2016 to discuss possible improvements to the event. The task force will be initiated by Ray Willis and include the task force members as listed in the Planning Session Recap Memorandum.
   ● Specialty Conferences/Seminars--The NEWEA Program Coordinator will be responsible for coordinating annually with Council Directors, which the Counsel Director will in turn will coordinate with their committees, to prepare a Specialty Conference schedule.
   ● Membership/Dues--NEWEA Membership Committee will continue to work towards implementation of a “Regulator” membership category and continue efforts to assess viability of establishing a “NEWEA Only” membership category, along with other membership categories to improve cost effective opportunities for the public sector to join NEWEA. Membership shall report to the Executive Committee as to the status of these items on a semi-annually basis.
   ● Fundraising--The Executive Director will be the champion of this effort going forward with the intent improving sponsorship and fundraising for the Association.
   ● Financial Investments--NEWEA Finance Committee will be responsible for evaluating the Association’s investments in accordance with the NEWEA Accounting and Financial Policies Manual.

E. IT&A Committee merging into Asset Management Committee – John Trofatter IT&A Committee merging into Asset Management Committee – John Trofatter. This agenda item was deleted since it was covered under action items.

VIII. Information Items/Dates
   A. Report - Small Communities (November 18, 2015) Public House, Sturbridge, MA – Dan Ottenheimer A 2016 sessions is being planned for June 2016 in Cape Cod
   B. Status – 2016 NEWEA Planning Meeting (March 6-7, 2016), Manchester, NH – Jim Barsanti/Janine Burke-Wells
   C. Status – 2016 Washington DC Fly In (April 12 – 13, 2016) – Peter Grose
   D. Status – 2016 Utility Manager - Resiliency/Emergency Preparedness, Marlborough, MA (April 26, 2016) – Brian Armet
   E. Status – 2016 Lab Practices Information Management System Conference, NBC, RI (May 3, 2016) – MaryLee Santoro
   F. Status – 2016 Water for People Gala – Kentucky Derby – (May 7, 2016) Anastasia Rudenko
   G. Status – 2016 Ops Challenge Training Day, Holyoke, MA – Mike Burke
   H. Status – 2016 NEWEA/NYWEA Joint Spring Meeting, Marriott Mystic Hotel, CT (June 4-8, 2016) – Meeting Management Council
   I. Status – 2016 Small Community Specialty Conference, Cape Cod (June 24, 2016) Dan Ottenheimer
   J. Status – 2016 Ops Challenge Golf Tournament Fundraiser, Brookmeadow Canton – (August 26, 2016) Glenn Haas
L. Status – 2016 Collection Systems Specialty Conference, Boxborough, MA (September 13, 2016) John Digiacomo
M. Status – 2016 North East Residuals & Biosolids Conference (October 2016) – Elaine Sistare
N. Status – 2016 Watershed Management Specialty Conference (October 2016) – Phil Förzley

IX. The meeting adjourned in one hour and 43 minutes

Respectfully Submitted,

Gerald C. Potamis
Secretary
Executive Committee Meeting Date

April

Name of Committee or Office

President Elect

Activities/Decisions Since Last Executive Meeting

My activities have been focused primarily with coordination and execution of the 2016 Planning Session. Our topics this year were Student and Young Professional Engagement. We had over 30 attendees including several educators at our event held March 6 and 7 in Manchester NH. Both breakout groups were focused and enthusiastic. The breakout sessions were facilitated by Carina Hart (Students) and Anthony Giovannone (YP) and both did an excellent job steering the discussions and outcomes. We intend to have an initial report on the recommendations, initiatives, and implementation schedules for each topic at the March ECM.

Meetings/Conference Calls Held

Participation in SMT calls, Planning Session coordination calls, and various committee calls. I attended the Massachusetts Legislative Luncheon and am planning to attend the Rhode Island Luncheon on 3/15 and New Hampshire Breakfast on 3/23. I will also be participating in the Washington DC Legislative meetings in April and have been working to schedule meetings with representatives. I have also participated in WEF Public Communications and Outreach Committee calls.

Action Plan Committee/Officer Assignments

I joined the Program Committee to provide assistance with our event planning and execution.

Other Activities/Initiatives/Programs

I am assisting the YP Committee with scheduling the next Poo and Brew event in Framingham. I am assisting with abstract reviews and session coordination for the Spring Meeting.

General Comments

Many thanks to Mary Barry, Linda Austin, Janice Moran, Janine Burke, Matt Formica, Ray Willis, Ron Tiberi, and Charlie Tyler for their efforts with the planning, coordination, and execution of this year's Planning Session and to our facilitators and all the attendees who participated.

Report Submitted by

Jim Barsanti

Date Submitted

03/09/2016
Subject: Committee/Officer Report Submission

Date: Monday, March 21, 2016 at 10:49:48 AM Eastern Daylight Time

From: Janine Burke-Wells
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Vice President

Activities/Decisions Since Last Executive Meeting

Assisted President-Elect with planning for the 2016 Planning Session on increasing engagement of students and young professionals.

Meetings/Conference Calls Held

Several conference calls related to the Planning Session. Monthly Senior Management Team calls in February and March. Attended Planning Session March 6th and 7th in Manchester, New Hampshire.

Other Activities/Initiatives/Programs

Follow up from the Planning Session as well as issues raised in Journal, Website, and Collection System Committee meetings attended at the Annual Conference.

General Comments

Read pertinent sections of Organizational Manual in acclimating to new Vice President role and responsibilities.

Report Submitted by

Janine Burke-Wells

Date Submitted

03/21/2016
Subject: Committee/Officer Report Submission
Date: Friday, March 18, 2016 at 10:19:56 AM Eastern Daylight Time
From: Priscilla Bloomfield
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Treasurer

Activities/Decisions Since Last Executive Meeting

Updated the Budget Request email. Worked with Mary and Linda to institute a quarterly budget email update for all committees and position that provides the awarded budget, the amount spent to date, and the remaining budget in an effort to help keep everyone informed.

Meetings/Conference Calls Held

Participated in SMT calls, Planning Session, ASA and NEWWA/NEAPWA meetings at Annual Conference.

Action Plan Committee/Officer Assignments

Meeting planned with Mary next week to go over the latest financials to present at the March ECM.

Other Activities/Initiatives/Programs

Working to support the Planning Session initiative to get language regarding student outreach incorporated into each committee/position's charge in the Org Manual.

Report Submitted by

Priscilla Bloomfield

Date Submitted

03/18/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 22, 2016 at 12:51:16 PM Eastern Daylight Time
From: Matt Formica
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Past President

Activities/Decisions Since Last Executive Meeting
Finalized and executed a memorandum of understanding for transition of the NEWEA Wastewater Lab Analyst Voluntary Certification Exam with the exam authors and communicated to the certification task force and the certification committees/subcommittees that the task force efforts can continue unimpeded.

Reached out to all committees under my council to introduce myself and offer my help.

Attended the MEWEA legislative Breakfast in Augusta

Participated in conference calls with the membership and public awareness committee.

Reached out directly to the new Sponsorship chair to assist with the onboarding process.

Attended the 2016 NEWEA planning session. Great Job Jim, Jeanine, Anthony and Carina!

Participating in monthly SMT calls.

Working to develop an approach for a long term NEWEA strategic planning session/group.

Meetings/Conference Calls Held
See above

Action Plan Committee/Officer Assignments
Working to develop an approach for a long term NEWEA strategic planning session/group.

Other Activities/Initiatives/Programs
I hope to find some more time this year to read and exercise.

General Comments
Whatever hits the fan will not be distributed evenly. - Law of Probable Dispersal

Report Submitted by
Matt Formica

Date Submitted
03/22/2016
Subject: Committee/Officer Report Submission
Date: Monday, March 28, 2016 at 9:31:54 AM Eastern Daylight Time
From: Mike Wilson
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
WEF Delegate

Activities/Decisions Since Last Executive Meeting
- Attended WEFMAX in Orlando
- Presented NEWEA's Public Awareness Campaign
- Presented HOD Budget Committee Updated and Report

Meetings/Conference Calls Held
- WEFMAX Orlando March 9, 10 & 11th
- HOD Budget Committee Conference Call March 22nd.

Action Plan Committee/Officer Assignments
- Summarize HOD Budget Priorities Following All WEFMAXs

Other Activities/Initiatives/Programs
- Prepare Summary for Delegate Report for Spring Journal Issue

Report Submitted by
Mike Wilson

Date Submitted
03/28/2016
Subject: Committee/Officer Report Submission

Date: Thursday, March 24, 2016 at 2:40:20 PM Eastern Daylight Time

From: Jay Sheehan

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Connecticut State Director

Activities/Decisions Since Last Executive Meeting

- CWPAA will sponsor a breakfast at the NEWEA/NYWEA Joint Meeting in June
- CWPAA looking at new more creative membership categories (plant vs individual vs company).
- CAWPCA recruited 2 new member of the Board of Director's
- CAWPCA continues discussion with NEWEA about potential support with administrative duties
- CAWPCA / CWPAA Joint Legislative Sub-Committee has been formed
- CT LabACT asked that CWPAA co-sponsor future LabACT seminars
- CT LabACT going to present LabACT Jeopardy at the 2016 CWPAA Tradeshow

Meetings/Conference Calls Held

CWPAA
- Board Meeting (2/11/16)
- CT Legislative Breakfast at the Legislative Office Building in Hartford, CT (3/4/16)
- CWPAA Ski Trip at Stratton Mountain, VT (3/4/16)
- Board Meeting (3/10/16)

CAWPCA
- Board Meeting (2/10/16)
- CT Legislative Breakfast at the Legislative Office Building in Hartford, CT (3/4/16)

Other
- CT Legislative Breakfast Planning Meeting (2/4/16)
- CT Legislative Breakfast Planning Meeting (2/15/16)
- CT Legislative Breakfast Planning Meeting (2/24/16)

Action Plan Committee/Officer Assignments

Known dates for 2016/2017:

* January 24-27 - NEWEA Annual Conference in Boston, MA
* March 4th - CT Legislative Breakfast at the Legislative Office Building in Hartford, CT
* March 4th - CWPAA Ski Trip at Stratton Mountain, VT
* April 1st - Retirement Party for Dennis Greici, CTDEEP (5-7 PM)
* April 12th & 13th - NEWEA Congressional Briefing & Fly-in, Washington, DC
* April 28th - CWPAA Annual Meeting & Tradeshow, New Life Church, Wallingford, CT
* April 29th - NEWEA ops Challenge Training Day at Holyoke WWTF, MA
* May 6th - CAWPCA at AquaTurf in Southington, CT
* May 20th - Connecticut Wastewater Appreciation Day
* late-May - Plant Tour (Manchester, CT)
* June 4-6th - NEWEA Joint meeting with NY at Groton, CT
* June 17th - CWPAA Sewer Open, Skunkamaug CC in Coventry, CT
* June/July - CWPAA Scholarship Awards
* mid-September - Plant Tour (Town of Groton)
* September 23 & 24, 2016 – 20th Annual Source to the Sea Cleanup
* October/November 2016 – CWPAA Operator Exchange (w/ Maine)
* October/November 2016 – CWPAA/NEIWPCC Mangers Forum & Leadership Graduation
* Fall Manager's Training Program - October/November at MDC in Hartford
* January 2017 NEWEA Annual Conference in Boston, MA

Other Activities/Initiatives/Programs
- Revamped CWPAA Newsletter is being finalized. Graphic design complete, looking for quality content from other states.
- CAWPCA initiated discussion with CWPAA about potential merger of 2 Associations
- Working with Stamford, Greater New Haven and Stratford on getting CT Ops Challenge Team(s). Working with Mike Burke on Ops Challenge technical support if needed. Trying to get as many interested people as possible to the NEWEA April Training Event in Holyoke.

General Comments

Thank you to Mary Barry & Ray Willis for making the trip to the CT Legislative Breakfast! Everyone is invited to the Retirement Party for Dennis Greici, CTDEEP (Arch Street Tavern, Hartford, 5-7 PM on Friday, April 1).

Report Submitted by

Jay Sheehan

Date Submitted

03/24/2016
Subject: Committee/Officer Report Submission

Date: Friday, March 18, 2016 at 2:08:27 PM Eastern Daylight Time

From: Mac Richardson
To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Maine Director’s Report for March 30th 2016 meeting

Activities/Decisions Since Last Executive Meeting

Held our annual Legislative Breakfast on March 3 at the Senator Inn in Augusta. Thirteen state representatives, three state senators and a number of staff people attended the event which was jointly sponsored with Maine Water Utilities, NEWEA and NEIWPCC. When considered in conjunction with the coffee booth event held at the State House Hall of Flags on January 12 we feel that good connections were made with our legislators.

Meetings/Conference Calls Held

Our 9th annual ski day held in cooperation with NHWPCA will be (was) at Sunday River Resort in Newry, Maine. If you have not participated in this event you don’t know what you are missing -- a great day of skiing at a ticket price that can’t be beat!

Our Spring conference will be held at the Hilton Garden Inn in Bangor on April 15. On the Thursday before the conference there will be a long range planning meeting of the MEWEA executive committee. This will be a busy week for our President and Vice President as they will be coming back from the Washington Briefing that Tuesday and Wednesday. We will 5 people representing MEWEA in Washington this year -- Scott Firmin, MEWEA President (from the Portland Water District) MEWEA first Vice President Matt Timberlake (Ted Berry Co), Peter Goodwin, outgoing Maine Director (also with Ted Berry Co) Rockland, Maine City Manager James Chaousis and me. Arrangements have been made to meet with both of our state’s senators and both representatives.

Action Plan Committee/Officer Assignments

Our personnel advancement committee met recently to plan training sessions for the annual convention to be held at Sugarloaf, USA on September 15 and 16 (with the ever popular golf tournament on Wednesday, 9/14) The committee is proposing a number of longer sessions more focused on the needs of rank and file operators.

Other Activities/Initiatives/Programs

The February issue of our quarterly newsletter was sent out at the end of last month. We added many NEWEA people to the list of e-mail recipients (especially all of the state directors). If anyone wants to be included in the e-mail distribution please let me know. We believe this can be one more means of sharing information and concerns (as well as an opportunity for constructive plagiarism!)

Our operations challenge team, Maine Force, is set to compete for another year and they are fired up with the addition of some fancy new gear/apparel.

Report Submitted by

Mac Richardson

Date Submitted

03/18/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 29, 2016 at 9:29:42 PM Eastern Daylight Time

From: Mike Moreau

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Massachusetts State Director

Activities/Decisions Since Last Executive Meeting

Extension of contract with Lynn Foisy, Executive Director of the MWPCA has unanimously approved by the Board.

Legislative Breakfast was held on March 3rd at the Omni Parker House in Boston.
The Following individuals participated:
Karla Sangrey, Director Upper Blackstone WPCAD-Event Moderator
Treasurer Deborah Goldberg
Commissioner Martin Suuberg
Robert Ward, Deputy DPW Director
John Mangiaratti, Assistant Town Manager, Town of Westford
Paul Starratt Town Engineer, Town of Westofrd
Jonathan Beder, Director of Public Works, Town of Plymouth
Brian Pena, Commissioner of Water and Sewer, City of Lawrence

Meetings/Conference Calls Held

MWPCA
MWPCA Legislative Event - Event Coordination Meeting-2/25/2016
Quarterly Meeting-3/16/2016
Legislative Breakfast 3/3/2016
Board Meeting 03/28/2016

Action Plan Committee/Officer Assignments

March 28-MWPCA BOD Meeting-Alden Traing Center< Milbury MA
April 12-13th-NEWEA Congessional Briefing/Fly In-Washington DC
April 29th-OPs Chalange Traing Day Holyoke WWTF
May 5, 2016-Hoisting License Prep / Renewal - Alden Training Center, Millbury, MA
June 14, 2016 - June Quarterly Meeting, Holyoke, MA
June 21, 2016 - Annual Golf Tourney, Harvard, MA
June 23, 24 & 27, 2016-NASSCO certification in Pipeline Assessment and Certification Program (PACP), Manhole Assessment and Certification Program (MACP) and Lateral Assessment and Certification Program (LACP).(3 day course)- Alden Training Center, Millbury, MA
July-Annual MWPCA BOD Meeting/Dinner
September-MWPCA Annual Trade Show
December, 2016 - December Quarterly Meeting

Other Activities/Initiatives/Programs

Ongoing Search for Program Director has only produced a couple of candidates. Tom Azevedo will continue to work with Executive Director Lynn Foisy planning future conferences and the annual trade show until the right candidate steps forward.

MWPCA Saftey Commitee is now being led by Co-Chairs Robert Delgado and Keneth Harwood

MWPCA was approached by the Systems Science and Society Program at Tuffs Institute for the Environment to participate in their annual symposium. Each year the theme of the Forum changes but water is always at its core. This years symposium was called Aqueous Solutions: Valuing Wastewater as a Resource. The MWPCA BOD agreed to make our participation a line item in the Budget for subsequent years. The organizers, although they change with each graduating class, may include opportunities for Non profit groups like NEWEA and the
MWPCA to exhibit during the conference. The event is on April 15th.

MWPCA considering request from NEWIPCC to help in marketing the Management Training series of courses, with a new, less concentrated configuration

General Comments
MWPCA -Board of Directors/Nominating Committee actively seeking interested candidates to join the Board of Directors. Please contact Charlie Tyler or Lynn Foisy if interested.

MWPCA membership is at 781 members. A gain of 26 members since December of 2015.

Report Submitted by
Mike Moreau

Date Submitted
03/29/2016
Subject: Committee/Officer Report Submission

Date:    Friday, March 25, 2016 at 9:55:25 AM Eastern Daylight Time

From:     Sean Greig

To:       laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

New Hampshire State Director

Activities/Decisions Since Last Executive Meeting

NHWPCA cosponsored the 9th annual Green Eggs Environmental Policy Breakfast on February 16, 2016. The event had 250 attendees. The agenda included the following speakers:
US Senator Jeanne Shaheen (Emily Cashman)
US Senator Kelly Ayotte (video)
Hon. Shawn N. Jasper, Speaker of the NH House
Hon. Dan Feltes, State Senate District 15
Merridith Hatfield, Director, Office of Energy and Planning

NHWPCA had its Water Is Worth It Legislative Breakfast on March 23, 2016. The event featured presentations about drinking water, storm water, and wastewater issues and challenges facing our communities in maintaining water infrastructure. The Keynote speaker was Hayley LaPoint Meteorologist from WMUR 9 ABC TV. The event was attended by 44 legislators and 59 guests for a total of 103 attendees.

Meetings/Conference Calls Held

The NHWPCA will have its Trade Fair and Spring Meeting on April 8th at the Executive Court Banquet Facility in Manchester NH. There will be two technical sessions, exhibit hall, and a lunch that will follow.

NHWPCA Board of Directors Meetings, Feb 12 and March 11.

Other Activities/Initiatives/Programs

The NHWPCA will have a booth at the NH Fish and Game Discover Wild NH Day. The event will take place on Saturday April 17, from 10am to 3pm in Concord NH. The association will raffle off a fishing pole every half an hour for the kids.

The NHWPCA has created a 50th Anniversary committee to prepare for NHWPCA 50th anniversary in 2017.

The NHDES attended the NH March 11, 2016 BOD meeting. NHDES has asked the Association for supporting a legal name change from wastewater treatment facilities to water resource recovery facilities. The board was in is in favor of the support.

Report Submitted by

Sean Greig

Date Submitted

03/25/2016
Subject: Committee/Officer Report Submission
Date: Thursday, March 24, 2016 at 12:40:06 PM Eastern Daylight Time
From: Michael Spring
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Michael Spring

Activities/Decisions Since Last Executive Meeting

We have held one training classes at the West Warwick WWTF on Sustainable Management for Wastewater systems. The next training will be Hach WIMS reporting on March 29th at Fields Point. This training will be held for WIMS users only.

Meetings/Conference Calls Held

Business meeting, Calendar and schedules.
Operations Challenge team ongoing training.
Legislative Luncheon, was held March 15th at the Rhode Island State house. Photos of the event are posted on our facebook page Narragansett Water Pollution Control and flickr www.flickr.com/photos/mlspring1/albums/72157666336951735

Action Plan Committee/Officer Assignments

Golf Committee has started up for this year. Venue is Potowomut Golf Club and the date will be June 27th. Awards Committee held there kick off meeting on March 7th. The Awards Banquet has been rescheduled to May 24th.

Other Activities/Initiatives/Programs

NWPCA Facebook update, 149 likes
NWPCA web page has been updated. rinwpca.info

General Comments

NWPCA thanks you for your continued support.

Report Submitted by

Michael Spring

Date Submitted

03/24/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 29, 2016 at 10:19:27 PM Eastern Daylight Time

From: Elena Proakis Ellis

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Meeting Management Council

Meetings/Conference Calls Held

Have participated in multiple conference calls pertaining to the 2016 Spring Meeting

Action Plan Committee/Officer Assignments

Will continue to meet as needed to discuss the spring meeting planning. We have a council conference call scheduled for April 6th.

Report Submitted by

Elena Proakis Ellis

Date Submitted

03/29/2016
Subject: Committee/Officer Report Submission
Date: Wednesday, March 16, 2016 at 11:24:16 AM Eastern Daylight Time
From: Helen Gordon
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Program

Activities/Decisions Since Last Executive Meeting

1. Spring Meeting organization
2. Received volunteers from Committee to lead review of abstracts for Spring NEWEA/NYWEA conference to coordinate with technical committees for review.

Meetings/Conference Calls Held

1. Conference call held in January to discuss upcoming AC
2. Conference call in February download on AC and the program and obtain volunteers for review of the Spring Abstracts

Action Plan Committee/Officer Assignments

1. March complete program for Spring
2. April confirm management of Vendors registration for AC
3. Hold Committee meeting at Spring meeting. To discuss AC 2017

Report Submitted by

Helen Gordon

Date Submitted

03/16/2016
Subject: Committee/Officer Report Submission

Date: Wednesday, March 30, 2016 at 8:46:53 AM Eastern Daylight Time

From: Kerry Reed

To: l austin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Registration Committee

Activities/Decisions Since Last Executive Meeting
N/A

Meetings/Conference Calls Held
N/A

Action Plan Committee/Officer Assignments
N/A

Other Activities/Initiatives/Programs
N/A

General Comments
Registration highlights from 2016 Annual Conference:
- 2016 total registered, which is our highest to-date. About 3% increase from last year.
- 78 people took advantage of the Public Agency Exhibit Hall pass (Monday only). This was the first year we offered it and it seemed to be successful.

Spring Meeting
- Mary has been working with NYWEA to set registration rates. Should have program/registration available in late April.
- I’ll send out an email in May to get volunteers to help with registration.

Report Submitted by
Kerry Reed

Date Submitted
03/30/2016
Subject: Committee/Officer Report Submission  
Date: Monday, March 28, 2016 at 4:40:56 PM Eastern Daylight Time  
From: jennifer lachmayr  
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Communications Council Director

Activities/Decisions Since Last Executive Meeting

website - continued work on updating committee webpages  
newsletter-new chair Ashley Dunn began at Jan meeting  
public awareness - worked to issue a call for abstracts for champion article information  
we are trying to meet with NEWWA and NEAPWA to collaborate on our campaign

Meetings/Conference Calls Held

Attended Journal & Awards committee meetings at annual conference  
Met with Public Awareness Comm by phone and then in person on March 16 2016  
Attended Planning Session on March 6 & 7

Action Plan Committee/Officer Assignments

Public Awareness - Move forward with ‘Call for Stories’ call for abstracts, continue to recruit new members who want to be engaged and put to work asap  
Our current schedule is as follows:  
• March 25 call for abstracts finalized send to EC for review  
• March 30 discuss the abstracts at the EC or at least remind folks to provide any input (Last Call)  
• April 8 form ready and call is released  
• May 1 Abstract submittals due  
• May 12 or 13 Committee meeting to select winners

Other Activities/Initiatives/Programs

website and Public Awareness (and Janice) are coordinating on updates to the PA ‘landing Page’

General Comments

We are looking for the ECM to give there thoughts on how we want to allow other entites to use the Public Awareness Water Champions Campaign materials. We offer the following for ECM consideration

• OK for others to use but they have to keep the NEWEA logo on it.  
• It’s OK for them to add their logo to it and roll with it,  
• We would like a liaison from their organization to join our committee  
• Our long term game is to get funding/financial donations from other entities so we can move further along with our action plan.

Report Submitted by

jennifer lachmayr

Date Submitted

03/28/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 22, 2016 at 10:43:26 AM Eastern Daylight Time

From: Joe Boccadoro

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Journal

Activities/Decisions Since Last Executive Meeting

- Generated content for the Spring Journal. Coordinated with authors and other contributors to finalize draft submissions. Committee and guest editors reviewed drafts, made edits and finalized Spring Journal for publication and distribution within the next few weeks.
- Continued development of initiatives for 2016 and beyond.
- Committee and guest editors continued to generate content for the Summer Journal

Meetings/Conference Calls Held

- Held meeting on January 26, 2016: discussed a variety of topics including committee initiatives; journal publication schedules and content deadlines; ideas for journal improvements and/or additions.

Action Plan Committee/Officer Assignments

- Continue to edit content for the Summer Journal
- Start Fall Journal planning process
- Schedule next conference call/meeting
- Assign champions for committee initiatives
- Assign volunteer to develop questions for member survey

Other Activities/Initiatives/Programs

- Work with NEWEA office to amend abstract form to identify those interested in developing articles for the journal.

General Comments

- None

Report Submitted by

Joe Boccadoro

Date Submitted

03/22/2016
Subject: Committee/Officer Report Submission
Date: Friday, March 4, 2016 at 7:44:44 AM Eastern Standard Time
From: Ashley Dunn
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Newsletter

Activities/Decisions Since Last Executive Meeting
We last published in January and plan to publish another Newsletter before the end of March.

Meetings/Conference Calls Held
Generally e-mail communication to date

Action Plan Committee/Officer Assignments
Working with NEWEA staff and committee chairs to publish quarterly newsletters.

Other Activities/Initiatives/Programs
We are working towards recruiting members of other committees to have more regular contact with a variety of members, and round up interesting content.

Report Submitted by
Ashley Dunn

Date Submitted
03/04/2016
Subject: Committee/Officer Report Submission

Date: Wednesday, March 23, 2016 at 8:51:51 AM Eastern Daylight Time

From: Kate & Meg Biedron & Tabacsko

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Public Awareness Committee

Activities/Decisions Since Last Executive Meeting

John Sullivan ad launched at Annual Conference
Landing page for campaign now up on website
Draft "call for stories" for Water Champion under review
Too late to apply for EPA grant this year but, start planning for next year now

Meetings/Conference Calls Held

Conf. Call on 2/11
Conf. Call on 3/16

Action Plan Committee/Officer Assignments

Developing pitch package
Define fundraising plan
Identify partners (public agencies, corporate and non-profit)
Finalize 3 stories (Storm Preparedness, Community Awareness, and Value of Infrastructure)
Set up meeting with NEWWA and NE APWA
Send letter to State Directors and Association Presidents to recruit committee members from each state
Develop guidelines for using NEWEA ad material

Other Activities/Initiatives/Programs

Explore and launch other media outlets

General Comments

If anyone would like to join this committee, please contact Kate Biedron at beidronkm@cdsmith.com or Meg Tabacsko@mwra.com

Report Submitted by

Kate & Meg Biedron & Tabacsko

Date Submitted

03/23/2016
Subject: Committee/Officer Report Submission

Date: Monday, March 28, 2016 at 6:52:45 PM Eastern Daylight Time

From: Jonathan Kunay

To: laustin@newea.org

Executive Committee Meeting Date

   April

Name of Committee or Office

   Outreach Council

Activities/Decisions Since Last Executive Meeting

   Ramped up WFP Gala
   Initiated Poo and Brew #3
   Drafted membership language for Massachusetts Municipal workers

Meetings/Conference Calls Held

   One Council Director Call.

Action Plan Committee/Officer Assignments

   None

Other Activities/Initiatives/Programs

   None

General Comments

   None

Report Submitted by

   Jonathan Kunay

Date Submitted

   03/28/2016
Subject: Committee/Officer Report Submission

Date: Wednesday, March 9, 2016 at 2:05:50 PM Eastern Standard Time

From: Peter Grose
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Government Affairs Committee

Activities/Decisions Since Last Executive Meeting

1. State Legislative Events
By the time of the NEWEA Executive Committee meeting, all six NEWEA-associated state associations will have conducted legislative events at their capitol cities. Our goal is to draw the attention of our state legislators to important issues related to clean water. Speakers have included state senators and representatives, municipal officials, state regulatory commissioners and other officials and NEWEA and state association officers. These events included:
> Connecticut - Legislative Breakfast, March 4
> Maine - Legislative Breakfast, March 3
> Massachusetts - Legislative Luncheon, March 3
> New Hampshire - Legislative Breakfast, March 23
> Rhode Island - Legislative Luncheon, March 15

2. Preparation for the NEWEA Washington Trip April 12-13 (see below)

Meetings/Conference Calls Held

Numerous email communications have flowed regarding the two major activities listed above. Each affiliated state association held multiple meetings and conference calls to plan their state legislative event, and have since turned attention to the Washington trip.

Action Plan Committee/Officer Assignments

At its January 25, 2016 meeting the GAC approved a position statement that had been prepared by the NEWEA Sustainability Committee, and forwarded this on for action at the March 30 ECM. Executive Committee approval is required for all position statements, per the NEWEA organization manual. This statement calls for active inclusion of sustainable principals to be incorporated in all of our infrastructure projects, and focuses on supporting the triple bottom line plus (environmental, social, economic and technical performance) . We request the Executive Committee's approval of this position.

Other Activities/Initiatives/Programs

NEWEA will be coordinating our annual congressional trip to Washington with NACWA/WEF/WERF's Water Policy Week again this year. We urge you to consider joining us in the nation's capitol, as this is a unique opportunity to visit offices of your senators and representatives to raise awareness of important needs we have in continuing to maintain and improve the quality of the waters of New England and the country. Our activities will include:
> Congressional Briefing Breakfast, April 13 - Congressmen and their aides are invited to join us for the 2016 NEWEA Clean Water Breakfast. Speakers include: Rep Elizabeth Esty (CT, invited), Rep. Peter Welch (VT, invited), Rep. James McGovern (MA), Rep. Joseph Kennedy III (MA, invited), Ken Moraff (EPA Region 1), Dave Allen, City of Portsmouth, NH, James Chaousis, II, City of Rockland, ME and Mayor Daniel Rivera, City of Lawrence, MA (invited).
> Individual Meetings with Senators and Representatives on the Hill, April 12-13
> NACWA/WEF Congressional Reception, April 12
> NEWEA Dinner, April 12
> Some of us will attend the NACWA/WEF/WERF Advocacy Perspectives and Priorities Briefing, April 11, to capture up to the minute congressional developments related to water quality

Report Submitted by

Peter Grose
Subject: Committee/Officer Report Submission  
Date: Monday, March 28, 2016 at 7:20:32 PM Eastern Daylight Time  
From: David Archard  
To: laustin@newea.org

Executive Committee Meeting Date
   January

Name of Committee or Office
   Membership

Activities/Decisions Since Last Executive Meeting
   See ECM Agenda.

Meetings/Conference Calls Held
   See ECM Agenda.

Action Plan Committee/Officer Assignments
   See ECM Agenda.

Other Activities/Initiatives/Programs
   See ECM Agenda.

Report Submitted by
   David Archard

Date Submitted
   03/28/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 29, 2016 at 9:53:08 AM Eastern Daylight Time

From: Geri Ciardelli

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Public Education

Activities/Decisions Since Last Executive Meeting

PEC Members participated in the Committee Fair held during the Annual Conference. On March 4th, Elena Ellis and Lenny Young used the classroom presentation materials with a Girl Scout Troop of 21 2nd Graders. The Troop Leaders and children very actively participated and expressed their appreciation and thanks to the presenters. Mr. and Mrs. Fish presented on Wednesday of the AC. Several PEC members participated in the Student Engagement Planning Session. PEC will be taking the lead in many of the initiatives.

Meetings/Conference Calls Held

Committee Meeting was held on Tuesday of the Annual Conference.

Action Plan Committee/Officer Assignments

Work continues on a NEWEA Environmental Careers Brochure. Liz Taglieri has been outstanding in taking the lead in this initiative.

Other Activities/Initiatives/Programs

The School Kit is to be expanded to a college level. This will be built off of our High School materials. Student Outreach activities/initiatives were also identified during the planning session and will help the PEC and all of NEWEA "spark the flame".

Report Submitted by

Geri Ciardelli

Date Submitted

03/29/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 29, 2016 at 1:28:42 PM Eastern Daylight Time
From: Dave Aucoin
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Safety

Activities/Decisions Since Last Executive Meeting

The Safety Committee is pleased to welcome two new members, both of whom had presented during the Safety Session at the Annual Conference. They are:

- David Horowitz, P.E., CSP - Project Manager for Tighe & Bond in Westfield, MA, and
- David Wright, CSHO - Health & Safety Manager for Weston & Sampson in Woburn, MA

Safety Awards at the Annual Conference Awards Luncheon:
Operator Safety Award: Awarded to Jody St. George. Jody is the Plant Manager at Woodard & Curran's Charlton WWTF in Charlton, MA.

2015 George W. Burke, Jr. Facility Safety Award: Awarded to the Narragansett Bay Commission in Providence, RI.

2015 Safety Logo Contest Winner: Ross Elliott, Senior Design Graphic Specialist at Woodard & Curran.

Meetings/Conference Calls Held

The Safety Committee communicated primarily through email during the 1st quarter.

Action Plan Committee/Officer Assignments

The Safety Committee will not be holding a Specialty Conference during the Spring Meeting, but hopes to have a finalized agenda in place to possibly hold one in the fall.

Dave Aucoin will be attending the Risk & Resiliency Specialty Conference on April 26th and as Chair of the RI Water/Wastewater Agency Response Network (RIWARN), will be manning an informational booth, alongside some of the other WARNs in New England.

Vice-Chair Jim Laliberte has stepped down as the Safety Event Coordinator for Operations Challenge. New Coordinator is Andre Brusso from Sanford, ME.

Other Activities/Initiatives/Programs

The results of the 2014 Annual Safety Survey were uploaded to the NEWEA website just prior to the Annual Conference and were also available as handouts at the Committee Booth. The most injured body part during CY 2014 was the hand.

The Committee will once again be asking the state Directors for assistance with distributing the Annual Safety Survey for CY 2015. This will be emailed out by the end of the month. The same incentive will be offered this year; three $100 gift cards will be awarded to three randomly-selected facilities that complete and return the survey. As an added convenience, folks will once again be able to complete the survey online, through the Safety Committee's website. Email, snail mail and faxed submittals will still be accepted, however.

Report Submitted by

Dave Aucoin

Date Submitted

03/29/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 29, 2016 at 10:24:02 AM Eastern Daylight Time
From: Udayarka Karra
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Scholarship Committee

Activities/Decisions Since Last Executive Meeting

After the transition of the committee chair responsibilities from Nick to me; We exchanged notes via group email on the current state of the committee and how to better coordinate the scholarship committee efforts.

We reached out to other NEWEA YP’s to bring them on board. I was able to convince and have two of my industry colleagues join the committee. This brings the member tally to 9.

Meetings/Conference Calls Held

None. We typically coordinate via emails. Our committee members are usually good with responding and giving in suggestions via emails. The committee activities pick up closer to scholarship announcements and selection for annual conference.

Action Plan Committee/Officer Assignments

Currently, the committee does not have other designated officers-other than the chair position. However, some of the members have been past chairs, and there are additional enthusiastic members, who will take up tasks based on what has be addressed.

Other Activities/Initiatives/Programs

Some of the items that were discussed and have to be addressed are:

1. We would like to re-evaluate how the scholarships are announced, i.e the current extent of distribution. Additional outreach to schools and institutions in New England, NEWEA student chapters if possible. This will require establishing a data base of contacts. I am assuming the Outreach Council and Student Activities Committee would have most of these contacts already.

2. We would like to create an exclusive scholarship winner database on the website-highlighting their institution affiliation (generate healthy competition). The current file is an excel file with all of NEWEA awardees. And it would also good to include last year winners essays directly on the scholarship webpage.

3. Internally by the committee-For this year, we will streamline and help better execute the online application submittal system and as well the application content. We have had some discrepancies with Kowsz applicants and awarding process.

General Comments

Based on the initiatives planned, I would like to coordinate the efforts with other outreach council members and help delegate certain tasks to some of the members in the committee to promote more streamlines committee efforts.

Report Submitted by

Udayarka Karra

Date Submitted

03/29/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 22, 2016 at 9:33:12 AM Eastern Daylight Time

From: Annalisa Onnis-Hayden

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

SAC

Activities/Decisions Since Last Executive Meeting

we have successfully conducted a student technical session at the conference and the poster competition. we have also started receiving design competition submission form for teh design competition.

Report Submitted by

Annalisa Onnis-Hayden

Date Submitted

03/22/2016
Subject: Committee/Officer Report Submission

Date: Thursday, March 3, 2016 at 3:53:06 PM Eastern Standard Time

From: Anastasia Rudenko

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Water for People

Activities/Decisions Since Last Executive Meeting

1. Planning for Kentucky Themed Water for People Gala - May 7th at Dane Estates in Chestnut Hills.
2. Planning for NCAA tournament co-hosted with YP Committee
3. Preliminary planning for spring meeting event

Meetings/Conference Calls Held

Planning teleconferences for events mentioned above.

General Comments

Anyone interested in volunteering to help plan this year’s Gala or more information on the event should contact Anastasia Rudenko (anastasia.rudenko@ghd.com).

Report Submitted by

Anastasia Rudenko

Date Submitted

03/03/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 22, 2016 at 11:55:56 AM Eastern Daylight Time
From: Justin Skelly
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Young Professionals Committee

Activities/Decisions Since Last Executive Meeting

- Poo & Brew #3 will be taking place in Framingham on April 21st
- See YP notes from annual planning session

Meetings/Conference Calls Held

- Conference call held prior to annual planning session to get input from committee to bring to session

Other Activities/Initiatives/Programs

- See YP notes from annual planning session

General Comments

- The YP Committee has several tasks and action items that are a product of a successful planning session, and will be working on implementing these initiatives over the coming months

Report Submitted by

Justin Skelly

Date Submitted

03/22/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 29, 2016 at 3:51:58 PM Eastern Daylight Time
From: jon.dipietro@domesticatingit.com
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Collection Systems and Water Resource Council

Activities/Decisions Since Last Executive Meeting
Emails and conference calls with various committee chairs coordinating future specialty conferences, including interfacing with ASCE & Stormwater Collaborative for August LID Conference

Action Plan Committee/Officer Assignments
will conduct joint conference call with all council chairs to brief on ECM news

General Comments
Several committees are busy planning specialty conferences, including Stormwater Committee supporting the joint ASCE/NEWEA LID National Conference this August.

Date Submitted
03/29/2016
Subject: Committee/Officer Report Submission  
Date: Thursday, March 17, 2016 at 8:54:00 AM Eastern Daylight Time  
From: John Digiacomo  
To: laustin@newea.org  

Executive Committee Meeting Date  
April  

Name of Committee or Office  
Collection Systems Committee  

Activities/Decisions Since Last Executive Meeting  
1) Two subcommittees having been working on planning our two specialty conferences (one in 2016 and one in 2017)  
2) Reviewed abstracts for the Joint Spring Conference in Groton with NYWEA.  

Meetings/Conference Calls Held  
No meeting or conference calls held during this time; however multiple emails back and forth  

Action Plan Committee/Officer Assignments  
1) Continue to work with the NEWEA offices on the planning of the two specialty conferences.  

Report Submitted by  
John Digiacomo  

Date Submitted  
03/17/2016
Subject: Committee/Officer Report Submission

Date: Thursday, March 17, 2016 at 7:53:39 AM Eastern Daylight Time

From: Ivonne Hall
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

CSO/Wet-Weather Committee

Activities/Decisions Since Last Executive Meeting

1) Steve Perdios was voted in as Vice Chair.
2) Steve Freedman is retiring from the committee.
3) We welcomed three new members (Eric Lemont, Aaron Brennan, Wendy Leo).
4) Ivonne also spoke to Taylor Walter, who has expressed interest in both the CSO/Wet-Weather Committee and the Stormwater Committee.

Meetings/Conference Calls Held

The Committee held its meeting at the Annual Conference at noon on Monday, January 25. We reviewed the Technical Conference in Lowell that was held last October.

Action Plan Committee/Officer Assignments

1) There is interest in compiling a white paper on the subject of right to know laws. We request that the Executive Committee advise us whether to pursue.
2) Since our committee's technical conferences have been quite profitable, we also request that the Executive Committee advise us when it would be best for the organization to schedule our next technical conference, before we head too far into planning.

Other Activities/Initiatives/Programs

1) Ivonne spoke to Vinta about pursuing a joint technical conference with the stormwater committee.
2) Ivonne attended the first day of the Planning Conference in Manchester, NH. I'm interested in knowing the results of that conference.

Report Submitted by

Ivonne Hall

Date Submitted

03/17/2016
Subject: Committee/Officer Report Submission  
Date: Monday, March 28, 2016 at 10:04:45 PM Eastern Daylight Time  
From: David Bedoya  
To: laustin@newea.org  

Executive Committee Meeting Date  
April  

Name of Committee or Office  
Stormwater  

Activities/Decisions Since Last Executive Meeting  
Committee members assisted in the review of abstracts for the ASCE LID conference as well as the NEWEA/NYWEA Conference.  

Meetings/Conference Calls Held  
None  

Action Plan Committee/Officer Assignments  
The new chair of the Newsletter Committee, is looking for new ways to communicate with committees and gather information about all of the interesting things that are members are up to. Ideally, have all committee chairs or a representative of each committee join me on the Newsletter committee to help make sure we are representing all the industry and personal news (promotions, marriages, births, retirements) well throughout the year.  
The ASCE LID Conference steering committee is formulating the tracks will suggest that our members may be willing to be moderators and/or asst. moderators  

Other Activities/Initiatives/Programs  
Angela Blanchette (vice-chair of the committee) and Ginny Roach had a meeting with the New England Stormwater Collaborative group to review and approve the Stormy Awards for this year, which will be awarded at the Spring Conference in Conn.  

Report Submitted by  
David Bedoya  

Date Submitted  
03/28/2016
Subject: Committee/Officer Report Submission

Date: Friday, March 18, 2016 at 10:43:33 AM Eastern Daylight Time

From: Nicholas Ellis

To: laustin@newea.org

Executive Committee Meeting Date

   April

Name of Committee or Office

   Reuse

Activities/Decisions Since Last Executive Meeting

   No activity since the last executive meeting.

Meetings/Conference Calls Held

   Working to schedule a conference call to go over items, and determine who will be the committee vice chair.
   Want to engage membership for the upcoming Journal theme on reuse.

Action Plan Committee/Officer Assignments

   No work currently underway. Vice chair TBD.

Other Activities/Initiatives/Programs

   Planning to begin exploration of specialty conference scheduling, starting mid to late 2016, with conference held
   in 2017 or 2018

Report Submitted by

   Nicholas Ellis

Date Submitted

   03/18/2016
Subject: Committee/Officer Report Submission

Date: Monday, March 28, 2016 at 11:28:12 AM Eastern Daylight Time

From: Phil Forzley

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Watershed Management Committee

Activities/Decisions Since Last Executive Meeting

Discussions between NEWWA, NEAPWA and Mary Barry about a joint specialty conference in 2017 that focuses on climate resiliency as it affects water resources in general and several NEWEA committees. The New England Stormwater Collaborative has agreed to participate, and we think this will draw a lot of interest to this specialty conference

Meetings/Conference Calls Held

Ideas for a specialty conference began at our committee meeting at the Annual Conference and have continued through email communications.

Action Plan Committee/Officer Assignments

1. Jennifer Johnson is our new Vice Chair. She will take over as Chair in 2017.
2. Coordinate with NEWWA, NEAPWA, the Stormwater Collaborative and NEWEA staff to plan a 2017 specialty conference on water resources climate resiliency.

Report Submitted by

Phil Forzley

Date Submitted

03/28/2016
Subject: Committee/Officer Report Submission
Date: Thursday, March 24, 2016 at 2:13:26 PM Eastern Daylight Time
From: Marylee Santoro
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Council Director Treatment Systems Operations and Management

Activities/Decisions Since Last Executive Meeting

Held Council Director's Conference Call
Attended the Planning Session
Have been in communication with Lab Practices for their Specialty Conference, Utility Management has a specialty conference coming up, Micro constituents has had an in committee webinar by Ned Beecher, Energy Committee communications. Asset Management had a conference call, Residuals held a conference call to plan for Specialty Seminar.

Action Plan Committee/Officer Assignments

will follow up/report out on committees that have not submitted reports
Plan to hold a Committee chair conference call after EC meeting

Report Submitted by

Marylee Santoro

Date Submitted

03/24/2016
Subject: Committee/Officer Report Submission

Date: Wednesday, March 23, 2016 at 10:35:09 AM Eastern Daylight Time

From: Denise Breiteneicher

To: laustin@newea.org

Executive Committee Meeting Date

January

Name of Committee or Office

Energy Committee

Activities/Decisions Since Last Executive Meeting

Tom Schwartz has handed over the Chair of the committee to Denise Breiteneicher. Sharon Rivard is now the Vice-Chair of the Committee.

Meetings/Conference Calls Held

No meetings have been held since the one held at the annual conference in January. The plan is to have quarterly phone conferences, so the next one is planned for sometime between April and June. I just received the list of committee members this week, so I will send out a notice to all current members asking if they are still interesting in being on the committee. Once I get the list finalized, we will schedule our next phone meeting.

Other Activities/Initiatives/Programs

The Energy Committee is working with the Asset Management Committee to hold a joint specialty conference in 2017.

General Comments

During my tenure as chair, I would like to focus on sharing the wealth of information that the committee members have regarding energy conservation, renewable energy, etc. This group has worked on so many projects and learned so much from working on these energy related projects that it would be good to share this information beyond the group itself.

Report Submitted by

Denise Breiteneicher

Date Submitted

03/23/2016
Subject: Committee/Officer Report Submission

Date: Monday, March 14, 2016 at 7:44:59 AM Eastern Daylight Time

From: Jim Galasyn

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Lab Practices

Activities/Decisions Since Last Executive Meeting

Our group has been actively planning the NEWEA Laboratory Practices Specialty Conference which will be held on Tuesday May 3, 2016 at the Narragansett Bay Commission in RI.
In addition to a discussion of laboratory information management systems, tours of the NBC laboratories and treatment plant will be offered. We are also involved with planning for the laboratory operations challenge event at the Spring meeting in Groton, CT.

Meetings/Conference Calls Held

Held a LPC meeting at the January annual conference in Boston that included a demonstration by Hach on their new titration instrument. This well-attended, with approximately 15 LPC members in attendance. Since then, several conference calls and email conversations have been held discussing details and preparing for the May 3 specialty conference as well as the laboratory operations challenge event.

Action Plan Committee/Officer Assignments

Galasyn-coordinate sponsors for the specialty conference.
Palm-coordinate tours and tour guides at NBC for the specialty conference.
Santoro, Galasyn, and Palm-finish review of specialty conference agenda

Report Submitted by

Jim Galasyn

Date Submitted

03/14/2016
Subject: Committee/Officer Report Submission
Date: Monday, March 21, 2016 at 2:33:19 PM Eastern Daylight Time
From: Justin Irving
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Microconstituents Committee

Activities/Decisions Since Last Executive Meeting
E-mail communication on topics of interest, organization of webinar with Ned Beecher (NEBRA) to cover microconstituents in biosolids, sent out meeting minutes from meeting at Annual Conference.

Meetings/Conference Calls Held
March 24th webinar with Ned Beecher on microconstituents in biosolids, current regulations, etc.

Action Plan Committee/Officer Assignments
Going to plan additional webinars and reach out to other NEWEA groups to present on topics that span multiple disciplines/groups. The goal is to make the next webinar available for a small fee and expand attendance beyond Microconstituents Committee.

Other Activities/Initiatives/Programs
Continue to compile and organize academic articles on microconstituents and upload to Microconstituents Committee Dropbox site.

General Comments
Frequency of communications within the group has been significantly improved since the beginning of 2016 and committee members have been more involved. This is going to be continued through 2016 with on-going work to actively engage existing committee members and recruit new members.

Report Submitted by
Justin Irving

Date Submitted
03/21/2016
Subject: Committee/Officer Report Submission

Date: Friday, March 4, 2016 at 2:56:53 PM Eastern Standard Time

From: Michael Burke
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Operations Challenge

General Comments
We have found two new event coordinators. one for the Safety Event and one for the Pump Maintenance event. (Andre' is coming back)

Collection tables have been refurbished.

Ops Challenge Training day is going to be on April 29 at the Holyoke, MA facility.

Things are moving along with the set-up of training day and prep for the June joint conference.

Report Submitted by
Michael Burke

Date Submitted
03/04/2016
Linda Austin

Subject: Committee/Officer Report Submission
Date: Wednesday, March 23, 2016 at 6:01:15 AM Eastern Daylight Time
From: Ray Vermette
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Plant Operations

Activities/Decisions Since Last Executive Meeting
Committee member Ed Rushbrook is obtaining information on Certification Reciprocity for the New England states.

Meetings/Conference Calls Held
Plant Operations had its annual committee meeting on Monday of the Annual Conference.

Other Activities/Initiatives/Programs
Working on co-sponsoring a Facility Tour with the Laboratory Practices Specialty Conference on Tuesday, May 3, 2016 at the Narragansett Bay Commission.

Report Submitted by
Ray Vermette

Date Submitted
03/23/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 22, 2016 at 9:24:31 AM Eastern Daylight Time

From: Elaine Sistare

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Residuals

Activities/Decisions Since Last Executive Meeting

Committee conference call held March 18 2016. To discuss location and tours for the annual Residuals Conference. Expect to be held mid-October 2016, in Connecticut, with land application and incineration as themes.

Meetings/Conference Calls Held

March 18 2016 . Also January 25, 2016 at NEWEA AC.

Report Submitted by

Elaine Sistare

Date Submitted

03/22/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 8, 2016 at 5:14:29 PM Eastern Standard Time
From: Dan Ottenheimer
To: laustin@newea.org

Executive Committee Meeting Date
April

Name of Committee or Office
Small Community Committee

Activities/Decisions Since Last Executive Meeting
Continued progress towards Specialty Conference

Meetings/Conference Calls Held
Specialty Conference planning call

Other Activities/Initiatives/Programs
3 committee members agreed to help review abstracts for Spring Meeting

Report Submitted by
Dan Ottenheimer

Date Submitted
03/08/2016
Subject: Committee/Officer Report Submission
Date: Tuesday, March 22, 2016 at 10:14:41 AM Eastern Daylight Time
From: Thomas Groves
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Voluntary Certification Task Force

Activities/Decisions Since Last Executive Meeting

Met with the Collection Systems Certification Committee at the annual conference. Held discussions with members of the Lab Practices Committee and Lab Exam Certification Subcommittee. Task Force being revitalized to address the issues that were included in the final task force report. Preliminary discussions and progress being made on conversion of CSC exams to multiple choice. Also working with both committees to develop a PPT intro that would be part of any training program that is prepping examinees for the voluntary exams.

Reached out to current members to make sure of their interest as well as recruit additional members of the task force. Matt F sent an email to all members of the TF identifying the exam ownership issue that has since been resolved by NEWEA SMT.

Meetings/Conference Calls Held

None held during this period.

Action Plan Committee/Officer Assignments

Need to set up a next conference call of the TF after the ECM to get back on track for the TF. Look to prioritize items, look for volunteers to help lead, etc. Recruit additional members of the TF.

Other Activities/Initiatives/Programs

N/A

General Comments

Looking forward to revitalizing this TF to begin to chip away at some of the tasks we identified for ourselves now that the stalemate has been lifted.

Report Submitted by

Thomas Groves

Date Submitted

03/22/2016
Subject: Committee/Officer Report Submission
Date: Friday, March 18, 2016 at 1:13:07 PM Eastern Daylight Time
From: Carina Hart
To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Carina Hart

Activities/Decisions Since Last Executive Meeting

As part of the 2016 Planning Session effort for Student Engagement, we determined that the efforts for reaching students should be expanded to High School students through efforts that include sponsorship and support of Science Clubs, Engineering Clubs, Environmental Clubs; Career Fairs, Science Fairs; Community involvement through Earth Day, Toilet Day, Climate Week World Water Day, etc.; and involvement with National Teacher Associations. The idea behind this is to spread the word of the good work NEWEA does and the great people we have in our association. To "find a champion" and "ignite the spark" and interest in our association and activities. Specific action items determined are to initially create involvement from the existing committee members to spread the word with student outreach activities similar to what was initiated with the President's Challenge. The overall goal is to "initiate and participate" with our existing structure and resources.

Meetings/Conference Calls Held

We have not had a follow-up conference call yet, however, this topic is going to be introduced to the monthly/semi-annual Public Education Committee meeting.

Action Plan Committee/Officer Assignments

Language is being developed in the hopes to create a charge to the existing committees to participate in student outreach activities. This was accomplished by Priscilla Bloomfield & Marylee Santoro. The language is being discussed and review by the Public Education Committee prior to finalization.

The Public Education Committee is heading this effort overall, since many of the session participants were in PEC and it will expand the efforts and documents already created.

A Participation Form is being drafted by Marylee Santoro and Lenny Young to be filled out by the NEWEA member following the Public Outreach Activity. The idea is to track participation, obtain constructive feedback and suggestions, and make the member aware of the resources available ("tool kit") for this participation.

Other Activities/Initiatives/Programs

The following language has been developed with the hope that it would be included into committee/position charge under the Specific Duties and Tasks sections. Further development is being continued prior to reaching out to A&D.

Specific Duties [added]

#. To initiate and participate in a least one student outreach activity each year to promote awareness and opportunities in the water and wastewater community.

Tasks [added]

#. Initiate, and participate in a minimum of one student outreach activity during each year to promote awareness and opportunities in the water and wastewater community.

General Comments

We had a very excited group of people who participated in the Planning Session for Student Outreach, certainly a group of Champions who have been working on getting this mission accomplished. I would especially like to point out the efforts of Priscilla Bloomfield, Lenny Young, Geri Ciardelli, and Marylee Santoro for their activities.

Report Submitted by
Executive Committee Meeting Date

Name of Committee or Office
2016 Planning Meeting: Young Professional Involvement

Activities/Decisions Since Last Executive Meeting

Since the 2016 planning meeting the YP Committee Chair (Justin Skelly) and Vice Chair (Ben Stoddard) have been reviewing the notes from the planning session. It is expected that they will contribute any comments or questions by early next week. The next step in this process will involve identifying key people to carry out the various tasks, which are listed below in the action plan committee/officer assignment section.

Meetings/Conference Calls Held

We have begun an email chain between Justin, Ben, Amanda Lade and myself to begin planning. We expect to have a planning call next week at some point.

Action Plan Committee/Officer Assignments

Task Name: Establish and Refine YP Committee Structure
Description: Structure Committee and Programs to promote YP involvement and awareness establishing connections to Committee’s, ASAs and WEF.

Champion: Justin Skelly
Timeline: Complete by June 1, 2016
Cost: None

Action Items:
1. Develop Line of Succession for YP committee chairs- Defining roles of Chair, Vice Chair and Past Chair
2. Establish Sub-Committee Structure and Sub-Committee Chairs/Vice Chairs: Examples of Sub-Committees include
   A. Communications (Amanda Lade Chair?)
   B. YP Summit (Identify Chair)
   C. Events (Poo and Brew) (Identify Chair)
   D. Student Activates/Student Poster Competition (Annalisa/Other YP) ??? Do we want to merge the groups?
3. Assign Liaison for ASAs (Identify YP on Committee to stay in touch with State Directors and/or other YP contact at ASA level)
4. Assign Liaison for WEF SYPC (Anthony Giovannone)
5. Work with A&D Committee to create charge for all committee to have 1 person assigned as a YP Liaison.

Task Name: Communicate the Value of Being involved with NEWEA as YP
Description: The Communications Sub-Committee will develop a ‘inclusive’ communication campaign to promote awareness and value of NEWEA to YPs and their employers.

Champion: Amanda Lade
Timeline: Complete by Annual Conference (AC) 2016 (also see specifics)
Cost: None

Action Items:
1. Refine/Revise definition of a YP
   A. Should we change name to be more inclusive of all New Professionals (NP)?
   B. Work with A&D Committee on this definition
   C. Nora Laugh to assist in this effort- Deadline is June 1st 2016.
   D. Communicate any changes to WEF Delegates (Jen Lachmayer)
2. Develop Introduction Packet for YP/NP by AC 2017
3. Develop YP How To Guide (ask for permission to go to a NEWEA Event/YP Event) by AC 2017
4. Define Benefits of Getting Involved to YP and Employer by AC 2017
A. Can be included as part of Intro Packet
B. Develop metrics for Employers
5. Define Value Proposition for each YP/NEWEA Event for YP
   A. Use May/June Poo and Brew Event as template
   B. Should be lead by Events sub-committee chair
6. YP Scavenger Hunt for AC
   A. Justin Skelly may have a good example of this
   B. Scavenger Hunt for students as well?

Champion: Ben Stoddard - Anthony Giovannone - Vanessa Borowski (?)
Timeline: Complete by Annual Conference (AC) 2016 (also see specifics)
Cost: Cost for reception- Potential Cost for Speak (will attempt to avoid)

Action Items:
1. Develop Agenda for Sunday (before AC) Summit (2PM to 5:30 PM)
   A. Professional Development Session (1.5 to 2 hours)
      a. 2 to 3 presentation on topics including but not limited to presentation skills, networking skills, teambuilding skills, how to navigate NEWEA
      b. Identify/Reach out to presenters by October
      c. Presenters can be a mix of industry leaders/others who have experience with profession development
      d. Toastmasters could be a good group to reach out to (use Sharon Rivard as contact)
   B. Break-out/Mentoring (1 to 1.5 hours)
      a. Identify Mentors (Start reaching out by October)
      b. Develop Mentor "how to" and sales pitch/benefits sheet (could include levels of mentorship, roles, commitment)
      c. Need to decided on break out groups vs. 7 minute speed mentoring.
   C. YP Reception
      a. To coincide with the end of the executive committee meeting
      b. Coffee and Cookies
   D. Distribute YP guides developed by communicates sub-committee
2. Develop Agenda for Monday of AC
   A. YP breakfast in YP Lounge (8:30 to 9:30) for YPs and mentors to reconnect before the AC
   B. YP Committee meeting (noon)
      a. Updates from each sub-committee chair
      b. Invite attendees of YP summit day 1
      c. Ask how was YP summit, what else do YPs need from NEWEA
   C. Afternoon YP tech sessions
      a. 15 minute presentation 5minute Q&A
      b. YP committee to pick presentation and moderate session
      c. emphasis on 1st time presenters and collaboration between engineer and operator YPs
      d. potentially have mentors to give feedback after the tech session.
      e. Do we want to include students?

Other Activities/Initiatives/Programs
Parking Lot:
1. YP-Student Bridging (College/Tech Schools)
2. Service Project (Use WEF & Central States examples)
3. Water Palooza (Event developed by YP at school to teach students value of water)

General Comments
At this point we are still developing our approach and splitting up the work. We expected to have updates for the Executive Committee by the March 30th meeting.

Report Submitted by
Anthony Giovannone

Date Submitted
03/18/2016
Subject: Committee/Officer Report Submission

Date: Friday, March 25, 2016 at 7:50:40 PM Eastern Daylight Time

From: Charles Tyler

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Assessment and Development

Activities/Decisions Since Last Executive Meeting

Organization of 2016 Committee and committee roster finalized:

ASSSESSMENT AND DEVELOPMENT COMMITTEE ROSTER - 2016

* Chair: Charles Tyler charleswtyler@msn.com 508-904-4117 (m)
* Vice Chair: vacant

** Director: Matt Formica Matthew.Formica@aecom.com 978-905-2974

* James Barsanti jrbar@framinghamma.gov 508-532-6085

* Michael Bonomo MBonomo@idexcorp.com 201-257-3224

** VP Janine Burke-Wells janine.l.burke@warwickri.com 401-736-0354

* Tom Groves tgroves@neiwpcc.org 978-349-2513

* Jennifer Lachmayr Jennifer.Lachmayr@arcadis.com 781 213 4923

* Deborah Mahoney DMahoney@hazenandsawyer.com 617-574-4747

* Brad Moore 930blm@gmail.com 207 570 0487 (m)

* Gerald Potamis gpotamis@gmail.com 774-836-0996 (m)

* Responded - agreed to serve for 2016

** On roster by virtue of Org. Manual assignment

Meetings/Conference Calls Held

None to date

Action Plan Committee/Officer Assignments

- Develop listing of committees to be reviewed for 2016
- Review Org Manual and reconcile with bylaws and practices
- Review and revise officer orientation materials/presentation

Other Activities/Initiatives/Programs

Need to obtain a vice chair

Report Submitted by

Charles Tyler

Date Submitted

03/25/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 22, 2016 at 1:37:22 PM Eastern Daylight Time

From: Douglas Miller

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Bylaws Committee

Activities/Decisions Since Last Executive Meeting

The Bylaws Committee met on 08MAR16 to discuss the pending amendment to the Association Bylaws, specifically the elimination of the position of Secretary. An outcome of the meeting is the Action Item for the March 30th EC meeting. There was also some minor editorial changes recommended.

Meetings/Conference Calls Held

08MAR16 Committee Meeting (Conference Call)

Action Plan Committee/Officer Assignments

Prepare an article for the Summer issue of our NEWEA Journal describing the pending Bylaws changes.

Other Activities/Initiatives/Programs

Shepherd the Bylaws changes through completion at the Annual Meeting in January 2017.

Report Submitted by

Douglas Miller

Date Submitted

03/22/2016
Subject: Committee/Officer Report Submission

Date: Tuesday, March 29, 2016 at 4:58:11 PM Eastern Daylight Time

From: Daniel Roop

To: laustin@newea.org

Executive Committee Meeting Date

April

Name of Committee or Office

Committee Member Appreciation Committee

Activities/Decisions Since Last Executive Meeting

The CMAC is Happy to announce that we will be hosting this year's CMAC event on Thursday July 21, 2016 at Kimball Farm in Westford, MA!!

Save the date and start spreading the good word!! This year promises to be another fun evening of bumper boats, mini-golf, BBQ, all you can eat ice cream sundaes, and good ole fashioned fun with family and friends.

Giving thanks to all the hard work that NEWEA Committee Members put in throughout the year.

Report Submitted by

Daniel Roop

Date Submitted

03/29/2016
NEWEA  
Executive Committee Meeting  
March 30, 2016  
Worcester, MA  

PROPOSED ACTION ITEM  
Appointment to Nominating Committee

Submitted By: Mike Bonomo

Submitted by and Position: Nominating Committee Chair

Background/History:

Per the NEWEA Bylaws “Nominating Committee 14.2.1 Shall consist of the three immediate past presidents who are active in the ASSOCIATION and are eligible voting members of the ASSOCIATION, and two sitting ASSOCIATION officers, as appointed by the Nominating Committee Chair and approved by the Executive Committee. 14.2.2 The senior past president shall serve as Chair of the Committee.

Action Item:

I recommend that Fred McNeil (NH State Director) and Susan Sullivan (WEF Delegate), being experienced officers and by virtue of this appointment ineligible for nomination to other offices, be the appointed members of this year’s Nominating Committee.

Justification:

The chair has discussed the appointments with both the standing members of the committee as well as both nominees. Both nominees are willing and prepared to serve on the committee.

These appointments will allow the committee to move forward to identify viable and willing candidates to complete the slate of officers for 2017.

Motion/Action: That the Executive Committee approves the nomination and appointment of Fred McNeil and Susan Sullivan for appointment to the Nominating Committee in compliance with the requirements of the NEWEA Organization Manual.

Action: Approved
Approved as Amended  Denied
ACTION ITEM: Amendment of the NEWEA Constitution and Bylaws to Eliminate the Position of Secretary (and other minor editorial corrections).

By vote of the Bylaws Committee, I submit the following Recommendation for approval to Executive Committee at the NEWEA Executive Committee Meeting on March 30, 2016:

Background

In 2015, at the request of the Executive Committee (EC), the Assessment & Development Committee researched and recommended that the NEWEA Officer position of Secretary be eliminated. The duties of the Secretary, specifically preparing the minutes of Association business will be transferred to the Executive Director’s office. The Bylaws Committee has prepared an annotated version of the NEWEA Constitution and Bylaws to show the changes required for this change. WEF has reviewed this annotated version and this annotated version was presented at the NEWEA January 24, 2016 EC meeting. At the NEWEA 2016 EC Meeting, the Discussion Item presented by the Bylaws Committee to the EC resulted in the recommendation to prepare an Action Item for the March EC meeting.

The Bylaws Committee presents the following: ACTION ITEM

The officer position of NEWEA Secretary should be eliminated as a position in our Association. Further:

1. That the NEWEA Constitution and Bylaws be changed to reflect this change and other minor editorial corrections.
2. That the Bylaws Committee (by way of the Executive Director) distribute (or make available) to the NEWEA membership a copy of the updated NEWEA Constitution and Bylaws for the membership’s consideration of the Bylaws change.
3. That the Bylaws Committee solicit input from the membership regarding such elimination of the position of Secretary.
4. Consider any membership input and
5. Cause to be conducted a vote of the membership at the 2017 Annual Meeting.

Respectfully Submitted to the ECM March 30, 2016 by the NEWEA Bylaws Committee

Chair Douglas Miller

ACTION ITEM

The NEWEA Bylaws Committee recommends that the Executive Committee accept this action.

Action: __________ Approved __________ Approved as Amended __________ Denied
ACTION ITEM: APPROVE FY2016 Q1 FINANCIAL STATEMENT

By vote of the Finance Committee, I submit the following FY 2016 Q1 Financial Statement, which was accepted by vote during the NEWEA Executive Committee Meeting on March 30, 2016.

Respectfully submitted March 30, 2016 by the NEWEA Finance Committee

Priscilla Bloomfield, Treasurer
Mary Barry
Matt Formica
Janine Burke-Wells
Elena Proakis Ellis
Jim Barsanti

ACTION ITEM

The NEWEA Finance Committee recommends that the Executive Committee accept the FY 2016 Q1 Financial Statement as described above.

Action: __________  Approved __________  Approved as Amended _________ Denied
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<th>Ordinary Income/Expense</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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<td><strong>Annual Conference</strong></td>
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<td>Annual Conference - Exhibit</td>
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<td>-1,500.00</td>
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<td>25.00</td>
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<td>2,925.00</td>
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<td>Fundraising</td>
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Profit and Loss Budget Overview - FY16 Q1 Report
October through December 2015

<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Sponsorships</td>
<td>15,900.00</td>
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<td><strong>Total Publications/WEB/Sponsorships</strong></td>
<td>36,720.00</td>
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<td>-149,780.00</td>
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</table>

| Specialty Conferences Revenue                |         |         |             |             |
| Asset Management Seminar                     | 0.00    | 0.00    | 0.00        | 0.0%        |
| Collection Systems Spec. Con.                | 0.00    | 26,250.00 | -26,250.00 | 0.0%        |
| CSO/Wetweather Issues Seminar                | 41,342.45 | 40,450.00 | 892.45     | 102.2%      |
| Industrial Waste Special Conf.               | 0.00    | 0.00    | 0.00        | 0.0%        |
| Lab Practices Seminar                        | 0.00    | 2,875.00 | -2,875.00  | 0.0%        |
| Microconstituents                            | 0.00    | 0.00    | 0.00        | 0.0%        |
| Plant Operations Seminar                     | 0.00    | 0.00    | 0.00        | 0.0%        |
| Plant Ops Tours                              | 0.00    | 0.00    | 0.00        | 0.0%        |
| Project Alternative Delivery                 | 0.00    | 0.00    | 0.00        | 0.0%        |
| Public Ed                                    | 0.00    | 1,400.00 | -1,400.00  | 0.0%        |
| Residuals Seminar                            | 16,840.00 | 10,562.50 | 6,277.50   | 159.4%      |
| Small Community Outreach                     | 6,700.00 | 5,025.00 | 1,675.00   | 133.3%      |
| Stormwater Speciality Conferenc              | 0.00    | 0.00    | 0.00        | 0.0%        |
| Utility Management                           | 0.00    | 0.00    | 0.00        | 0.0%        |
| Young Professional Events                    | 825.00  | 0.00    | 825.00      | 100.0%      |
| Water Reuse Seminar                          | 0.00    | 0.00    | 0.00        | 0.0%        |
| Watershed Management Seminar                 | 0.00    | 0.00    | 0.00        | 0.0%        |
| **Total Specialty Conferences Revenue**      | 65,707.45 | 86,562.50 | -20,855.05 | 75.9%       |

| Spring Meeting                               |         |         |             |             |
| Spring Meeting Exhibit                       | 0.00    | 26,250.00 | -26,250.00 | 0.0%        |
| Spring Meeting General                       | 980.00  | 58,000.00 | -57,020.00 | 1.7%        |
## Profit and Loss Budget Overview - FY16 Q1 Report
October through December 2015

<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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<tr>
<td>Total Spring Meeting</td>
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<td><strong>Total Income</strong></td>
<td><strong>406,379.45</strong></td>
<td><strong>1,040,932.50</strong></td>
<td><strong>-634,553.05</strong></td>
<td><strong>39.0%</strong></td>
</tr>
<tr>
<td>Gross Profit</td>
<td>406,379.45</td>
<td>1,040,932.50</td>
<td>-634,553.05</td>
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<table>
<thead>
<tr>
<th>Expense</th>
<th>Actual</th>
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<th>$ Over Delta</th>
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<tr>
<td><strong>Annual Conference Exp.</strong></td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>Collection Syst/Water Resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Collections Systems</td>
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<td>Water Reuse</td>
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<td>Watershed Management</td>
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<tr>
<td>Collection Syst/Water Resources - Other</td>
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<td><strong>Total Collection Syst/Water Resources</strong></td>
<td>0.00</td>
<td>10,110.00</td>
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<td></td>
</tr>
<tr>
<td>Public OutReach Committee</td>
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<td>1,400.00</td>
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## Profit and Loss Budget Overview - FY16 Q1 Report

### October through December 2015

<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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<tbody>
<tr>
<td>Bylaws</td>
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<td>750.00</td>
<td>750.00</td>
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<td><strong>Total Management Review Council</strong></td>
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<td><strong>Total Meeting Management Council</strong></td>
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<td>Outreach Committee Council</td>
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<td>Government Affairs</td>
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<td>-</td>
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<td>750.00</td>
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<td>0.0%</td>
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### Ordinary Income/Expense

<table>
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<tr>
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<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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<tbody>
<tr>
<td>Total Outreach Committee Council</td>
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<td>Treatment, System, Ops Managmt</td>
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<td></td>
<td></td>
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<tr>
<td>Asset Management</td>
<td>0.00</td>
<td>500.00</td>
<td>- 500.00</td>
<td>0.0%</td>
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<td>- 800.00</td>
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<td>Lab Practices</td>
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<td>- 3,900.00</td>
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<td>Small Community Outreach</td>
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<td>Treatment, System, Ops Managmt - Other</td>
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<td>750.00</td>
<td>- 750.00</td>
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<td>0.00</td>
<td>-</td>
<td>0.0%</td>
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<tr>
<td>Committee Council Directors - Other</td>
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<td></td>
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<td></td>
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<tr>
<td>Total Committee Council Directors</td>
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<td>- 150.00</td>
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### Dues Reimbursement

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<th>Description</th>
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<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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<td>Joint Student Dues</td>
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<tr>
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### Misc. Expenses

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</thead>
<tbody>
<tr>
<td>Directory Sales (NEWEA Directory)</td>
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<td>- 4,249.00</td>
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### Profit and Loss Budget Overview - FY16 Q1 Report

**October through December 2015**

<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>MaOWP (YOWA) Expenses</td>
<td>0.00</td>
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<td>16,400.00</td>
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<td>Planning Session Exp.</td>
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<tr>
<td>SJWP Expense</td>
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<td>State Leg Breakfests</td>
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<tr>
<td>WEFTEC Reception</td>
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<tr>
<td>WFP Contribution (from FundRais)</td>
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<tr>
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</table>

<table>
<thead>
<tr>
<th>Publications/WEB/Media/Sponsors</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journal-Edit, Design, Print, Post</td>
<td>17,831.00</td>
<td>72,000.00</td>
<td>54,169.00</td>
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<tr>
<td>Operations Challenge Golf Tourn</td>
<td>0.00</td>
<td>8,500.00</td>
<td>-</td>
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</tr>
<tr>
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<tr>
<td><strong>Total Publications/WEB/Media/Sponsors</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Scholarship &amp; Awards</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kowsz Scholarship</td>
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<tr>
<td>NEWEA Scholarship</td>
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</tr>
<tr>
<td><strong>Total Scholarship &amp; Awards</strong></td>
<td>0.00</td>
<td>10,500.00</td>
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<td>0.0%</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Specialty Conference Exp.</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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<tbody>
<tr>
<td>Asset Management Seminar</td>
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<td>0.00</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Collection Systems Seminar</td>
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<td>8,619.60</td>
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<tr>
<td>CSO/Wet Weather Issues</td>
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<td>21,705.00</td>
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<tr>
<td>Energy Seminar</td>
<td>0.00</td>
<td>0.00</td>
<td>-</td>
<td>0.0%</td>
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<tr>
<td>EPA PreTreatment Exp.</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Industrial Waste Seminar</td>
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<td>0.00</td>
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<tr>
<td>Lab Practices Seminar</td>
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<td>2,675.00</td>
<td>-</td>
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<tr>
<td>Plant Operations Seminar</td>
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<td>0.00</td>
<td>0.00</td>
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</tbody>
</table>
Profit and Loss Budget Overview - FY16 Q1 Report
October through December 2015

<table>
<thead>
<tr>
<th>Ordinary Income/Expense</th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
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</thead>
<tbody>
<tr>
<td>Plant Ops Tours</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
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<tr>
<td>Residuals Management Seminar</td>
<td>16,358.63</td>
<td>4,032.33</td>
<td>12,326.30</td>
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<tr>
<td>Small Community Outreach</td>
<td>160.00</td>
<td>3,377.00</td>
<td>3,217.00</td>
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<tr>
<td>Stormwater Specialty Conference</td>
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<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
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<tr>
<td>Utility Management Seminar Exp</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
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<tr>
<td>Young Professional Events</td>
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<td>713.01</td>
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<tr>
<td>Water Reuse Seminar</td>
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<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Water Reuse/Industrial Seminar</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.0%</td>
</tr>
<tr>
<td>Watershed Management Seminar</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
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<tr>
<td>Total Specialty Conference Exp.</td>
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<td>Spring Meeting Exp.</td>
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<tr>
<td>Capital Expenses (Expenses not categorized else)</td>
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<tr>
<td>AMS Development/Implementation</td>
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<td>Consulting - Marketing</td>
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<td>18,000.00</td>
<td>18,000.00</td>
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<tr>
<td>Water Champions Campaign</td>
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<td>43,500.00</td>
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<tr>
<td>Total Capital Expenses (Expenses not categorized else)</td>
<td>97.50</td>
<td>81,500.00</td>
<td>81,402.50</td>
<td>0.1%</td>
</tr>
<tr>
<td>Staff, Office &amp; Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Officer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Extraordinary Officer/Program</td>
<td>0.00</td>
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<td>4,500.00</td>
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<tr>
<td>Officer Expense</td>
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<td>23,500.00</td>
<td>23,057.96</td>
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<tr>
<td>Staff</td>
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</tr>
<tr>
<td>Total Staff</td>
<td>71,021.99</td>
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<tr>
<td>General Office</td>
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<tr>
<td>Total General Office</td>
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<td>114,390.00</td>
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<td>Total Staff, Office &amp; Officer</td>
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<td>Total Expense</td>
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<tr>
<td>Net Income</td>
<td>224,502.12</td>
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<td>257,489.05</td>
<td>-680.6%</td>
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</table>
### Ordinary Income/Expense

<table>
<thead>
<tr>
<th></th>
<th>Actual</th>
<th>Budget</th>
<th>$ Over Delta</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reserve Transfer - Scholarship</td>
<td>0.00</td>
<td>9,000.00</td>
<td>-9,000.00</td>
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<td>24,134.43</td>
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<td><strong>Net Income After Reserves</strong></td>
<td>224,502.12</td>
<td>-8,852.50</td>
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### Banking and Investments

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<tr>
<th>DATE</th>
<th>3/31/15</th>
<th>6/30/15</th>
<th>9/31/15</th>
<th>12/31/15</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>BOA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 MONTH OPT-UP CD - 180/Savings</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current balance</td>
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<td>$104,839.32</td>
<td>$104,870.52</td>
<td>$104,881.11</td>
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<tr>
<td><strong>BOA</strong></td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 MONTH OPT-UP CD - 855/Savings</td>
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</tr>
<tr>
<td>Current balance</td>
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<td>$107,200.44</td>
<td>$107,220.34</td>
<td>$107,228.44</td>
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<tr>
<td><strong>Citizens</strong></td>
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<tr>
<td>Checking $80,689.65</td>
<td>$114,382.79</td>
<td>$168,312.64</td>
<td>$165,060.27</td>
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<tr>
<td>Money Market Savings $151,532.69</td>
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<td>$151,566.86</td>
<td>$151,579.31</td>
<td>$151,586.94</td>
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<tr>
<td><strong>Fidelity</strong></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>FIDELITY CASH RESERVES</td>
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<td>$40,426.64</td>
<td>$40,427.65</td>
<td>$40,428.22</td>
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<td>FIDELITY INVESTMENT GRADE</td>
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<td>$112,626.63</td>
<td>$112,123.36</td>
<td>$110,745.56</td>
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<tr>
<td>FIDELITY INTERM GOVT INCOME</td>
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<td>$126,177.86</td>
<td>$127,027.28</td>
<td>$126,577.67</td>
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<td><strong>Total Investments</strong></td>
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<td>$811,150.39</td>
<td>$808,308.73</td>
<td>$677,176.29</td>
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</tbody>
</table>
ACTION ITEM: Approval of Sustainability Position Statement

The attached NEWEA Position Statement entitled “Support for Sustainable Infrastructure” was prepared by the NEWEA Sustainability Committee. Chair Elizabeth Watson Keddy submitted the proposed position statement to the Government Affairs Committee for review and approval.

The NEWEA Government Affairs Committee approved this position statement at its January 25, 2016 meeting in Boston.

Per vote of the Government Affairs Committee, I submit the proposed Sustainability Position Statement for approval at the NEWEA Executive Committee Meeting on March 30, 2016.

______________________________
Respectfully Submitted for the March 30, 2016 Executive Committee meeting by the NEWEA Government Affairs Committee

Peter Grose, PE, Chair, NEWEA Government Affairs Committee

______________________________
ACTION ITEM

The NEWEA Government Affairs Committee recommends that the Executive Committee accept this action.

Action: ___________ Approved ___________ Approved as Amended ___________ Denied
**Support for Sustainable Infrastructure**

Community stakeholders, utility managers and regulatory agencies are increasingly interested in utility sustainability. Sustainability can and has been defined in many ways but the most broadly accepted definition comes from the United Nations’ 1987 Report on Environment and Development: Our Common Future definition:

“Meeting the needs of the present without compromising the ability of future generations to meet their own needs.”

New England water resource recovery utilities are increasingly faced with achieving higher levels of service which often comes at the price of greater resources used, such as energy, raw materials and chemicals. In addition, utilities are being asked to do more with less, financially making even routine maintenance of systems difficult at best. New England’s aging infrastructure will require significant investment of public funds to repair and replace infrastructure to maintain adequate to superior levels of service over the coming decades. The infrastructure that is being invested in now will last for the next 50 to 75 years. Given that, the need to invest in sustainable infrastructure that that will be resilient, reliable and efficient is critical and will require a paradigm shift.


The Sustainability Handbook, which should be used as a resource for all NEWEA utilities when considering sustainable solutions, is organized around a series of Core Elements, including:

• Setting utility sustainability goals and objectives that also support relevant community goals;
• Analyzing a range of alternatives, including green infrastructure and other innovative approaches, based on full life-cycle costs; and
• Implementing a financial strategy, including adequate rate structures, to ensure the alternatives selected are sufficiently funded, operated, maintained, and replaced over time.

NEWEA supports Triple Bottom Line Plus (TBL+) sustainability framework, which encompasses environmental, economic, social and technical performance. Key considerations for sustainable water and water resource recovery systems within the TBL+ framework include:

<table>
<thead>
<tr>
<th>Environmental</th>
<th>Emissions and Waste</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resource Use</td>
</tr>
<tr>
<td></td>
<td>Resource Recovery</td>
</tr>
<tr>
<td></td>
<td>Sustainable Materials</td>
</tr>
<tr>
<td></td>
<td>Facility Footprint</td>
</tr>
<tr>
<td>Economic</td>
<td>Life-cycle Cost Analysis</td>
</tr>
<tr>
<td></td>
<td>Sustainable Balance Sheet</td>
</tr>
<tr>
<td></td>
<td>Local Purchasing and Hiring</td>
</tr>
<tr>
<td>Social</td>
<td>Stakeholder Involvement</td>
</tr>
<tr>
<td></td>
<td>Workforce Sustainability</td>
</tr>
<tr>
<td>Technical</td>
<td>Reliability and Redundancy</td>
</tr>
<tr>
<td></td>
<td>Collection System Integrity</td>
</tr>
<tr>
<td></td>
<td>Operations and Maintenance Optimization</td>
</tr>
<tr>
<td></td>
<td>Resiliency and Adaptability</td>
</tr>
</tbody>
</table>

Adapted from the Sustainable Performance Reporting for Wastewater Systems
NEWEA also supports the development and use of tools that promote using a life-cycle approach to evaluate short and long term operations and maintenance, new infrastructure and equipment, planning and management costs.

One such tool that is gaining momentum within the water resource recovery industry is the Envision™ Rating system, developed by the Institute for Sustainable Infrastructure. Envision™ provides a holistic framework for evaluating, rating and recognizing projects and utilities that use transformational, collaborative approaches to assess and protect the community, environmental, and economic benefits of all types and sizes of infrastructure projects. Envision™ is most useful in sustainable project planning when the practices can be carried through to design and implementation.

Envision™ helps utilities to:

- Meet sustainability goals.
- Be publicly recognized for high levels of achievement in sustainability.
- Help communities and utilities to collaborate and discuss, "Are we doing the right project?" and, "Are we doing the project right?".
- Make decisions about the investment of scarce resources.
- Include community priorities in civil infrastructure projects.

The Sustainable Performance Reporting tool incorporates the TBL+ principles and provides utilities with guidance on:

- Developing sustainable goals and objectives.
- Identifying Key Performance Indicators / Metrics for tracking performance.
- Reporting formats for presenting performance to stakeholders.

NEWEA is committed to promoting sustainability within the water and water resource recovery community in New England and as such has established a Sustainability Committee. The Sustainability Committee is charged with the following activities:

- Research, review and recommend sustainable solutions for water resource recovery treatment and collection systems.
- Collaborate with other NEWEA committees and membership to integrate sustainability into committee activities, conferences, specialty seminars, presentations, keynote speakers, journal articles and other publications.
- Encourage the transformation of water resource recovery collection and treatment systems into “resource recovery systems” (hence, the shift in terminology from wastewater to water resource recovery) that use less natural resources while recovering more nutrients / biosolids / fertilizer in a way that achieves high economic value, is operator friendly, regulatory compliant, technically reliable and flexible, environmentally friendly and socially acceptable – the tenets of the TBL+.

In brief, NEWEA strives to improve efforts to achieve sustainable water and wastewater infrastructure for the benefit of our existing communities while providing a solid base for continued safe and clean water for generations to come.
Community stakeholders, utility managers and regulatory agencies are increasingly interested in utility sustainability. Sustainability can and has been defined in many ways but the most broadly accepted definition comes from the United Nations’ 1987 Report on Environment and Development: Our Common Future definition:

“Meeting the needs of the present without compromising the ability of future generations to meet their own needs.”

New England water resource recovery utilities are increasingly faced with achieving higher levels of service which often comes at the price of greater resources used, such as energy, raw materials and chemicals. In addition, utilities are being asked to do more with less, financially making even routine maintenance of systems difficult at best. New England’s aging infrastructure will require significant investment of public funds to repair and replace infrastructure to maintain adequate to superior levels of service over the coming decades. The infrastructure that is being invested in now will last for the next 50 to 75 years. Given that, the need to invest in sustainable infrastructure that that will be resilient, reliable and efficient is critical and will require a paradigm shift.


1 Triple Bottom Line Plus (TBL+)

<table>
<thead>
<tr>
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<th>Emissions and Waste</th>
</tr>
</thead>
<tbody>
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<td></td>
<td>Resiliency and Adaptability</td>
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</tbody>
</table>

Adapted from the Sustainable Performance Reporting for Wastewater Systems
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Envision™ helps utilities to:

- Meet sustainability goals.
- Be publicly recognized for high levels of achievement in sustainability.
- Help communities and utilities to collaborate and discuss, "Are we doing the right project?" and, "Are we doing the project right?".
- Make decisions about the investment of scarce resources.
- Include community priorities in civil infrastructure projects.

NEWEA also supports the use of the Water Environment Federation (WEF)'s Sustainable Performance Reporting for Wastewater Systems. This tool provides a framework for utilities to monitor, trend and report over time their performance related to sustainable goals and objectives.

The Sustainable Performance Reporting tool incorporates the TBL+ principles and provides utilities with guidance on:

- Developing sustainable goals and objectives.
- Identifying Key Performance Indicators / Metrics for tracking performance.
- Reporting formats for presenting performance to stakeholders.

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- Research, review and recommend sustainable solutions for water resource recovery treatment and collection systems.
- Collaborate with other NEWEA committees and membership to integrate sustainability into committee activities, conferences, specialty seminars, presentations, keynote speakers, journal articles and other publications.
- Encourage the transformation of water resource recovery collection and treatment systems into “resource recovery systems” (hence, the shift in terminology from wastewater to water resource recovery) that use less natural resources while recovering more nutrients / biosolids / fertilizer in a way that achieves high economic value, is operator friendly, regulatory compliant, technically reliable and flexible, environmentally friendly and socially acceptable – the tenets of the TBL+.

In brief, NEWEA strives to improve efforts to achieve sustainable water and wastewater infrastructure for the benefit of our existing communities while providing a solid base for continued safe and clean water for generations to come.
To: NEWEA Executive Committee

From: Membership Committee

Date: March 22, 2016

Re: Affiliated Regulatory Membership Proposal – 3/30/16 ECM

Dear ECM

In the past, state and federal regulatory agencies were ardent supporters of NEWEA and its activities. Most importantly these agencies supported their respective staffs' participation whether through attendance at NEWEA conferences and/or through active and meaningful participation on NEWEA technical committees. Even though most agencies did not pay membership dues, there was significant participation because the agencies paid registration fees.

Unfortunately now, agency support for staff to attend conferences or participate in technical committees has decreased to virtually nothing. The unintended result from the overall lack of support has been that individual staff members have lost interest in membership and attendance at conferences as they were faced with increasing and significant out-of-pocket expenses. In some cases the staff could not even get the agency to support the time to attend a conference or participate in other NEWEA activities even though the staff person was willing to pay the cost himself/herself.

Today's technical advances in the water quality field demand that the regulators re-engage in NEWEA. The regulators need to stay current with the issues of the day. Municipalities, their consultants, and vendors are best served when the regulators have command, and a working understanding, of the issues of the day as well as collaborative relationships with others in the industry. It is most valuable to the regulated community when the regulators who engage with them are fully aware of the state of the art. This is precisely what NEWEA can provide to the regulators.

To achieve this end and to bring the regulators back to the table through participation at conferences and on committees, NEWEA needs to provide some support and incentive to assist in making this happen. Based on a number of conversations with regulators, it is clear that there is interest in re-engaging with NEWEA. Regulators appear ready to again support staff attendance and participation at NEWEA conferences and on committees. Given the right level of incentive, there is a sense that a number of regulators would absorb out of pocket expenses to attend NEWEA functions provided their employer supports their participation and attendance. We all are better off when all key water quality professionals are "at the table."

Proposal

The Membership Committee proposes to initiate a Pilot Affiliated Regulator Membership category. We propose to test the merit of this new, NEWEA-only membership category with the Massachusetts Department of Environmental Protection (MassDEP) where NEWEA and
MassDEP will be in partnership during this pilot. If other states/agencies would like to make a similar commitment, we would be open to hearing from them about extending the program on a trial basis to their states or agencies. NEWEA will provide the following as part of this pilot program:

1. Establish a NEWEA-only Affiliated Regulator Member individual membership category, limited initially to employees of MassDEP or other New England states/federal regulator agencies who would like to participate. The Affiliated Regulator Member will not be a member of WEF or receive any of WEF’s benefits (publications, webinars, etc.).
2. Set the initial Membership Fee for the Affiliated Regulator Category at $50.00 annually, subject to annual increases as set by the ECM.
3. Reduce the fees to these individuals to attend the NEWEA Annual Conference, Specialty Conferences, and Spring Meeting.
   a. Annual Conference – Full Conference $20
   b. Spring Meeting - Full Conference including some meals $40
   c. Specialty Conference - 1 Day including meals - $40
   d. Specialty Conference - 2 Day including meals - $60
4. Provide one-time, complimentary registrations for 10 MassDEP staff members to attend the Annual Conference as a non-member as a way to generate interest in membership. The management of MassDEP shall select the individuals who will attend the 2017 AC. This portion of the pilot test would be evaluated after the 2017 AC.

For its role in receiving this membership benefit, MassDEP will encourage NEWEA membership, conference attendance and committee participation. Continued support from the management of MassDEP is considered critical to the success of this program.

The NEWEA office will manage and facilitate the marketing; application, payment and member tracking of the individual members involved in this pilot program and will provide routine updates on the participation rate and other relevant information to the Membership Committee and ECM.

Once the program is deemed either a success or a failure – which will be determined by October 2018, the Membership Committee will make a recommendation to the ECM on opening the program to the remaining New England environmental regulatory agencies and/or other potential membership categories, such as Public Officials, or cancelling the pilot program entirely.