APPLICATION FOR WASTEWATER COLLECTION SYSTEMS OPERATOR VOLUNTARY CERTIFICATION EXAM

New England Water Environment Association

INSTRUCTIONS TO APPLICANTS:

1. Read carefully all instructions and questions before beginning to fill out this application. Incomplete or improperly prepared applications will be returned. Fill out each section of this application in full. Please use ink or type.

2. File one copy of this application with:
   New England Water Environment Association
   10 Tower Office Park, Suite 601
   Woburn, MA 01801-2155
   (781) 939-0907 (Fax)

3. Each application must be accompanied by the following fees (make checks payable to NEWEA) if you are taking the exam only: $50.00 Initial certification and each upgrading

4. Applicants submitting satisfactory evidence of general aptitude, experience and education for Grades I, II, III or IV certification will be notified of the time and place of examinations for these grades.

5. This program is conducted in accordance with Voluntary Certification Program for Wastewater Collection Systems Operators adopted by the New England Water Environment Association, copies of which may be obtained from the address noted in Instruction 2.

6. Attach extra sheets, if necessary, for full statement of your record.

7. Bring to the exam: Valid photo ID, copy of completed and signed application, pen/pencil, and calculator.

GENERAL - Please print clearly

1. Anticipated Exam Date and Location: _______________________________________________________________

2. Name in full: __________________________________________________________________________________
   Last __________________________ First __________________________ Middle __________________________

3. Mailing Address: _______________________________________________________________________________
   Street __________________________ City __________________________ State, Zip __________________________

4. Telephone No. __________________________ Fax No. __________________________

5. Email Address: __________________________

6. Are you physically capable of performing the duties of an operator in the grade for which you are applying? ☐ Yes ☐ No

7. Have you taken a NEWEA Collection Systems exam in the last six months? ☐ Yes ☐ No  If so, what grade? ______

EDUCATION & TRAINING

1.

<table>
<thead>
<tr>
<th>Schools Attended</th>
<th>Last Grade Completed</th>
<th>Did you Graduate?</th>
<th>Date of Graduation</th>
<th>Location of School</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>☐ 9 ☐ 10 ☐ 11 ☐ 12</td>
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<tr>
<td>GED</td>
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</tbody>
</table>

2.

<table>
<thead>
<tr>
<th>College or University (List Separately)</th>
<th>Dates Attended</th>
<th>In What Did You Major?</th>
<th>Credit or Degree Obtained</th>
<th>Date of Leaving or Graduating</th>
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</tbody>
</table>
3. List other educational courses completed such as vocational school, correspondence, armed services, specialized courses, operators' short courses, business school, etc. Give date, name and duration of course and name of school or sponsoring organization.

_________________________________________________________________________________________

_________________________________________________________________________________________

_________________________________________________________________________________________

EXPERIENCE

1. Name of the wastewater collection system _______________________________________________________

2. Give your title _______________________________________________________

3. Give a brief description of your present position ____________________________________________________

_________________________________________________________________________________________

_________________________________________________________________________________________

_________________________________________________________________________________________

Are you in responsible charge? ________ If not, to whom do you report? _________________________________

_________________________________________________________________________________________

4. How long have you held your present position? ____________________________________________________

5. List in detail all positions you have held in the past 5 years. It is necessary for the evaluator of this application to have as much information about your work experience as possible. Please describe your current position even if it has been held for the past 5 years. If you have held the same position for the past 5 years, please describe previous work experience. Please give nature of duties and degree of responsibility. Use separate sheets to provide data comparable to that required under item 5 for any collection system other than the system at which you are presently employed.

<table>
<thead>
<tr>
<th>Dates</th>
<th>Employer and Location</th>
<th>Describe duties and state whether responsible charge or to whom you reported</th>
</tr>
</thead>
<tbody>
<tr>
<td>From</td>
<td>To</td>
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<tr>
<td>1.</td>
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<td>2.</td>
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</tbody>
</table>
6. Classification of Wastewater Collection Systems

   a. Largest Pipe Size (diameter in inches) __________

   b. Average Total Flow M.G.D. __________
      1) Industrial flow in M.G.D. __________

   c. Total miles of sewer (excluding storm drains) __________

   d. Pump stations
      1) Standby power __________
      2) Dry well station __________
      3) Wet well station __________
      4) Grit removal __________
      5) Comminution __________
      6) Bar rack __________
      7) Variable speed pumps __________
      8) Number of pump stations __#___
      9) Number of Alarm Systems __#___

      Indicate type (flow, personal safety, telecommunications):
      __________________________________________________________________________
      __________________________________________________________________________

   e. Flow Measurement in Collection System __________

   f. Siphons __________

   g. Combined sewers __________

   h. Force mains __________

   i. Chemical Additions
      1) Hypochlorite __________
      2) Gas __________
      3) Other (explain) __________

   j. Oldest part of system
      1) Prior to 1940 __________
      2) Prior to 1960 __________
      3) Prior to 1980 __________
      4) New __________

   k. Mechanical Equipment __________
      1) High Pressure jet truck __________
      2) Mechanical rodder __________
      3) Bucket Machine __________
      4) Combination vacuum/jet truck __________
      5) Closed circuit TV equipment __________
      6) High pressure grouter __________
      7) Other (be specific) __________

   __________________________________________________________________________
   __________________________________________________________________________
7. a. Does the collection serve: Municipality Industry Institution Other
   Circle all that apply. If “other,” explain: ____________________________________________________________
   ________________________________________________________________________________________________

   b. Do the wastes received in your system present unusual problems? If so, explain: ____________________
   ________________________________________________________________________________________________
   Do you hold valid certification or license in New England, or from another state? _________________________
   If so, what state, grade, and date of issue? ____________________________________________________________
   If not now employed in a collection system, why do you consider yourself qualified for certification? __________
   ________________________________________________________________________________________________

EXPERIENCE

Circle the grade of operator certification for which you are applying (one only)

Grade I Grade II Grade III Grade IV

REFERENCES

Give names and addresses of at least two persons, not relatives, who have knowledge of your character, experience, and ability.

1. ________________________________________________________________________________________________
   ________________________________________________________________________________________________

2. ________________________________________________________________________________________________
   ________________________________________________________________________________________________

I hereby certify that this application contains no willful misrepresentations or falsifications, and that the information given by me is true and complete to the best of my knowledge and belief. I further agree to abide by the provisions of the Voluntary Certification Program of the New England Water Environment Association, Inc.

Date ______________ Signed ________________________________________________________________