DO NOT USE THIS SPACE
Received.....
Fee Paid.....
Acknowledged.....
Grade.....
Approved.....
Disapproved.....
Certification Issued.....
Certificate No. .....

New England Water Environment Association
APPLICATION
for
WASTEWATER COLLECTION SYSTEMS OPERATOR VOLUNTARY CERTIFICATION EXAM

INSTRUCTIONS TO APPLICANTS:

1. Read carefully all instructions and questions before beginning to fill out this application. Incomplete or improperly prepared applications will be returned. Fill out each section of this application in full. Please use ink or type.

2. File one copy of this application with: The New England Water Environment Association
   10 Tower Office Park, Suite 601
   Woburn, MA 01801-2155
   (781) 939-0907 (fax)

3. Each application must be accompanied by the following fees (make checks payable to NEWEA):
   $35.00 Initial certification and each upgrading.

4. Applicants submitting satisfactory evidence of general aptitude, experience and education for Grades I, II, III or IV certification will be notified of the time and place of examinations for these grades.

5. This program is conducted in accordance with Voluntary Certification Program for Wastewater Collection Systems Operators adopted by the New England Water Environment Association, copies of which may be obtained from the address noted in Instruction 2.

6. Attach extra sheets, if necessary, for full statement of your record.

7. **Things to bring to the exam**: Valid photo identification, copy of completed and signed application, pen/pencil, and calculator

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Anticipated Exam Date and Location _____

A) GENERAL

1. Name in full _____
   Last First Middle
2. Mailing Address _____
   Street City State, Zip
3. Telephone No. _____ Fax No. _____

   Email Address _____

4. Are you physically capable of performing the duties of an operator in the grade for which you are applying? Yes No
   If not, explain _____

   _____

5. Have you taken a NEWEA Collection Systems exam in the last six months? (circle one) Yes No
   If so, what grade _____

B) EDUCATION & TRAINING

1.

Schools Attended	Circle Last Grade Completed	Did you Graduate?	Date of Graduation	Location of School
Elementary	1 2 3 4 5 6 7 8			
High School	9 10 11 12			

2.

College or University (List Separately)	Dates Attended	In What Did You Major?	Credit or Degree Obtained	Date of Leaving or Graduating

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3. List other educational courses completed such as vocational school, correspondence, armed services, specialized courses, operators' short courses, business school, etc. Give date, name and duration of course and name of school or sponsoring organization.

_____

_____

_____

C) EXPERIENCE

1. Name of the wastewater collection system _____

2. Give your title _____

3. Give a brief description of your present position _____

_____

_____

_____

_____

Are you in responsible charge? _____ If not, to whom do you report? _____

_____

4. How long have you held your present position?_____

5. List in detail all positions you have held in the past 5 years. It is necessary for the evaluator of this application to have as much information about your work experience as possible. Please describe your current position even if it has been held for the past 5 years. If you have held the same position for the past 5 years, please describe previous work experience. Please give nature of duties and degree of responsibility. Use separate sheets to provide data comparable to that required under item 5 for any collection system other than the system at which you are presently employed.

Dates		Employer and Location	Describe duties and state whether responsible charge or to whom you reported
From	To		
1.			
2.			

6. Collection System Data

a. Largest Pipe Size -- diameter in inches _____

b. Average Total Flow M.G.D. _____

1) Industrial flow in M.G.D. _____

c. Total miles of sewer (excluding storm drains) _____

d. Pump stations

	Yes	No
1) Standby power	_____	_____
2) Dry well	_____	_____
3) Wet well	_____	_____
4) Grit removal	_____	_____
5) Comminution	_____	_____
6) Bar rack	_____	_____
7) Variable speed pumps	_____	_____
8) Number of pump stations	#_____	#_____
9) Number of Alarm Systems	#_____	#_____

Indicate type (flow, personal safety, telecommunications)

_____

_____

e. Flow Measurement in Collection System	_____	_____
f. Siphons	_____	_____
g. Combined sewers	_____	_____
h. Force mains	_____	_____
i. Chemical Additions	_____	_____
1) Hypochlorite	_____	_____
2) Gas	_____	_____
3) Other (explain)	_____	_____

_____

_____

j. Oldest part of system

1) Prior to 1910 _____

2) Prior to 1950 _____

3) Prior to 1970 _____

4) New _____

k. Cleaning Equipment

1) High Velocity Flusher	_____	_____
2) Rodding Machine	_____	_____
3) Bucket Machine	_____	_____
4) Vacuum truck	_____	_____
5) Other (explain)	_____	_____

_____

_____

7. a. Does your system serve a Municipality Industry Institution Other

Circle all that apply. If "other", explain: _____

_____

b. Do the wastes received in your system present unusual problems? Is so, explain: _____

_____

8. Do you hold valid certification or license in New England, or from another state? _____
Is so, what state, grade and date of issue? _____

If not now employed in a collection system, why do you consider yourself qualified for certification? _____

_____

D) GRADE Circle the grade of operator certification for which you are applying (one only)

Grade I Grade II Grade III Grade IV

E) REFERENCES

Give names and addresses of at least two persons, not relatives, who have knowledge of your character, experience and ability.

1. _____

_____

2. _____

_____

I hereby certify that this application contains no willful misrepresentations or falsifications, and that the information given by me is true and complete to the best of my knowledge and belief. I further agree to abide by the provisions of the Voluntary Certification Program of the New England Water Environment Association, Inc.

Date _____ Signed _____